OFFICE OF THE SECRETARY

SECNAVINST P5210.11
30 OCTOBER 1959

NAVY-MARINE CORPS STANDARD SUBJECT CLASSIFICATION SYSTEM

DEPARTMENT OF THE NAVY
WASHINGTON, D. C.

CROSS REFERENCE
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SECNAVINST P5210.11
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Subj: Navy-Marine Corps Standard Subject Classification System

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OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20350

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SECNAV INSTRUCTION 5210.11

From: Secretary of the Navy
To: All Ships and Stations

Subj: Navy-Marine Corps Standard Subject Classification System

1. Purpose. This Instruction promulgates the Navy-Marine Corps Standard Subject Classification System, a single coordinated Department of the Navy system for classifying records, directives, reports, forms, and other documents by subject. The single System eliminates dual numbering systems, interrelates naval documents, and facilitates subject reference to them.

2. Applicability. Adopted in 1959, the Standard Subject Classification System is applicable throughout the Department of the Navy. It is prescribed for use by all Navy and Marine Corps activities in classifying general correspondence and other records, numbering directives, assigning report symbols, and, as feasible, numbering forms. It is recommended for use in classifying other documents to which reference is made by subject.

3. Maintenance and Revision. The Administrative Office, Navy Department shall keep the System current and provide for changes as required. Recommendations for changes, together with reasons therefor, may be submitted via official channels to the Administrative Officer, Navy Department, Washington, D. C. 20360.

Paul B Fay Jr.

PAUL B. FAY, JR.
Under Secretary of the Navy

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TABLE OF CONTENTS

	Page
Introduction	ix
Section I - List of Standard Subject Classification Numbers	1
Major Numerical Subject Groups	
1000 - 1999 Military Personnel	1
2000 - 2999 Communications	3
3000 - 3999 Operations and Readiness	4
4000 - 4999 Logistics	6
5000 - 5999 General Administration and Management	8
6000 - 6999 Medicine and Dentistry	10
7000 - 7999 Financial Management	11
8000 - 8999 Ordnance Material	13
9000 - 9999 Ship Design and Ships' Material	15
10000 - 10999 General Material	16
11000 - 11999 Facilities and Activities Ashore	18
12000 - 12999 Civilian Personnel	19
13000 - 13999 Aeronautical and Astronautical Material	20
Section II - List of Name-Title Subject Classification Codes	21
Section III - Alphabetical Guide to Standard Subject Classification Numbers	27
Section IV - Table for Converting Directives Table of Subject Classification Numbers to Standard Subject Classification Numbers	51

INTRODUCTION

The Standard Subject Classification System comprising this manual is designed to meet the needs of the entire Department of the Navy for a single, standard subject scheme to be used for classifying (numbering), arranging and filing, and referencing various types of Navy and Marine Corps documents by subject. It provides:

a. a convenient numerical classification outline consisting of thirteen major numerical series broken into primary, secondary, and tertiary subjects, as needed, to provide numbers for subject matters covered by Navy documents;

b. alphabetical-numerical codes for commonly-used names and titles; and,

c. an alphabetical (topical) guide to assist activities and offices in locating numerical subject classification codes.

Numerical Subject Classification Codes

Major Subject Groups

Each of the thirteen major subject groups in the standard numerical subject classification table is designated by a four or five digit numeric code. These major subject groups are:

1000 Series MILITARY PERSONNEL. Includes subjects relating solely to the administration of military personnel. (Civilian personnel subjects are included in the 12000 series. General personnel subjects relating to both civilian and military personnel are included in the 5000 series.)

2000 Series COMMUNICATIONS. This series includes subjects relating to general communication matters and to communication systems and equipment.

3000 Series OPERATIONS AND READINESS. Includes subjects relating to such matters as operational plans, fleet operations, operational training and readiness, warfare techniques, operational intelligence, and research and development.

4000 Series LOGISTICS. Includes subjects relating to the logistical support of the Navy and Marine Corps, including procurement, supply control, property redistribution and disposal, travel and transportation, maintenance, construction and conversion, production and mobilization planning, and foreign military assistance.

5000 Series GENERAL ADMINISTRATION AND MANAGEMENT. Includes subjects relating to the administration, organization, and management of the Department of the Navy, including general personnel matters (concerning both civilian and military personnel), security, external relations, law and legal matters, office services, and publication and printing matters.

6000 Series MEDICINE AND DENTISTRY. Includes subjects relating to medical matters, such as physical fitness, general medicine, special or preventive medicine, dentistry, medical equipment and supplies.

7000 Series FINANCIAL MANAGEMENT. Includes subjects relating to the financial administration of the Department of the Navy, including budgeting, disbursing, accounting, auditing, industrial and other special financing matters, and statistical reporting.

8000 Series ORDNANCE MATERIAL. Includes subjects relating to all types of ordnance material and weapons, including ammunition and explosives, guided missiles of all types, underwater ordnance materials, and miscellaneous ordnance equipment.

9000 Series SHIPS DESIGN AND SHIPS MATERIAL. Includes subjects relating to such matters as the design, characteristics, and readiness of ships, and to ships material and equipment.

10000 Series GENERAL MATERIAL. Includes subjects relating to general categories of materials not included in the specialized material groups. It includes photographic equipment and accessories, general machinery and tools, personnel (materials), and miscellaneous categories.

11000 Series FACILITIES AND ACTIVITIES ASHORE. Includes subjects relating to ashore structures and facilities, fleet facilities, transportation facilities, utilities and services, and other similar subjects.

12000 Series CIVILIAN PERSONNEL. Includes subjects relating solely to the administration of civilian personnel. (Military personnel subjects are included in the 1000 series. General personnel subjects relating to both civilian and military personnel are included in the 5000 series.)

13000 Series AERONAUTICAL AND ASTRONAUTICAL MATERIAL. Includes subjects relating to aeronautical and astronautical material, including parts, accessories, and instruments; special devices, armament; aerological equipment, weapons systems, types of aircraft; and astronautic vehicles.

Primary, Secondary, and Tertiary Numerical Subject Groups

The thirteen major numerical subject groups are subdivided into primary, secondary, and sometimes tertiary breakdowns. Primary subjects are designated by the last three digits (the hundred group) of the code number. For example, the major subject of General Administration and Management, coded 5000, is subdivided into primary groups as follows:

5000 GENERAL ADMINISTRATION AND MANAGEMENT

- 5200 Management Programs and Techniques
- 5300 Personnel
- 5400 Organization, Functions, and Status
- etc.

Primary subjects are subdivided into secondary subjects by the last two digits of the numeric code. Tertiary breaks are indicated by the final digit. For example:

5200 Management Programs and Techniques

- 5210 Office Methods and Paperwork Management
  - 5211 Files and Records Systems

Some of the smaller subject groups in the Table are not subdivided below the primary breakdown. Other larger subject groups are divided into many secondary and tertiary subjects, the extent depending upon the scope and complexity of the major subject.

Name-Title Subject Codes

Name-Title symbols (alphabetic or alphabetic-numeric codes) are provided for names and titles frequently used by the Department of the Navy in arranging and filing material by name or organizational designation. Included are symbols for fleet organizations, the United States Government, foreign governments, commercial enterprises and firms; classes of personnel; types of naval activities; official symbols for classes and types of aircraft, vessels, and guided missiles.

The first letter of the name or title code designates the larger organizational group, and the second or third letters a further breakdown of the larger group. For example, "NA" designates Naval Air Stations. The "N" is for the Naval Shore Establishment and the "A" for air stations.

An Arabic numeral added to the letter symbol further subdivides the code. For example:

FF FLEETS, FORCES, TYPES, AREAS AND SEA FRONTIERS

FF1 U. S. Fleet

FF2 U. S. Task Fleets

SECTION I

LIST OF STANDARD SUBJECT CLASSIFICATION NUMBERS

MILITARY PERSONNEL
1000-1999

1000-1099 GENERAL
1000 General (Include MarCorps SOP's)
1001 Reserve Policies and Programs
1010 Inspections
1020 Uniforms
1040 Career Planning
1050 Leave and Liberty
1070 Personnel Records
1080 Personnel Accounting

1100-1199 RECRUITING
1100 General
1110 Officer Candidate Recruiting
1120 Officer Recruiting
1130 Enlisted Recruiting
1133 Reenlistments and Extensions
1140 Selective Service, Conscription, and Deferment
1141 Recall

1200-1299 CLASSIFICATION AND DESIGNATION
1200 General
1210 Officer
1211 Officer Billet Classification Codes and Billet Descriptions
1212 Designator Codes
1213 Qualification Codes
1220 Enlisted
1221 Enlisted Classification Codes and Billet Descriptions
1223 Enlisted Rating and Rank Structure
1230 Testing and Interviewing
1231 Officer
1236 Enlisted

1300-1399 ASSIGNMENT AND DISTRIBUTION
1300 General
1301 Officer
1306 Enlisted
1320 Orders to Personnel
1321 Officer
1326 Enlisted
1330 Personnel Requests
1331 Officer
1336 Enlisted

1400-1499 PROMOTION AND ADVANCEMENT
1400 General
1401 Selections
1410 Requirements and Qualifications
1412 Officer Qualifications
1414 Enlisted Qualifications
1416 Officer Examinations
1418 Enlisted Examinations
1420 Promotions
1421 Temporary Promotions
1426 Permanent Promotions
1427 Rank and Precedence
1430 Advancements in Rate or Rating
1440 Changes in Rate, Rank, or Rating
1450 Reductions in Rate, Rank, or Rating

1500-1599 TRAINING AND EDUCATION
1500 General
1510 Enlisted Training
1520 Officer Training
1521 Joint and Advanced Training
1530 Officer Candidate Training
1531 Naval Academy
*1532 Aviation Cadet (AvCad)
1533 Reserve Officer Training Corps (ROTC)
1534 Merchant Marine and Maritime
1540 Functional Training
1541 Fleet Training
*1542 Flight Training
*1543 Equipment and Systems Training
1550 Instruction Courses and Training Materials (See also 10170)
1551 Training Films, Aids, and Special Devices
1552 Training Publications
1560 Information and Education
1570 Inactive Duty Training
1571 Active Duty for Training
1580 Interservice Training

1600-1699 PERFORMANCE AND DISCIPLINE
1600 General
1601 Duties and Watches
1610 Performance and Conduct
1611 Officer
1616 Enlisted

1620 Discipline
1621 Officer
1626 Enlisted
1630 Shore Patrol and Military Police
1640 Confinement
1650 Decorations, Medals, and Awards

1700-1799 MORALE AND PERSONAL AFFAIRS
1700 General
1710 Recreation and Social Affairs
1720 Informational Services
1730 Chaplains and Religious Affairs
1740 Personal Affairs and Benefits
1741 Insurance
1742 Voting
1746 Messes and Clubs
1750 Dependents' Aid
1751 Dependents' Allowances
1752 Domestic Relations
1755 Dependents' Schooling
1760 Civil Readjustment and Veterans Affairs
1770 Casualties and Survivors' Benefits
1771 Casualties
1772 Survivors' Benefits

1800-1899 RETIREMENT
1800 General
1810 Regular Nondisability Retirement
1811 Officer
1812 Enlisted
1820 Reserve Nondisability Retirement
1821 Officer
1822 Enlisted
1830 Fleet Reserve Retirement
1850 Disability Retirement
1851 Officer
1856 Enlisted

1900-1999 SEPARATION
1900 General
1910 Enlisted
1916 Release from Active Duty, Reserve
1920 Officer
1926 Release from Active Duty, Reserve

COMMUNICATIONS
2000-2999

2000-2099 GENERAL
2000 General (Include MarCorps SOP's)
2005 Technical Information and Modification Communication/Electronic Equipment (MarCorps only)
2010 Analyses and Reports
2020 Schedules
2030 Circuit Engineering
2040 Drills and Training
2050 Competitions and Inspections
2060 Aeronautical Communications
2070 Amateur Radio

2100-2199 MESSAGES
2100 General
2101 Statistical Analysis of Messages
2110 Military Messages
2112 Navigational Warning Messages
2120 Red Cross Messages
2130 Personal Messages
2140 Other Government Agency Messages
2150 Press Messages
2160 Commercial Messages

2200-2299 COMMUNICATION SECURITY
2200 General (See also 5500-5599)
2201 Cryptoboards
2210 Physical Security of Communication Areas
2220 Transmission Security
2221 Cryptographic Security
2230 Traffic Analysis for Security Purposes
2240 Deception
2250 Compromise of Communication Material
2260 Courier Services

2300-2399 COMMUNICATION METHODS, PROCEDURES, MATERIAL, AND EQUIPMENT
2300 General
2301 Telegraph and Radiotelegraph
2302 Radio and Radiotelephone
2303 Teletype, Teletypewriter (Teleprinter), Tape Relay
2304 Facsimile, Radiophoto
2305 Telephone and Interphone
2306 Audible Signal Equipment
2307 Television
2310 Visual and Visual Light (Includes Infrared and Ultraviolet)
2320 Direction Finding
2330 Operating Signals
2340 Abbreviations
2350 Definitions and Terminology
2360 Amphibious Communications
2370 Merchant Ship Communications
2380 Recognition and Identification (See also 3561)
2390 Call Signs, Address Groups

2400-2499 FREQUENCIES
2400 General
2401 Frequency Plans
2410 Assignments and Allocations
2420 Measurement
2430 Propagation Characteristics

2500-2599 NAVAL SECURITY GROUP ACTIVITIES (Subject classification numbers are assigned for use by the Director, Naval Communications)

2600-2699 PUBLICATIONS AND DEVICES
2600 General
2601 Registered Publications
2602 Nonregistered Publications
2650 Cryptographic Systems
2651 Cryptographic Devices

2700-2799 MAIL AND POSTAL AFFAIRS
2700 General
2710 Policies, Regulations, and Liaison
2720 Transportation
2730 Losses, Claims, and Complaints
2740 Postal Operations

OPERATIONS AND READINESS
3000-3999

3000-3099 GENERAL
3000 General (Include MarCorps SOP's)
3010 Plans, including Combined
3020 Joint Plans
3030 Navy Plans
3040 Casualties and Casualty Reporting (See also 1770)
3050 Civil Defense
3060 Mobilization

3100-3299 OPERATIONS
3100 General
3110 Assignment of Aircraft and Vessels
3111 Home Ports and Yards
3120 Operating Procedures, Tasks, and Employment
3121 Operation Plans and Orders
3122 Military-Medical-Dental Guardship Assignment
3123 Movement Reports
3124 Fleet Air Operations
3125 Marine Aviation
3127 Naval Reserve Training Afloat
3128 Visits of Ships
3130 Search and Rescue
3131 Survival
3140 Weather Services
3141 Weather Operations and Plans
3142 Weather Maps and Charts
3143 Weather Codes
3144 Weather Observations and Reconnaisance
3145 Weather Forecasts, Warnings, and Advisories
3146 Climatology and Weather Records
3147 Weather Phenomena
3150 Photography
3160 Hydrography, Oceanography, Astronomy, and Space
3161 Hydrography and Oceanography
3162 Astronomy
3163 Outer Space
3170 Port Operations
3171 Anchorage and Berthing
3172 Boarding of Ships
3180 Replenishment
*3190 Law Enforcement

3300-3499 WARFARE TECHNIQUES
3300 General
3305 Evasion and Escape
3310 Aerial
3320 Air Defense
3330 Surface
3340 Amphibious
3350 Submarine
3360 Antisubmarine
3370 Mine (sea and land)
3380 Harbor Defense
3390 Guided Missile Installation Defense
3400 Atomic, Biological, and Chemical
3401 Atomic
3402 Biological
3403 Chemical
3410 Psychological
3420 Camouflage
3421 Dimout and Blackout
3430 Countermeasures
3431 Communications
3432 Controlled Devices
3433 Radar
3434 Navigational Aid
3435 Mine (sea and land)
3436 Torpedo
3440 Passive Defense
3441 Atomic
3442 Biological
3443 Chemical
3450 Shipping Control
3460 Captured Materials and Documents
3461 Prisoners of War
3470 Cold Weather
3480 Combat and Action Reports
3490 Cover and Deception

3500-3699 TRAINING AND READINESS
3500 General
3505 Seamanship
3510 Tactical Doctrine
3520 Electronics (other than Navigational Aids)
3521 Radar
3522 Sonar
3530 Navigation
*3531 Aids to Navigation
3540 Engineering
3541 Damage Control
3560 Combat Information Center
3561 Recognition and Visual Identification (See also 2380)
3570 Ordnance and Gunnery
3571 Ordnance Handling and Disposal (See also 8027)
3572 Bombing
3573 Landing Party and Infantry
3574 Small Arms
3580 Countermeasures (See also 3430)
3590 Competitions and Awards
3591 Marksmanship
3593 Weapons
3600 Guided Missile.

