

PART III: RECORDS RELATING TO VARIOUS FUNCTIONS

This part of the inventory is arranged alphabetically according to keywords in the function performed.

The records described in Part III relate to certain special functions assigned to the Department of State. Some of these functions were internal in nature, but many stemmed from the general governmental responsibilities of the Department. The duties were temporary in some cases, such as the Thomas Jefferson Statue Commission. In other cases, such as the publishing of the laws in current newspapers, the responsibilities were expected to be permanent but were later terminated. Still other functions were originally assigned to the Department but were later transferred to other Government agencies.

Administrative Records

The administration of the Department of State was for years the duty of the Chief Clerk. This officer was responsible, at one time or another, for administering the archives and rolls, handling the mail, and indexing records; and for supervising the work of the Bureau of Accounts, the Statistical Bureau, the Library, the Bureau of Pardons and Commissions, the Passport Bureau, the Bureau of Domestic Records, the translator, the examiner of claims, and the telegraph operator. At different times these functions were removed from the Chief Clerk's supervision. The records documenting these functions have become part of the files of the individual bureaus and are described in this inventory as part of their records.

From 1833 to 1924 the administration of diplomatic and consular posts was the responsibility of the Diplomatic and Consular Bureaus respectively. These two bureaus were combined to become the Division of Foreign Service Administration in 1924. In 1961 the Deputy Under Secretary for Administration became responsible for the Foreign Service as well as for the Department in Washington.

The records that are not part of the files of any particular bureau and that concern the general administrative policy of the Department of State are described below. They chiefly comprise circulars, regulations, and orders issued by the Secretary of State and by the Diplomatic and Consular Bureaus as well as reports of Bureau officers.

CIRCULARS, REGULATIONS, AND ORDERS

The administrative orders, instructions, and regulations affecting the organization and conduct of the work of the Department and the Foreign Service have been issued in several series. Those affecting two or more Foreign Service posts are known as circular instructions or, more popularly, as circulars. From time to time the Department of State reviewed the more general instructions and compiled in a pamphlet or book the instructions still in force. These compilations are now generally referred to as regulations. The regulations for diplomatic officers were issued beginning in 1830 and for consular officers in 1833. In 1938 the two series of diplomatic instructions and consular regulations were combined into one looseleaf volume, *Foreign Service Regulations of the United States*.

Related to the consular regulations are a series of Consular Bureau decisions and precedents, 1893-1937, maintained by the Bureau and the successor Division of Foreign Service Administration for ready reference in answering questions arising in the consular service. Also related to the consular regulations are the sets of interpreter regulations, blank forms, and special compilations.

The Secretary of State's issuances affecting the Department's organization, personnel, and procedures and the functions of its units are called departmental orders. Before January 9, 1904, these orders were not numbered or separately maintained. From February 27, 1908, to October 25, 1945, they were numbered serially from 1 to 1360. There are also series of orders of the Chief Clerk to the heads of bureaus and offices for part of the same period. The departmental series of administrative issuances changed in November 1945 so that all were combined in a departmental manual in looseleaf form.

720. DEPARTMENTAL ORDERS. 1834-1946. 61 cm, 2 ft. 19 vols. and unbound papers.

Arranged numerically and chronologically.

Orders issued by the Secretary of State, many of them signed originals, numbered 1-1360, with various unnumbered ones. These orders establish the organizational units of the Department and their duties and functions, regulate hours of work, and prescribe rules for transacting the Department's business. A numerical list of the orders and an alphabetical subject index covering Nos. 709-844A (1937-40) are included in the series. The numerical series begins in 1908 and the majority of the orders are dated in the 20th century.

720.1 FOREIGN SERVICE ORDERS. Jun. 17, 1926-Oct. 7, 1948 52 cm, 1 ft.

Arranged chronologically, numbered 1-399.

Foreign service orders were used to make changes or notes in the Consular Regulations, and after 1936, in the Foreign Service Regulations. These orders did not leave the Department. Changes were incorporated into revised chapters of the regulations which were sent to the field.

720.2 CANCELED FOREIGN SERVICE ORDERS. June 17, 1926-Feb 19, 1942. 13 cm, 5 in.

Arranged chronologically, and numerically by FSO number 1-190, not inclusive.

Canceled or "obsolete" orders, some with brief administrative notes. Canceled orders missing from the file are also noted. A list of canceled orders is included.

**721. INSTRUCTIONS AND ORDERS TO CHIEFS OF BUREAUS, DIVISIONS, AND OFFICES.
July 15, 1915-Jan. 12, 1944. 25 cm, 10 in. 7 vols.**

Arranged chronologically.

Orders and instructions issued by the Chief Clerk of the Department of State to chiefs of Bureaus, divisions, and offices concerning such subjects as leave regulations, building passes, communications, mail service, security, and administrative procedure. Included are subject indexes.

**722. ADMINISTRATIVE INSTRUCTIONS, ANNOUNCEMENTS, AND REGULATIONS.
Mar. 1944-Nov. 1945. 5 cm, 2 in. 2 vols.**

Arranged by the kind of issuance as listed below and thereunder chronologically.

Instructions, announcements, and regulations regarding overtime pay, assignment of officers, assignment of office symbols, policy on public speeches and public appearances by officers, official travel, the entertainment of foreign visitors, and other administrative matters.

722.1 SUBJECT INDEX TO DEPARTMENTAL REGULATIONS. 2 cm. 13 vols.

Arranged alphabetically by general subject, thereunder alphabetically by more specific topic.

This index lists the subject and related DR number. It is paginated for that page and the number of pages for that letter.

722.2 MEMORANDUMS AND DRAFTS OF DEPARTMENTAL REGULATIONS. 1946-48. 70 cm, 2 ft.

Arranged by DR number 101.1-949.1.

Memorandums concerning and edited drafts of revisions and additions to Departmental Regulations.

722.3 MANUAL OF DEPARTMENTAL REGULATIONS. 1943-48. 13 cm, 5 in.

Arranged by Departmental Regulation No. 1-999.

Dated revised sections of the Departmental Regulations, and departmental orders amending or supplementing those regulations. Revisions were issued bimonthly. The Division of Management Planning was responsible for maintaining and up-dating these manuals. Two extra complete manuals are included.

**723. MANUAL OF DEPARTMENTAL REGULATIONS. Nov. 28, 1945-May 27, 1947. 25 cm, 10 in.
4 vols.**

Arranged chronologically by date of issuance.

Regulations incorporated in the Manual of Departmental Regulations. This looseleaf manual was begun on December 1, 1945, but includes some regulations issued earlier.

724. CORRESPONDENCE STYLE MANUALS. Jan. 23, 1908 and July 12, 1918. 3 cm, 1 in. 2 vols.

Manuals of the Department containing printed instructions for the preparation of correspondence.

725. CONSULAR BUREAU DECISIONS AND PRECEDENTS. 1893-1937. 91 cm, 3 ft. 13 vols.

Arranged numerically.

A set of decisions of the Consular Bureau and successor units on questions arising in the consular service, such as the interpretation of statutes, the rights and duties of consuls, the modifications of consular regulations, the interpretation of treaty provisions relating to protection of U.S. citizens, the leasing of consular offices, consular jurisdiction and boundaries, and matters relating to consular courts.

726. CIRCULARS OF THE DEPARTMENT OF STATE. 1797-1912. 61 cm, 2 ft. 7 vols.

Arranged chronologically.

Printed, processed, and manuscript copies of Department circulars sent to collectors of customs, consular and commercial agents, diplomatic officers, U.S. marshals, district attorneys, Territorial officials, and other Federal officers as well as to Governors of States and publishers of the laws. They set forth laws, instructions, regulations, and procedures relating to such official duties as the taking of the census, the printing of the laws, the extradition of fugitives, the relief of seamen, and other duties assigned by law to the Department of State and the Foreign Service. Enclosures to the circulars include copies of laws, Executive orders, Presidential proclamations, blank forms, and other printed and processed matter.

727. REGISTER OF CIRCULAR INSTRUCTIONS TO FOREIGN SERVICE OFFICERS.

June 29, 1917-Dec. 20, 1935. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Register or list of most of the instructions described in entry 728, giving the date and a summary of each instruction.

727.1 LOGS OF CIRCULAR INSTRUCTIONS TO FOREIGN SERVICE OFFICERS. 1915-1949.

11 cm, 4 in. 6 vols.

Arranged chronologically, by volume.

Logs listing numbers and dates of Circular Instructions sent out. The log for 1915-1918 lists the date and the numbers of the circulars sent out then. The logs for 1935-1938 list the date, short title of circular, address sent, offices, and remarks. The logs for 1942-49 list the date, address sent, short title, who drafted it, and its classification. There is also a log of Airgrams and Telegrams sent for 1944-1945, listing file number, address, subject, date, draft, type code, date sent, and remarks.

728. CIRCULAR INSTRUCTIONS TO FOREIGN SERVICE OFFICERS. June 29, 1917-Dec. 22, 1939.

2.7 m, 9 ft. 56 vols.

Arranged chronologically.

Copies of instructions of the Department of State to its diplomatic and consular officers, setting forth regulations for the administration of posts, visa and passport laws, and other diplomatic and consular activities. Entry 727 is a register for June 29, 1917-December 20, 1935.

728.1 GENERAL INDEX TO FOREIGN SERVICE REGULATIONS. Ca. 1945-Ca. 1946. 2 cm, 1/2 in.

Arranged chronologically.

A general subject index to the Foreign Service Regulations, evidently prepared for the 1945 "Revision" of Foreign Service Regulations. Alphabetically lists general subject, with a more specific topic under that, and refers to Foreign Service Regulations Chapter and note.

728.2 FOREIGN SERVICE REGULATIONS, REVISIONS, AMENDMENTS AND RELATED MEMORANDUMS. 1944-1948. 91 cm, 2 ft.

Arranged by Foreign Service Manual chapter I-IV, XIV-XXII (Chapters V-XIII not found).

Chapters from the Foreign Service Manual, proposed revisions, draft memorandums, Foreign Service Regulations and amendments, evidently used in the process of revision the Foreign Service Manual.

728.3 FOREIGN SERVICE "S" REGULATIONS AND RELATED MEMORANDUMS.

Mar. 23, 1945-Sept. 29, 1949. 30 cm,

Arranged numerically by chronologically issued "S" number, S-1-S-55.

Copies of regulations, transmittal memorandums and clippings from the Federal Register. Foreign Service Regulations which replaced the Executive Orders once used, were issued by the Secretary of State under the Authority of EO 9452. These regulations did not go outside the Department, but were kept on file in the Regulations Sections. Pertinent sections of the Foreign Service Regulations that were to appear in the Federal Register and later in the Code of Federal Regulations were prepared as Amendments to the Code of Federal Regulations, and certified copies were sent to the National Archives, Division of the Federal Register.

728.4 CERTIFIED COPIES OF "S" REGULATIONS. May 23, 1945-Sept. 22, 1945. 6 cm, 2 in.

Arranged chronologically, numbered S-1--S-59.

Certified copies of Foreign Service "S" Regulations. The Authentication Officer of the Department of State signed the certifications for the Secretary of State.

728.5. MEMORANDUMS AND LISTS SHOWING STATUS OF FOREIGN SERVICE ORDERS, TRANSMITTAL MEMORANDUMS AND "S" REGULATIONS. Ca. 1945-Mar. 3, 1949. 2 cm, 1/2 in.

Arranged by type, thereunder chronologically.

Format varies, but lists usually include a number, brief description or title, and status. Dates of approval of transmittal, who it was assigned to or who wrote it, number of pages, and job number sometimes also are included. The memorandums are monthly progress reports for the Regulations Section, giving the date and the number of orders completed, in clearance, or pending.

728.6 MEMORANDUMS, INSTRUCTIONS AND CIRCULARS CONCERNING REGULATIONS.

Feb. 2, 1944-Nov. 18, 1948. 11 cm, 4 in.

Arranged by type as follows: memorandums, unarranged; instructions, chronologically; and circulars, by Bureau of the Budget "A" number subject serial.

