

The ARC Basic Search lets you conduct keyword searches with basic filters

ARC Web Tips

<http://www.archives.gov/research/arc/>
 Have suggestions? Need help? Email arc@nara.gov

The ARC Advanced Search lets you conduct keyword searches with additional filters

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ARC Basic Search

Search for **descriptions of Archival Materials** containing the following keyword(s):

1 2 3

Limit Results to 100 1000 2000 [See Advanced Options Below](#)

Filter Your Search:

[Descriptions of Archival Materials](#) linked to [digital copies](#)

5 [Archival materials dated](#) between MM DD YYYY and MM DD YYYY

Location of Archival Materials:

6 [All Locations](#)
 Cartographic and Architectural Reference, Special Media Archives Servi...
 Center for Legislative Archives
 Civilian Records LICON, Textual Archives Services Division

Type of Archival Materials:

7 [All Types](#)
 Architectural and Engineering Drawings
 Artifacts
 Data Files

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Search Screen Hints

1. Type in your keyword search.
2. Press Go to start your search.
3. Press Clear to reset the search options to their default settings.
4. Click Search Tips or Help if you want to learn more about how to search ARC.
5. Click on any hyperlinked text for definitions or specific search tips.
- 6-14. Use these filters to narrow your keyword search. Or, set a filter and press Go to find everything within that filter. For example, find all artifacts at the Ronald Reagan Library that have been described in ARC.
- 10-14. To set these filters, you must press the Lookup button. This leads to another search screen that looks for specific Collections, Record Groups, People, Organizations, or Topics.
15. Use if you want to search for identifiers only, such as old control numbers.
16. Press one of the alphabet letters if you want to browse all available terms.

The Organization, Person, and Subject Index Searches work the same way - you can keyword search or browse. Your results can be selected and pasted into Advanced Search.

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Index Search (Organizations)

PLEASE NOTE: Only a small percentage of ARC descriptions have index terms.

Search for **descriptions of Organizations** containing the following keyword(s):

1 2 3

[Back to Search](#)

Or browse the Index:

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ARC Advanced Search

Search for **descriptions of Archival Materials** containing the following keyword(s):

1 2 3

Limit Results to 100 1000 2000 [See Advanced Options Below](#)

Filter Your Search:

[Descriptions of Archival Materials](#) linked to [digital copies](#)

5 [Archival materials dated](#) between MM DD YYYY and MM DD YYYY

Location of Archival Materials:

6 [All Locations](#)
 Cartographic and Architectural Reference, Special Media Archives Servi...
 Center for Legislative Archives
 Civilian Records LICON, Textual Archives Services Division

Type of Archival Materials:

7 [All Types](#)
 Architectural and Engineering Drawings
 Artifacts
 Data Files

Levels of Description of Archival Materials:

8 [All Description Levels](#)
 Record Group
 Collection
 Series

Media Type of Archival Materials:

9 [All Media Types](#)
 Artifact
 Artwork
 Cylinder

Use the "Lookup" buttons to filter by the following:

Record Group Number(s): 10

Collection Identifier(s): 11

Description Identifier(s): 15

Organization Name(s): 12

Person Name(s): 13

Topic(s): 14

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Keyword Searching

Search Phrase	Finds	Examples
Truman	finds the keyword anywhere in a description	Harry Truman, Truman Capote
Harry Truman	finds keywords within 5 words of each other	Harry Truman, Harry S. Truman, Deborah Harry talks with Truman Capote
Harry AND Truman	finds both keywords anywhere in a description	Harry S. Truman, Harry Smith discusses foreign affairs with President Truman
Harry OR Truman	finds either one or the other keyword anywhere in a description	Harry Truman, President Truman, Deborah Harry, Truman Capote
Truman NOT Harry	finds the first keyword, but will not find a description if it contains the second keyword	Truman Capote, President Truman, but not Harry S. Truman
{Harry S. Truman}	finds the <u>exact phrase</u> "Harry S. Truman"	Harry S. Truman, but not Harry Truman
wright AND (orville OR wilbur)	finds searches in parenthesis first	Orville Wright, Wilbur Wright
departmen%	finds variations at the end of words	department, departmental, departmentalization

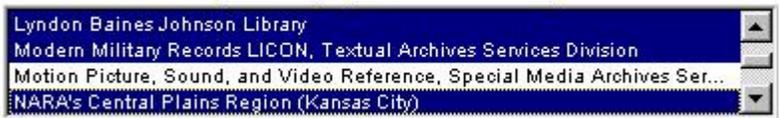
Punctuation

- Periods do not matter - Harry S Truman or Harry S. Truman
- Capitalization does not matter - harry truman or Harry Truman or HARRY TRUMAN
- Hyphens will not be found unless they are in curly braces - {Louis-Dreyfus} or {NWDNM(s)-330-AFRTS-1129}

Helpful Hints

Want to select more than 1 filter option? Set the first option, then press the Control Key and simultaneously click/scroll with the mouse to select other options.

Location of Archival Materials:



Exactly 100 hits? More descriptions are probably available. Reset the search limits to 1,000 and try again.

Limit Results to 100 1000 2000

Want to limit your search to digitized images available on-line? Check the box. You will get a special Digital Search Results page that shows thumbnail images.

[Descriptions of Archival Materials](#) linked to [digital copies](#)

You can limit a search for archival materials that fall into a specific date range

Archival materials dated between and

ARC Search Results Highlights

- Press the See Hierarchy button to see the search results in their archival context
- Select a sort option and press the Re-Sort button to change the order of the search results
- Press the Printer-Friendly Version button to see **all** the search results in a cleaner format
- Click a title hyperlink to view the full description

In a full description, you can

- Click on the Creator link for more information about the organizations and people who created the archival materials.
- Click the "Part of" and "Includes" links to see all the higher or lower level descriptions. There is no limit! For example, if a series included 6,000 items, you would see all 6,000 items.

ARC Search Results

1 hit(s) retrieved for keywords "186470".

Displayed 1 - 1 of 1 hit(s), Page 1

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Sorted By: Relevancy Ranking Date Creator Location Record Group/Collection

1 **ARC Identifier:** 186470 [Digital Copy Available](#)

Title: "In case of failure" message drafted by General Eisenhower in case the D-Day invasion failed, 06/05/1944

Creator: Eisenhower, Dwight D. (Dwight David), 1890-1969 (Most Recent)

Type of Archival Materials: Textual Records

Level of Description: Item from Collection DDE-EPRE: Eisenhower, Dwight D: Papers, Pre-Presidential, 1916 - 1952

Location: Dwight D. Eisenhower Library, Abilene, KS

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