3700-3799 FLIGHT/AIR SPACE
3700 General
3710 General Operating Instructions
3720 All Weather Flying
3721 Navigational Aids

3722 Traffic Control
3730 Emergency Procedures
3740 Pilot Qualifications
3750 Flight Safety and Accident Analysis
3760 Flight Records and Reports
3770 Civil Aviation

3800-3899 INTELLIGENCE
3800 General
3820 Collection and Dissemination
3821 Collection
3822 Dissemination
3830 Strategic Intelligence
3850 Counterintelligence
3860 Joint Intelligence
3870 Training
3880 Photographic Intelligence
3881 Manuals
3882 Keys
3890 Radar Intelligence
3891 Manuals
3892 Keys

3900-3999 RESEARCH AND DEVELOPMENT
3900 General (Include Basic Research)
3910 Plans
3920 Programs
3930 Projects
3960 Tests and Evaluation

LOGISTICS
4000-4999

4000-4199 GENERAL
4000 General
4001 Gifts to Naval Establishment
4002 Loans or Transfers to or by Naval Establishment
4010 Scrap and Salvageable Materials
4015 Equipping and Allowance Documents (MarCorps only)
4020 Petroleum
4030 Packaging, General
4031 Cleaning
4032 Preservation
4033 Packaging
4034 Packing
4035 Markings, Labels, and Designations
4040 Advanced Base Program
4050 Household Goods and Personal Property
4060 Personal Services
4061 Messes and Cafeterias
4064 Laundry
4065 Commissary Stores
4066 Exchanges
4067 Ships Stores Afloat
4068 Ships Stores Ashore
4069 Special Services
4080 Mobilization Reserve
4100 Conservation and Utilization of Material and Resources (including Basic Materials)
*4110 Integrated Material Management
4120 Standardization
4121 Specifications
4122 Standards
4123 Qualified Products Lists

4200-4399 PROCUREMENT
4200 General
4205 Procurement Authority and Responsibility
4210 Intra-Navy Procurement Assignments
4215 Coordinated Procurement (within Department of Defense)
4220 Interdepartmental Procurement (Government)
4225 Local or Decentralized Procurement
4230 Foreign Procurement
4231 Buy American Act
4235 Requisitions and Other Material Requests
4250 Formal Advertising
4255 Negotiation
4260 Contract Cost Principles
4265 Pricing
4266 Government Price Controls
4270 Procurement Forms
4275 Contract Clauses
4280 Contracts, General
4281 Fixed-Price Contracts
4282 Cost-Reimbursement Contracts
4283 Other
4285 Subcontracts
4295 Dissemination of Procurement Information
4305 Preaward Surveys
4310 Contract Clearance
4315 Bonds and Insurance
4330 Contract Administration
4335 Contractor Performance
4336 Delivery and Shipment (See also 4610)
4337 Default
4340 Government Property
4341 Government Furnished and Contractor Acquired Property
4350 Labor and Manpower
4355 Inspection and Acceptance
4360 Disputes/Strikes
4365 Contract Claims (See also 5890)
4366 Extraordinary Contractual Actions Facilitating National Defense
4370 Contract Termination (See also 7575)
4375 Renegotiation and Statutory Profit Limitations
4380 Small Business
4385 Fraud and Irregularities
4386 Debarred, Ineligible, or Suspended Contractors
4390 In-Lease Administration

*4400-4499 SUPPLY/MATERIEL
4400 General
4401 Supply Ashore
4402 Shop Stores
4404 Self-Service
4406 Supply Afloat
4408 Spare and Repair Parts
4410 Cataloging, Material Identification, and Classification
4411 Maintenance Usage Data
4412 Overhaul Usage Data
4420 Materiel Supply Coordination
4421 Material Missions
4422 Material Cognizance Assignments
4423 Equipping/Provisioning and Allowances
4430 Material Receipt
4431 Material Shortages
4440 Inventory Control
4441 Allowances
4442 Supply Levels
4443 Financial Inventory Control
4450 Storage
4451 Standards and Procedures
4452 Space Control
4453 Operations
4454 Inspection and Maintenance
4460 Materials Handling
4470 Distribution
4480 Material Expenditure
4490 Material Requirements, Advance Planning

4500-4599 REDISTRIBUTION AND DISPOSAL OF PROPERTY
4500 General
4510 Special Restrictions on Disposal Actions
4520 Donations and Transfers
4525 Abandonment or Destruction
4530 Sales
4535 Out-Leases and Easements
4540 Exchange or Sale of Nonexcess Personal Property
4550 Inventories
4551 Contractor Inventory
4552 Termination Inventory
4555 Special Classes of Property
4560 Special Bureau Instructions
4565 Foreign Areas
4570 Excess and Surplus Property

4600-4699 TRAVEL AND TRANSPORTATION
4600 General
4610 Shipments (Cargo and Freight)
4611 Bills of Lading
4612 Shipment Orders
4613 Consignment Instructions
4614 Priority Indicators and Deadline Delivery Dates
4615 Routing
4616 Demurrage
4620 Sea Transportation
4621 Government-Owned Ships
4622 Merchant Marine (Commercial Ocean Carriers)
4630 Air Transportation
4631 Government-Owned Aircraft
4632 Commercial Air Carriers
4640 Land Transportation
4641 Government-Owned Equipment
4642 Rail Carriers
4643 Motor Carriers
4650 Passenger Transportation/Travel
4651 Regulations
4660 Terminal Operations

4700-4799 MAINTENANCE, CONSTRUCTION, AND CONVERSION
4700 General
4701 Scheduling
4710 Overhaul/Rework
4711 Availability, Restricted
4712 Availability, Tender
4720 Alterations and Improvements
4730 Inspections, Examinations, Tests, and Surveys
4740 Salvage and Towing
4750 Upkeep
4760 Construction and Conversion
4770 Reserve Fleets and Inactive Ships or Aircraft
4780 Service Craft and Relics

4800-4899 CURRENT PRODUCTION AND INDUSTRIAL MOBILIZATION PLANNING
4800 General
4801 Production Policy
4802 Industrial Readiness
4803 Industrial Manpower
4804 Plant Performance and Awards
4810 Requirements
4811 Current Requirements
4812 Mobilization/Emergency Requirements
4813 Bills of Material
4814 Material and Product Classification
4830 Priorities and Controls
4831 Preference Ratings
4832 Controlled Materials Allocation
4833 Allocations Other Than Controlled Materials
4840 Materials
4841 Stockpiling
4850 Production Progressing, Expediting, and Scheduling
4851 Production Planning and Scheduling
4852 Production Expediting
4853 Production Analysis
4854 Production Control
4855 Quality Control
*4856 Maintenance Management Engineering
4857 Military Urgencies System
4858 Value Engineering
4860 Supply Sources/Facilities
4861 Navy and Marine Corps Manufacturing Facilities
4862 Industrial and Industrial Reserve Facilities
4870 Machine Tools and Industrial Production Equipment
4871 Reserve Production Equipment
4880 Expansion of Private Industry

4900-4999 FOREIGN MILITARY ASSISTANCE AND MUTUAL SECURITY PROGRAMS
4900 General
4910 Grant Aid
4920 Reimbursable Aid/Mutual Security and Military Sales
4940 Packing, Handling, Transportation, and Storage
4950 Training
4951 Training Courses (Quotas, Duration)
4952 Orders to Foreign Trainees

GENERAL ADMINISTRATION AND MANAGEMENT
5000-5999

5000-5199 GENERAL
5000 General (Include MarCorps SOP's)
5030 Names and Symbols
5040 Management Inspections and Surveys
5041 Administrative Inspections
5042 On-Site Surveys
5050 Meetings, Conferences, Conventions, and Visits
5060 Honors and Ceremonies
5061 Public Service Awards
5070 Libraries and Library Services
5080 Civil Affairs, Military Government
5100 Safety
5101 Accident Prevention
5120 United States Savings Bonds

5200-5299 MANAGEMENT PROGRAMS AND TECHNIQUES
5200 General
5210 Office Methods/Paperwork Management
5211 Files and Records Systems
5212 Records Disposal (Includes Transfer)
5213 Forms and Reports Management
5215 Issuance Systems
5216 Correspondence Management
5220 Performance Measurement
5230 Mechanized and Automatic Data Processing Systems
5240 Industrial Methods
5250 Management Sciences/Operations Research

5300-5399 MANPOWER/PERSONNEL (Use for over-all civilian and military personnel matters)
5300 General
5310 Manpower
5311 Requirements
5312 Utilization
5314 Statistics
5320 Complements, Allowances, Billets, Allocations, and Ceilings
5321 Complements and Allowances
5322 Ceiling Allocation and Control
5330 Hours of Work/Daily Routine
5340 Contributions, Solicitations, and Collections
5350 Minority Races
5360 Deaths and Funerals
5370 Standard of Conduct
5371 Relating to Procurement
5380 Services
5381 Banking Facilities and Credit Unions
5390 Leadership

5400-5499 ORGANIZATION, FUNCTIONS, AND STATUS
5400 General
5401 Organization Concepts and Principles
5402 Delegation/Succession of Authority
5410 Department of Defense and Interservice
5420 Boards and Committees
5430 Navy Department (Seat of Government)
5440 Operating Forces
5441 Status of Vessels
5442 Status of Aircraft
5450 Shore Establishment
5451 Aviation Shore Establishment
5452 Air Training Commands
*5460 Department of the Navy

5500-5599 SECURITY (See also 2200-2299)
5500 General
5510 Security Regulations
5511 Classified Material Control
5512 Identification (Credentials, Tags, Passes, and Permits)
5520 Investigations
5521 Name Checks and Personnel Clearances
5522 Inspections
5530 Censorship
5535 Censorship, Telecommunication
5540 Industrial Security
5541 Facilities
5542 Personnel
5550 Commerce and Travel
5560 Traffic Control and Parking
5570 Safeguarding Unclassified Matter

5600-5699 PUBLICATIONS, PRINTING, DUPLICATING, AND REPRODUCTION
5600 General
5602 Preparation
5603 Production
5604 Procurement
5605 Distribution

5700-5799 EXTERNAL RELATIONS
5700 General
5710 International Relations
5711 Standardization Programs and Agreements
5713 Naval Missions
5720 Public Relations
5721 Speeches
5722 Exhibits
5723 Guest Cruise Program
5724 Fleet Home Town News
5725 Reserve Program
5726 Community Relations
5727 Press Relations
5728 Audio and Visual (Motion and Still Pictures, Radio and Television)
5730 Congressional and Legislative Liaison
5740 Executive Agencies, Relations with
5741 General Accounting Office
5750 Historical Matters
5760 Organizations, Associations, and Societies (External only)

5800-5899 LAWS AND LEGAL MATTERS
5800 General
5801 Legal Assistance
5802 Immigration
5810 Military Justice
5811 Pre-trial Matters
5812 Commanding Officers Non-Judicial Punishment
5813 Courts-Martial Trials
5814 Courts-Martial Reviews and Appeals
5815 Sentences
5817 Personnel of Courts
5820 Jurisdiction, Military and/or Civil
5821 Delivery of Personnel to Civil Authorities
5822 Civil Courts
5830 Courts of Inquiry and Investigations
5840 Taxes, Customs, and Duties
5850 Codification and Citations
5860 Legislation and Congressional Action
5861 Legislative Proposals
5862 Legislative Enactments
5863 Congressional Investigations
5870 Patents, Copyrights, Inventions, Trademarks
5880 Admiralty
5890 Claims (Other than Contract Claims)

5900-5999 OFFICE SERVICES
5900 General
5910 Space (Requirements/Allocations)
5920 Maintenance
5930 Stenographic, Clerical, and Messenger

MEDICINE AND DENTISTRY
6000-6999

6000-6099 GENERAL
6000 General (Include MarCorps SOP's)
6010 Administration

6100-6199 PHYSICAL FITNESS
6100 General
6110 Physical Standards
6120 Physical Examinations
6150 Health and Medical Records

6200-6299 PREVENTIVE MEDICINE
6200 General
6210 Quarantine
6220 Communicable Diseases
6222 Venereal Disease
6224 Tuberculosis
6230 Prophylaxis
6240 Hygiene and Sanitation
6250 Insect, Pest, and Rodent Control
6260 Industrial Health
6270 Toxicology

6300-6399 GENERAL MEDICINE
6300 General
6310 Diseases and Injuries
6320 Treatment and Hospitalization
6321 Beds
6322 Supernumeraries
6330 Rehabilitation and Convalescence

6400-6599 SPECIAL FIELDS
6400 General
6401 Medical Specialties
6410 Aviation Medicine
6420 Submarine and Diving Medicine
6430 Tropical Medicine
6440 Amphibious and Field Medicine
6450 Dispensary Medicine
6460 Surgery
6470 Radiological Medicine
6480 Special Weapons, Medical Problems Concerning
6490 Vision
6500 Research
6510 Pathology
6520 Psychiatry
6530 Blood and Derivatives
6540 Space Medicine
6550 Nursing

6600-6699 DENTISTRY
6600 General
6610 Professional Service
6620 Treatment
6630 Prosthetic Dentistry
6640 Oral Surgery
6650 Operative Dentistry
6660 Periodontia
6670 Dental Specialties

6700-6899 EQUIPMENT AND SUPPLIES
6700 General
6710 Drugs, Chemicals, and Biologicals
6720 Surgical Dressings
6730 Surgical and Diagnostic
6740 Laboratory and Pharmacy
6750 Dental
6760 X-ray
6770 Hospital
6780 Field (Medical Kits and Assemblies)
6790 Occupational Therapy
6800 Orthopedic
6810 Optical
6820 Textbooks and Journals

FINANCIAL MANAGEMENT
7000-7999

7000-7099 GENERAL
7000 General
7010 Nonappropriated Funds
7020 Cross/Common Servicing (DOD)
7030 Work for Other Agencies
7040 Specific Appropriations/Funding Responsibilities
7041 Military Personnel
7042 Operations and Maintenance
7043 Procurement
7044 Research, Development, Test and Evaluation
7045 Military Construction
7050 Host-Tenant Relationships (Intra-Navy)

7100-7199 BUDGETING
7100 General
7101 Appropriation Structure and Language
7102 Exhibits and Format
7110 Budget/Estimates Preparation
7111 Regular Appropriations
7112 Industrial/Management Funds
7113 Stock Funds
7114 Supplemental and Deficiency Appropriations
7120 Budget Review
7121 Hearings
7122 Mark-ups and Reclamas
7130 Budget Execution
7131 Apportionments/Allocations
7132 Financial Plans and Operating Budgets
7133 Reprogramming

7200-7299 DISBURSING
7200 General
7210 Procurement, Custody, and Disposition of Funds
7220 Military Pay
7230 Civilian Pay
7240 Public Vouchers
7250 Disbursing Records, Reports, and Returns
7251 Site-Audited Returns
7270 Receipts
7280 Regional Consolidation Procedures

7300-7399 APPROPRIATION, FUND, COST, AND PROPERTY ACCOUNTING
7300 General
7301 Appropriation Accounting
7302 Fund Accounting
7303 Allotments and Projects Orders
7310 Cost Accounting
7312 Cost Classifications
7320 Property Accounting
7321 Plant Property Accounting
7322 Minor Property in Use
7323 Stores Accounts
7330 Accounting Reports and Returns
7331 Industrial Accounting Reports and Returns

7400-7499 PAY ADMINISTRATION AND PAYROLL AND LABOR ACCOUNTING
7400 General
7401 Tax Withholding
7410 Civilian Labor Accounting
7420 Civilian Payroll Accounting
7421 Pay Authorizations and Controls
7430 Military Payroll Accounting
7431 Allowances and Accounts

7500-7599 AUDITING
7500 General

7510-7599 INTERNAL AUDITING
7510 General
7511 Audit Schedules
7520 Internal Audit Procedures
7540 Internal Audit Reports
7541 Periodic
7542 Continuous
7543 Disbursing
7544 Housing
7545 Property
7546 Special
*7547 Integrated

7560-7599 CONTRACT AUDITING
7560 General
7561 Contractors' Controls and Procedures
7562 Accounting Rulings, Precedents, and Decisions
7564 Audit Liaison
7565 Coordinated Audit Program
7566 Audit Services for other than DOD
7570 Contract Audit Procedures
7571 Cost-Type Contracts
7572 Fixed-Price Contracts
7573 Subcontracts
7574 Pricing Surveys
7575 Termination Claims
7576 Escalation Claims
7577 Appeal and Review Briefs
7580 Contract Audit Reports
7581 Preaward Survey
7582 Advisory Accounting Reports
7583 Negotiated Final Overhead Reports
7584 Contract Audit Closing Statements
7585 General Accounting Office Reports
7590 Contract Audit Cost Principles
7591 Amortization and Depreciation
7592 Research and Development Expenses
7593 Retirement and Profit-Sharing Plans
7594 Premium Pay

7595 State and Local Taxes
7596 Rental Expenses

7600-7699 INDUSTRIAL FUND FINANCING
7600 General
7610 Charters
7620 Cash Allocations
7630 Financial Condition
7640 Income and Expense
7650 Accounting Handbook
7670 Working Capital Fund Regulations

7700-7799 PROGRESS AND STATISTICAL REPORTING
7700 General
7710 Policies
7720 Procedures

7800-7899 CONTRACT AND SPECIAL FINANCING
7800 General
7810 Contract Financing
7820 Special Financing

ORDNANCE MATERIAL
8000-8999

8000-8199 GENERAL ORDNANCE MATERIAL, AMMUNITION AND EXPLOSIVES
8000 Ordnance Material, General
8005 Technical Information and Modifications (MarCorps only)
8010 Ammunition and Explosives, General
8011 Allowances
8012 Distribution and Issue
8013 Fleet Return Ammunition
8014 Maintenance and Rework/Renovation
8015 Ammunition Stock Recording Systems
8020 Ammunition and Explosives Safety
8021 Packaging and Carloading
8022 Cargo Ship Loading
8023 Handling, Stowage, and Transportation
8024 Restrictions and Suspensions
8025 Casualties and Malfunctions
8026 Disposition of Ammunition
8027 Explosive Ordnance Disposal (See also 3571)
8030 Gun Ammunition
8031 20-mm and 40-mm
8032 3 Inch
8033 5 Inch
8034 6 Inch and larger
8035 Saluting Gun Ammunition
8036 Line-Throwing Gun Ammunition
8037 Aircraft Gun Ammunition
8040 Rockets
8041 Surface
8042 Aircraft
8043 Ground
8050 Pyrotechnics
8051 Surface
8052 Air
8053 Subsurface
8054 Ground
8060 Demolition Material
8061 Amphibious and Underwater
8070 Atomic, Biological, and Chemical Warfare Material
8071 Atomic Warfare Material
8072 Biological Warfare Material
8073 Chemical Warfare Material
8090 Land Type and Marine Corps Ammunition
8091 Small Arms Ammunition
8092 Land Mines
8093 Grenades
8094 Artillery
8095 Mortar
8110 Special Weapons
8130 Drill and Training Ammunition (All types)
8150 Bombs
8190 Miscellaneous Ammunition and Explosives Material
8191 JATOS

8200-8299 FIRE CONTROL AND OPTICS
8200 General
8210 Optics
8220 Gun Fire Control
8221 Systems
8222 Radar
8223 Directors
8224 Computers and Rangekeepers
8225 Battery Alignment
8226 Ballistics
8227 Gun Sights
8230 Target Designation Systems
8240 Airborne Fire Control
8241 Systems
8242 Radar
8243 Gun Sights
8244 Computers
8245 Bombsights and Bomb Directors
8250 Rocket Fire Control
8260 Guided Missile Fire Control
8261 Systems
8262 Radar
8263 Directors
8264 Computers
8270 Stable Elements
8280 Underwater Fire Control
8281 Surface Ship
8282 Submarine

8300-8399 GUNS AND MOUNTS
8300 General
8310 3 Inch
8311 3"/50 Caliber
8312 3"/70 Caliber
8320 5 Inch
8321 5"/25 Caliber
8322 5"/38 Caliber
8323 5"/54 Caliber
8330 6 Inch and Larger
8331 6"/47 Caliber
8332 8"/55 Caliber
8333 12"/50 Caliber
8334 14"/50 Caliber
8335 16"/45 and 16"/50 Caliber
8350 Line-Throwing Guns
8360 Machine Guns (Surface)
8361 30 Caliber and 50 Caliber
8362 20-mm
8363 40-mm
8370 Small Arms and Landing Force Equipment
8373 Special Rifle Team Equipment
8380 Airborne Guns, Launchers, and Racks
8381 Guns
8382 Bomb Racks
8383 Rocket Racks and Launchers

8390 Missile Launchers and Projectors
8391 Projectors and Launchers (A/S)
8392 Depth Charge Release Tracks
8393 Rocket Launchers
8394 Guided Missile Launchers
8395 Torpedo Tubes
8396 Torpedo Launching Racks