Memorandums, letters, telegrams, drafts, instructions, and circulars relating to issuing and circulating Foreign Service Orders and Regulations. One folder contains instructions from the Department, memorandums, and Bureau of the Budget Circulars concerning travel regulations. There is a folder consisting of Bureau of the Budget Circulars A-3, A-7, A-8, A-9. A- 19, A-31, A-33, A-35, A-36, A-39, A-41 and Bulletins revising them, dealing largely with governmental economy and overseas allowances.

728.7 CLIPPINGS FROM THE FEDERAL REGISTER. 1946-1948. 12 cm, 4 in.

Arranged by CFR title, thereunder chronologically.

Clippings or excerpts from the Federal Register of pertinent titles: Title 8, Aliens and Nationality; Title 19, Customs; and Title 22, Foreign Relations. The Foreign Service Regulations "S" number is listed under the title.

728.8 LIST OF FOREIGN SERVICE SERIALS. Mar. 1948-Feb. 1950. 2 cm, 1/2 in.

Arranged chronologically, numbered.

List of Foreign Service Serials which replaced Diplomatic Serials. Serials 1-1053 are listed for the period June 1, 1943, to February 28, 1950. The serial number, date, and title are given for each serial. Canceled serials are noted by asterisks.

728.9. FOREIGN SERVICE MANUAL, 1941, AND PARTIAL INDEX. Jan. 1941-Aug. 1944. 3 cm, 1 in.

Arranged chronologically.

The January 1941 version of the Foreign Service Manual, incorporating the regulations of the Foreign Service made by Executive Order, and the notes of clarifications made by Foreign Service Order. There are subject indexes prepared in July and August 1944 for chapters, X, XI, XII, XIII, XV, and XX.

728.10 MEMORANDUMS TRANSMITTING PAGES FOR CONSULAR REGULATIONS.

Apr. 1929-Mar. 1937. 1 cm, 1/4 in.

Arranged chronologically, numbered 1-16.

Memorandums from the Department listing both new pages and the canceled or superseded pages which they were replacing. Notes giving instructions on the procedures to be used to make the changes sometimes appear on the memorandums. The pages described are not present with these records.

728.11. TRANSMITTAL MEMORANDUMS AND INSERTS. Sept. 16, 1938-July 15, 1947. 30 cm.

Arranged chronologically, numbered 1-216.

Memorandums from the Department to the field transmitting processed or printed inserts to the Foreign Service Regulations. These inserts, which are also included, incorporate the changes made by the foreign service orders. In addition, there is an incomplete file of inserts showing the date received for mailing and the date mailed.

728.12. "ESSAY REPORT ON SUGGESTED AMENDMENTS TO THE FOREIGN SERVICE ACT OF 1946." Dec. 23, 1948. 2 cm, 1/2 in.

Arranged chronologically.

A draft of the Strom-Ferris Memorandum on Foreign Service Legislation, prepared at the request of Christian M. Ravndel, Director General of the Foreign Service, by Carl W. Strom and Walton C. Ferris. It was an attempt to diagnose the troubles of the Foreign Service and to examine possible solutions. The 1946 Foreign Service Act was examined by Strom and Ferris, with suggestions from their colleagues, to see if it worked as it was supposed to, and how it could be improved.

729. MANUAL OF INSTRUCTIONS FOR DIPLOMATIC OFFICERS. 1896. 3 cm, 1 in. 1 vol.

Copy of the corrected and edited draft of Instructions for Diplomatic Officers of the United States.

730. SERIAL INSTRUCTIONS TO DIPLOMATIC OFFICERS. Apr. 8, 1930-Dec. 29, 1937. 61 cm, 2 ft. 15 vols.

Arranged numerically.

Processed copies of serial instructions 937-2878 to U.S. diplomatic officers.

731. CIRCULARS TO CONSULAR OFFICERS. 1854-1912. 1.8 m, 6 ft. 19 vols. and unbound papers.

Arranged chronologically.

Printed and manuscript copies of circulars sent by the Department of State to consular officers at more than one post. There is a subject index for each volume; for the years 1895-1910 the indexes are separate and unbound.

732. DRAFT OF REGULATIONS FOR CONSULAR OFFICERS. 1896.10 cm, 4 in. 3 vols.

Arranged by number of draft section.

Typed draft of sections of the manual of regulations for U.S. consular officers.

733. COMPILATION OF CIRCULAR INSTRUCTIONS AND TREASURY DECISIONS. N.d. 1 cm, 1/4 in.

Compilation of State Department circular instructions and Treasury Department decisions concerning the importation of household and personal effects, as regulated by the Tariff Act of August 5, 1909 (36 Stat. 11), and other legislation. Prepared by E. J. Norton, U.S. consul at Malaga.

734. INDEX AND REGISTER OF GENERAL INSTRUCTIONS, CONSULAR, 1911-30. Ca. 1930. 3 cm, 1 in. 1 vol.

Arranged as listed below.

Typed copies of an alphabetical index and a numerical register of General Instructions, Consular, Nos. 1-1075.

735. INDEX TO UNCANCELLED INSTRUCTIONS, CONSULAR. Apr. 24, 1928. 3 cm, 1 in. 1 vol.

Typed copy of an alphabetical subject index to General Instructions, Consular, Nos. 1-1063, prepared by Erik W. Magnuson, U.S. consul at Halifax, Nova Scotia.

736. INSTRUCTIONS FOR PREPARING MONTHLY ACCOUNTS. Mar. 21, 1930 -Oct 30, 1933. 3 cm, 1 in. 1 vol.

Arranged chronologically.

Copies of processed and printed instructions for the preparation of monthly accounts by Foreign Service posts.

737. COMPILATION OF TREATY PROVISIONS CONCERNING CONSULAR OFFICERS. 1911. 3 cm, 1 in. 1 vol.

Arranged randomly by subject and thereunder alphabetically by name of country.

Compilation of provisions of treaties and conventions relating to the rights and duties of U.S. consular officers in foreign countries. This compilation was prepared in the Consular Bureau and corrected to January 1911.

738. COMPILATION OF LAWS RELATING TO THE STATE DEPARTMENT AND THE FOREIGN SERVICE. 1918. 30 cm, 1 ft. 4 vols.

Typed copy of a compilation of the laws relating to the Department of State compiled by Gebhard Willrich, a U.S. consular officer. The fourth volume consists of a subject index.

739. REPORT ON RIGHTS AND DUTIES OF U.S. CITIZENS IN CHINA. 1905. 1 cm, 1/2 in. 1 vol.

Typed copy of a report prepared by Wilbur Gracey, a U.S. consular officer in Nanking.

740. INTERPRETER REGULATIONS. 1906-19. 5 cm, 2 in. 1 vol.

Arranged in reverse chronological order.

Copies of State Department regulations concerning student interpreters. Included are regulations concerning their appointment, promotion, examination (with copies of some questions), qualifications, salary, and duties.

741. BLANK FORMS USED IN THE CONSULAR BUREAU. Ca. 1900. 3 cm, 1 in. 1 vol.

Unarranged.

Forms of the Consular Bureau, including those for telegrams, acknowledgment of despatches, supply requisitions, and letters giving names and addresses of officers.

742. BLANK FORMS USED IN THE CONSULAR SERVICE. Ca. 1900. 3 cm, 1 in. 1 vol.

Unarranged.

Forms used in the U.S. consular service, including forms for bonds, oaths of allegiance, abstracts of expenses, checks, vouchers, crew lists, invoices, and reports of the arrival and departure of vessels.

743. MISCELLANEOUS RECORDS REGARDING CONSULAR FEES. 1897 and 1898. 3 cm, 1 in.

Unarranged.

Memorandums, a printed copy of the "Tariff of Official Fees," an Executive order of March 19, 1898, and copies of letters and reports relating to the tariff of consular fees submitted to the President by the Chief of the Consular Bureau on July 27, 1897.

Allowances**743.1 STANDARDIZED REGULATIONS (GOVERNMENT CIVILIANS, FOREIGN AREAS). 1948-1961. 3.3 m, 10 ft. 25 unspecified items.**

Arranged numerically.

Executive Order 10011 of October 22, 1948, authorized and directed the Secretary of State to prescribe regulations governing the granting of allowance for living quarters wherever U.S. owned or rented quarters were not available, for the cost of living, and for the proper representation of the United States by officers and employees of the Foreign Service and civilian employees of other U.S. Government agencies.

This file represents the official Department of State copy of the Standardized Regulations (Government Civilians, Foreign Areas) with related clearances, authorizations, and background material. The file also contains original allowance orders, instructions, manuscript and printed copies of the Regulations or Revisions, worksheets, and original allowance recommendations.

REPORTS OF BUREAU OFFICERS

The bureaus of the Department of State whose reports are described below existed for various periods of time during 1833-1911. From 1790 to 1833 the functions of the Department that were later performed by bureaus were divided among the clerks. The duties of the Department were first outlined and designated to specified bureaus in a memorandum of August 29, 1833, from the Secretary of State to the President. Among the offices referred to in this memorandum are the Diplomatic Bureau, the Consular Bureau, and the Chief Clerk. The Diplomatic Bureau was to carry on correspondence with U.S. diplomatic officers abroad and with foreign legations in the United States, and to perform related duties such as preparing letters of credence and treaties. The Consular Bureau had charge of all correspondence with U.S. consulates. The Chief Clerk was general business manager of the Department and had immediate superintendence over all bureaus and all personnel employed in them. These and other bureaus whose reports are described below existed for varying periods of time but usually not for all of the period 1833-1911. Many of the reports were prepared to guide the Department of State in carrying out its duties, and some relate to the administration of the Department and the Foreign Service.

744. REPORTS OF CLERKS AND BUREAU OFFICERS. 1790-1911. 91 cm, 3 ft. 12 vols.

Arranged chronologically within each period.

Reports of the Department's bureau officers (and of clerks, before 1833) to the Secretary of State regarding matters affecting U.S. foreign relations, such as foreign claims, treaties, the activities of international commissions, questions of international law, legislation for the Department of State and the Foreign Service, and the organization of the Department. Volumes 1-11 of this series cover the period 1806-1911; volume 1A covers the period 1790-1834.

745. REPORTS OF THE DIPLOMATIC BUREAU. 1863-91. 91 cm, 3 ft. 9 vols. and unbound papers.

The reports in the first eight volumes are arranged chronologically, 1863-91. The ninth volume contains miscellaneous reports, also for 1863-91, arranged chronologically. The unbound materials include miscellaneous unarranged reports dated 1863-71.

Reports prepared by the Diplomatic Bureau on such questions as U.S. claims against foreign governments, claims of foreign governments against the United States, protection of trademarks, recognition of consuls, leaves of absence of diplomatic officers, imprisonment of U.S. citizens in foreign countries, U.S. participation in international conferences, and administration of diplomatic posts. All volumes in this series contain alphabetical subject indexes

or lists of the reports in them. The reports are continued and in part duplicated by the press copies described in entry 746.

746. PRESS COPIES OF REPORTS OF THE DIPLOMATIC BUREAU. Dec. 17, 1879-June 30, 1899. 13 cm, 5 in. 5 vols.

Arranged chronologically.

Press copies of reports of the Diplomatic Bureau concerning the expenses of various commissions, protection extended by missions to different persons, proposed treaties, the property of missionary societies, and other subjects involving U.S. diplomatic relations. The reports for July 22, 1887-May 21, 1891, are missing.

747. REPORTS OF THE CONSULAR BUREAU. 1886-89. 30 cm, 1 ft. 5 vols.

Arranged chronologically.

Reports of the Consular Bureau regarding such questions as charges against U.S. consuls, protection of U.S. citizens, laws concerning estates of U.S. citizens, questions of nationality, the organization of the Consular Bureau, appointment of consular officers, settlement of consular accounts, expense allowances for consular officers, and administration of consular posts. There is a subject index in each volume.

748. MISCELLANEOUS UNBOUND REPORTS OF THE CONSULAR BUREAU. June 1883-Oct. 1890. 10 cm, 4 in.

Unarranged.