8400-8499 COMBAT VEHICLES
8400 General
8410 Landing Vehicles, Tracked (LVT)
8411 Personnel and Cargo Carriers
8412 AAA Weapons and Cargo Carriers
8413 Engineer Vehicles
8414 Howitzer Carriages
8415 Recovery Vehicles
8416 Utility Vehicles
8420 Tanks and Self-Propelled Artillery
8421 Gun Tank (90mm and smaller)
8422 Gun Tank (Larger than 90mm)
8423 Flamethrower Tanks
8424 Recovery Vehicle
8425 Self-Propelled Artillery (155mm Gun and larger)
8426 Self-Propelled Artillery (Smaller than 155mm Gun) and Tractor
8430 Wheeled and Half-Tracked Vehicles
*8440 Amphibious Vehicles

8500-8599 UNDERWATER ORDNANCE
8500 General
8510 Torpedoes
8512 Aircraft Launched
8513 Submarine Launched
8514 Surface Launched
8530 Depth Charges
8535 Depth Bombs
8540 Projector Charges and Rockets
8550 Mines
8551 Aircraft Laid
8553 Submarine Laid
8554 Surface Laid
8560 Harbor Defense Equipment (Include nets, booms, controlled mines, and associated acoustic systems)
8570 Underwater Countermeasures and Evasion Devices
8571 Ordnance Locators

8600-8799 AVIATION ORDNANCE
8600 General

*8800-8899 GUIDED MISSILE WEAPONS
8800 General
8805 Technical Information and Modifications (MarCorps only)
8810 Intercept-Aerial (AIM, CIM, LIM, MIM, RIM)
8820 Surface Attack (AGM, CGM, HGM, LGM, MGM, PGM, RGM, UGM)
8830 Underwater Attack (UUM)
8840 Drones (AQM, MQM, BQM)
8850 Training (ATM, MTM)

8900-8999 MISCELLANEOUS ORDNANCE MATERIAL
8900 General
8950 Deperming and Degaussing
8960 Armor

SHIP DESIGN AND SHIPS MATERIAL
9000-9999

9000 General (Include MarCorps SOP's)
9010 Ships Characteristics
9020 Design of Vessel
9030 Ship Readiness
9040 Service to Ships (Include cribbing, scaffolding, and staging)
9050 Laying Out
9060 Launching
9070 Docking for Navy
9080 Trials
9110 Hull Structure
9120 Hull Fittings
9130 Armor Protection
9140 Deck Coverings
9150 Aircraft Fuel Cargo Stowage and Equipment
9160 Access Openings
9170 Masts, Booms, and Spars
9180 Rigging, Sails, and Awnings
9190 Protective and Preservative Coatings
9200 Winches, Capstans, Cranes, and Derricks
9210 Hydraulic Speed Machinery
9220 Steering Machinery
9230 Industrial Gases and Gas Producing Equipment and Stowage
9240 Ship Control
9250 Towing and Towing Equipment
9260 Mooring and Mooring Equipment
9280 Nomenclature and Marking
9290 Seaworthiness
9300 Storerooms and Miscellaneous Stowage
9310 Repair Parts (See also 4408)
9320 Office Spaces
9330 Living and Berthing Spaces
9340 Commissary Spaces
9350 Laundry Spaces
9360 Sanitation Spaces
9370 Medical and Dental Spaces
9380 Ventilating, Heating, and Air Conditioning
9390 Insulation and Lagging
9400 Machinery Plant and Systems
9410 Main Propelling Machinery
9420 Reduction Gears (Main Propelling Machinery)
9430 Shafting and Bearings
9440 Propellers
9450 Lubrication Systems
9460 Condensers and Air Ejectors
9470 Pumps
9480 Piping Systems
9490 Compressed Air Plant
9500 Auxiliary Machinery
9510 Steam Generating Equipment (Boilers)
9520 Uptakes and Smokepipes
9530 Blowers, Forced Draft
9550 Ship Fuel Handling, Stowage, and Equipment
9560 Boiler Feed-Water Equipment
9580 Distilling Plants
9590 Refrigerating Plants
9600 Electric Plants
9610 Electric Power Generation
9620 Electric Power Distribution
9630 Electric Power Application
9640 Lighting Systems
9650 Interior Communications Systems and Apparatus
9660 Ships Searchlights
9670 Electronics
9671 Radio
9672 Radar
9673 Radiac
9674 Sonar
9690 Test Instruments, Electrical and Electronics
9700 Signaling Apparatus
9710 Fire Control Installation
9720 Turrets
9730 Armament of Ships
9740 Antiaircraft and Dual Purpose Gun Mounts
9750 Torpedo Handling and Stowage
9760 Stowage of Depth Charges, Wrecking Charges, and Mines
9770 Atomic, Biological, and Chemical Defense Equipment
9780 Ammunition, Bomb, and Rocket Handling and Stowage
9784 Fleet Ballistic Missile Equipment
9790 Small Arms and Landing Force Equipment Handling and Stowage
9810 Mine, Torpedo, and Bomb Protection
9820 Small Boats
9830 Aircraft Handling and Stowage
9850 Motion Picture Projection
9860 Training Apparatus
9870 Indicating and Recording Instruments
9880 Damage Control
9890 Nuclear Reactors
9900 Nuclear Protection (Shielding and Radiological Safety)
9910 Workshop Equipment
9920 Tools and Equipment, Portable
9930 Fire Fighting Equipment
9940 Ship Salvage, Marine Rescue and Related Equipment
9960 Tract and Suspension Systems
9970 Heat Transfer Equipment, General

749-899 O - 64 - 2

GENERAL MATERIAL
10000-10999

10000-10099 GENERAL
10000 General (Include MarCorps SOP's)
10010 Technical Information and Modification (MarCorps only)

10100-10199 PERSONNEL MATERIAL
10100 General
10110 Provisions and Rations
10120 Clothing and Uniforms
10121 Clothing and Small Stores
10122 Naval and Marine Corps Reserve Clothing
10123 Officer Clothing and Uniforms
10124 Officer Candidate Clothing and Uniforms
10125 Organizational Clothing
10126 Special Clothing/Cold Weather Clothing
10127 Flight Clothing
10128 Atomic, Biological, and Chemical Warfare Protective Clothing
10130 Ships Store Items
10140 Exchange Items
10150 Personal Service Equipment
10151 Mess
10152 Laundry
10160 Furniture and Furnishings (Nonoffice)
10170 Instruction and Training Equipment
10171 Training Aids and Devices

10200-10299 MACHINERY AND TOOLS
10200 General
10210 Agricultural Machinery
10220 Air Compressors and Pumps
10230 Air Conditioning and Ventilating Equipment (See also 9380, 11380)
10250 Conveying and Hoisting Equipment
10260 Electric Motors and Generators
10270 Engines (except ships and aircraft)
10290 Tools

10300-10599 MISCELLANEOUS
10300 General
10301 Abrasives
10310 Metals
10311 Steel
10320 Nonmetallic Materials
10321 Wood, Lumber, and Allied Products
10322 Concrete
10323 Rubber
10330 Chemicals and Gases (except Warfare)
10331 Helium
10332 Oxygen
10340 Fuel
10341 Gasoline and Jet
10342 Propellants and Oxidizers
10343 Fuel Oils
10345 Fueling and Fuel Storage Equipment
10350 Lubricants
10360 Protective and Preservative Coatings and Compounds
10365 Paints, Dopes, and Related Products
10370 Building Materials
10380 Electrical and Electronic Components
10390 Electric Distribution Equipment
10400 Molds, Dies, Jigs
10410 Hardware
10420 Bearings
10430 Plumbing Fixtures and Piping
10440 Hose, Gaskets, Packing
10450 Cordage and Wire Rope
10460 Office Equipment and Supplies
10461 Electric/Mechanical Punched Card Equipment
10462 Electronic Computers and Electronic Data Processing Machines
*10470 Safety and Survival Equipment and Devices
10480 Sanitary and Cleaning Equipment
10490 Materials Handling Equipment
10500 Navigational and Mooring Aids
10510 Instruments
10520 Flags and Pennants
10550 Electronics (See also 9670)
10551 Radar
10552 Sonar
10553 Loran, Racon
10560 Diving Equipment
10570 Animals, Domestic and Wild

10700-10799 PHOTOGRAPHIC EQUIPMENT AND ACCESSORIES
10700 General
10710 Picture Taking Equipment and Accessories (Includes Cameras, Camera Supplies, Accessories, Attachments, and Components)
10711 Reconnaissance
10712 Strike Recording
10713 Mapping and Charting
10714 Scope Recording
10715 Still Picture (not otherwise listed)
10716 Motion Picture (not otherwise listed)
10717 Special Purpose (Includes Instrumentation)
10718 Set or System
10720 Picture Processing Equipment (Includes Supplies, Accessories, Attachments, and Components)
10721 Processing machine
10722 Developers
10723 Washers
10724 Driers
10725 Printers
10730 Picture Using Equipment (Includes Supplies, Accessories, Attachments, and Components)

10731	Still Projectors
10732	Motion Picture Projectors
10733	Viewing Devices
10734	Set or System
10740	Photographic Intelligence Equipment and Accessories

FACILITIES AND ACTIVITIES ASHORE
11000-11999

11000-11099 GENERAL
11000 General (Include MarCorps SOP's)
11010 Shore Station Development and Maintenance
11011 Real Estate Property
11012 Design Criteria
11013 Shore Station Construction
11014 Shore Station Maintenance
11015 Agriculture and Conservation
11016 Plant Property
11017 Grounds or Unpaved Areas (Land)
11018 Testing Areas and Facilities
11019 Shore Station Special Projects
11080 Atomic, Biological, and Chemical Defense
11090 Damage Control

11100-11199 STRUCTURES AND FACILITIES
11100 General
11101 Housing
11102 Training
11103 Mess
11104 Housekeeping
11105 Welfare
11106 Recreational
11107 Resale Activities
11108 Religious Structures
11110 Medical and Dental
11112 Hospital
11114 Dispensary
11116 Dental Clinic
11120 Communications
11130 Aviation
11131 Hangars
11132 Runways
11133 Lighting
11135 Crash, Salvage, and Rescue
11137 Service and Repair
11140 Ordnance
11143 Guided Missile Assembly and Test
11150 Research and Development Facilities
11151 Harbor Defense
11152 Drill and Parade Grounds
11153 Mooring and Navigation
11154 Observatories
11160 Storage
11161 Storehouses
11162 Fuel Storage Facilities
11163 Magazines
11170 Cemeteries

11200-11299 TRANSPORTATION FACILITIES, HEAVY EQUIPMENT
11200 General
11210 Highways and Roads
11220 Bridges, Trestles, Overpasses
11230 Railways and Rolling Stock
11240 Automotive
11245 Technical Information and Modifications (MarCorps only)
11250 Boat or Water Transportation
11260 Heavy Equipment
11261 Construction-Type
11262 Heavy Weight Lifting
11270 Engineer Supplies and Construction Equipment
11275 Technical Information and Modifications, Engineer Supplies and Construction Material (MarCorps only)

11300-11399 UTILITIES AND SERVICES
11300 General
11310 Power
11320 Fire Protection and Fire Fighting
11330 Water Supply
11340 Drainage
11345 Sewers and Sewerage
11350 Refuse Collection and Disposal
11360 Lighting
11370 Heating
11380 Refrigeration and Air Conditioning (See also 10230)

11400-11499 FLEET FACILITIES
11400 General
11410 Waterfront
11420 Drydocks
11430 Marine Railways
11440 Shipways
11450 Weight Handling
11460 Dredging
11470 Pontoons

CIVILIAN PERSONNEL
12000-12999

12000-12099 GENERAL

12100-12199 CIVIL SERVICE COMMISSION
12150 Boards of Civil Service Examiners

12200-12299 PERSONNEL PROVISIONS, GENERAL
12210 Personnel Concepts and Definitions
12211 Veteran Preference
12213 Overseas Personnel
12250 Organization for Personnel Management
12270 Personnel Controls and Direction
12273 Inspections, Surveys, and Audits
12280 Personnel Statistics
12290 Personnel Records and Processing
12293 Personnel Records
12296 Processing Personnel Actions

12300-12399 EMPLOYMENT
12300 Employment (General)
12303 Military Service
12304 Dual Employment and Dual Compensation
12305 Competitive Service, Status, and Conversion
12306 Personal Service Contracts
12310 Appointments/Accessions
12311 Appointments
12314 Transfers
12315 Reinstatement
12316 Reemployment
12317 Restoration
12330 Recruitment and Selection
12331 Recruitment, Departmental
12332 Recruitment, Field
12334 Qualifications (Standards and Evaluation Methods)
12340 Promotions, Reassignments, and Details
12350 Job Retention and Separation
12351 Reduction in Force and Grade
12352 Separations

12400-12499 EMPLOYEE DEVELOPMENT, PERFORMANCE AND UTILIZATION
12410 Employee Training/Development
12430 Performance Appraisals and Ratings
12431 Performance Ratings
12450 Employee Recognition and Incentives
12451 Incentive Awards
12452 Suggestion System
12453 Length of Service Awards
12454 Non-Navy Awards
12460 Employee Utilization

12500-12599 CLASSIFICATION, PAY, AND ALLOWANCES
12510 Position Classification
12511 Classification, Departmental
12512 Classification, Field
12530 Pay Systems (Specific)
12531 Prevailing Wage Rate Systems (Wage Fixing and Ungraded Ratings)
12550 Pay Administration (General)
12552 Wage and Salary Changes
12553 Allotment of Pay
12590 Allowances and Differentials
12591 Overseas Differentials and Allowances
12593 Subsistence and Quarters
12594 Uniforms and Uniform Allowances

12600-12699 ATTENDANCE AND LEAVE
12610 Hours of Work (See also 5330)
12630 Absence and Leave

12700-12799 EMPLOYEE RELATIONS AND SERVICES
12710 Employee Relations (General)
12713 Nondiscrimination/Employment Policy Program
12720 Labor Relations
12721 Employee Organizations
12730 Employee Responsibility and Conduct (See also 5370)
12732 Employee Security Program (See also 5500)
12733 Political Activity
12750 Discipline
12770 Grievances and Appeals
12771 Grievance Appeals
12772 Discrimination Appeals
12790 Services to Employees (See also 5380)
12792 Health Programs

12800-12899 INSURANCE AND ANNUITIES
12810 Injury Compensation
12830 Retirement
12850 Unemployment Compensation
12870 Insurance
12871 Group Life Insurance
12872 Group Health Insurance

12900-12999 SPECIAL PERSONNEL MATTERS
12910 Emergency Programs (See also 3050)
12911 National Defense Executive Reserve
12930 Specific Positions or Examination Programs
12931 Legal Positions
12932 Super Grade Positions

AERONAUTICAL AND ASTRONAUTICAL MATERIAL 13000-13999

13000-13099 GENERAL
13000 General
13010 Weapons Systems
13050 Configuration Control
13051 Engineering Change Proposals
13052 Changes and Bulletins
13053 Change Kits
13060 Weight and Balance
13070 Material Reliability
13080 Exterior/Interior Finish, Marking, and Lighting
13090 Logs and Records

13100-13199 AIRCRAFT (Complete)
13100 General (Use for more than one class of Aircraft and for both Aircraft and Guided Missiles. Use 8800 for complete Guided Missiles.)
13110 Fixed Wing
13120 Rotary Wing
13130 Lighter-than-Air
13140 Gliders
13150 Aircraft Targets

13300-13399 ASTRONAUTIC VEHICLES (Complete)
13300 General

13400-13599 SYSTEMS, COMPONENTS, AND ACCESSORIES
13400 General
13410 Structural Components
13420 Landing Gear, Wheel, and Brake Systems and Components
13430 Arresting and Launching, Provisions for
13440 Hydraulic and Vacuum Systems and Components
13450 De-icing, Anti-icing, and Anti-fogging Systems and Components
13460 Air Conditioning, Heating, Pressurizing Equipment and Systems, and Specially-Designed Components of Oxygen Breathing
13470 Auxiliary Fuel Tanks
13480 Parachutes and Aerial Pickup, Delivery, and Cargo Tie-Down Equipment
13490 Tires and Tubes
13510 Recovery Gear
13520 Guidance Equipment
13530 Remote Control Systems and Components
13540 Nuclear Reactors
13550 Nuclear Shielding
13570 Airship Material
13590 Miscellaneous Accessories and Components

13700-13799 ENGINES AND ENGINE SYSTEMS (INCLUDING COMPONENTS AND ACCESSORIES)
13700 General
13710 Reciprocating
13720 Turboshaft and Jet
13730 Rocket
13740 Nuclear
13760 Engine Fuel Systems
13770 Engine Electrical Systems
13780 Engine Cooling Systems
13790 Miscellaneous

13800-13899 LAUNCHING, LANDING, AND GROUND SUPPORT EQUIPMENT
13800 General
13810 Arresting, Barrier, and Barricade
13820 Launching (Shipboard and Land Based)
13830 Ground Servicing
13840 Ground Handling
13850 Maintenance, Repair, and Checkout

13900-13999 INSTRUMENTS AND LABORATORY EQUIPMENT
13900 General
13910 Navigational and Fuel Consumption Instruments and Computers
13920 Flight Instruments
13930 Automatic Pilot Mechanisms and Airborne Gyro Components (Use 10171 for Training Devices)
13940 Engine Instruments
13950 Aerological Instruments and Equipment
13980 Aircraft Alarm and Signal Systems (Includes Oxygen Pressure Signals and Warning Devices)
13990 Combination and Miscellaneous Instruments

SECTION II

NAME-TITLE SUBJECT CLASSIFICATION CODES

This Section provides alphabetic or alphabetic-numeric codes for names and titles frequently used by the Department of the Navy. These codes may be used for classifying and filing documents by name or organizational designation, but they are not to be used in assigning subject numbers to directives.