Reports, with related memorandums, of the Consular Bureau. These reports, similar to those described in entry 747, cover consular jurisdiction and consular court fees, the opening and closing of consulates and consular agencies, charges against consuls, awards to foreign seamen, petitions for pardon, appointments to the U.S. consular service, and consular accounts and claims.

749. PRESS COPIES OF REPORTS OF THE CONSULAR BUREAU. 1880-1906. 18 cm, 7 in. 7 vols.

Arranged chronologically, with a subject index in each volume.

Press copies of Consular Bureau reports, including those described in entry 747.

750. SYNOPSIS OF NEGOTIATIONS WITH GREAT BRITAIN REGARDING IMPRESSMENT, 1800-1831. N.d. 5 cm, 2 in. 1 vol.

A report or synopsis of negotiations of the Department of State with Great Britain during the period 1800-1831 to regulate or restrict the exercise of the right claimed by Great Britain to impress British seamen wherever found.

751. SYNOPSIS OF RELATIONS BETWEEN THE UNITED STATES AND CERTAIN EUROPEAN COUNTRIES. Ca. 1834. 20 cm, 8 in. 5 vols.

Arranged alphabetically by country.

Synopsis of relations with Belgium, Denmark, Portugal, Spain, and Sweden "presenting a view of questions pending on July 1, 1834, when the Hon. John Forsyth entered upon the duties of the Head of the Department, and of such as have subsequently arisen."

MISCELLANEOUS ADMINISTRATIVE RECORDS

These miscellaneous administrative records relate chiefly to matters not associated with any one bureau or office of the Department of State. They concern the reception of foreign diplomats in the United States, the use of the U.S. flag by the Department, and, in general, the organization and functions of the Department.

752. RECORDS REGARDING SPACE IN THE DEPARTMENT. 1906-43. 6.1 m, 2 ft.

Arranged chronologically.

Correspondence, memorandums, and reports on the acquisition of buildings and space for the Department and the allocation of space within the Department to various offices and officers. Included are estimates of floorspace required by the Department and its bureaus and offices, requests for office space, reports on space occupied, reports to the Public Buildings Commission, and surveys of space in the Department.

753. ORGANIZATION AND FUNCTIONAL CHARTS OF THE DEPARTMENT. 1921-49.

Arranged chronologically.

Printed and photostat copies of organization and functional charts of the Department of State, many of them prepared to support the Department's annual budget requests.

754. FUNCTIONAL STATEMENTS CONCERNING ORGANIZATIONAL UNITS OF THE DEPARTMENT. 1929. 3 cm, 1 in. 1 vol.

Arranged by organizational unit, hierarchically.

Statements on the functions of organizational units of the Department of State, 1875-1929, with a list of pertinent departmental orders.

755. RECORD ON USE OF THE FLAG. 1890-1921. 1 cm, 1/2 in. 1 vol.

A record of the dates when flags were lowered to half-mast upon the deaths of certain officials and of occasions when the building of the Department of State was draped for Flag Day. Some photographs of the building are included.

756. REGISTER OF FOREIGN DIPLOMATS IN THE UNITED STATES. 1834-70. 20 cm, 8 in. 4 vols.

Arranged alphabetically by country.

Register labeled "Foreign Diplomatic Agents in the United States," which was required to be kept by Secretary of State John Forsyth's order of October 31, 1834. It shows the rank of each agent; the dates of his credentials, arrival, presentation, and departure; and the dates of correspondence relating to these subjects. Lists of domestic servants of foreign diplomats are included.

757. RECORD OF FOREIGN DIPLOMATS IN THE UNITED STATES. 1910-18. 3 cm, 1 in. 1 vol.

Arranged alphabetically by country and thereunder chronologically.

This volume, labeled "Embassies and Legations in the United States," contains excerpts from diplomatic despatches and notes concerning the appointment, departure, or transfer of foreign ministers and ambassadors.

758. MEMORANDUMS REGARDING PRESENTATION OF DIPLOMATS. 1910-14. 3 cm, 1 in. 1 vol.

Arranged chronologically.

Memorandums of the dates on which foreign diplomatic officers were received by the President of the United States.

Appointment Records

By an act of September 15, 1789 (1 Stat. 68), the Secretary of State was designated to keep the Great Seal of the United States and was required to make out and record all civil commissions of U.S. officials appointed by the President and to affix the seal to such documents. Beginning in 1874 the responsibility for preparing, recording, and sealing some civil commissions was transferred by successive laws from the Department of State to the executive departments that had jurisdiction over the appointees. This was done in the case of postmasters by an act of March 18, 1874 (18 Stat. 23); of officers of the Interior Department by sec. 14 of an act of March 3, 1875 (18 Stat. 420); of judicial officers, including U.S. marshals and attorneys, by an act of August 8, 1888 (25 Stat. 387); of officers of the Treasury, War, Navy, and Agriculture Departments by an act of March 28, 1896 (29 Stat. 75); and of officers of the Post Office and Commerce and Labor Departments by an act of March 3, 1905 (33 Stat. 990). The Department of State's records relating to the appointment and commissioning of departmental and Foreign Service personnel and

other Federal officials have usually been kept by the departmental unit having custody of the Great Seal of the United States.

The main series of records concerning appointments are described below. Related records are among the diplomatic and consular instructions described in entries 5 and 59, the diplomatic and consular despatches described in entries 13 and 85, the domestic and miscellaneous letters described in entries 100 and 113, and the accounting records of the Department described in entries 230-316. Records relating to the appointment of publishers of the laws are described in entries 151-157.

APPLICATIONS AND RECOMMENDATIONS FOR OFFICE

759. INDEX TO APPLICATIONS AND RECOMMENDATIONS, 1797-1877. N.d. 7.6 m, 25 ft.

Arranged by chronological period, as in entry 760, and thereunder alphabetically by name of applicant or person recommended.

A 3- by 5-inch card index to the applications and recommendations described in Entry 760.

760. APPLICATIONS AND RECOMMENDATIONS FOR PUBLIC OFFICE. 1797-1901. 106.7 m, 350 ft.

Arranged in chronological periods, roughly by Presidential administrations, as follows: 1797-1801, 1801-9, 1809-17, 1817-25, 1825-29, 1829-36, 1836-45, 1845-53, 1853-61, 1861-69, 1869-77, 1877-85, 1885-93, 1893-97, and 1897-1901. Thereunder the applications and recommendations are arranged alphabetically by name of applicant.

Letters received by or forwarded to the Department of State from applicants for positions in the Government and from persons recommending them. (The applications and recommendations received during Washington's administration were transferred from the Department to the Library of Congress in 1909. A printed calendar of them had been prepared by Gaillard Hunt in 1901.)

761. REGISTERS OF APPLICATIONS FOR APPOINTMENT TO THE DIPLOMATIC AND CONSULAR SERVICES. 1841-1896. 61 cm, 2 ft. 10 vols.

Some of the registers are arranged chronologically, some alphabetically by name of post, and some alphabetically by name of applicant; one volume is arranged alphabetically by State of applicant's residence.

Registers of applications received in the Department of State for appointment to consular and diplomatic posts. Each entry shows the name of applicant, position applied for, location of post, and name or names of persons recommending the applicant.

762. REGISTER OF APPLICATIONS REFERRED TO OTHER AGENCIES. 1869-89. 3 cm, 1 in. 1 vol.

Arranged alphabetically by name of applicant.

Register of applications for appointment received in the Department and referred by it to other Government agencies for action. Each entry shows the name of the application, date and nature of application, nature of recommendations received, any protests against the appointment, and the agency to which the application was referred.

763. REGISTERS OF APPLICATIONS FOR APPOINTMENT TO MISCELLANEOUS FEDERAL OFFICES. 1813-23 and 1834-89. 23 cm, 9 in. 4 vols.

The volume for 1813-23 is arranged chronologically, with an index at the beginning of the volume; the remaining volumes are arranged alphabetically and thereunder chronologically.

Registers of applications for appointment to such Federal offices as consul, commercial agent, Navy agent, collector of customs, clerk in the Department of State, district judge, district attorney, Territorial register, and Territorial receiver of public moneys. Each entry in the registers shows the name of applicant, position desired, and name or names of persons recommending the applicant.

764. APPLICATIONS AND RECOMMENDATIONS FOR APPOINTMENT TO THE CONSULAR AND DIPLOMATIC SERVICES. 1901-24. 36.6 m, 120 ft.

Arranged alphabetically by name of applicant.

Case files of applications for appointment to the U.S. consular and diplomatic services. The folders contain letters of application and recommendation, birth certificates, statements of personal history, notices of examination, newspaper clippings, photographs, and other pertinent papers.

765. APPLICATIONS FOR APPOINTMENT TO INTERNATIONAL CONFERENCES, COMMISSIONS, AND EXHIBITIONS. 1907-18. 61 cm, 2 ft.

Arranged by conference, commission, and exhibition (but not alphabetically).

Letters of application and recommendation for appointment as delegates to international conferences and commissions and as representatives at international exhibitions. Many relate to the Peace Conference of 1919. Some related State Department memorandums regarding appointments are included.

RESIGNATIONS AND DECLINATIONS

766. INDEX TO RESIGNATIONS AND DECLINATIONS, 1789-1904. Ca. 1945. 30 cm, 1 ft.

Arranged alphabetically by name of person resigning or declining appointment.

A 5- by 8-inch card index to the resignations and declinations described in entry 767.

767. LETTERS OF RESIGNATION AND DECLINATION OF FEDERAL OFFICE. 1789-1895, 1904, and 1974. 61 cm, 2 ft.

Arranged alphabetically by name of writer.

Letters received in the Department of State from persons declining or resigning appointments in the Federal service. Included are letters from John C. Calhoun, December 28, 1832, resigning the Vice-Presidency of the United States, and Richard M. Nixon, August 9, 1974, resigning the Presidency.

NOMINATIONS

768. PRESIDENTIAL NOMINATIONS FOR FEDERAL OFFICE. 1928-47, 1953-58, 1928-1978. 91 cm, 3 ft.

Arranged chronologically.

Copies (unsigned) of communications of the President sending to the Senate his nominations for Federal offices. Included are nominations for the Cabinet, Government boards and commissions, the Foreign Service, and other offices.

769. SENATE CONFIRMATIONS AND REJECTIONS OF PRESIDENTIAL NOMINATIONS. 1794-1979. 5.2 m, 17 ft.

Arranged chronologically. One group of rejections, 1948-52, is filed separately.

Copies of resolutions of the Senate giving consent to or rejecting nominations of the President for attorneys, diplomatic and consular officers, justices of the peace, registers of the Treasury, Associate Justices of the Supreme Court, the Comptroller of the Currency, circuit judges, the Coiner of the Mint, Civil Service Commissioners, heads of Government departments, and other Federal officers.

769.1. REGISTERS OF NOMINATIONS TO MISCELLANEOUS FEDERAL OFFICE. 1833-1960. 40 cm, 16 in. 7 vols.

Arranged chronologically by date of nomination.

The records consist of seven bound volumes which constitute registers of nominations to Federal offices under the jurisdiction of the Department of State. Included among these offices are Cabinet and sub-Cabinet posts, diplomatic and consular posts, various positions in U.S. territories and dependencies, and positions on international

and Presidential commissions. Information in each volume varies slightly, but all include date of nomination, name of nominee, office to which nominated, and remarks on the positions in question.

ACCEPTANCES AND ORDERS FOR COMMISSIONS

770. ACCEPTANCES AND ORDERS FOR COMMISSIONS. 1789-1893. 1.5 m, 5 ft.

The records are grouped in the following chronological periods: 1789- 1812, 1813-20, 1821-28, 1829-36, 1837-44, 1845-52, 1853-60, 1861-68, 1869- 77, 1877-85, and 1885-93; and thereunder are arranged alphabetically by name of appointee.

Letters received by the Secretary of State from Federal appointees notifying him of their acceptance of commissions in the Government service, and copies of orders issued by the Secretary for the preparation of their commissions.