A

AA	Auxiliary Vessels
AD	Destroyer Tenders
ADG	Degaussing Vessels
AE	Ammunition Ships
AF	Store Ships
AFDB	Auxiliary Floating Dry Docks, Large
AFDL	Auxiliary Floating Dry Docks, Small
AFDM	Auxiliary Floating Dry Docks, Medium
AG	Icebreakers
AGC	Amphibious Force Flagships
AGP	Motor Torpedo Boat Tenders
AGS	Surveying Ships
AGSC	Surveying Ship Coastal
AG(SS)	Auxiliary Submarines
AGOR	Oceanographic Research Ships
AGR	Radar Picket Ships
AH	Hospital Ships
AK	Cargo Ships
AKA	Cargo Ships, Attack
AKD	Cargo Ships, Docks
AKL	Cargo Ships, Light
AKN	Net Cargo Ships
AKS	General Stores Issue Ships
AK(SS)	Cargo Submarine
AKV	Cargo Ship and Aircraft Ferry
AN	Net Laying Ships
AO	Oilers
AOE	Fast Combat Support Ships
AOG	Gasoline Tankers
AOR	Fleet Tankers, Replenishment
AO(SS)	Submarine Oilers
AP	Transports
APA	Transports, Attack
APB	Barracks Ships, Self-Propelled
APC	Coastal Transports, Small
APD	Transports, High Speed
APL	Barracks Ships, Non-Self-Propelled
AP(SS)	Transport Submarines
AR	Repair Ships
ARB	Repair Ships, Battle Damage
ARC	Cable Repairing or Laying Ships
ARD	Auxiliary Floating Dry Docks
ARG	Repair Ships, Internal Combustion Engine
ARL	Repair Ships, Landing Craft
ARS	Salvage Ships
ARSD	Salvage Lifting Vessels
ARST	Salvage Craft Tenders
ARV	Aircraft Repair Ships
ARVA	Aircraft Repair Ships (Aircraft)
ARVE	Aircraft Repair Ships (Engine)
AS	Submarine Tenders
ASR	Submarine Rescue Vessels
ATA	Ocean Tugs, Auxiliary
ATF	Ocean Tugs, Fleet
ATR	Ocean Tugs, Rescue
AV	Seaplane Tenders
AVG	Advanced Aviation Base Ships
AVM	Guided Missile Ships
AVP	Seaplane Tenders, Small
AVS	Aviation Supply Ships
AVT	Auxiliary Aircraft Transports
AW	Distilling Ships

B

BB	Battleships
BBG	Guided Missile Capital Ships

C

CA	Cruisers, Heavy
CAG	Heavy Cruisers, Guided Missile
CBC	Tactical Command Ships, Large
CG	Cruisers, Guided Missile
CL	Cruisers, Light
CLAA	Antiaircraft Light Cruisers
CLC	Tactical Command Ships
CLG	Light Cruisers, Guided Missile
CV	Aircraft Carriers
CVA	Aircraft Carriers, Attack
CVE	Aircraft Carriers, Escort
CVHA	Aircraft Carriers, Assault Helicopter
CVHE	Aircraft Carriers, Escort Helicopter
CVL	Aircraft Carriers, Small
CVS	Aircraft Carriers, ASW Support
CVU	Aircraft Carriers, Utility

D

DD	Destroyers
DDC	Corvetts
DDE	Escort Destroyers
DDG	Guided Missile Destroyers
DDR	Radar Picket Destroyers
DE	Escort Vessels
DEC	Escort Vessels, Control
DER	Escort Vessels, Radar Picket
DL	Frigates
DLG	Guided Missile Frigates
DM	Mine Layers, Destroyer
DMS	Mine Sweepers, Destroyer

E

EE	Executive Branch
EE1	Executive Office of the President (The President, Vice President, White House Office, Bureau of the Budget, Emergency Agencies)
EE2	Agriculture Department
EE3	Commerce Department (Coast and Geodetic Survey, Weather Bureau, Civil Aeronautics Administration)
EE4	Interior Department (National Park Service, Fish and Wildlife Service)
EE5	Justice Department (Attorney General, Federal Bureau of Investigation)
EE6	Labor Department
EE7	Post Office Department
EE8	State Department (United States Embassies, Legations, and Consulates)
EE9	Treasury Department (U.S. Coast Guard, Secret Service, Treasurer of the United States, Bureau of Internal Revenue)
* EE10	Public International Organizations (International Monetary Fund, World Bank)
EE11	Department of Health, Education, and Welfare (Public Health Service, Office of Education, Social Security Administration)
EF	Foreign Countries and Governments (Individual countries may be designated by adding a slant followed by locally-assigned numerals. EXAMPLE: EE/1 Argentina)
EG	The United States of America (States, Territories, Dependencies, cities, towns, counties)
EH	Independent Offices and Establishments (Atomic Energy Commission, Civil Service Commission, General Services Administration, Veterans Administration, National Security Council, National Security Resources Board, National Aeronautics and Space Administration, National Security Agency)
EJ	Judicial Branch (Supreme Court, Court of Claims, District Courts)
EL	Legislative Branch (The Congress, General Accounting Office, Government Printing Office, Library of Congress)
EM	Department of Defense
EM1	Office of the Secretary of Defense
EM2	Armed Forces Policy Council
EM3	Joint Chiefs of Staff
* EM4	Defense Atomic Support Agency
* EM5	Defense Communications Agency
* EM6	Defense Intelligence Agency
* EM7	Defense Supply Agency
EN	Department of the Navy
* EN1	Immediate Office of the Secretary (Offices of all members of the Secretariat of the Department of the Navy, including the Secretary of the Navy; the Under Secretary of the Navy; the Assistant Secretaries of the Navy for Installations and Logistics, Financial Management, and Research and Development; and the Special Assistant to the Secretary of the Navy) (To designate individual offices add a slant followed by a locally assigned numeral. EXAMPLE: EN1/2 Under Secretary of the Navy.)
* EN2	Department of the Navy Staff Offices (Independent offices and boards located at the seat of Government and under the immediate supervision of a member of the Secretariat, including: Administrative Office, Navy Department; Office of the Comptroller; Office of the General Counsel; Office of Industrial Relations; Office of Information; Office of the Judge Advocate General; Office of Legislative Affairs; Office of Naval Petroleum and Oil Shale Reserves; Office of Naval Research; Office of Management Information; Office of Program Appraisal; Board for Correction of Naval Records; Board of Decorations and Medals; Navy Council of Personnel Boards; Physical Review Council) (To designate individual offices add a slant followed by a locally assigned numeral. EXAMPLE: EN2/1 Administrative Office, Navy Department)

U.S. GOVERNMENT PRINTING OFFICE : 1965 O—761-872

EN3 Office of the Chief of Naval Operations
EN4 Bureau of Naval Personnel
EN7 Headquarters Marine Corps
EN10 Bureau of Medicine and Surgery
*EN14 Headquarters Naval Material Command
ER Department of the Army
ES Department of the Air Force

F

FB Divisions (Vessels)
FC Squadrons (Vessels)
FD Flotillas (Vessels)
FF Fleets, Forces, Types, Areas, and Sea Frontiers
(To designate a numbered Fleet add a slant and the number of the Fleet. EXAMPLE: FF/1 First Fleet)
FF1 United States Fleet
FF1-1 Pacific Fleet
FF1-2 Atlantic Fleet
FF1-3 Naval Forces Europe
FF2 Task Fleets
(To designate a Task Fleet add a slant and the number of the Task Fleet. EXAMPLE: FF2/1 First Task Fleet)
FF3 Task Forces, Groups and Units
(To designate a Force, Group or Unit, add a slant and the number of the unit. EXAMPLE:
FF3/1 Task Force ONE
FF3/1.3 Task Group ONE point THREE
FF3/1.3.4 Task Unit ONE point THREE point FOUR
FF4 Type Commands
FF4-1 Air Force, Pacific
FF4-2 Air Force, Atlantic
FF4-5 Cruiser Destroyer Force, Pacific
FF4-6 Cruiser Destroyer Force, Atlantic
FF4-7 Mine Force, Pacific
FF4-8 Mine Force, Atlantic
FF4-11 Submarine Force, Pacific
FF4-12 Submarine Force, Atlantic
FF4-13 Amphibious Force, Pacific
FF4-14 Amphibious Force, Atlantic
FF4-15 Service Force, Pacific
FF4-16 Service Force, Atlantic
FF4-17 Fleet Activities Command
FF5 Force Commands
FF5-5 Naval Forces, Japan
FF5-6 Naval Forces, Philippines
FF5-7 Operational, Test and Evaluation Force
FF5-8 Special Forces
(Add slant and abbreviation of specific force)
FF5-9 Naval Forces, Marianas
FF5-10 Naval Forces, Continental Air Defense Command
FF5-11 Naval Forces, Azores
FF5-12 Naval Forces, Iceland
FF5-13 Naval Forces, Korea
FF5-14 Naval Support Forces Antarctic
FF5-15 Navy Forces, Southern Command
FF6 Area Commands
FF7 Fleet Air Commands
FF7-1 Fleet Air Jacksonville
FF7-2 Fleet Air Alameda
FF7-3 Fleet Air Whidbey
FF7-4 Fleet Air Quonset
FF7-5 Fleet Air Hawaii
FF7-7 Fleet Air Mediterranean
FF7-9 Fleet Air Pacific
FF7-10 Fleet Air Norfolk
FF7-11 Fleet Air San Diego
FF7-12 Fleet Air Bermuda
FF7-13 Fleet Air Alaska
FF7-14 Fleet Air Caribbean
FF7-15 Fleet Air Azores
FF7-16 Fleet Air Argentia
FF7-17 Fleet Air Keflavik
FF7-18 Fleet Air Patuxent
FF7-19 Fleet Air Key West
FF8 Fleet Training Commands
FF8-1 Pacific
FF8-2 Atlantic
FF8-3 Amphibious Pacific
FF8-4 Amphibious Atlantic
FF8-5 Underway Training
(Add slant and abbreviate location of unit concerned. EXAMPLE: FF8-5/SD--for Underway Training Unit, San Diego)
FF8-6 Training Groups
(Add slant and abbreviate location of unit concerned. EXAMPLE: FF8-6/Bos--for Fleet Training Group, Boston)
FF9 Reserve Fleets
FF9-1 Pacific
FF9-2 Atlantic
FF10 Reserve Fleet Groups and Subgroups
(Add slant and location of group concerned. EXAMPLE: FF10/Bos--for Boston Group, Atlantic Reserve Fleet)
(To indicate a subgroup, subdivide by subgroup number. EXAMPLE: FF10/NY1--for Subgroup ONE, New York Group, Atlantic Reserve Fleet)
FF11 Military Sea Transportation Service
FF11-1 Pacific Area
FF11-2 Atlantic Area
FF11-4 Eastern Atlantic and Mediterranean Area
FF11-5 Far East Area
FF12 Naval Aviation
(To indicate individual units add slant and the identification symbol. EXAMPLE: FF12/VR1--for Air Transport Squadron One)

FF13	Fleet Marine Force
FF13-1	Pacific
FF13-2	Atlantic
FF13-4	Aircraft, FMF, Atlantic
FF13-5	Aircraft, FMF, Pacific
FF14	Marine Aviation (To indicate individual units add slant and the identification symbol. EXAMPLE: FF14/VMF1--for Marine Fighter Squadron One)
FF15	Sea Frontiers
FF15-1	Alaskan
FF15-2	Caribbean
FF15-3	Eastern
FF15-4	Hawaiian
FF15-5	Western
FF16	Unified and Specified Commands
FF16-1	Continental Air Defense
FF16-2	Alaska
FF16-3	United States/European
FF16-5	Pacific
FF16-6	Atlantic
FF16-7	Strategic Air Command
FF16-9	Southern Command
FF17	International Commands
FF17-1	Supreme North Atlantic Treaty Organization (NATO)
FF17-2	European NATO
FF17-3	Atlantic NATO
FF17-4	Military Agencies, NATO
FF17-5	United Nations
FF17-6	U.S. Element, Central Treaty Organization
FF17-7	United States/Canadian
FF17-8	Southeast Asia Treaty Organization (SEATO)
FG	Groups (Except Air and Reserve Fleets)
FG1	Amphibious (Add slant and number of the Group concerned. EXAMPLE: FG/1--for Amphibious Group ONE)
FG2	Area
FG3	Antisubmarine
FG4	Beach
FG5	Submarine
FG6	Operations Support
FG7	Fleet Mobile Photographic
FG8	Destroyer Development
FG9	Submarine Development
FG10	Fleet Training
FG11	Inshore Undersea Warfare (Add slant and name or number of the specific group concerned. EXAMPLES: FG2/Greenland Group; FG3/3 or FG3/ASW Group 3)
FH	Units (Add slant and number and/or name for specific units. EXAMPLE: FH/1 ASW Lant or FH/ASW Unit Atlantic)
FJ	Detachments
FJ1	Development Detachments
FJ1-1	Surface
FJ1-2	Air
FJ1-3	Undersea
FK	Fleet Activities
FS	Vessels

*G

*GA	Naval Systems Command Headquarters
*GA1	Naval Air Systems Command Headquarters
*GA2	Naval Electronic Systems Command Headquarters
*GA3	Naval Facilities Engineering Command Headquarters
*GA4	Naval Ordnance Systems Command Headquarters
*GA5	Naval Ship Systems Command Headquarters
*GA6	Naval Supply Systems Command Headquarters

I

IFS	Inshore Fire Support Ships
IX	Unclassified Miscellaneous Vessels

J

JJ	Class Titles of General Stores (Subdivide if necessary by stock catalog group or class)

K

KK	U.S. Marine Corps
KP	Posts and Stations, Marine Corps
KV	Air Stations, Marine Corps
KW	Marine Corps Reserves

L

LC	Landing Craft (General)
LCM	Landing Craft, Mechanized
LL	Civilian Personnel
LPH	Amphibious Assault Ships
LSD	Landing Ships, Dock
LSFF	Landing Ships, Flotilla Flagship
LSIL	Landing Ships, Infantry (Large)
LSM	Landing Ships, Medium
LSMR	Landing Ships, Medium (Rocket)
LSSL	Landing Ships, Support (Large) MK, III
LST	Landing Ships, Tank
LV	Veterans
LVT	Landing Vehicles, Tracked

M

MCS	Mine Countermeasures Support Ships
MHC	Mine Hunter, Coastal
ML	Marine Corps Enlisted Personnel
MM	Enlisted Personnel
MMA	Mine Layer Auxiliaries
MMC	Mine Layers, Coastal
MMF	Mine Layers, Fleet
MR	Retired Enlisted Personnel
MSA	Mine Sweeper Auxiliaries
MSB	Mine-Sweeping Boats
MSC	Mine Sweepers, Coastal (Nonmagnetic)
MSC(O)	Mine Sweepers, Coastal (O)
MSF	Mine Sweepers, Fleet (Steel Hulled)
MSI	Mine Sweepers, Inshore
MSO	Mine Sweepers, Ocean (Nonmagnetic)
MSS	Mine Sweepers, Special
MX	Navy Mail Clerks

N

NA	Naval Air Stations
NB	Naval Bases (Naval Operating Bases)
NC	Naval Training Activities (Schools, Training Stations and Centers, War College)
ND	Naval Districts and River Commands (Subdivide as necessary by adding the Naval District number. EXAMPLE: ND1--for FIRST Naval District. For River Commands add the abbreviation. EXAMPLE: ND/PRNC--for Potomac River Naval Command, ND/SRNC--for Severn River Naval Command)
NE	Naval Air Training Commands (Advanced, Basic, Reserve, Technical, Airship)
NF	Navy Finance Offices and Centers
NG	Naval Activities
NH	Naval Hospitals (Medical Centers, Dispensaries)
NJ	Naval Facilities
NK	Naval Support Activities
NL	Navy Recruiting Stations
NM	Naval Receiving Stations and Barracks
NN	Naval Shore Establishment
NP	Naval Plants, Test Facilities, and Laboratories
NR	Naval Communication Stations
NS	Naval Stations (Degaussing, Torpedo)
NT	Naval Depots (Ammunition Depots, Magazines, Mine Depots, Supply Centers)
NU	Navy Purchasing Offices
NW	Naval Inspectors (Inspectors of Naval Material, Supervisors of Shipbuilding, Bureau of Naval Weapons Representatives)
NX	Oceanographic Offices
NY	Naval Shipyards
NZ	Miscellaneous Naval Activities (Naval Home, Aerological Stations)

O

OA	Marine Corps Officers
OC	Chaplain Corps
OD	Dental Corps
OE	Civil Engineer Corps
OF	Administrative and Tactical Officers Afloat
OG	Navy Nurse Corps
OH	Hospital Corps
OK	Staff Corps Officers
OL	Line Officers
OM	Medical Corps
ON	Administrative Officers Ashore
OO	Officer Personnel
OP	Medical Service Corps
OQ	Foreign Military Personnel
OR	Retired Officers
OS	Supply Corps
OT	Merchant Marine Officers
OV	Aviation Officers
OW	Warrant Officers

P

PC	Submarine Chasers (173')
PCE	Escorts (180')
PCER	Escorts (180') (Rescue)
PCS	Submarine Chasers (136')
PF	Patrol Escorts
PGM	Motor Gunboats
PP	Patrol Vessels (General)
PR	River Gunboats
PT	Motor Torpedo Boats
PY	Yachts

Q

QB	Boards and Councils
QG	Grand Divisions, Land (Continents, Hemispheres, Regions)
QH	Oceans, Seas and Waterways (Canals, Channels, Gulfs, Rivers)
QM	Commercial Enterprises, Industries, Firms, and Manufacturers
QN	Navy
QQ	Individuals (To be used as name file for persons of prominence, such as public officials)
QR	Naval Reserves

S

SC	Submarine Chasers (110')
SS	Submarines

SSB	Submarines, Fleet Ballistic Missile
SSG	Submarines, Guided Missile
SSK	Submarines, Antisubmarine
SSR	Submarines, Radar Picket
SST	Submarines, Target and Training

U

UN	United Nations

V

VV	Aircraft Types (General)

X

X	Submersible Craft

Y

YAG	Auxiliaries, Miscellaneous
YC	Open Lighters
YCF	Car Floats
YCK	Open Cargo Lighters
YCV	Aircraft Transportation Lighters
YD	Floating Derricks
YDT	Diving Tenders
YF	Covered Lighters (Self-Propelled)
YFB	Ferryboats and Launches
YFD	Yard Floating Dry Docks
YFN	Covered Lighters (Non Self-Propelled)
YFNB	Covered Lighters, Large
YFND	Dry Dock Companion Craft
YFNX	Lighters, Special-Purpose
YFP	Floating Power Barges
YFR	Covered Lighters, Refrigerated (Self-Propelled)
YFRN	Covered Lighters, Refrigerated (Non Self-Propelled)
YFRT	Covered Lighters (Range Tender)
YFT	Torpedo Transportation Lighters
YFU	Harbor Utility Craft
YG	Garbage Lighters (Self-Propelled)
YGN	Garbage Lighters (Non Self-Propelled)
YHB	House Boats
YM	Dredges
YMP	Motor Mine Planters
YMS	Auxiliary Motor Mine Sweepers
YNG	Gate Vessels
YO	Fuel Oil Barges (Self-Propelled)
YOG	Gasoline Barges (Self-Propelled)
YOGN	Gasoline Barges (Non Self-Propelled)
YON	Fuel Oil Barges (Non Self-Propelled)
YOS	Oil Storage Barges
YP	Patrol Vessels
YPD	Floating Pile Drivers
YR	Floating Workshops
YRB	Submarine Repair and Berthing Barges
YRBM	Submarine Repair, Berthing and Messing Barges
YRDH	Workshops, Floating Dry Dock (Hull)
YRDM	Workshops, Floating Dry Dock (Machinery)
YRL	Covered Lighters (Repair)
YSD	Seaplane Wrecking Derricks
YSR	Sludge Removal Barges
YTB	Harbor Tugs, Large
YTL	Harbor Tugs, Small
YTM	Harbor Tugs, Medium
YTT	Torpedo Testing Barges
YV	Drone Aircraft Catapult Control Crafts
YW	Water Barges (Self-Propelled)
YWN	Water Barges (Non Self-Propelled)
YY	District Crafts, Service Crafts, and Floating Equipment (General)

Z

ZH	Search and Rescue Aircraft (Lighter-Than-Air)
ZP	Patrol and Escort Aircraft (Lighter-Than-Air)
ZT	Training Aircraft (Lighter-Than-Air)
ZU	Utility Aircraft (Lighter-Than-Air)
ZZ	Lighter-Than-Air Aircraft

SECTION III

ALPHABETICAL GUIDE TO STANDARD SUBJECT CLASSIFICATION NUMBERS

A

Abandonment of property 4525
Abbreviations (communications)..... 2340
Abrasives 10301
Absence, leave of:
  Civilian personnel 12630
  Military personnel..... 1050
Academy, Naval (training)..... 1531
Acceptance:
  Procurement 4355
  Trials (ships) 9080
Access openings on ships..... 9160
Access to records, safeguarding 5570
Accessories (see type of equipment concerned)
Accessions (civilian personnel)..... 12310
Accident:
  Analysis and flight safety..... 3750
  Claims 5890
  Prevention 5101
Accounting:
  Advisory..... 7582
  Appropriation 7301
  Civilian pay and labor 7400
  Cost..... 7310
  Fund 7302
  Handbook, Industrial Fund..... 7650
  Machines 10460
  Military pay 7400
  Personnel (military) 1080
  Property..... 7320
  Reports and returns..... 7330
  Rulings, precedents and decisions (contract audit)..... 7562
Acids 10330
Acoustic systems (harbor defense)..... 8560
Action(s):
  Civilian personnel (processing)..... 12296
  Reports 3480
Active duty:
  Release from, Reserve:
    Enlisted..... 1916
    Officer 1926
  For training 1571
Activities:
  Ashore, facilities and..... 11000
    Organization..... 5450
  Security group (communications)..... 2500
Address groups (communications) 2390
Addresses (public speeches)..... 5721
Administration:
  Contract 4330
  General 5000
Administrative:
  Functions, general..... 5210
  Inspections..... 5041
  Security..... 5570
  Workweek:
    Civilian 12610
    Civilian and military..... 5330
Admiralty 5880
Advanced base program..... 4040
Advancements in rate, rank, or rating..... 1440
Advertising, formal (procurement) 4250
Aerial warfare techniques..... 3310
Aerological instruments and equipment 13950
Aerology..... 3140
Aeronautical and astronautical:
  Communications..... 2060
  Material 13000
    Accessories 13400
    Aircraft..... 13100
    Astronautic vehicles 13300
    Engines and engine systems 13700
    Guided missiles 8800
    Instruments and laboratory 13900
    Launching, landing, and ground support..... 13800
    Systems, components, and accessories 13400
Aeronautics program, integrated..... 4110
Affairs, social:
  Civilian personnel 12710
  Military personnel..... 1710
Agreements, standardization (international) 5711
Agricultural machinery 10210
Agriculture and conservation..... 11015
Aid(s):
  Dependents..... 1750
  Foreign military assistance 4900
  Navigational 10500
    Electronic (training and readiness)..... 3531
    Flight..... 3721
  Mooring..... 10500
Training:
  General material..... 10171
  Military personnel..... 1551

Air:
Carriers, commercial 4632
Compressing plant (shipboard) 9490
Compressors and pumps 10220
Conditioning:
Aeronautical 13460
Equipment 10230
Shipboard 9380
Utilities and services (ashore) 11380
Defense 3320
Ejectors and condensers (shipboard) 9460
Operations 3124
Pollution 6240
Pyrotechnics 8052
Search and rescue 3130
Space 3700
Traffic control 3722
Training commands (organization) 5452
Transportation 4630
Airborne:
Fire control 8240
Guns, launchers, and racks 8380
Gyro components (aeronautical) 13930
Aircraft:
Accidents 3700
Assignment of 3110
Commercial air carriers 4632
Engines 13700
Fixed wing 13110
Fuel 10340
Cargo stowage and equipment (shipboard) 9150
Gliders 13140
Government-owned (air transportation) 4631
Gun ammunition 8037
Handling and stowage (shipboard) 9830
Launched torpedoes 8512
Launching, landing, and ground support of 13800
Lighter-than-air 13130
Rockets 8042
Status of 5442
Targets and drones 13150
Airfield:
Lighting 11133
Runways 11132
Airframes 13100
Airship materials 13570
Air/sea search and rescue 3130
Alarms (aeronautical material) 13980
Aliens:
Employment 12311
Enlistment 1130
Allocations(s):
Budget 7131
Cash (Industrial Fund financing) 7620
Civilian ceiling 5322
Frequency (communications) 2410
Office space 5910
Priorities and controls 4833
Program, production 4802
Systems, controlled materials 4832
Allotments:
Appropriations 7303
Military pay 7220
Civilian pay (personnel administration of) 12553
Allowances:
Ammunition and explosives 8011
Civilian personnel 12590
Dependents' aid 1751
Inventory control 4441
Lists 4423
Material and provisioning 4423
Military pay and 7220
Overseas differentials and (civilian personnel) 12591
Personnel 5320
Publications 4423
Travel 7220
All weather flying 3720
Alterations, improvements, and modifications 4720
Ambulances 11240
Ammunition 8010
Handling and stowage 8023
Shipboard 9780
Safety 8020
Stock recording systems 8015
Transportation 8023
Amphibious:
Communications 2360
Demolition material 8061
Medicine 6440
Warfare techniques 3340
Analysis:
Accident, flight safety and 3750
Communications 2010
Messages, statistical 2101
Production 4853
Traffic (communication security) 2230
Anchorage and berthing 3171
Animals, domestic and wild 10570
Annual leave:
Civilian personnel 12630
Military personnel 1050
Annuities (civilian personnel) 12800
Antiaircraft gun mounts (shipboard) 9740
Antibiotics 6710
Antifogging and anti-icing systems and components (aeronautical) 13450
Antisubmarine warfare techniques 3360
Appeal(s):
Civilian personnel 12770
Courts-martial (military personnel) 5814
Applications, engineering 4856
Appointments (civilian personnel) 12310
Apportionments, budget 7131
Appraisals, performance (civilian personnel) 12430
Appropriation accounting 7301

Vehicles 8440
CH-1

Architecture 11012
Archives (noncurrent records) 5212
Arctic:
  Clothing 10126
  Warfare 3470
Areas:
  Communication, physical security 2210
  Testing 11018
  Unpaved 11017
Armament:
  Aeronautical material 8600
  Ships 9730
Armor 8960
  Protection (shipboard) 9130
Armories (structures) 11102
Arresting:
  Barrier and arresting equipment (aeronautical) 13810
  Launching and, provisions for (aeronautical material) 13430
Arrival and departure inspection (ship readiness) 9030
Assignments:
  Additional (civilian personnel) 12340
  Aircraft and vessels 3110
  Civilian personnel 12340
  Contract completion (contract auditing) 7584
  Frequency (communications) 2410
  Guardship (military, medical, dental) 3122
  Intra-Navy procurement 4210
  Material cognizance 4422
  Military personnel 1300
  Special audit (contract auditing 7570
Assistance:
  Foreign military 4900
  Legal 5801
Associations, organizations, and societies (external) 5760
Astronautical vehicles 13300
Astronomy 3162
Athletics (military personnel) 1710
  Structures 11106
Atomic:
  Defense:
    Equipment (shipboard) 9770
    Facilities and activities (Ashore) 11080
  Passive defense 3441
  Warfare 3401
    Material 8071
    Protective clothing 10128
Audible signal equipment 2306
Audio and visual pictures 5728
Auditing 7500
  Contract 7560
  Internal 7510
Audits (civilian personnel) 12273
Automatic pilot mechanisms (aeronautical material) 13330
Automotive equipment 11240
Auxiliary machinery (shipboard) 9500
Aviation (see also Aeronautics; Air):
  Civil 3770
  Facilities (ashore) 11130
  Marine 3125
  Medicine 6410
  Ordnance 8600
  Shore Establishment 5451
  Structures (ashore) 11130
  Training 3500
    Cadet 1532
Awards:
  Civilian personnel 12450
  Military personnel 1650
  Non-Navy civilian 12454
  Plant performance 4804
  Public service and foreign 5061
  Training and readiness 3590
Awnings (shipboard) 9180

B

Bachelor officer quarters (BOQ) 11101
Background investigations (security) 5521
Badges, identification 5512
Baggage (travel) 4650
Balance and Weight (aeronautical) 13060
Ballistics 8226
Bands 1710
Banking facilities and credit unions 5381
Barracks 11101
Barrier and barricade equipment (aeronautical) 13810
Baseball and basketball (military personnel) 1710
Basic materials, conservation and utilization of 4100
Battery alignment (fire control) 8225
Battle efficiency (competition and award) 3590
Bayonets 8370
Bearings 10420
  Ships material 9430
Bedding 10150
Beds, hospital 6321
Bells, ships 9650
Beneficial suggestions 12452
Benefits:
  Employee services (civilian) 12790
  Personal (military personnel) 1740
  Reemployment (civilian personnel) 12316
Berthing:
  Port operations 3171
  Spaces (shipboard) 9330
Billets (personnel) 5320
  Classification codes, officer 1211
  Descriptions:
    Enlisted 1221
    Officer 1211
Bills of:
  Lading 4611

Material 4813
Biological(s):
Defense:
Equipment (shipboard) 9770
Facilities (ashore) 11080
Drugs 6710
Passive defense 3442
Warfare 3402
Material 8072
Protective clothing 10128
Blackout and dimout 3421
Blind-made products 4283
Blood and derivatives 6530
Blowers, forced draft (shipboard) 9530
Boarding of ships 3172
Boards and committees 5420
Inspection and survey 5040
U.S. Civil Service Examiners (Boards of) 12150
Boat(s):
Small 9820
Transportation facilities 11250
Boilers (shipboard) 9510
Feed-water equipment 9560
Bombs 8150
Depth 8535
Directors 8245
Handling and stowage (shipboard) 9780
Protection (shipboard) 9810
Racks (airborne) 8382
Sights 8245
Training and readiness 3572
Bonds:
Procurement contracts 4315
Savings, United States 5120
Booms:
Harbor defense equipment 8560
Ships material 9170
Brake systems and components (aeronautical) 13420
Bridges 11220
Briefings 5050
Brigs 11105
Budgeting 7100
Builders' trials (vessels) 9080
Building(s):
Design 11012
Materials 10370
Passes and permits 5512
Structures 11100
Burial 5360
Bulletins (issuances) 5215
Buses 11240
Buy American Act (procurement) 4231

C

Cafeterias 4061
Calculating machines 10460
Call signs (communications) 2390
Cameras 10710
Camouflage 3420
Campaign ribbons, medals, and awards 1650
Capstans (shipboard) 9200
Captured materials 3460
Cards, identification 5512
Career planning (military personnel) 1040
Cargo:
Ship loading (ammunition and explosives safety) 8022
Shipments 4610
Stowage and equipment, aircraft fuel (shipboard) 9150
Tie-down equipment (aeronautical) 13480
Carloading (ammunition and explosives safety) 8021
Cash allocations (Industrial Fund financing) 7620
Casualties and casualty reporting:
Ammunition and explosives safety 8025
Operations and readiness 3040
Personnel (military) 1770
Cataloging (supply control) 4410
Ceilings, personnel 5320
Civilian ceiling allocation and control 5322
Military complements and allowances 5321
Cemetaries 11170
Censorship 5530
Telecommunication 5535
Ceremonies and honors 5060
Chapels (religious structures) 11108
Change(s):
Aeronautical material:
Bulletins and 13052
Kits 13053
Proposals, engineering 13051
Chaplains and religious activities 1730
Charges (explosives):
Demolition material 8060
Depth 8530
Projector 8540
Charters:
Boards and committees 5420
Industrial Fund 7610
Charting and mapping picture taking equipment 10713
Check lists (issuance systems) 5215
Checkout equipment (aeronautical) 13850
Chemical(s):
Defense:
Equipment (shipboard) 9770
Facilities (ashore) 11080
General material 10330
Medical supplies 6710
Passive defense 3443
Warfare 3403
Material 8073
Protective clothing 10128
Circuit engineering (communications) 2030
Citations:
Laws and legal matters 5850
Military awards 1650

Civil:
Affairs, military government 5080
Authorities, delivery of personnel to 5821
Aviation 3770
Claims 5890
Courts 5822
Defense 3050
Jurisdiction 5820
Readjustment 1760
Service commission 12100
Service Examiners, Boards of U.S. 12150
Civilian:
Ceiling allocation and control 5322
Labor accounting 7410
Pay (disbursing) 7230
Payroll 7420
Personnel 12000
Claims 5890
Contract 4365
Contract audit:
Escalation 7576
Termination 7575
Mail and postal affairs 2730
Classification:
Codes:
Enlisted 1221
Officer billet 1211
Cost (accounting) 7312
Material and product:
Current production and industrial mobilization planning requirements .. 4814
Supply control 4410
Military personnel 1200
Position (civilian personnel) 12510
Departmental 12511
Field 12512
Wage rates 12531
Classified material control 5511
Clauses, contract 4275
Cleaning:
Equipment 10480
For packaging 4031
Clearance:
Contract 4310
Personnel (security) 5521
Clerical services 5930
Climatology records 3146
Clothing 10120
Clubs and messes 1746
Coal (fuel) 10340
Coatings, protective and preservative 10360
Ships material 9190
Codes:
Enlisted classification 1221
Officer billet classification 1211
Weather 3143
Codification (laws) 5850
Cold weather:
Clothing 10126
Warfare techniques 3470
Collections and solicitations 5340
Combat:
Information center (training and readiness) 3560
Pay 7220
Reports 3480
Vehicles 8400
Combined plans 3010
Commanding officers' nonjudicial punishment 5812
Commands, Air Training 5452
Commendations (see Awards)
Commerce and travel (security) 5550
Commercial:
Air carriers 4632
Hardware 10410
Messages 2160
Ocean carriers 4622
Commissary:
Spaces (shipboard) 9340
Stores 4065
Committees 5420
Communicable diseases 6220
Communications 2000
Aeronautical 2060
Amphibious 2360
Countermeasures 3431
Facilities (ashore) 11120
Material and equipment 2300
Merchant ship 2370
Methods and procedures 2300
Publications 2600
Security 2200
Structures (ashore) 11120
Systems and apparatus, interior (shipboard) 9650
Community:
Chest, contributions to 5340
Public relations 5726
Compensation (civilian personnel):
Dual 12304
Injury 12810
Unemployment 12850
Competitions:
Athletic 1710
Battle Efficiency 3590
Communications 2050
Training and readiness 3590
Competitive service status, and conversion (civilian personnel) 12305
Complaints:
Civilian personnel 12770
Mail and postal 2730
Complements and allowances (military personnel) 5321
Components, electrical and electronic 10380
Compounds, preservative and protective 10360
Compressed air plant (shipboard) 9490
Compressors, air 10220
Compromise (security) 5500

Communication material 2250
Computers:
Electronic 10462
Fire control:
Airborne 8244
Guided missile 8264
Gun 8224
Office equipment 10460
Concrete 10322
Condensers and air ejectors (shipboard) 9460
Conduct, standards of (personnel) 5370
Civilian personnel 12730
Military personnel 1610
Relating to procurement 5371
Conferences 5050
Configuration control (aeronautical material) 13050
Confinement (military personnel) 1640
Congress, relations with 5730
Congressional:
Action 5860
Investigations 5863
Conscription, recruiting (military personnel) 1140
Conservation 11015
Manpower 5310
Material and resources 4100
Consignment instructions (shipments) 4613
Consolidation procedures, regional (disbursing) 7280
Construction 4760
Design criteria 11012
Shore station 11013
Type equipment 11261
Consultants (personal service contracts) 12306
Contract(s):
Administration 4330
Auditing 7560
Claims 4365
Clauses 4275
Completion, closing statements and other documents upon (contract audit) 7584
Clearance 4310
Cost principles:
Audit 7590
Procurement 4260
Debarred, ineligible, or suspended contractors 4386
Financing 7810
Performance, contractor 4335
Personal service 12306
Releases (contract audit) 7584
Renegotiation 4375
Termination (logistics) 4370
Termination claims (contract audit) 7575
Types of 4280
Contractors' procedures 7561
Contractual actions, extraordinary 4366
Contributions 5340
Control(s):
Civilian personnel 12270
Remote systems of (aeronautical material) 13530
Convalescence 6330
Conventions 5050
Conversion 4760
Conveying and hoisting equipment 10250
Coordinated:
Audit program 7565
Procurement (within Department of Defense) 4215
Cooling systems for engines (aeronautical). 13780
Copper 10310
Copyrights 5870
Procurement 5870
Cordage and wire rope 10450
Correspondence 5216
Courses (military personnel) 1550
Files 5211
Correspondents (press) 5720
Cost:
Accounting 7310
Principles:
Contract audit 7570
Contract procurement 4260
Reimbursement contracts 4282
Type contracts (contract audit) 7571
Councils:
Boards and committees 5420
Employee (civilian) 12721
Counterintelligence 3850
Countermeasures:
Training and readiness 3580
Underwater 8570
Warfare techniques 3430
Courier service 2260
Courses, instruction (military personnel) .. 1550
Courts:
Civil 5822
Inquiry 5830
Personnel of 5817
Courts-martial 5810
Cover and deception (warfare techniques) .. 3490
Cranes and derricks 11262
Shipboard 9200
Crash facilities and structures, aviation (ashore) 11135
Credentials 5512
Credit unions, employee 5381
Cribbing (service to ships) 9040
Cross/common servicing:
Budget and fiscal 7020
Coordinated procurement 4215
Coordinated contract audit 7565
Cruise program, guest 5723
Cryptoboards 2201
Cryptographic:
Security: 2221
Systems 2650
Customs, taxes, and duties 5840