771. CERTIFICATES OF ACCEPTANCE OF APPOINTMENT TO THE AMERICAN COMMISSION TO NEGOTIATE PEACE. 1919. 1 cm, 1/2 in.

Arranged alphabetically by name of signer.

Original certificates of acceptance signed by persons appointed to the Commission.

AUTHORIZATION LISTS

772. PRESIDENTIAL AUTHORIZATION LISTS. 1929-68. 91 cm, 3 ft.

Arranged chronologically by date of list.

Original signed letters received in the Department of State from the President directing the Secretary of State to issue in the President's name a formal exequatur to each foreign consul listed or to issue in his name a commission to each U.S. Foreign Service officer listed. The lists of foreign consuls show the country represented by each consul and the place at which he was recognized as consul. For each Foreign Service officer the lists show the position and grade to which he was appointed and the post to which he was assigned.

COMMISSIONS

Described below are copies of commissions issued by the Secretary of State upon instructions from the President or copies of commissions issued upon instructions of the Secretary. Those issued for the Secretary are usually for appointment to minor positions in the Department of State and the Foreign Service. The term "temporary commission" generally denotes a commission issued to a Presidential appointee prior to consent of the Senate. After the Senate had confirmed the appointment a permanent commission was usually issued.

773. TEMPORARY PRESIDENTIAL COMMISSIONS. 1789-1909. 10 cm, 4 in. 2 vols.

Arranged chronologically.

Copies of Presidential commissions for judges, marshals, Associate Justices of the Supreme Court, Postmasters General, attorneys, surveyors, commissioners for Indian treaties, justices of the peace for the District of Columbia, and other Federal officers. An alphabetical name index to the commissions is included at the end of each volume.

774. MISCELLANEOUS PERMANENT AND TEMPORARY PRESIDENTIAL COMMISSIONS. 1789-1962. 1.2 m, 4 ft. 16 vols.

Arranged chronologically.

Copies of manuscript and printed Presidential commissions for Secretaries of Agriculture, State, and War; Postmasters General; consular assistants and interpreters; judges and marshals of consular courts and clerks of the U.S. Court of China; secretaries to the President; Interstate Commerce and Federal Trade Commissioners; members of the U.S. Tariff Board, the U.S. Shipping Board, the Fine Arts Commission, and the Rent Commission of the District of Columbia; the Director of the World War Foreign Debt Commission; the Governor of Guam; and others. Included in each volume is an alphabetical name index to the commissions.

775. MANUSCRIPT COMMISSIONS FOR STATE DEPARTMENT EMPLOYEES. May 1, 1848-June 30, 1941. 61 cm, 2 ft. 12 vols.

Arranged chronologically.

Manuscript and typed copies of commissions or letters of appointment for State Department clerks, messengers, typists, legal advisers, despatch agents, and other personnel. There are also commissions, prior to 1911, for persons appointed to international commissions, congresses, conferences, and exhibitions. Most of the commissions in this series were issued by the Secretary of State. Included in each volume is an alphabetical name index.

776. COMMISSIONS OF DIPLOMATIC OFFICERS. Mar. 1861-June 30, 1924. 30 cm, 1 ft. 5 vols.

Arranged chronologically.

Copies of Presidential commissions issued to U.S. diplomatic officers. Each volume contains an alphabetical name index. These commissions are continued in entry 782.

777. PERMANENT AND TEMPORARY CONSULAR COMMISSIONS. Feb. 10, 1790-Aug. 18, 1829. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Copies of permanent and temporary commissions issued to consuls and commercial agents. There is an alphabetical index at the front of the volume.

778. PERMANENT CONSULAR COMMISSIONS. Nov. 18, 1803-May 4, 1910. 91 cm, 3 ft. 12 vols.

Arranged chronologically.

Copies of permanent Presidential commissions for U.S. consular officers. Included in each volume is an alphabetical name index. Commissions of principal consular officers are continued in entry 780.

779. TEMPORARY CONSULAR COMMISSIONS. June 8, 1829-Aug. 26, 1910. 30 cm, 1 ft. 6 vols.

Arranged chronologically.

Copies of printed temporary commissions issued by the President to U.S. consuls, 1829-1910, and consular agents and interpreters, 1830-58. Commissions of agents and interpreters after 1858 are continued in entry 781. Included in each volume is an alphabetical name index.

780. COMMISSIONS OF PRINCIPAL CONSULAR OFFICERS. Jan. 1, 1911-June 30, 1924. 15 cm, 6 in. 3 vols.

Arranged chronologically.

Copies of permanent commissions for U.S. consuls. Included in each volume is an alphabetical name index. The volumes are numbered 13-15. These commissions are continued in entry 782.

781. COMMISSIONS OF SUBORDINATE CONSULAR OFFICERS. 1857-1958. 1.5 m, 5 ft. 24 vols.

Arranged chronologically.

Copies of commissions issued by the Secretary of State to vice consuls, commercial and consular agents, and interpreters. Each commission gives the date of appointment, the post to which the officer was appointed, his State of residence, and the title of his office. Each volume contains an alphabetical name index. The volumes are numbered 2-25.

782. COMMISSIONS OF FOREIGN SERVICE OFFICERS. 1924-65. 91 cm, 3 ft. 43 vols.

Arranged chronologically, 1924-67; beginning with January 1965 they are arranged by year and thereunder alphabetically by name of officer.

A continuation of entries 778 and 780. Copies of Presidential commissions for Foreign Service officers, both diplomatic and consular. Until 1965 these were printed or typed copies. Beginning with January 1965 they became electrostatic copies of the original commissions. Each volume contains an alphabetical name index. The volumes are numbered 1-35, with some volume bound in two parts.

783. COMMISSIONS OF DELEGATES TO INTERNATIONAL CONGRESSES AND CONFERENCES. Jan. 1, 1911-June 30, 1936. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Typewritten copies of commissions issued by the Secretary of State to U.S. delegates to various international congresses and conferences. An alphabetical name index is included.

784. SURVEYOR COMMISSIONS. Jan. 1838-Apr. 1854. 8 cm, 3 in. 1 vol.

Arranged chronologically.

Copies of commissions of surveyors. Each commission shows the place of service, date of appointment, and term of office. An alphabetical name index is included.

785. COMMISSIONS OF FEDERAL JUDGES. 1837-88. 15 cm, 6 in. 3 vols.

Arranged chronologically.

Copies of commissions of Justices of the Supreme Court and judges of district and supreme courts of the Territories of the United States. Each volume contains an alphabetical name index.

786. PERMANENT MARSHALS' COMMISSIONS. Jan. 3, 1825-July 18, 1888. 20 cm, 8 in. 4 vols.

Arranged chronologically.

Copies of permanent commissions issued to U.S. marshals. Each volume contains an alphabetical name index.

787. TEMPORARY MARSHALS' COMMISSIONS. Apr. 20, 1829-Nov. 30, 1887. 13 cm, 5 in. 2 vols.

Arranged chronologically.

Copies of temporary commissions of U.S. marshals. Each volume contains an alphabetical name index.

788. PERMANENT ATTORNEYS' COMMISSIONS. 1825-88. 13 cm, 5 in. 4 vols.

Arranged chronologically.

Copies of permanent commissions of U.S. district attorneys. An alphabetical name index is included.

789. TEMPORARY ATTORNEYS' COMMISSIONS. 1829-87. 8 cm, 3 in. 2 vols.

Arranged chronologically.

Copies of temporary commissions of U.S. district attorneys. Each volume contains an alphabetical name index.

790. COMMISSION OF NOTARIES PUBLIC. June 1878-Aug. 1888. 8 cm, 3 in. 1 vol.

Arranged chronologically.

Copies of Presidential commissions for notaries public. Each commission shows the term and date of appointment. An alphabetical name index is included.

791. PERMANENT COMMISSIONS OF DEPUTY POSTMASTERS. 1836-74. 91 cm, 3 ft. 11 vols.

Arranged chronologically.

Copies of permanent commissions of deputy postmasters. Each commission shows the name of the post office and the date and term of appointment. Each volume contains an alphabetical name index.

792. TEMPORARY COMMISSIONS OF DEPUTY POSTMASTERS. 1837-73. 20 cm, 8 in. 5 vols.

Arranged chronologically.

Copies of commissions for deputy postmasters appointed for a period of service at the pleasure of the President and for no longer than the end of the next session of the Senate. Each volume contains an alphabetical name index.

793. INDEX TO COMMISSIONS OF COMMISSIONERS OF DEEDS. 1878-88. 1 cm, 1/2 in. 1 vol.

Arranged alphabetically by State of the commissioner's residence.

Index to the commissions described in entry 794.

794. COMMISSIONS OF COMMISSIONERS OF DEEDS. July 1878-June 1888. 8 cm, 3 in. 1 vol.

Arranged chronologically.

Copies of commissions of commissioners of deeds for the District of Columbia. An alphabetical name index is included.

795. PERMANENT COMMISSIONS OF JUSTICES OF THE PEACE. 1832-70 and 1878-88. 30 cm, 1 ft. 4 vols.

Arranged chronologically.

Copies of permanent Presidential commissions for justices of the peace of the District of Columbia. Each volume contains an alphabetical name index.

796. TEMPORARY COMMISSIONS OF JUSTICES OF THE PEACE. 1835-69, 1878, 1882, 1883, 1885 and 1887. 20 cm, 8 in. 2 vols.

Arranged chronologically.

Copies of temporary Presidential commissions for justices of the peace of the District of Columbia. Each volume contains an alphabetical name index.

797. MISCELLANEOUS ORIGINAL COMMISSIONS AND CERTIFICATES. 1839-1942. Negligible.

Unarranged.

Original commissions and certificates of appointment of various consuls and other officials.

LISTS AND RECORD CARDS

798. CARD RECORD OF APPOINTMENTS MADE FROM 1776 TO 1960. N.d. 16.5 m, 54 ft.

Arranged alphabetically by name of appointee.

Cards, 4- by 6-inch, showing persons appointed and commissioned under seal of the Department of State. Included are cards for persons appointed as officers and clerks in the Department of State and the Foreign Service; as members of international conferences and commissions; and as U.S. marshals, deputy postmasters, collectors of customs, and census enumerators. Each card shows the name of appointee, date of appointment, type of position, and, in the case of Foreign Service Officers, the post to which he was appointed.

798.1. SERVICE RECORD CARDS, 1890-1939. N.d. 2.44 m, 96 ft.

Arranged alphabetically by surname.

The cards, covering both Civil Service and Foreign Service personnel contain a record of each employee's service with the Department. They include birth dates, appointment dates, posts applied for, assignment and promotion history, pay changes diplomatic titles, languages, qualifications and experience, separation dates, endorsements, and other remarks.

799. LISTS OF MISCELLANEOUS FEDERAL OFFICERS, 1789-1912. N.d. 23 cm, 9 in. 4 vols.

Arranged under the name of office and thereunder chronologically by date of appointment, except for one volume in which they are arranged by name of office and alphabetically thereunder.

Lists of persons appointed to various Federal offices. Among Cabinet and sub-Cabinet appointments listed are those of Secretaries and Assistant Secretaries of State, Treasury, War, and Navy; Postmasters and Assistant Postmasters General; and Attorneys and Assistant Attorneys General. Judicial appointments include those of Chief Justices and Associate Justices of the Supreme Court of the United States; judges of the U.S. Court of Claims; judges of district courts, circuit courts, and courts of the District of Columbia; judges and arbitrators under various treaties and acts, including an act of July 11, 1862 (12 Stat. 531), for U.S.-British cooperation in suppressing the slave trade; and U.S. attorneys and marshals. There are also lists of appointments to such executive posts as officers and clerks of the Department of State; Assistant Treasurers, Auditors, and Comptrollers of the Treasury; members of many U.S. commissions; Superintendents of Indian Affairs; Governors and Secretaries of Territories; and recorders of land titles and surveyors general of public lands. The typical entry in these lists shows the residence of appointee, the city and State where he was to work, and the date of his commission. Included are alphabetical indexes by name of office.