D

Damage control:
Facilities and activities (ashore) 11090
Shipboard 9880
Training and readiness 3541
Deaths and funerals 5360
Data processing 5230
Deception:
Communication security 2240
Warfare techniques 3490
Deck coverings (shipboard) 9140
Decorations and awards (military personnel) 1650
Default, contractor 4337
Defense:
Air 3320
Civil 3050
Harbor 3380
Industrial 5540
Material systems 4832
Passive 3440
Deferment:
Civilian personnel 12303
Military personnel 1140
Definitions (communications) 2350
Degaussing 8950
De-icing systems and components (aeronautical material) 13450
Delivery:
Contractor performance 4336
Dates, deadline (shipments) 4614
Personnel to civil authorities 5821
Demolition material 8060
Demurrage (shipments) 4616
Dentistry 6600
Clinic (facilities, ashore) 11116
Equipment and supplies 6750
Guardship assignment 3122
Operative 6650
Oral surgery 6640
Prosthetic 6630
Records 6150
Spaces (shipboard) 9370
Specialties 6670
Treatment 6620
Department of:
Defense, organization of 5410
The Navy, organization of 5400
Dependent's:
Aid 1750
Allowances 1751
Schooling 1755
Deperming 8950
Depth:
Bombs 8535
Charges 8530
Release tracks 8392
Shipboard stowage 9760
Derricks and cranes 11262
Shipboard 9200
Design:
Criteria (shore station) 11012
Vessel 9020
Designation(s):
Military personnel 1200
Source coding 4423
Systems, target (fire control) 8230
Designator codes (officer) 1212
Destruction of property 4525
Details (civilian personnel) 12340
Developers (photographic equipment) 10722
Development:
Planning, shore station 11010
Research and 3900
Devices:
Communications 2600
Controlled (countermeasures) 3432
Cryptographic 2651
Evasion (underwater ordnance) 8570
Safety 10470
Special training aids and:
General material 10171
Military 1551
Synthetic training 10171
Viewing 10733
Diagnostic equipment and supplies (medical) 6730
Diaries, personnel 1080
Dies, jigs, molds 10400
Dimout and blackout (warfare techniques) 3421
Diplomatic relations 5710
Direction finding 2320
Directives (issuance) systems 5215
Directors:
Bomb 8245
Guided missile fire control 8263
Gun fire control 8223
Disbursing 7200
Discharge of military personnel 1900
Discipline:
Civilian personnel 12750
Military personnel 1620
Discrimination:
Appeals 12772
Fair employment practice 12713
Diseases 6310
Communicable 6220
Dispensary:
Medicine 6450
Structures and facilities (ashore) 11114
Displays (exhibits) 5722
Disposal:
Ammunition 8026
Explosive ordnance 8027
Funds 7210
Property 4500
Records 5212
Refuse (ashore) 11350
Disputes (procurement) 4360

Dissemination:
Intelligence information 3822
Procurement information 4295
Distilling plants (shipboard) 9580
Distribution:
Ammunition and explosives 8012
Military personnel 1300
Publications and printing 5605
Supply control 4470
Divine services 1730
Docking for Navy 9070
Doctrine, tactical 3510
Documents, captured 3460
Domestic relations (military personnel) 1752
Donations:
Contributions 5340
Gifts to Naval Establishment 4001
Property disposal 4520
Dopes and paints and related products 10365
Drainage (ashore) 11340
Dredging 11460
Dressings, surgical 6720
Driers (photographic equipment) 10724
Drill:
Ammunition 8130
Communications 2040
Grounds 11152
Drones (aeronautical material) 13150
CH1 Drugs Guided missile 8840 6710
Drydocks 11420
Duplicating and printing 5600
Duties, taxes, and customs 5840
Duty:
Assignments (military personnel) 1300
Watches (military personnel) 1601

E

Easements:
Disposal of property 4535
Real estate 11011
Education (military personnel) 1500
Efficiency awards (civilian personnel) 12450
Ejectors, air (shipboard) 9460
Electric:
Accounting machines 10460
Punched card equipment 10461
Components 10380
Distribution equipment 10390
Engine systems (aeronautical material) 13770
Fittings (shipboard) 9620
Instruments (shipboard) 9690
Motors and generators 10260
Plants:
Aeronautical material 13700
Shipboard 9600
Power:
Aeronautical 13700
Shipboard 9600
Electronic(s):
Navigational aids (training and readiness) 3531
Components 10380
Computers 10462
Countermeasures 3430
General material 10550
Ships material 9670
Training and readiness 3520
Emergency requirements, production 4812
Employee:
Appraisal and evaluation 12430
Development 12410
Discipline 12750
Grievances and appeals 12770
Organizations 12721
Performance 12430
Relations and services 12700
Responsibility and conduct 12730
Security program 12732
Services 12790
Utilization 12460
Employment (civilian personnel):
Dual 12304
Policy program 12713
Enactments, legislative 5862
Engineered standards 5220
Engineering:
Applications 4856
Change proposals (aeronautical material) 13051
Circuit (communications) 2030
Safety 5100
Training and readiness 3540
Value 4858
Engines 10270
Aircraft 13700
Ships (main propelling) 9410
Engine instruments (aeronautical material) 13940
Enlisted personnel 1000
Enlistments 1130
Equipment (see type concerned)
Escalation claims (contract audit) 7576
Escape (warfare techniques) 3305
Estimates Preparation, Budget 7110
Evaluation:
Civilian personnel 12334
Research and development 3960
Evasion:
Devices (underwater ordnance) 8570
Warfare techniques 3305
Examinations:
Advancement and promotion:
Enlisted 1418
Officer 1416
Civilian personnel, programs for 12930
Testing and interviewing (military personnel) 1230
Physical 6120

Examiners, U.S. Boards of Civil Service ... 12150
Excess property:
Forms and reports ... 4570
Reporting of for redistribution ... 4570
Exchange of personal property, nonexcess . 4540
Exchanges ... 4066
Resale items ... 10140
Excise taxes ... 5840
Executive agency (external relations) ... 5740
Exhibits:
Public relations ... 5722
Budget ... 7102
Exit interviews (civilian personnel) ... 12710
Expenditure:
Budgeting ... 7130
Material (supply control) ... 4480
Expense (Industrial Fund) ... 7640
Explosives ... 8010
Material, miscellaneous ... 8190
Ordnance disposal ... 8027
Training and readiness ... 3571
Safety ... 8020
External relations ... 5700

F

Facilities:
Ashore (general) ... 11000
Fleet ... 11400
Fuel storage (ashore) ... 11162
Industrial and industrial reserve (supply) ... 4862
Manufacturing, Navy and Marine Corps .. 4861
Research and development ... 11150
Testing (ashore) ... 11018
Transportation ... 11200
Facsimile (communications) ... 2304
Fair employment practice ... 12713
Feed-water equipment, boiler (shipboard).. 9560
Field:
Medical kits and assemblies ... 6780
Medicine ... 6440
Filing:
Equipment and supplies ... 10460
Systems and procedures ... 5211
Films:
Recreational ... 1710
Training (military personnel) ... 1551
Financial:
Condition (Industrial Fund) ... 7630
Inventory control reporting ... 4443
Management ... 7000
Weaknesses of contractors ... 7561
Financing:
Contract:
Budget and fiscal ... 7810
Procurement ... 7810
Industrial fund ... 7600
Responsibilities ... 7040
Special ... 7820
Finish, exterior and interior (aeronautical material) ... 13080
Fire:
Control ... 8200
Installation (shipboard) ... 9710
Fighting equipment (shipboard) ... 9930
Protection (utilities and services, ashore) 11320
Firing, structural test (ships) ... 9110
First War Powers Act, requests under Title II of ... 4366
Fitness:
Physical ... 6100
Reports (officer personnel) ... 1611
Fittings, hull ... 9120
Fixed wing aircraft ... 13110
Fixtures, plumbing ... 10430
Flags and pennants ... 10520
Fleet:
Air operations ... 3124
Facilities ... 11400
Home town news ... 5724
Operations ... 3100
Organization ... 5440
Reserve retirement ... 1830
Return ammunition ... 8013
Training ... 1541
Flight ... 3700
All weather flying ... 3720
Clothing ... 10127
Instruments ... 13920
Orders ... 1320
Pay ... 7220
Records and reports ... 3760
Safety and accident analysis ... 3750
Training ... 1500
Flying field equipment ... 13800
Food ... 10110
Force, reduction in (civilian personnel) ... 12351
Forecasts, weather ... 3145
Foreign:
Aid ... 4900
Areas (disposal of property) ... 4565
Claims ... 5890
Military assistance ... 4900
Procurement ... 4230
Relations ... 5710
Formal advertising (procurement) ... 4250
Forms:
Excess and surplus property ... 4570
Management ... 5213
Personnel actions (civilian) ... 12290
Procurement ... 4270
Fractionization (material) ... 4440
Fraud (procurement) ... 4385
Free entry ... 5840
Freight (shipments) ... 4610
Frequencies (communications) ... 2400
Fuel ... 10340
Auxiliary tanks for (aeronautical material) ... 13470

Aircraft, cargo stowage and equipment (shipboard) 9150
Consumption instruments (aeronautical) . 13910
Ship, handling, stowage, and equipment (shipboard) 9550
Storage facilities (ashore) 11162
Fueling at sea 3180
Fueling equipment 10345
Functional training (military personnel) 1540
Functional work measurement 5220
Functions (activity organization) 5400
Funds:
Accounting for 7302
Nonappropriated 7010
Industrial Fund financing 7600
Procurement, custody, and disposition of (disbursing) 7210
Recreation (military personnel) 7010
Responsibilities for 7040
Soliciting and collecting 5340
Specific 7040
Funerals 5360
Fungus proofing 4750
Furniture and furnishings 10160
Office 10460

G

Galley equipment (shipboard) 9840
General Accounting Office, relations with .. 5741
Gases 10330
Industrial (shipboard stowage) 9230
Warfare 8073
Gaskets 10440
Gasoline and jet fuel 10341
Gear (aeronautical material):
Landing 13420
Recovery 13510
Gears, reduction (main propelling machinery, shipboard) 9420
Genealogy:
Civilian personnel 12290
Military personnel 1070
Generators:
Electric 10260
Smoke 8073
Gifts:
By Naval Establishment 4520
To Naval Establishment 4001
Gliders (aeronautical material) 13140
Government:
Bills of lading 4611
Furnished and contractor acquired property 4341
Military 5080
Owned transportation:
Aircraft 4631
Equipment (land) 4641
Ships 4621
Price controls (procurement) 4266
Property (procurement) 4340
Grant aid (foreign military assistance) 4910
Graves registration 5360
Graving docks 11420
Grenades 8093
Grievances (civilian personnel) 12770
Ground(s):
Controlled approach (flight) 3721
Drill and parade 11152
Pyrotechnics 8054
Support equipment (aeronautical material) 13800
Unpaved areas 11017
Group (employee) relations 12710
Guardship assignment, military-medical-dental 3122
Guest cruise program 5723
Guidance systems (aeronautical) 13520
Guided missiles 8800
Air launched 8810
Assembly and test structures and facilities (ashore) 11143
Countermeasures 3432
Fire control 8260
Launchers 8394
Surface launched 8820
Training 3600
Underwater launched 8830
Warfare techniques 3390
Gun(s) 8300
Airborne 8381
Ammunition 8030
Fire control 8220
Line-throwing 8350
Salutes 5060
Sights 8227
Airborne 8243
Gunnery (training and readiness) 3570
Gyro components, airborne 13930

H

Hand arms 8370
Handbook, accounting (Industrial Fund) 7650
Hangars 11131
Equipment 13800
Harbor defense 3380
Equipment (nets, booms, etc.) 8560
Structures and facilities 11151
Hardware 10410
Health:
Civilian personnel programs 12792
Industrial (medicine) 6260
Records 6150
Heat transfer equipment (shipboard) 9970
Heating:
Aeronautical material 13460
Shipboard 9380
Utilities and services (ashore) 11370
Heavy equipment 11260

Helium 10331
Highways and roads 11210
Historical matters 5750
History 5750
Hobbies (military personnel) 1710
Hoisting equipment 10250
Holidays, work on (civilian and military) 5330
Home:
  Ports and yards 3111
  Town news, fleet 5724
Honors and ceremonies 5060
Hose, gaskets, packing 10440
Hospital:
  Equipment and supplies 6770
  Structures and facilities 11112
Hospitalization and treatment 6320
Host-tenant relationships (Intra-Navy) 7050
Hours of work:
  Civilian personnel 12610
  Civilian and military 5330
Household goods (logistics) 4050
Housekeeping structures and facilities (ashore) 11104
Housing (structures and facilities) 11101
Hull (ships):
  Fittings 9120
  Structure 9110
Hurricanes 3140
Hydraulic and vacuum systems and components (aeronautical) 13440
Hydraulic speed machinery (shipboard) 9210
Hydrographic observation and survey 3161
Hygiene and sanitation 6240

I

Identification:
  And recognition (communications) 2380
  Material (cataloging and classification) 4410
  Security (cards, tags, and passes) 5512
  Strikers and trainees (military personnel) 1440
  Visual (training and readiness) 3561
Immigration 5802
Immunization 6230
Import duties and tariff 5840
Improvements and alterations (logistics) 4720
Inactive:
  Duty:
    Release to, Reserve 1900
    Training 1570
  Ships or aircraft (maintenance) 4770
Incentive awards (civilian personnel) 12451
Incentives and recognition (civilian personnel) 12450
Inclining experiments (ships) 9290
Income:
  Industrial Fund 7640
  Taxes 5840
Indebtedness of personnel 5370
  Civilian personnel 12730
  Military personnel 1610
Indicating and recording instruments (shipboard) 9870
Indicators, priority (shipments) 4614
Indoctrination:
  Civilian personnel 12410
  Military personnel:
    Enlisted 1510
    Officer 1520
Industrial:
  Defense 5541
  Facilities 4862
  Fund financing 7600
  Gases and gas producing equipment and stowage (shipboard) 9230
  Health 6260
  Manpower 4803
  Methods 5240
  Mobilization planning 4800
  Production equipment 4870
  Readiness 4802
  Relations (civilian personnel matters) 12000
  Reserve facilities 4862
  Security 5540
Industry:
  Expansion of private 4880
  Preparedness 4802
  Private, expansion of 4880
Ineligible contractors (procurement) 4386
Infantry:
  Equipment 8370
  Training and readiness 3573
Information:
  Education (military personnel) 1560
  Procurement, dissemination of 4295
  Public 5720
Informational services (military personnel) 1720
Infrared (communications) 2310
Injuries 6310
  Compensation (civilian personnel) 12810
In-lease administration 4390
Inoculation 6230
Inquiry, courts of 5830
Insect control 6250
Insignia 5030
Inspection(s):
  Administrative 5041
  Arrival and departure (ship readiness) 9030
  Civilian personnel audits and 12273
  Communications 2050
  Maintenance, construction, and conversion 4730
  Management 5040
  Military personnel 1010
  On-site 5042
  Procurement 4355
  Security 5522

Ship readiness 9030
Training and readiness 3590
Installation defense (guided missile) 3390
Instruction(s):
Consignment (shipments) 4613
Courses (military personnel) 1550
Equipment 10170
General operating (flight) 3710
Issuance (directives) system 5215
Special bureau (disposal of property) 4560
* Training 3500
Instruments 10510
Aeronautical 13900
Dental 6750
Shipboard:
Electrical 9690
Indicating and recording 9870
Surgical 6730
Insulation and lagging (ships material) 9390
Insurance:
Civilian personnel 12870
Military personnel 1741
Procurement (logistics) 4315
Intelligence 3800
* Integrated material management 4110
Interdepartmental procurement 4220
Interior communications systems and apparatus (shipboard) 9650
Internal auditing 7510
International relations 5710
Interphone 2305
Shipboard 9650
Interservice:
Organization 5410
Training (military personnel) 1580
Interviewing and testing (military personnel) 1230
Intra-Navy procurement assignments 4210
Inventions 5870
Inventory:
Contractor (disposal of property) 4551
Control 4440
Property redistribution and disposal 4550
Termination (disposal of property) 4552
Investigations:
Congressional 5863
Laws and legal matters 5830
Name checks 5521
Security 5520
Irregularities (procurement) 4385
Issuance systems 5215
Issue, ammunition and explosives 8012

J

Jet and turboshaft engines and systems (aeronautical) 13720
Jet-assisted take-off units (JATOs) 8191
Jigs, molds, dies 10400
Job retention and separations (civilian personnel) 12350
Joint:
Intelligence 3860
Plans (operations and readiness) 3020
Training (military personnel) 1521
Journals (medical and dental) 6820
Jurisdiction, military and/or civil 5820
Justice, military 5810

K

Kerosene 10340
Keys:
Photographic intelligence 3882
Radar photographic-intelligence 3892
Kit:
Aeronautical change 13053
Medical (field) 6780

L

Labels and markings (packaging) 4035
Labor:
Accounting, civilian 7400
Procurement contracts 4350
Relations 12720
Laboratory equipment and supplies (medical) 6740
Lagging (ships material) 9390
Land:
Mines 8092
Transportation 4640
Type ammunition 8090
Landing:
Force equipment 8370
Gear (aeronautical) 13420
Shipboard handling and stowage 9790
Party and infantry (training and readiness) 3573
Launchers:
Airborne 8380
A/S 8391
Guided missile 8394
Missile 8390
Rocket:
Airborne 8383
Surface 8393
Torpedo launching racks 8396
Launching (ships) 9060
Ceremonies 5060
Launching and landing equipment (aeronautical) 13820
Laundry:
Equipment 10152
Services (supply) 4064
Spaces (shipboard) 9350
* Law enforcement operations 3190
Laws and legal matters 5800
Laying out (ships material) 9050
Leadership, civilian and military 5390
Leases:
In-lease administration 4390
Out-leases 4535

U. S. GOVERNMENT PRINTING OFFICE : 1964 O - 749-899

Leave of absence:
Civilian personnel 12630
Military personnel 1050
Legal:
Holidays, work on 5330
Civilian personnel 12610
Matters 5800
Positions (civilian personnel) 12931
Legislation 5860
Letter writing 5216
Liaison (mail and postal affairs) 2710
Liberty and leave (military personnel) 1050
Libraries and library service 5070
Light, visual (communications) 2310
Lighting:
Airfield and aviation structures 11133
Systems (shipboard) 9640
Utilities and services (ashore) 11360
Line-throwing guns 8350
Ammunition 8036
Liquid propellants and oxidizers 10342
Living spaces (shipboard) 9330
Loading, cargo ship (ammunition and explosives safety) 8022
Loans:
Civilian personnel (assignment) 12340
To or by Naval Establishment 4002
Local procurement 4225
Locators, ordnance 8571
Logistics 4000
Loran, racon 10553
Losses (mail and postal affairs) 2730
Loyalty investigations and name checks 5521
Lubricants 10350
Lubrication systems (shipboard) 9450
Lumber 10321