800. LISTS OF U.S. DIPLOMATIC OFFICERS BY COUNTRY, 1789-1939. N.d. 23 cm, 9 in. 3 vols.

Arranged alphabetically by name of country in which the diplomatic post was located, thereunder by class of officer, and thereunder chronologically by date of appointment.

Photostatic copies of lists of diplomatic officers. Shown for each diplomatic post is appointee's title or grade, nationality, place of birth, residence when appointed, and date of appointment, and occasionally date of death, retirement, termination of service, or transfer to another post.

801. LISTS OF DIPLOMATIC OFFICERS APPOINTED, 1785-1909. N.d. 23 cm, 1 in. 2 vols.

Arranged alphabetically by name of country and thereunder chronologically by date of appointment.

Lists of officers appointed for duty at U.S. embassies and legations. One incomplete volume covers the years 1785-1876 and the countries, alphabetically, from Argentina through Haiti. The other volume covers the years 1853-1909. Included in both is such information as the name and title of each officer, the foreign post to which he was appointed, dates of appointment and confirmation, State of residence, place of birth, and manner of separation from office. An alphabetical list of countries is included.

802. LISTS OF U.S. CONSULAR OFFICERS BY POST, 1789-1939. N.d. 1.5 m, 5 ft. 21 vols.

Arranged alphabetically by name of consular post, thereunder by class of consular officer, and thereunder chronologically by date of appointment.

Photostatic copies of lists of consular officers. Shown for each U.S. consular post is appointee's name, title or grade, nationality, place of birth, residence when appointed, and date of appointment, and occasionally the date of death, termination of service, retirement, or transfer to another post.

803. LIST OF CONSULS AND COMMERCIAL AGENTS, 1797-1909. N.d. 10 cm, 4 in. 2 vols.

Arranged alphabetically by name of country, thereunder randomly by location of consulate, and thereunder chronologically.

List of consuls and commercial agents appointed, showing for each his name, office, nationality, birthplace, residence when appointed, date of appointment, and when and how he was separated from office. Both volumes contain alphabetical indexes to countries and to consulates. Most of the entries for the first volume, which covers 1797-1881, are for the 1850's, 1860's, and 1870's.

804. LIST OF VICE CONSULS AND CONSULAR AGENTS, 1869-1908. N.d. 8 cm, 3 in. 1 vol.

Arranged alphabetically by name of post and thereunder chronologically by date of appointment.

List of vice consuls and consular and commercial agents, showing name of appointee, grade or title of office, date of appointment, residence when appointed, nationality, Foreign Service post to which appointed, date of confirmation of appointment, and date of separation or death. An alphabetical index of the posts is included.

805. LIST OF CONSULS GENERAL, CONSULS, COMMERCIAL AGENTS, AND CONSULAR CLERKS. 1875-77. 1 cm, 1/2 in. 1 vol.

Arranged alphabetically by name of State or Territory of the appointee's residence.

A list of consuls general, consuls, commercial agents, and consular clerks showing the State from which each was appointed, the post to which he was appointed, salary, and title of position. The list was prepared in October 1875 and is corrected to January 1877.

806. LISTS OF STATE DEPARTMENT BUREAU OFFICERS AND CLERKS, 1790-1941. N.d. 13 cm, 5 in. 1 vol. and unbound papers.

Arranged by title or class of office and thereunder chronologically.

Lists of bureau officers and clerks of the Department of State, showing name, residence when appointed, date of commission, and date of separation from office. Included in the bound volume is an alphabetical index to the titles or classes of office.

807. LIST OF MISCELLANEOUS OFFICERS, 1853-66. N.d. 5 cm, 2 in. 1 vol.

Arranged alphabetically by name of appointee.

List of men appointed as marshals, attorneys, justices of the peace, auditors, consuls, ministers, Assistant Secretaries of State, and other Federal officers. Each entry shows the appointee's name, the office to which he was appointed, his State of residence, and the dates of his appointment and confirmation.

808. LIST OF FOREIGN SERVICE OFFICERS, ATTORNEYS, MARSHALS, JUDGES, AND OTHERS APPOINTED TO PUBLIC OFFICE, 1834-40. N.d. 5 cm, 2 in. 1 vol.

Arranged alphabetically by name of appointee.

List of persons appointed to Federal office, showing name of appointee, name of person replaced, date of appointment or nomination, type of appointment (regular or recess), and specific office. Some entries contain information regarding the rejection or return of a commission.

809. LIST OF U.S. DISTRICT ATTORNEYS, 1789-1887. N.d. 5 cm, 2 in. 1 vol.

Arranged alphabetically by name of appointee.

List of persons appointed as U.S. district attorneys, 1789-1887, showing the name of each appointee, date of appointment or confirmation, and district to which he was appointed.

810. LIST OF FEDERAL JUDGES, 1789-1888. N.d. 5 cm, 2 in. 1 vol.

Arranged alphabetically by name of appointee.

List of persons appointed as Chief Justices and Associate Justices of the Supreme Court and as judges of district and circuit courts, showing the name of each appointee, the position to which he was appointed, and the date of confirmation of the appointment.

811. LIST OF JUDGES, MARSHALS, AND ATTORNEYS. 1878-88. 3 cm, 1 in. 1 vol.

Arranged alphabetically by name of State, thereunder by district, and thereunder by title of office.

A list of judges, marshals, and attorneys published by the Department of Justice and hand-corrected to July 1880. Each entry shows name, address, and date of commission. Included are the names of the clerks of district and circuit courts.

812. LISTS OF JUSTICES OF THE PEACE. 1832-86. 8 cm, 3 in. 2 vols.

Arranged alphabetically by name of appointee.

Lists of justices of the peace for the District of Columbia, 1832-86, showing for each justice the name, date of appointment, residence, and date when the commission expired.

813. LISTS OF COMMISSIONERS OF DEEDS AND JUSTICES OF THE PEACE. 1878-83.

Arranged chronologically.

A list of commissioners of deeds, 1878-83, and justices of the peace, 1882 and 1883, for the District of Columbia, each entry showing name, State of residence, and date of appointment.

814. LIST OF MISCELLANEOUS OFFICERS. 1829-54. 3 cm, 1 in. 1 vol.

Arranged randomly by office and thereunder chronologically by appointment date.

Among the offices for which appointees are listed in this volume are justices of the peace, Governors and secretaries of the Territories, surveyors, officers of the Mint, officers of the Treasury, Attorneys General, Commissioners of Indian Affairs, Indian agents, and receivers of public moneys. Much of the information in these lists was transferred to other lists described in this inventory.

815. REGISTER OF BIRTHPLACES OF APPOINTEES TO PUBLIC OFFICE, 1830-94. N.d. 5 cm, 2 in. 1 vol.

Arranged alphabetically by name of appointee.
Each entry shows appointee's name and birthplace.

816. MISCELLANEOUS COMMISSIONS AND LISTS, 1789-1841. N.d. 1 cm, 1/2 in.

Arranged as listed below.

Blank forms of commissions issued by George Washington to collectors, naval officers, surveyors, and other Government officials; a list of appointments made by James Madison during the Senate recess in 1815; a list of appointments made by John Quincy Adams through the Department of State in 1826; an undated list of U.S. diplomatic agents; and an undated list of State Department personnel showing titles and salaries.

816.1. INACTIVE LAW BOOK OF PRESIDENTIAL APPOINTMENTS TO FEDERAL AGENCIES, BOARDS, AND COMMISSIONS. 1874-1981. 6 cm, 2 in.

Arranged alphabetically by name of agency, board, or commission, thereunder chronologically by date of appointment.

The records consist of 11" x 14" typewritten pages containing information on appointees to various federal agencies, boards, and commissions, most of them domestic but some international in scope. Included are the National Voluntary Service Advisory Council (ACTION), the Alliance for Progress, commissioners of the District of Columbia, the Rural Electrification Administration, various administrative officers of the National Archives, and the Corporation for Public Broadcasting. The entry for each agency, board, or commission begins with the text of the public law or executive order that established it. Information given on appointees includes name, state of residence, title of position to which appointed, term of appointment, date of appointment, and remarks.

816.2. "INACTIVE" INTERNATIONAL LAW BOOK OF PRESIDENTIAL APPOINTMENTS. 2 cm, 1/2 in.

Arranged alphabetically by name of international organization or commission, thereunder chronologically by date of appointment.

The records consist of 11" x 14" typewritten pages containing information on appointees to various international organizations and commissions. Included are U.S. representatives to the United Nations and its subsidiary organizations, the Inter-American Development Banks, the Council of the Organization of American States, the International Whaling Commission, and the North Atlantic Council. The entry for each organization or commission begins with the text of the international agreement that established it. Information given on appointees includes name, state of residence or agency by which employed, title of position to which appointed, date of appointment, and remarks.

816.3. REGISTER OF PRESIDENTIAL APPOINTMENTS TO INTERNATIONAL PEACE COMMISSIONS. 1915-1941. 1 cm, 1/4 in.

Arranged alphabetically by country, thereunder chronologically by date of appointment.

The records consist of 11" x 14" typewritten pages containing information on appointees to international peace commissions. The commissions, which were established by bilateral treaties between the United States and various foreign countries, generally included both U.S. citizens and citizens or subjects of foreign countries other than the country in question. The entry for each commission begins with a reference to the treaty that had provided for it. Information given on appointees includes name, State or country of residence, date of appointment, and remarks.

816.4. INCOMPLETE REGISTER OF PRESIDENTIAL APPOINTMENTS TO THE PERSONAL RANKS OF AMBASSADOR AND MINISTER. 1937-1967. 2 cm, 1/2 in.

Arranged for the most part alphabetically by international organization, country, or State Department position, thereunder chronologically by date of appointment.

The records consist of 11" x 14" typewritten pages containing information on appointees to the personal ranks of ambassador and minister grouped by international organization, country, or State Department position in which they served. Information given on appointees includes name, rank, date of appointment, position in which the appointee was designated to serve, and remarks.

OATHS OF OFFICE

817. INDEX TO OATHS OF STATE DEPARTMENT PERSONNEL. 1861-1924. 10 cm, 4 in. 4 vols.

Arranged alphabetically by name of appointee.

An index to some of the State Department personnel oaths described in entry 818. Each entry shows the name of the person taking the oath, the title of his position, the location of his office, and the dates the oath was sent and taken. The first volume covers the period 1861-93; the second, 1894-1914; the third, 1915-19; and the fourth, 1920-24.

818. OATHS OF OFFICE OF STATE DEPARTMENT PERSONNEL. 1880-1932. 25 cm, 10 in.

Arranged chronologically in two series covering the same timespan.

Oaths of office taken by State Department appointees.

819. OATHS OF OFFICE OF MISCELLANEOUS FEDERAL APPOINTEES. 1799-1976. 8.2 m, 27 ft.

Arranged alphabetically by name of appointee for the years 1799- 1860. Beginning in 1861 the oaths are grouped by year and thereunder are arranged alphabetically by surname of appointee.

Oaths of office of miscellaneous Presidential appointees, excluding those of State Department personnel for the period 1799-1932, but including personnel both of the Department and of other Federal agencies, boards, and commissions for the period 1933-76. There are very few oaths for 1951 and 1952.

CONSULAR BONDS

820. CONSULAR BONDS. 1796-1826 and 1853-56. 8 cm, 3 in. 1 vol. and unbound papers.

Arranged chronologically.

Bonds and copies of bonds of consular officers. Those for the period 1796-1826 are unbound; those for 1853-56 are bound, with an alphabetical name index to officers bonded.

ORDERS OF SUSPENSION

821. ORDERS OF SUSPENSION OF MISCELLANEOUS FEDERAL OFFICERS. May 1869-Dec. 1886. 8 cm, 3 in. 1 vol.

Arranged chronologically, with an alphabetical name index.

Copies of Presidential orders suspending from office attorneys, deputy postmasters, marshals, assayers, and other Government officers except those in the Foreign Service.

822. ORDERS OF SUSPENSION OF FOREIGN SERVICE OFFICERS. May 1869-Mar. 1887. 8 cm, 3 in. 1 vol.

Arranged chronologically, with an alphabetical name index.