M

Machine:
Guns, surface 8360
Tools and industrial production equipment 4870
Machinery 10200
Agricultural 10210
Shipboard:
Auxiliary 9500
Hydraulic speed 9210
Main propelling 9400
Steering 9220
Magazines (storage structures) 11163
Mail 2700
Censorship of 5530
Correspondence practices 5216
Maintenance 4700
Ammunition and explosives 8014
Equipment (aeronautical material) 13850
Office services 5920
Shore Station 11014
Malfunctions (ammunition and explosives safety) 8025
Management 5000
Civilian personnel, organization for 12250
Correspondence 5216
Financial 7000
Forms 5213
Improvement 5200
Inspections and surveys 5040
Records 5211
Reports 5213
Manpower 5310
Contractors 4350
Industrial 4803
Manuals:
Photographic intelligence 3881
Radar photographic intelligence 3891
Manufacturing facilities, Navy and Marine Corps 4861
Mapping and charting picture taking equipment 10713
Marine:
Aviation 3125
Corps:
Ammunition 8090
History 5750
Manufacturing facilities 4861
Railways 11430
Rescue equipment (shipboard) 9940
Maritime (officer candidate training) 1534
Markings:
Aeronautical materials 13080
Packaging 4035
Ships material 9280
Marriage (military personnel) 1752
Masts, booms, and spars (ships material) 9170
Material(s):
Aeronautical 13000
Airship 13570
Atomic warfare 8071
Bills of 4813
Biological warfare 8072
Building 10370
Captured 3460
Chemical warfare 8073
Classification:
Requirements (current production and industrial mobilization planning) 4814
Supply control 4410
Cognizance assignments 4422
Communication 2300
Compromise of 2250
Controlled 4832
Coordination 4420
Current production and industrial mobilization planning 4840
Demolition 8060
Expenditure (supply control) 4480
General 10000

Handling 4460
Equipment 10490
Identification (supply control) 4410
Inspection (ship readiness) 9032
Missions 4421
Nonmetallic 10320
Ordnance 8000
Readiness for war (ship readiness) 9033
Receipt (supply control) 4430
Reliability (aeronautical material) 13070
Requests (requisitions) 4235
Requirements, advance planning for 4490
Scrap and salvageable 4010
Ships 9000
Training (military personnel) 1550
Materiel:
Conservation and utilization of 4100
Coordination 4420
Measurement:
Frequency (communications) 2420
Work 5220
Medals and awards (military personnel) 1650
Medical:
Equipment and supplies 6700
Facilities (ashore) 11110
Guardship assignment 3122
Kits and assemblies (field) 6780
Problems concerning special weapons 6480
Records 6150
Spaces (shipboard) 9370
Specialties 6401
Structures (ashore) 11110
Treatment 6320
Medicine 6000
Amphibious 6440
Aviation 6410
Dispensary 6450
Diving 6420
Field 6440
General 6300
Preventive 6200
Space 6540
Submarine 6420
Tropical 6430
Meetings 5050
Merchant:
Marine 4622
Officer candidate training 1534
Ship communications 2370
Meritorious:
Advancement, enlisted 1430
Civilian service awards 12450
Mess structures and facilities (ashore) 11103
Messages 2100
Messenger service 5930
Messes:
Logistics 4061
Military personnel 1746
Metals 10310
Methods:
Communication 2300
Industrial 5240
Office 5210
Microphotography 5210
Military:
Assistance, foreign 4900
Government 5080
Guardship assignment 3122
Jurisdiction 5820
Justice 5810
Messages 2110
Pay 7220
Personnel 1000
Police 1630
Service (civilian personnel) 12303
Smartness (ship readiness) 9030
Urgencies system 4857
Mines 8550
Aircraft-laid 8551
Controlled (harbor defense) 8560
Countermeasures 3435
Land 8092
Protection (ships material) 9810
Shipboard stowage 9760
Sweep gear 9810
Submarine-laid 8553
Surface-laid 8554
Warfare techniques 3370
Minor property in use (property accounting) 7322
Misconduct:
Civilian personnel 12750
Military personnel 1610
Missile launchers and projectors 8390
Missions:
Material (supply coordination) 4421
Naval 5713
Mobilization:
Operations and readiness 3060
Planning, industrial 4800
Requirements 4812
Reserve (logistics) 4080
Modernization 4720
Modifications and improvements 4720
Molds, dies, jigs (general material) 10400
Mooring:
Aids 10500
Equipment (shipboard) 9260
Structures and facilities 11153
Morale and personal affairs:
Civilian personnel 12700
Military personnel 1700
Mortar 8095
Motion picture:
Cameras 10716
Films 5728
Military training 1551
Projection (shipboard) 9850
Projectors 10732

Public information 5728
Training aids, general 10171
Motor:
Boats 9820
Carriers 4643
Vehicles 11240
Motors, electric 10260
Mounts, gun 8300
Movement reports 3123
Mutual security programs 4900
Military sales and 4920

N

Name checks (security) 5521
Names and symbols 5030
Narcotics 6710
Naturalization (military personnel) 1070
Naval (Navy):
Academy (training) 1531
Aviation cadet (training) 1532
Department (organization) 5430
History 5750
Missions 5713
Personnel 1000
Plans (operations and readiness) 3030
Reserve (see Reserve)
Navigation(al):
Aid countermeasures 3434
Aids 10500
Electronic (training and readiness) and other 3531
Flight 3721
Instruments and computers (aeronautical) 13910
Lights (shipboard) 9640
Structures and facilities 11153
Training and readiness 3530
Warning messages 2112
Navy (see Naval)
Negotiation (procurement) 4255
Nets and booms (harbor defense) 8560
News:
Fleet home town 5724
Releases 5720
Nomenclature and marking (ships material) 9280
Non-discrimination (civilian personnel) 12713
Notices (issuance systems) 5215
Nuclear:
Engines (aeronautical) 13740
Protection (shipboard) 9900
Reactors:
Aeronautical material 13540
Shipboard 9890
Shielding (aeronautical material) 13550
Nursing 6550

O

Observatories 11154
Observations:
Astronomical 3162
Hydrographic and oceanographic 3161
Weather 3144
Occupational therapy 6330
Equipment and supplies 6790
Ocean carriers, commercial 4622
Oceanographic observation and survey 3161
Office:
Equipment and supplies 10460
Methods 5210
Services 5900
Space (requirements/allocations) 5910
Shipboard 9320
Officer personnel 1000
Oils:
Fuel 10343
Lubricating 10350
On-site surveys 5042
Openings, access (shipboard) 9160
Operating:
Forces (organization) 5440
Instructions, general (flight) 3710
Policies (fleet on field operations) 3120
Signal (communications) 2330
Operations 3000
Fleet 3100
Postal 2740
Space 3163
Terminal (transportation) 4660
Optical equipment and supplies, medical 6810
Optics (ordnance material) 8210
Oral surgery 6640
Orders:
Directives (issuances) 5215
Foreign trainees 4952
Military personnel 1320
Operation 3121
Project 7303
Shipment 4612
Ordnance:
Material 8000
Structures and facilities (ashore) 11140
Training and readiness 3570
Organization(s) 5400
Civilian employee groups 12721
Department of Defense 5410
Department of the Navy 5400
External 5760
Planning 5400
Social (military personnel) 1710
Organizational clothing 10125
Orthopedic equipment and supplies 6800
Out-leases (disposal of property) 4535
Outer space 3163
Outfitting and provisioning 4423

Overhaul 4710
Overpasses 11220
Overseas differentials and allowances (civilian personnel) 12591
Overseas personnel (civilian) 12213
Overtime work 5330
Oxygen 10332
  Pressure signal systems (aeronautical) .. 13980
Oxidizers 10342

P

Packaging and packing 4030
  Ammunition and explosives 8021
  For foreign military assistance 4940
  Hose, gaskets 10440
Painting and preserving 4750
  Material 10360
    Ships 9190
Paints, dopes, and related products 10365
Paperwork management 5210
Parachute equipment 13480
Parade(s) 5060
  Grounds 11152
Paravanes (mine sweep gear) 9810
Parking and traffic control 5560
Parts, repair (spare) 4408
  Ships material 9310
Passenger transportation 4650
Passes and permits 5512
Passive defense 3440
Passports (travel) 4650
Patents 5870
  Procurement 5870
Pathology 6510
Pay:
  Accounting 7400
  Administration of civilian pay 12550
  Authorizations and controls (civilian) 7421
  Disbursing of:
    Civilian 7230
    Military 7220
  Premium, overtime, extra and multi-shift, contract audit of 7594
  Systems (civilian personnel) 12530
Payroll, civilian 7420
Pennants and flags 10520
Performance:
  Appraisals and ratings (civilian personnel) 12430
  Contractor 4335
  Military personnel 1610
  Plant 4804
Periodontia 6660
Permits and passes 5512
Personal:
  Affairs (military personnel) 1700
  Benefits (military personnel) 1740
  Hygiene 6240
  Messages 2130
  Property 4050
    Nonexcess, exchange or sale of 4540
  Service equipment 10150
  Services:
    Contracts for civilian 12306
    Logistics (supply) 4060
Personnel (civilian and military) 5300
  Civilian 12000
  Military 1000
Personnel diaries, military 1080
Pest control 6250
Petroleum (logistics supply) 4020
Pharmacy equipment and supplies 6740
Photographic:
  Equipment and accessories 10700
  Intelligence 3880
Photography (fleet or field operations) 3150
Physical:
  Fitness 6100
  Security of communication areas 2210
Picture(s):
  Audio 5728
  Processing equipment 10720
  Still and motion 5728
  Taking equipment 10710
  Using equipment 10730
  Visual 5728
Pilot:
  Mechanisms, automatic (aeronautical) 13930
  Qualifications (flight) 3740
Piping 10430
  Shipboard systems 9480
Pistols (small arms) 8370
Plans and planning:
  Combined 3010
  Frequency (communications) 2401
  General administration 5000
  Industrial mobilization 4800
  Intelligence 3800
  Joint 3020
  Navy 3030
  Operation (fleet or field) 3121
  Operations and readiness 3010
  Organization planning 5400
  Plan of the day (daily routine) 5330
  Research and development 3910
  Ship design 9020
  Shore station development 11010
  (See also subjects concerned)
Plant(s):
  Performance and awards 4804
  Power (aeronautical material) 13700
  Property 11016
    Account 7321
Plasma (blood) 6530
Plastics 10320
Plumbing fixtures and piping 10430
Police, military 1630
Policies (see subject concerned)
Political activity (civilian personnel) 12733

Pontoons (fleet facilities) 11470
Port(s):
Home 3111
Operations 3170
Position classification, civilian 12500
Departmental 12511
Field 12512
Positions:
Legal 12931
Super-grade 12932
Postal:
Affairs 2700
Operations 2740
Regulations 2710
Power plants:
Aeronautical material 13700
Utilities and services (ashore) 11310
Precedence (officer personnel) 1427
Precepts (boards and committees) 5420
Preference:
Ratings 4831
Veteran 12211
Preparedness, industry 4802
Presentations 5050
Preservation and protection 4750
Coatings and compounds for 10360
Ships material 9190
Packaging 4032
Press:
Censorship 5530
Messages 2150
Public relations 5727
Pressurizing equipment and systems (aeronautical) 13460
Preventive medicine 6200
Price controls, Government (procurement) 4266
Pricing:
Contract audit 7574
Procurement 4265
Printers (picture processing equipment) 10725
Printing and reproduction 5600
Priorities and controls 4830
Priority indicators (shipments) 4614
Prisoners:
Naval 1640
Of war 3461
Private industry, expansion of 4880
Procedures (see subject concerned)
Processing personnel actions (civilian) 12296
Procurement, logistical 4200
Assignments, intra-Navy 4210
Authority and responsibility 4205
Coordinated 4215
Decentralized 4225
Foreign 4230
Forms 4270
Information, dissemination of 4295
Interdepartmental 4220
Local 4225
Markings, labels, designations 4035
Mobilization planning 4800
Packaging 4030
Priorities and controls 4830
Standards of conduct relating to 5371
Product classification (current production and industrial mobilization planning requirements) 4814
Production:
Allocation program 4802
Analysis 4853
Control 4854
Current 4800
Emergency requirements 4812
Equipment, industrial 4870
Expediting 4852
Planning and scheduling 4851
Policy 4801
Progressing 4850
Publications, printing, and reproduction 5603
Profit limitations, statutory (procurement) 4375
Profit sharing plans, contract audit of 7593
Programs (see subject concerned)
Progress reporting (budget and fiscal) 7700
Prohibitions, civilian personnel 12750
Project orders 7303
Projectors:
Missile 8390
Photographic equipment 10730
Pyrotechnics 8372
Promotions:
Civilian personnel 12340
Military personnel 1400
Propagation characteristics (communication frequencies) 2430
Propellants and oxidizers 10342
Propellers (ships material) 9440
Propelling machinery, main (ships material) 9410
Property:
Accounting 7320
Disposal 4500
Government-furnished or contractor-acquired 4341
Contract auditing of 7570
Procurement 4340
Inspection and maintenance 4454
Passes 5512
Personal 4050
Nonexcess, exchange or sale of 4540
Plant 11016
Real estate 11011
Redistribution 4500
Prophylaxis (preventive medicine) 6230
Prosthetic dentistry 6630
Protective:
Clothing, ABC warfare 10128
Coatings 10360
Ships material 9190
Provisioning (materiel coordination) 4423
Provisions (food) 10110

Psychiatry 6520
Psychological warfare techniques 3410
Public:
  Information 5720
  Quarters 11101
  Relations 5720
  Service awards 5061
  Utilities 11300
  Vouchers 7240
  Works 11000
Publications 5600
  Communications 2600
  Medical and dental 6820
  Nonregistered 2602
  Registered 2601
  Standardization 5600
  Training 1552
Pumps:
  Air 10220
  Shipboard 9470
Punched card equipment (electric/mechanical) 10461
Punishment, commanding officers' non-judicial 5812
Purchasing (see procurement) .....
Pyrotechnics 8050

Q

Qualification(s):
  Advancement and promotion (military personnel) 1410
  Codes (officer) 1213
  Evaluation methods and (civilian personnel) 12334
  Pilot 3740
Qualified products lists 4123
Quality control(s):
  Management 5210
  Production 4855
Quality evaluation 5220
Quarantine 6210
Quarters:
  Allowances (military personnel) 7220
  Subsistence and (civilian personnel) 12593
  Structures 11101

R

Races, minority 5350
Racon, loran 10553
Radar 10551
  Countermeasures 3433
  Fire control:
    Airborne 8242
    Guided missile 8262
    Gun 8222
  Photographic intelligence 3890
  Shipboard 9672
  Training and readiness 3521
Radiac (shipboard) 9673
Radio:
  Communications 2302
  Airfield material 11133
  Amateur 2070
  Photo 2304
Radiological:
  Defense 3441
    Facilities (ashore) 11080
  Safety (shipboard) 9900
  Special field of medicine 6470
Radiotelegraph 2301
Radiotelephone 2302
Rail carriers 4642
Railways 11230
  Marine 11430
Rangekeepers (gun fire control) 8224
Rank (officer personnel) 1427
Rate or rating(s):
  Civilian personnel:
    Determination, ungraded 12531
    Performance 12430
    Reduction in grade 12351
  Enlisted personnel:
    Advancements 1430
    Changes in 1440
    Reductions in 1450
    Structure 1223
  Preference (priorities and controls) 4831
Rats, extermination 6250
Reactors, nuclear:
  Aeronautical 13540
  Shipboard 9890
Readiness:
  Operations and 3000
  Ship 9030
  Training and 3500
Real estate property 11011
Reassignments (civilian personnel) 12340
Recall to military duty 1141
Receipt(s):
  Disbursing 7270
  Material (supply control) 4430
Reciprocating engines and systems (aeronautical) 13710
Recognition and identification:
  Communications 2380
  Training and readiness 3561
Reconnaissance picture taking equipment 10711
Recording:
  Instruments (shipboard) 9870
  Systems, ammunition stock 8015
Records:
  Civilian personnel 12293
  Disbursing 7250
  Disposal and transfer 5212
  Flight 3760
  Health 6150
  Management 5211
  Medical and dental 6150

Military personnel..... 1070
Noncurrent and semiactive..... 5212
Systems..... 5211
Recreation:
Military personnel..... 1710
Structures and facilities (ashore)..... 11106
Recruiting:
Civilian personnel:
Departmental service..... 12331
Field service..... 12332
Military personnel..... 1100
Red Cross:
Blood donations..... 6530
Contributions to..... 5340
Messages..... 2120
Redistribution of property..... 4500
Reductions:
In force (civilian personnel)..... 12351
In grade (civilian personnel)..... 12351
Military personnel..... 1450
Reemployment (civilian personnel)..... 12316
Reenlistments..... 1133
Refrigeration:
Aeronautical systems..... 13460
Ashore..... 11380
Shipboard plants..... 9590
Refueling..... 3180
Refuse collection and disposal..... 11350
Regional consolidation procedures (disbursing)..... 7280
Registered publications..... 2601
Regulations (see subject concerned)
Rehabilitation and convalescence..... 6330
Reimbursable aid (foreign military assistance)..... 4920
Reinstatements, civilian personnel..... 12315
Relics (maintenance)..... 4780
Religious affairs (military personnel)..... 1730
Religious holidays..... 5330
Renegotiation of contracts..... 4375
Rental expenses, contract audit of..... 7596
Renovation (ammunition and explosives)..... 8014
Repair:
Parts..... 4408
Ships material..... 9310
Structures and facilities, aviation (ashore)..... 11137
Equipment (aeronautical material)..... 13850
Replenishment at sea..... 3180
Reports:
Accounting..... 7330
Casualty..... 3040
Military personnel..... 1770
Combat and action..... 3480
Communications..... 2010
Contract audit..... 7580
Advisory accounting..... 7582
Negotiated final overhead..... 7583
General Accounting Office..... 7585
Control..... 5213
Disbursing..... 7250
Excess and surplus property..... 4570
Financial inventory control..... 4443
Fitness (officer personnel)..... 1611
Flight..... 3760
Internal audit..... 7540
Management of..... 5213
Movement (fleet or field operations)..... 3123
Procurement..... 4200
Progress and statistical (budget and fiscal)..... 7700
Recurring..... 5213
Reproduction and printing..... 5600
Requests, personnel (military)..... 1330
Requisitions (procurement)..... 4235
Resale activities..... 4060
Structures and facilities (ashore)..... 11107
Rescue:
Facilities and structures, aviation (ashore)..... 11135
Marine, and related equipment (ships material)..... 9940
Operations..... 3130
Research..... 3900
Medical..... 6500
Programs..... 3920
Projects..... 3930
Structures and facilities (ashore)..... 11150
Reserve:
Clothing..... 10122
Facilities, industrial..... 4862
Fleets (maintenance)..... 4770
Mobilization (logistics)..... 4080
Officer Training Corps (ROTC)..... 1533
Policies and programs (military personnel)..... 1001
Production equipment..... 4871
Program (public relations)..... 5725
Release from active duty:
Enlisted..... 1916
Officer..... 1926
Retirement..... 1820
Training afloat..... 3127
Reservists (civilian personnel)..... 12303
Resources, conservation and utilization of..... 4100
Restoration (civilian personnel)..... 12317
Retention, job (civilian personnel)..... 12350
Retirement:
Civilian personnel..... 12830
Military personnel..... 1800
Revolvers (small arms)..... 8370
Rework and overhaul..... 4710
Ribbons and medals..... 1650
Rifles (small arms)..... 8370
Rifle-team equipment..... 8373
Rigging (shipboard)..... 9180
Roads..... 11210
Rocket(s)..... 8040
Engines (aeronautical)..... 13730
Fire control..... 8250