Copies of Presidential orders suspending Foreign Service officers and designating their successors.

823. LETTERS OF SUSPENSION OF MISCELLANEOUS FEDERAL OFFICERS. May 1869-May 1887. 8 cm, 3 in. 2 vols.

Arranged chronologically.

Copies of letters sent by the President to attorneys, marshals, postmasters, Foreign Service officers, the Treasurer of the United States, and other Federal officials suspending them from office. Both volumes contain alphabetical name indexes.

824. LETTERS OF SUSPENSION OF CONSULAR OFFICERS. May 1869-July 1885. 1 cm, 1/2 in.

Arranged alphabetically by name of person suspended.

Form letters from the President to consular officers notifying them of their suspension from office in accordance with the terms of an act of April 5, 1869 (16 Stat. 6), regulating the tenure of certain civil officers. Included are some letters of suspension for U.S. marshals, ministers resident, a U.S. attorney, and the melter and refiner of the U.S. Mint at Carson City, NV. An alphabetical list is filed with the letters.

MISCELLANEOUS APPOINTMENT RECORDS

825. BIOGRAPHICAL DATA ON CONSULAR AND DIPLOMATIC OFFICERS. 1899-1904. 8 cm, 3 in.

Arranged alphabetically by name of officer.

Obituary notices (clipped from newspapers), memorandums, and copies of letters regarding former officers in the U.S. consular and diplomatic service who died during the years 1899-1904.

826. RECORDS RELATING TO APPOINTMENTS TO INTERNATIONAL CONFERENCES, COMMISSIONS, AND BOARDS. 1880-1939. 15 cm, 1 ft.,6 in.

Arranged randomly by conference, commission, or board.

Personal history statements, letters of appointment, abstracts of service, reports, lists of appointees, and memorandums relating to the appointment, leave, and pay of persons appointed to conferences, commissions, and boards.

827. LETTER REGARDING THE APPOINTMENT OF THOMAS ECKERT AS ASSISTANT SECRETARY OF WAR. July 21, 1865. Negligible.

A letter received in the Department of State from the Secretary of War concerning the appointment of Thomas Eckert as Acting Assistant Secretary of War.

828. SCRAPBOOK REGARDING JAMES A. ROSS. 1912-14. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Scrapbook containing letters and newspaper clippings in support of James A. Ross, applicant for the position of recorder of deeds in the District of Columbia.

829. INVENTORY OF FILES KEPT BY THE APPOINTMENT BUREAU. 1929. 13 cm, 1/2 in. 1 vol.

Arranged randomly by type of record. An alphabetical index is included.

Inventory of the series of records kept by the Bureau of Appointments, 1906-29, showing the location of each series within the Bureau and giving occasional information on the transfer of such papers to the Library of Congress or information on the source from which the records were received.

830. MISCELLANEOUS LETTERS SENT REGARDING APPOINTMENTS. Feb. 25-Apr. 18, 1904. 3 cm, 1 in. 1 vol.

Arranged chronologically with an alphabetical index at the front of the volume.

Press copies of letters sent regarding various aspects of appointment to State Department positions. Included are letters acknowledging applications and recommendations, letters informing correspondents of the names of incumbents in certain offices, letters relating to oaths and bonds, and letters informing foreign diplomats of the recognition of their consuls in American cities. In addition to diplomatic and consular positions, the letters pertain to such posts as membership on the Isthmian Canal Commission.

831. MISCELLANEOUS RECORDS RELATING TO APPOINTMENTS. 1790-97 and 1805-93. 8 cm, 3 in.

Arranged randomly by kind of record or name of individual.

Letters relating to appointments, nominations, and commissions; copies of some commissions; and miscellaneous records relating to appointments. Included are some notices of Senate concurrence in the appointments for the 1790's. Also included are records relating to appointments to the Mississippi River Commission, 1874.

Records on the Authentication of Documents

The sixth section of the act that provided for the safekeeping of the acts, records, and seal of the United States, approved September 15, 1789 (1 Stat. 68), required the payment of specified fees to the Secretary of State for producing and authenticating copies of records. Such fees, however, were abolished by an act of April 23, 1856 (11 Stat.5). In connection with its function of certifying documents, the Department assembled impressions of the seals of States, Territories, and foreign governments, so that it might compare them with the seals to which it certified. The authentication was accomplished by attaching a certificate bearing the seal of the Department to documents bearing the seals of the executive departments, the State governments, and foreign embassies and legations in the United States as well as to other documents intended for use by private individuals of firms in the United States and abroad.

832. LETTERS REQUESTING AUTHENTICATION OF DOCUMENTS. 1844-50. 3 cm, 1 in.

Arranged chronologically.

Letter requesting authentication of documents by the State Department, the affixing of the seal, and the transmittal of documents to other Government agencies or to other governments.

833. REGISTERS OF AUTHENTICATIONS. 1856-59. 3 cm, 1 in. 1 vol.

Arranged chronologically.

Register of authentications of documents by the Department of State, indicating for each authentication certificate the number, date, person to whom issued, and nature of document certified.

834. LISTS OF AUTHENTICATIONS. 1874, 1881-88, and 1891-93. 3 cm, 1 in.

Arranged chronologically.

Lists of various authentications performed by the State Department. Most entries show the date and number of the authentication, the person for whom it was performed or the document authenticated, and the initials of the clerk.

835. IMPRESSIONS OF SEALS OF STATES AND TERRITORIES. 1833-1937. 15 cm, 6 in.

Arranged alphabetically by name of State or Territory.

Impressions of the seals of States and U.S. Territories, correspondence concerning them, and correspondence concerning signatures of Governors and secretaries. Included is a list of the authenticated impressions of State seals in the Department of State, April 1951. Impressions of seals and related correspondence are in this series for the following: Alabama, Arkansas Territory, California, Connecticut, Dakota Territory, Delaware, Florida, Georgia, Illinois, Indiana, Iowa, Kansas, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota Territory, Mississippi, Missouri, Nebraska Territory, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Ohio, Oregon Territory, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah Territory, Vermont, Virginia, Washington Territory, West Virginia, and Wisconsin.

836. SEALS OF FOREIGN COUNTRIES. N.d. 15 cm, 6 in.

Arranged for the most part alphabetically by name of country.

Impressions, on wax or paper, of the seals of foreign countries. Included are impressions of seals of Argentina, Austria-Hungary, Belgium, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba, Denmark, the Dominican Republic, Germany, Haiti, Honduras, Italy, Korea, Mexico, Norway, Portugal, Romania, Serbia, Spain, Sweden and Norway, Switzerland, Uruguay, and the "Government Provisoire, District of Tientsin."

837. DESCRIPTION OF THE SEALS OF SIAM. N.d. 5 cm, 1/4 in. 1 vol.

A printed volume containing a description of the seals of Siam.

838. HANDPAINTED IMPRESSIONS OF THE PERSIAN STATE SEALS. N.d. 3 cm, 1 in.

Two impressions in a glass case.

Records Relating to Awards To Foreign Seamen

From a very early time the U.S. Government expressed its gratitude to foreign seamen for efforts to save the lives of U.S. seamen and to rescue vessels in distress. The Secretary of State accumulated documents concerning such efforts and recommended to the President that awards be given. At first the usual award was a gold watch or binoculars, suitably engraved to commemorate the rescue. In 1890, however, the Department of State had the U.S. Mint at Philadelphia make a die for a gold medal to present to foreign seamen. After that date either a gift or the medal was presented. The act establishing "life-saving stations" under the Treasury Department, June 20, 1874 (18 Stat., pt. 3, p. 125), also gave the Secretary of the Treasury the authority (sec. 7) to provide medals of honor to "any persons who shall hereafter endanger their own lives in saving, or endeavoring to save lives from perils of the sea." If an award was given to a foreign seaman, however, it was usually handled through the Department of State.

Besides the records described below, this inventory of Department of State records includes reports to the President, 1849-61 (entry 234), concerning awards to foreign seamen; receipts for awards received, 1875-79 (entry 283); consular despatches (entry 85), many of which contain descriptions of rescues; and reports of rescues in miscellaneous letters (entry 113). After 1906 similar records are in the Numerical File (entry 192) and class 093.113 of the Decimal File (entry 205).

**839. ORDERS FOR ENGRAVING AND RECEIPTS FOR AWARDS TO FOREIGN SEAMEN.
Dec. 21, 1875-Feb. 19, 1940. 30 cm, 1 ft. 8 vols. and unbound papers.**

Arranged numerically in two principal sections: November 16, 1880- February 15, 1897 (Nos. 1-467), and March 11, 1897-February 19, 1940 (Nos. 1-1210). Earlier orders and receipts are arranged chronologically. The first group consists of press copies, the second group of originals. There are also press copies of the second group through 1935. The volumes of press copies contain indexes.

Originals, press copies, and carbon copies of engraving orders sent to the Chief Clerk of the Department by the Chiefs of the Consular and Diplomatic Bureaus and the Chief of the Division of Foreign Service Administration. Each of these orders specifies the item to be purchased and the inscription to be engraved on it. Many of the orders bear a signed statement acknowledging receipt of the items from the Office of the Chief Clerk. Some orders give citations to the consular despatches acknowledging or transmitting receipts for the awards.

840. MISCELLANEOUS RECEIPTS FOR DECORATIONS, DIPLOMAS, ETC. Apr. 28, 1897-Feb. 13, 1907. 3 cm, 1 in. 1 vol.

Unarranged.

Receipts acknowledging decorations, diplomas, testimonials, and miscellaneous materials received from the Office of the Chief Clerk of the Department of State. Included are receipts for horses sold to or exchanged with the Department, for records lent as exhibits at international expositions, for the death mask and papers of Secretary Walter Q. Gresham, and for cipher codes and furniture. Some receipts are for medals and diplomas presented by foreign governments to U.S. citizens.

Records Relating to U.S. Censuses

An act of March 1, 1790 (1 Stat. 101), directed the U.S. marshals to take the first census of the United States, to file the enumerations with the clerks of district courts, and to send to the President "the aggregate amount of each description of persons within their respective districts." The President assigned the responsibility of printing the census returns to the Department of State and later legislation gave the Department further responsibilities relating to the census. The Department supervised the census of 1800, and it shared with the Department of the Treasury the responsibility for the census of 1810. The State Department had full responsibility for the 1820, 1830, and 1840 censuses. The U.S. marshals, in conducting the census, were instructed to employ assistants to take the enumerations in their respective districts. After an act of May 23, 1850 (9 Stat. 428), had transferred to the Department of the Interior the duty of taking the census, most of the census records, such as the schedules, were transferred to that Department. Those records are now among Records of the Bureau of the Census, Record Group 29.

The records described below consist of miscellaneous small series of State Department records relating to the census that were separated from the main body of correspondence of the Department. Most of the correspondence regarding the successive censuses from 1790 to 1840 are among the domestic and miscellaneous letters described in entries 100 and 113 and in the series of circulars described in entry 726. The circulars contain a set of the forms used in taking the census of 1820 and instructions sent by the Secretary of State to U.S. marshals.

841. COMPENDIUM OF THE SIXTH CENSUS OF THE UNITED STATES. 1841. 3 cm, 1 in. 1 vol.

Printed copy of the Sixth Census or Enumeration of the Inhabitants of the United States as Corrected at the Department of State. The census was published under the direction of the Secretary of State by authority of an act of September 1, 1841 (5 Stat. 452).

842. SPECIAL SCHEDULES OF THE NINTH CENSUS FOR THE DISTRICT OF COLUMBIA. 1870. 20 cm, 8 in.

Arranged by schedule number.

Census schedules for the District of Columbia covering products of industry, persons who died during the year ending June 1870, inhabitants, and social statistics.

843. ACCOUNT OF PAYMENTS TO ASSISTANT MARSHALS FOR TAKING THE FIFTH CENSUS IN THE EASTERN DISTRICT OF VIRGINIA. 1830. Negligible.

An account giving the name of each county enumerated, the name of the assistant marshal taking the census, the amount of his compensation, and the signature of the assistant marshal or his attorney for receipt of payment.

844. TABULAR STATEMENT OF THE EIGHTH CENSUS (1860) ON POPULATION AND ON TONNAGE AND CONSTRUCTION OF SHIPS. 1861. Negligible.

Printed statement of the population of the United States and its Territories, 1860; also, for the years ending June 30, 1859, and June 30, 1860, a statement of the tonnage of sail and steam vessels built in each State and Territory.

Reports of Consular Courts

With some nations the United States in the past concluded treaties that granted it extraterritorial rights. Usually such treaties were made with non-Christian countries whose religious law was so closely related to civil law that foreigners could be judged more fairly under their own national laws. Thus U.S. consular courts were set up to try U.S. citizens in these nations, and the U.S. consuls there, besides the usual privileges and immunities, had certain judicial powers, including the hearing of civil and criminal cases. In China and in the Near East, particularly in Turkey, the court system became very elaborate.

Described below are some reports made to the Department of State by consuls concerning courts. Many other records maintained at the Foreign Service posts relating to consular courts--such as case files, correspondence, and memorandums--are in NARA as part of Records of the Foreign Service Posts of the Department of State, Record Group 84.

845. REPORTS ON ESTATES OF DECEDENTS. 1913-29. 61 cm, 2 ft.

Arranged in two periods, 1913-21 and 1921-29, and thereunder alphabetically by name of consular post.

Semiannual reports of consular courts, on form 224, regarding the estate of U.S. citizens who died at Foochow, Hankow, Harbin, Harput, Jerusalem, Maskat, Mersin, Mukden, Nanking, Newchwang, Samsun, Shanghai, Smyrna, Swatow, Tabriz, Tientsin, Trebizond, and Tsinan. Each report shows the name of the deceased, the date of his death, the amount of his estate, the names of interested parties, the name of the executor or administrator of the estate, the distribution made of the estate and date of distribution, the amount of fees and expenses involved, the judicial proceedings, and the numbers of despatches sent to the Department regarding the subject.

846. RETURNS OF MARSHALS OF CONSULAR COURTS. 1907-13 and 1921-29. 61 cm, 2 ft.

Arranged alphabetically by name of post.

Returns of marshals, on form 137, for the consular courts in China, Persia, and the Ottoman Empire. They show the number of each consular court case, date of first proceeding in the case, name and nationality of plaintiff, nature of suit, judgement of the court, penalty imposed, fees charged and collected, and disposition made of the fines and fees. There are two sets of these returns, one for 1907-13 and the other for 1921-29.

847. RETURNS OF FINES, FEES, EXPENDITURES, AND BALANCES. 1908-11. 8 cm, 3 in.

Arranged alphabetically by name of post and thereunder chronologically.

Reports, on forms 205 and 216, of the consular court fees, fines, expenses, and balances for the fiscal years 1908-11. As required by the Department's circular of April 27, 1906, the reports show the receipts and disbursements of amounts received by the consular courts from fines and fees.

Death Notices of U.S. Citizens

From a very early date, at least since 1835, one of the duties of consular officers has been to report to the Department of State the names of U.S. citizens who have died within their consular districts. According to the "General Instructions to the Consuls and Commercial Agents of the United States, 1838," it was the duty of the consul or vice consul to announce the death in one of the gazettes published in the consular district and to notify the Secretary of State. When received in the Department of State, such notice of death was forwarded to a newspaper in the State of which the deceased was a resident. The records described below relate to the Department's activity in notifying newspapers of deaths of U.S. citizens abroad. The notifications of death from consuls and vice consuls are among the records described in entries 75, 192, and 205.

848. RECORD OF DEATH NOTICES OF U.S. CITIZENS ABROAD. 1835-55. 3 cm, 1 in. 1 vol.

Arranged chronologically.

Record of death notices sent by the Department of State to U.S. newspapers for publication, showing in each case the name of newspaper, name of deceased, and date and amount of payment for publication.

849. NOTICES OF DEATHS OF U.S. CITIZENS ABROAD. 1857-1922. 1.5 m, 5 ft. 34 vols.

Arranged chronologically.

Copies of form notices sent by the Department of State to newspaper publishers in the United States informing them of the deaths of U.S. citizens in foreign countries and requesting that the notices be published. Each notice contains the name of the deceased, the place and date of death, the consul and consulate reporting the death, and the number and date of the despatch in which the death was reported. Each volume, except that for 1865 and 1866 (for which there is a separate index volume), contains its own alphabetical index by name of deceased.

Exequaturs and Related Records

The right of a foreign consular officer to exercise consular duties at a particular place in the United States is recognized by the issuance of an exequatur. Full exequaturs signed by the President and bearing the seal of the United States are issued only to consuls who have regular commissions signed by the chiefs of the appointing states. Subordinate consular officers receive less formal exequaturs signed by the Secretary of State; these are now known as certificates of recognition. The commission presented by the foreign consular officer when he requests an exequatur is recorded in the Department of State. Much correspondence concerning exequaturs is among the series of records described in entries 96, 97, 192, and 205.

850. INDEX TO EXEQUATURS. 1820-1910. 10 cm, 4 in. 4 vols.

Arranged alphabetically by name of country and thereunder chronologically by date of exequatur within each volume.

An index to the exequaturs described in entry 851. Each entry in this index shows the name of the consul, the country that commissioned him, the consular district of the United States in which he was granted permission to act, the date of the exequatur, and the volume and page number where it is located. Volume 1 of the index covers the period 1820-55; volume 2, 1824-63; volume 3, 1863-83; and volume 4, 1863-1910.

851. EXEQUATURS. 1790-1910. 61 cm, 2 ft. 13 vols.

Arranged chronologically.

Copies of exequaturs issued to foreign consular officers granting them the privilege of exercising their duties at places named in the exequaturs.

852. CERTIFICATES OF RECOGNITION OF FOREIGN CONSULAR OFFICERS. 1879-1910. 8 cm, 3 in. 2 vols.

Arranged chronologically.

Copies of certificates issued by the Secretary of State to foreign consular officers, recognizing their freedom to exercise the powers and enjoy the privileges of their offices at specified cities in the United States. Included in volume 1 of the certificates is an index covering the period December 8, 1879-January 24, 1900.

853. INDEX TO COMMISSIONS OF FOREIGN CONSULS. 1855-1908. 8 cm, 3 in. 2 vols.

Arranged alphabetically by name of country within each volume.

Index to some of the commissions described in entry 854. Each entry shows the country that commissioned the consul, name of the consul, location of his office, and date of his commission; and gives a volume and page number reference. Only the commissions written in English are indexed.

854. COMMISSIONS OF FOREIGN CONSULS. 1821-1910 and 1935-53. 1.5 m, 5 ft. 10 vols. And unbound papers.

For the period 1821-1864 the commissions are arranged chronologically. For the period 1865-1910 commissions in foreign languages are bound separately from those in English and each is arranged chronologically thereunder. For the period 1935-37 the commissions are arranged chronologically; for the period 1937-53 they are

grouped in 2-year blocks, thereunder arranged alphabetically by name of country, and thereunder alphabetically by name of consul.

Copies of commissions of foreign consuls in the United States.

855. LIST OF FOREIGN CONSULS. N.d. 8 cm, 3 in. 1 vol.

Arranged alphabetically by name of consul.

An "incomplete and abandoned list" of foreign consuls in the United States, showing their names and the places where they were assigned.

Extradition Papers

Extradition--"the act by which one nation delivers up an individual, accused or convicted of an offense outside of its own territory, to another nation which demands him and which is competent to try and punish him"-- is almost invariably practiced by the United States under provisions of extradition treaties with foreign powers. Except for a 12-year period, during which an extradition article of the Jay Treaty of 1794 was in force, extradition in the United States under treaty provisions began with the Webster-Ashburton Treaty of 1842. The practice expanded rapidly thereafter. With some exceptions in the early days of the nation, decisions on extradition have rested with the Federal Government and in practice with the Department of State. Within the Department such decisions are made by its legal staff. Some classes of documents, however, are filed in the office charged with making out and affixing the seal, which is required on some extradition papers. In extraditing fugitives for return to a foreign country, the Department receives a requisition for extradition from the proper authority of the foreign government. It also receives from a U.S. judge who has examined the case a certification that he considers the evidence sufficient to sustain the charge. The certification is accompanied by a copy of the evidence. Upon receipt of these papers the Secretary of State is required to issue a warrant under seal of the Department for the surrender of the fugitive to the proper authorities of the foreign nation. When the United States requests the extradition of a person from a foreign country, the Department makes out the warrant of extradition for the President's signature and, after he has signed it, affixes to it the seal of the United States. This warrant authorizes the person or persons named to receive the prisoner from the foreign government and to deliver him to officers of the appropriate State.

In addition to the records described below, there are letters, despatches, and other papers relating to extradition among the series described in entries 5, 13, 23, 28, 100, 113, 192, and 205.

856. INDEX TO EXTRADITION CASES. Aug. 1843-Aug. 1868. 5 cm, 2 in. 1 vol.

Arranged alphabetically by name of country and thereunder chronologically.

Index to the extradition cases recorded in volumes 5-9 of the Presidential pardons described in entry 897. Each entry in this volume shows the country involved, the name of the person to be extradited, the nature of his crime, and the nature and date of the warrant, and gives volume and page number references.

857. EXTRADITION CASE FILES. 1836-1906. 8.2 m, 27 ft.

Arranged for the most part chronologically.

Cases files, including applications of the United States to foreign governments for extradition of fugitives from U.S. justice, applications of foreign governments to the United States for extradition of fugitives from justice in those countries, copies of proceedings of U.S. and foreign courts, requests for issuance of warrants of surrender, and other papers relative to each case. In addition to the main series, there are about 6 inches of papers, 1850-60, and one binder containing warrants, minutes of testimony, exhibits, and other papers concerning the case of Giuseppe Esposito, alias Randazzo, 1861.

858. INDEX TO PRE-1877 EXTRADITION CASES. Ca. 1877. 5 cm, 2 in. 1 vol.

Arranged randomly by country and thereunder chronologically.

Index to records of the Department of State (domestic letters, miscellaneous letters, instructions, despatches, etc.) relating to extradition. Each entry gives the subject of the record, the name of sender, the name of addressee, a summary of the document, and the page, volume, and series of records where the document is filed. The volume

contains one index to countries and another to subjects. It is labeled "Notes Relative to Extradition Cases Previous to 1877."

859. WARRANTS OF ARREST AND EXTRADITION. 1843-1930. 30 cm, 1 ft. 5 vols.

Arranged chronologically.

These records consist mainly of copies of warrants issued by the Secretary of State for the arrest in the United States of fugitives from justice and for their surrender to representatives of the appropriate foreign governments. Also included are copies of Presidential warrants authorizing and empowering agents to receive prisoners from foreign countries and to deliver them to officers of the proper State of the United States. Each warrant indicates the name of the fugitive, the nature of his crime, and the name of the country requesting the extradition. Each volume contains an alphabetical index to the warrants by name of criminal. The volumes for 1843-86 are labeled "Warrants of Arrest and Extradition"; for 1886-1910, "Presidential Warrants" and "Warrants of Extradition Consolidated."

860. WARRANTS OF ARRESTS FOR EXTRADITION. Mar. 2, 1886-Nov. 25, 1910. 8 cm, 3 in. 1 vol.

Arranged chronologically.

Copies of warrants issued by the Secretary of State for the arrest of fugitives from the justice of foreign countries with which the United States had extradition treaties. Each warrant indicates the country requesting the arrest and extradition, the name of the fugitive, and the nature of the crime. The volume contains an alphabetical index to the warrants by name of fugitive.

861. WARRANTS OF SURRENDER FOR EXTRADITION. June 2, 1886-Dec. 29, 1910. 8 cm, 3 in. 1 vol.

Arranged chronologically.

Copies of warrants issued to U.S. courts by the Secretary of State for the surrender to foreign countries of fugitives from justice in those countries. Each warrant gives the name of the envoy of the country requesting the surrender of the fugitive, the name of the fugitive, the alleged crime, a statement that examination has been made by a U.S. court, and the order to surrender the fugitive to the foreign country. The volume contains an alphabetical index to the warrants by name of fugitive.