Handling and stowage (shipboard) 9780
Launchers:
Airborne 8383
Surface 8393
Racks, airborne 8383
Underwater ordnance 8540
Rodent control 6250
Rolling stock, railways and 11230
Rope, wire 10450
Rotary wing aircraft 13730
ROTC program 1533
Rubber 10323
Runways, airfield 11132

S

Safeguarding unclassified matter 5570
Safety:
Accident prevention 5101
Ammunition and explosives 8020
Equipment and devices 10470
Flight 3750
Precautions 5100
Radiological (shipboard) 9900
Sails and rigging 9180
Salary and wage changes 12552
Sales:
Disposal of property 4530
Nonexcess personal property 4540
Saluting 5060
Gun ammunition 8035
Salvage 4740
Ship, and related equipment 9940
Structures and facilities (aviation) 11135
Salvageable and scrap materials 4010
Sanitation 6240
Equipment 10480
Spaces (shipboard) 9360
Savings Bonds, United States 5120
Scaffolding (service to ships) 9040
Schooling, dependents' 1755
Scope recording picture taking equipment 10714
Scrap and salvageable materials 4010
Sea scouts 5760
Seamanship 3505
Search and rescue operations 3130
Searchlights, ships 9660
Seaworthiness of ships 9290
Security 5500
Communication 2200
Cryptographic 2221
Industrial 5540
Physical, of communication areas 2210
Program (civilian personnel) 12732
Programs, mutual (foreign military assistance) 4900
Regulations 5510
Transmission (communications) 2220
Selection(s):
Advancement and promotion (military personnel) 1401
Civilian personnel 12330
Selective service:
Civilian personnel 12303
Recruiting (military personnel) 1140
Self-service supply 4404
Sentences (military justice) 5815
Separations:
Civilian personnel 12352
Military personnel 1900
Service(s):
Audit for other than DOD contract 7566
Courier 2260
Craft (maintenance, construction, and conversion of) 4780
Employee 12790
Food 4061
Informational 1720
Library 5070
Office 5900
Personal 4060
Contracts for 12306
Personnel 5380
Records (military personnel) 1070
Religious (military) 1730
To ships 9040
Structures and facilities, aviation (ashore) 11137
Utilities and (ashore) 11300
Sewers and sewerage 11345
Shafting and bearings (ships material) 9430
Shielding, nuclear:
Aeronautical 13550
Shipboard 9900
Shipment(s):
Cargo and freight 4610
Contractor performance 4336
Orders 4612
Shipping control (warfare techniques) 3450
Ship(s):
Assignment of 3110
Boarding of 3172
Characteristics 9010
Control 9240
Design 9020
Government-owned (sea transportation) 4621
Inactive 4770
Material 9000
Readiness 9030
Salvage and related equipment 9940
Service to 9040
Status of 5441
Store items 10130
Stores:
Afloat 4067
Ashore 4068
Visits of 3128
Shipways 11440

Shop stores 4402
Shore:
Establishment (organization) 5450
Patrol 1630
Station:
Construction 11013
Development planning 11010
Maintenance 11014
Special projects 11019
Sights:
Bomb 8245
Gun 8227
Airborne fire control 8243
Signal(s):
Aircraft alarm 13980
Audible equipment 2306
Operating (communications) 2330
Shipboard apparatus 9700
Site audited disbursing returns 7251
Small:
Arms 8370
Ammunition 8091
Handling and stowage (shipboard) 9790
Training and readiness 3574
Boats 9820
Business (procurement) 4380
Stores and clothing 10121
Smoke generators (chemical apparatus) 8073
Smokepipes and uptakes (shipboard) 9520
Social affairs (military personnel) 1710
Soil conservation 11015
Solicitations and collections 5340
Sonar 10552
Ships material 9674
Training and readiness 3522
Space:
Air 3700
Medicine 6540
Outer 3163
Science 3163
Vehicles 13300
Spare parts 4408
Ships material 9310
Spars, masts, and booms (shipboard) 9170
Special:
Clothing 10126
Devices (training):
General materials 10171
Military personnel 1551
Personnel matters 12900
Weapons 8110
Medical problems concerning 6480
Specifications 4121
Speeches, public 5721
Speedletters 5216
Staging (service to ships) 9040
Standardization:
Logistics (supply) 4120
Programs and agreements (international) 5711
Standards:
Engineered 5220
Evaluation methods and (civilian personnel) 12334
Stationery 10460
Statistical:
Standards 5220
Reporting (budget and fiscal) 7700
Statistics (see also subject concerned):
Civilian personnel 12280
Manpower 5314
Military personnel 1080
Steam generating equipment (shipboard) 9510
Steel 10311
Steering machinery (shipboard) 9220
Stenographic services 5930
Stock:
Coordination 4420
Recording systems, ammunition 8015
Stockpiling 4841
Storage:
Space control and planning (logistics) 4452
Structures and facilities (ashore) 11160
Supply control 4450
Storehouses 11161
Storerooms (shipboard) 9300
Stores:
Accounts 7323
Clothing and small stores 10121
Commissary 4065
Ships:
Afloat 4067
Ashore 4068
Shop 9040
Stowage:
Ammunition and explosives safety 8023
Shipboard:
Aircraft 9830
Fuel cargo 9150
Ammunition, bomb, and rocket 9780
Depth charges, wrecking charges, and mines 9760
Industrial gases and gas producing equipment 9230
Miscellaneous 9300
Ship fuel 9550
Small arms and landing force equipment 9790
Torpedo 9750
Stragglers (military personnel) 1610
Strategic intelligence 3830
Stratification (material) 4440
Strike recording picture taking equipment 10712
Strikers, identification of (military personnel) 1440
Strikes, procurement 4360
Structural components (aeronautical) 13410
Structures and facilities (ashore) 11100
Subcontracts 4285
Contract auditing 7573

Submarine:
Laid mines 8553
Launched torpedoes 8513
Medicine 6420
Underwater fire control 8282
Warfare techniques 3350
Subsistence 10110
Allowances (military personnel) 7220
Civilian personnel 12593
Suggestions systems (civilian personnel) 12452
Super-grade positions (civilian personnel) 12932
Supernumeraries (medical treatment) 6322
Supplementary activities (communications) 2500
Supply:
Afloat 4406
Ashore 4401
Control 4400
Levels 4442
Water (ashore) 11330
Surface warfare techniques 3330
Surgery 6460
Oral (dentistry) 6640
Surgical:
Dressings 6720
Equipment and supplies 6730
Surplus property forms and reports 4570
Surveys:
Civilian personnel 12273
Contractors' controls and procedures 7561
Hydrographic and oceanographic 3160
Maintenance, construction, and conversion 4730
Management 5040
On-site 5042
Preaward:
Contract audit 7581
Procurement 4305
Research and development 3900
Survival 3131
Survivors' benefits 1772
Suspension:
Sentence (military justice) 5815
Systems (shipboard) 9960
Symbols and names 5030
Synthetic training devices 10171
Syphilis 6222
Systems (see type concerned)

T

Tabulating (punched card) equipment 10461
Tactical doctrine 3510
Tags, identification 5512
Tape relay (communications) 2303
Target designation systems (fire control) 8230
Targets, aircraft 13150
Tariff 5840
Taxes 5840
State and local (contract audit) 7595
Procurement (logistics) 5840
Withholding of 7401
Telegraph 2301
Telephone 2305
Teletype, teletypewriter (teleprinter) 2303
Television:
Communications 2307
Public relations 5728
Terminal operations (travel and transportation) 4660
Terminology (communications) 2350
Test firing, structural (ships) 9110
Testing areas and facilities (ashore) 11018
Testing and interviewing (military personnel) 1530
Tests:
Maintenance, construction, and conversion 4730
Research and development 3960
Textbooks, medical and dental 6820
Timekeeping (civilian labor) 7410
Tires and tubes (aeronautical) 13490
Tools 10290
Aeronautical material 10200
Machine 4870
Portable (shipboard) 9920
Torpedoes 8510
Countermeasures 3436
Handling and stowage (shipboard) 9750
Launching racks 8396
Protection (shipboard) 9810
Tubes 8395
Tort claims 5890
Towing 4740
Equipment (ships material) 9250
Toxicology 6270
Track and suspension systems (shipboard) 9960
Trademarks 5870
Traffic:
Communications (analysis for security purposes) 2230
Control:
Flight 3722
For security measures 5560
Training (see also specific subject concerned):
Afloat (Naval Reserve) 3127
Ammunition 8130
Civilian personnel 12410
Communications 2040
Devices, synthetic 10171
Equipment 10170
Shipboard apparatus 9860
Facilities and structures ashore 11102
Foreign military assistance 4950
Intelligence 3870
Internal auditing 7510
Military personnel 1500
Operations and readiness 3500
Transfers:
Civilian personnel 12314
Disposal of property 4520

CH1 EQUIPMENT 10470

Military personnel 1300
Fleet reserve, transfer to 1830
Records disposal and transfer 5212
Transmission security (communications) 2220
Transportation 4600
Air 4630
Ammunition and explosives safety 8023
Boat or water 11250
Cargo and tonnage 4610
Facilities (ashore) 11200
Foreign military assistance 4940
Land 4640
Mail and postal affairs 2720
Passenger 4650
Rates and charges 4610
Sea 4620
Travel 4650
Allowances (disbursing of):
Civilian personnel 7230
Military personnel 7220
Claims (Vouchers) 7240
Security measures 5550
Treatment:
Dental 6620
General medicine 6320
Injury (civilian personnel) 12810
Trestles and bridges 11220
Trials:
Courts-martial 5813
Ships 9080
Tropical medicine 6430
Trucks, motor 11240
Trust funds 7040
Tuberculosis 6224
Turrets, shipboard 9720
Typewriters 10460

U

Ultraviolet and infrared (communications) 2310
Unclassified matter, safeguarding of 5570
Underwater:
Countermeasure and evasion devices 8570
Demolition material 8061
Fire control 8280
Ordnance 8500
Uniforms 10120
Civilian personnel 12594
Military personnel 1020
Unpaved areas 11017
Upkeep (maintenance) 4700
Uptakes and smokepipes (shipboard) 9520
Utilities and services (ashore) 11300
Utilization, employee (civilian personnel) 12460

V

Value engineering 4858
Vehicles:
Landing, tracked (LVT) 8410
Motor 11240
Tanks and self-propelled artillery 8420
Wheeled and half-tracked 8430
Venereal disease 6222
Ventilating equipment 10230
Shipboard 9380
Vessels (see Ships)
Veteran(s):
Affairs 1760
Preference 12211
Viewing devices (picture using equipment) 10733
Vision (special field of medicine) 6490
Visits:
Individuals, groups, officials 5050
Ships 3128
Visual:
Communications 2310
Identification (training and readiness) 3561
Light (communications) 2310
Vital statistics 5314
Voting (military personnel) 1742
Vouchers, public 7240

W

Wage:
Changes 12552
Fixing 12531
Systems 12530
Warfare techniques 3300
Warehousing 4450
Warning messages, navigational 2112
Warning devices (aeronautical) 13980
Washers (picture processing equipment) 10723
Watches and duties (military personnel) 1601
Water:
Supply (ashore) 11330
Transportation facilities 11250
Waterfront, fleet facilities 11410
Weapons, special 8110
Weapons, systems 13010
Weather services 3140
Weatherproofing 4750
Weight:
Handling (fleet facilities) 11450
Lifting equipment, heavy 11262
Welfare:
Military personnel 1700
Structures and facilities (ashore) 11105
Wheel and brake systems and components (aeronautical) 13420
Winches (shipboard) 9200
Wood 10321
Work:
For others (budget and fiscal) 7030
Hours of 5330
Civilian personnel 12610
Measurement, functional 5220
Simplification 5210
Working capital fund regulations (Industrial Fund financing) 7670

Workshop equipment (shipboard)	9910	
Wrecking charges	8060	
Shipboard stowage	9760	(None)

X

X-ray equipment and supplies	6760	(None)

Y

Z

SECTION IV

TABLE FOR CONVERTING DIRECTIVES TABLE OF SUBJECT CLASSIFICATION NUMBERS TO STANDARD SUBJECT CLASSIFICATION NUMBERS

This Table will guide personnel in converting documents classified under the old Directives System Table of Subject Classification Numbers to new numbers contained in the Standard Table, Section I of this manual.

The new standard subject number is shown opposite the old Directives Table number when a direct conversion was made from one number to another. Conversions which were not clear-cut are indicated by asterisks, as follows:

* The change (a) involves only a part of the original subject, or (b) two or more numbers are involved. In these instances, the two tables must be compared to determine the appropriate number to use.

** The change involves subject terminology only.

*** A new subject number was added; but, there is no direct conversion from one number to another.

Numbers which were not changed are not listed in this Conversion Table.

From	To
1000 Series	
1085	1070
1088	1770
1110	1110**
1111	1110
1120	1120**
1130	1130**
1140	1140**
----	1141***
1222	1440
1230	1230**
1400-1499	1400-1499**
1420	1420**
1420	1427*
1700-1799	1700-1799**
1710	1710**
1721	5070
1740	1740**
1743	1730
1744	(1710*
	(10150*
1745	(1710*
	(7010*
1747	1710
----	1771***
----	1772***
1813	1830

From	To
2000 Series	
----	2005***
2500	2500**
3000 Series	
3140	3140**
3140	(3141*
	(3142*
	(3143*
	(3144*
	(3145*
	(3146*
	(3147*
3160	3160**
3160	(3161*
	(3162*
----	3163***
3550	3500*
3551	(3500*
	(3700*
3552	3600
3590	(3591*
	(3593*
----	3600***
3810	3800
3889	3880

From	To
3899	3890
3905	(7320*
	(4340*
	(4341*
3980	3900*
3990	3900*
4000 Series	
4002	4002**
----	4015***
4060	4069*
4124	4120
4280	4280**
4290	7810
4300	4200
4320	5870
4325	5840
4340	4341*
4366	4366**
4391	4390
4392	4390
4404	4404**
4408	4408**
4420	4420**
4423	4423**
4430	4431*

From	To
4000 Series (Continued)	
4450	(4451*
	(4452*
	(4453*
	(4454*
4505	4570
4515	4520
4545	4551*
4550	4550**
4550	4552*
4570	4570**
4650	4650**
4651	4651**
----	4701***
----	4711***
----	4712***
4750	4750**
----	4858***
4802	4802**
4820	4802
4860	4860**
4890	(5540*
	(5541*
4920	4920**
----	4951***
----	4952***
5000 Series	
5010	5000
5050	5050**
5070	5070**
5100	5100**
5201	5400*
5202	5220
5203	5200*
5210	5210**
5214	(5210*
	(5220*
5219	(5210*
	(5220**
5220	(5240*
	(5250*
----	5230***
----	5240***
----	5250***
5300-5399	5300-5399**
----	5313***
5361	5360
5380	5380**
5380	5381*
----	5390***
----	5401***
----	5402***
----	5541***
----	5542***
5601	5605
----	5728***
----	5741***
----	5760***
5816	5815
6000 Series	
----	6270***
6320	(6321*
	(6322*
6420	6420**
----	6540***
----	6550***
7000 Series	
7020	7020**
7040	7040**
----	7041***
----	7042***
----	7043***
----	7044***
----	7045***
----	7050***
----	7101***
----	7102***
7110	7110**
7111	7114***
7120	7130**
7120	7110*
----	7121***
----	7122***
7130	7130**
7140	7130*
----	7131***
----	7132***
----	7133***
----	7251***
7290	(7220*
	(7230*
----	7331***
7400-7499	7400-7499**
----	7401***
----	7421***
----	7430***
----	7431***
7540	(7541*
	(7542*
	(7543*
	(7544*
	(7545*
	(7546*
7550	7510*
7561	7561**
7562	7562**
7563	(7583*
	(7584*
7564	7564**
7564	(7565*
	(7566*
7570	(7580*
	(7581*
	(7582*
	(7583*
	(7584*
	(7585*
7574	4341
7576	7560*
7576	7576**
----	7577***
8000 Series	
----	8005***
----	8043***
----	8093***
----	8094***
----	8095***
----	8373***
----	8400-8499***
----	8830***
----	8831***
----	8832***
----	8833***
9000 Series	
9031	(9030*
	(5040*
9032	(9030*
	(5040*
9033	9030
9034	9030
9035	(9030*
	(5042*
9111	9110
9291	9290
9811	9810
9831	11240
10000 Series	
----	10010***
10150	(10151*
	(10152*
10170	10171*
10320	10323*
10330	10332*
10340	(10341*
	(10342*
	(10343*
	(10345*
----	10365***

From	To
10000 Series (continued)	
----	10560***
----	10570***
11000 Series	
----	11154***
----	11245***
----	11270***
----	11275***
12000 Series	
12010	12311
12027	12150
12029	12732
12030	12305
12035	12306
12040	12340*
12045	12750
12050	12304
12060	(12720*
	(12721*
12065	12790
12074	12334
12075	12713
12080	12770*
12087	(12450*
	(12451*
	(12452*
	(12453*
	(12454*
12090	12810
12105	12630
12110	12931
12120	12317*
12122	12911
12127	(12590*
	(12591*
12130	12430
12135	12290
12150	12733
12155	12511
12156	12512
12160	(12340*
	(12351*
12164	12331
12165	12332
12170	(12351*
	(12315*
12180	(12316*
	(12317*
12185	12830
12195	12552
12205	12303
12210	12352
12220	12280
12225	12593
12227	12932
12230	12410
12235	(12314*
	(12317*
12242	12594
12245	12211
12250	12531
13000 Series	
NAVAER 00	13000
01	13100
02	13700
03	13400
04	(10410*
	(10323*
05	13900
06	(10340*
	(10350*
	(10330*
07	10365
08	(10550*
	(11133*
09	(13140*
	(13150*
11	8000
13	13480
16	10550
17	10200
19	13800
28	10171
29	10410
30	13900
50	13950

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