862. PRINTED REPORT ON EXTRADITION CASES, 1842-90. 5 cm, 2 in. 1 vol.

Report on Extradition, With Returns of All Cases, From August 9, 1842, to January 1, 1890..., prepared by John Bassett Moore, Third Assistant Secretary of State. An index is included.

863. CORRESPONDENCE CONCERNING THE EXTRADITION TREATY WITH GREAT BRITAIN. 1870-1890. 5 cm, 2 in. 1 vol. and unbound papers.

The volume is arranged numerically 1-25, according to a list at the front. The unbound papers are arranged by kind of correspondence and thereunder chronologically.

Copies of notes, instructions, and despatches (with a related list of papers) concerning negotiation of the extradition treaty between the United States and Great Britain concluded July 12, 1889. Included are lists of instructions, notes, and despatches giving the date and number of each.

864. RECORD OF REQUESTS MADE TO ITALY FOR THE PUNISHMENT OF ITALIAN FUGITIVES FROM U.S. JUSTICE. 1869-1910. 3 cm, 1 in. 1 vol.

Arranged chronologically.

One volume containing the following: (1) a list of requests made by the United States to Italy for punishment of escaped Italian criminals, showing for each request the name of fugitive; the date, nature, and place of his crime; and the court decision regarding punishment in Italy; (2) a list of requisitions of the U.S. Government upon Italy after January 14, 1889, indicating name of fugitive, date of requisition, nature of crime, and disposition of case; and (3) copies of and extracts from notes exchanged between the United States and Italy regarding treaties of extradition and individual requests for extradition of certain criminals escaped from the United States to Italy.

Foreign Service Inspection Records

Until 1906 inspections of diplomatic and consular posts were made when necessary by various officers of the Department of State. Section 4 of an act of April 5, 1906 (34 Stat. 100), provided for the appointment of five consuls general at large to make such inspections of consulates as the Secretary of State should direct and required that each consulate be inspected at least once every 2 years. These inspecting officers were later succeeded by Foreign Service inspectors who had authority respecting both diplomatic and consular posts. Most of the inspection reports made before 1906 are in the series of miscellaneous letters described in entry 113; some are among other series of the Department's records.

865. INSPECTION REPORTS ON FOREIGN SERVICE POSTS. 1906-39. 22.6 m, 74 ft.

Arranged alphabetically by name of city in which the post was located. Diplomatic post inspections, which began in 1925, are interfiled with the consular inspections.

The reports cover such subjects as personnel, quarters, office hours, Government property, accounts and returns, summaries of business, estimates and allotments, trade and economic work, political reporting, visa and immigration work, citizenship and passport work, and other business. Maps enclosed with the inspection reports are described in entry 866. NARA has published Special List No. 37, Inspection Reports on Foreign Service Posts, 1906-1939, a list of the inspection reports and map enclosures.

866. MAP ENCLOSURES TO INSPECTION REPORTS ON FOREIGN SERVICE POSTS. 1906-39. 303 maps. specified items.

Arranged alphabetically in two groups, by name of region (Africa to World) and by name of city (Aachen-Zagreb). Each of the maps has been assigned a number from 1 to 303 to facilitate filing. The maps are listed in Appendix D of NARA Special List No. 37, Inspection Reports on Foreign Service Posts, 1906-1939. The inspection reports with which the maps were enclosed are described in entry 865.

Chiefly maps of cities (277 items) published in foreign languages on which further information has been annotated. Most of the annotations refer to the locations of U.S. consulates and embassies; some maps are also marked to show consular residences, customhouses, foreign consulates, significant buildings, harbor facilities, business districts, or other features mentioned in the reports. A few general maps of countries and regions (26 items) include maps of Africa, Australia, and Swatow Consular District of China, the distribution of American residents in Korea in 1917, Canada's New Brunswick Province, Switzerland, and U.S. foreign service posts and agencies in the world in 1932.

867. INSPECTION REPORTS ON CONSULATES. 1896-1902. 23 cm, 9 in. 3 vols.

Arranged chronologically.

Reports on U.S. consulates, covering such subjects as personnel, quarters, office hours, Government property, accounts and returns, summaries of business, estimates and allotments, trade and economic work, political reporting, visa and immigration work, citizenship and passport work, and other consular business. Each volume contains an index to the posts inspected and an index to names of persons mentioned in the reports.

868. REPORTS ON CONSULAR DISTRICTS. 1888-1905. 30 cm, 1 ft. 5 vols.

Volumes 1 and 2 are arranged alphabetically by name of country; volume 3 is for Canada, volume 4 is for Germany, and volume 5 is for Great Britain and miscellaneous consulates.

Reports, mainly for the period 1903-5, together with related maps concerning areas included in U.S. consular districts. Each volume contains its own index or list of reports.

869. INSPECTION REPORTS OF THE THIRD ASSISTANT SECRETARY OF STATE. 1904. 3 cm, 1 in. 1 vol.

Two inspection reports by Herbert H. D. Peirce, Third Assistant Secretary of State, one concerning the personnel of each consulate inspected, the other concerning specific conditions noted at each consulate. An index of posts and persons discussed in the reports is included.

870. REPORT ON THE U.S. CONSULAR SERVICE. 1913. 8 cm, 3 in. 2 vols.

Arranged alphabetically by name of consular post.

A report consisting of a collection of completed questionnaires, one for each post, compiled for the information of Wilbur J. Carr, Director of the Consular Bureau. Each questionnaire shows the name of the post; grade and salary of the consul in charge; population of the consular district; whether the post was at a seaport or an inland city; value of the total exports and imports of the district or port; value of commerce with the United States in 1912; commercial possibilities of the district; the industrial, agricultural, and climatic character of the district; health conditions, educational facilities, and social requirements; cost of living, consular functions performed, and amount of fees collected; and consular officers of principal nations on duty at the same city.

871. INSPECTION REPORTS ON CONSULAR AGENCIES. 1906-19. 8 cm, 3 in. 1 vol.

Arranged alphabetically by name of consular agency and thereunder chronologically.

Forms, one for each consular agency, upon each of which are entered the following items of information regarding the inspection of the agency: date of inspection; name of inspector; amount for clerk hire; amount for contingent expenses; grade of post; and remarks regarding its importance to the particular district, including statements justifying the recommendations made.

872. MISCELLANEOUS REPORTS AND CORRESPONDENCE ON CONSULAR INSPECTIONS. 1896-1918. 13 cm, 5 in.

Arranged randomly by name of inspector.

Miscellaneous reports, letters, and memorandums sent by consular inspectors to the Secretary of State and to the Chief of the Consular Bureau regarding inspection trips and suggestions for improving the consular service.

873. LETTERS SENT BY INSPECTOR FLEMING D. CHESHIRE. Apr. 30, 1907-Oct. 10, 1910. 1 cm, 1/2 in. 1 vol.

Arranged chronologically.

Copies of letters sent by Fleming D. Cheshire, consul general at large for the Far East, to Wilbur J. Carr, Director of the Consular Bureau. The letters report on Cheshire's inspections of consulates, his itinerary, his accounts, and his recommendations with respect to improving the consular service.

874. CORRESPONDENCE OF INSPECTOR ALFRED L.M. GOTTSCHALK. Jan. 1, 1912-Mar. 25, 1914. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Letters received and copies of letters sent by Alfred L.M. Gottschalk, consul general at large, Middle East and Africa Inspection District. Most of the correspondence is with Wilbur J. Carr and concerns inspections of consulates and Gottschalk's itinerary, accounts, passports, and leaves of absence. Included are some blank forms used for consular inspections.

875. CORRESPONDENCE OF INSPECTOR STUART J. FULLER. Feb. 14, 1914-May 1, 1915. 10 cm, 4 in. 2 vols.

Arranged chronologically.

Correspondence of Stuart J. Fuller, consul general at large, with U.S. consular officers regarding inspections of consulates north of the U.S. border, the extent of consular districts, conflicts over boundaries of districts, invoice irregularities, and various topics on which consulates were rated in inspection reports.

876. CORRESPONDENCE OF INSPECTOR NELSON TRUSLER JOHNSON. 1922-25. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Letters received and copies of letters sent by Nelson Trusler Johnson as Inspector for Eastern Asia. Includes correspondence with various consuls and with departmental officials on Johnson's findings.

877. CROSS REFERENCE SLIPS FOR CONSULAR INSPECTION REPORTS. N.d. 5 cm, 2 in.

Arranged alphabetically by name of consular post.

Slips, 3- by 5-inches, each containing cross-references to inspection reports for posts other than the one for which the slip is filed.

878. MEMORANDUMS ON RECORDKEEPING PROCEDURES. 1916 and 1923. 1 cm, 1/4 in.

Arranged in rough chronological order.

Memorandums of the Consular Bureau regarding recordkeeping on consular inspections. Included is a record book of all inspections from 1906-22 maintained by Wilbur J. Carr.

879. INSTRUCTIONS TO CONSULS GENERAL AND INSPECTORS. 1906-15. 8 cm, 3 in.

Arranged alphabetically by name of consul general or inspector and thereunder in reverse chronological order. Instructions of the Department of State to consuls general and inspectors regarding the inspection of consulates.

880. CIRCULARS AND REPORTS ON THE CONSULAR SYSTEM. 1801, 1825, and 1829-34. 5 cm, 2 in. 1 vol.

Arranged chronologically.

Circulars to U.S. consular officers, plus reports from them on the U.S. consular system, with suggestions for its improvement.

881. INSPECTION REPORTS ON STUDENT INTERPRETERS. 1916-18 and 1920. 5 cm, 2 in.

Arranged alphabetically by name of interpreter.

Inspection reports on student interpreters in China, Egypt, Japan, and Korea. The reports are on forms that cover such things as the interpreter's background, abilities, performance, and potential.

882. SUMMARY REPORT ON DIPLOMATIC ESTABLISHMENTS OF EUROPEAN NATIONS. N.d. 3 cm, 1 in. 1 vol.

Arranged alphabetically by name of country in which the post is located and thereunder alphabetically by name of country with a diplomatic mission there.

A report containing information regarding European diplomatic missions accredited to each foreign country. It shows the rank of each European representative; allowances received; ownership of the legation; size of staff; and the compensation, pay, and allowances of each staff member.

883. ANALYSES OF REPORTS ON CONSULAR ESTABLISHMENTS OF FOREIGN POWERS. 1907-1908. 20 cm, 8 in. 3 vols.

Two volumes are arranged alphabetically by name of country in which the nations listed below had representatives and thereunder alphabetically by name of city. The third volume contains reports that present the same information in tabular form, arranged alphabetically by name of city.

Analyses of reports on the consular establishments of Austria- Hungary, France, Germany, Great Britain, Italy, and Russia at various posts throughout the world. For each post they show the rank, salary, and staff maintained by each of these countries. Information for the analyses was apparently taken from reports of the type described in entry 882.

884. REPLIES OF CONSULS TO CIRCULAR ON SERVICES TO U.S. SEAMEN. 1857 and 1858.
3 cm, 1 in. 1 vol.

Arranged chronologically.

Replies of consuls to a circular of July 31, 1857, that requested each of them to furnish the Department of State with information for 1856 on the number of arrivals of U.S. vessels; the number of seamen discharged, shipped, deserted, deceased, and given relief; the number of seamen for whom extra wages had been received; the number of destitute seamen sent home; and the number of protests noted and extended. The circular also directed each consul to furnish the Department with a list of books, forms, and blanks received from the Department and used during 1856. This directive stemmed from an act of August 18, 1856 (11 Stat. 52), section 22 of which authorized the President "to provide at the public expense all such stationary [sic], blanks, record and other books, seals, presses, flags, and signs" for consulates and other posts abroad. The information thus received was used to determine the quantity of such supplies to be sent to each consulate.

885. REPORTS OF CONSULS ON AID TO U.S. CITIZENS. 1903. 10 cm, 4 in. 1 vol.

Arranged chronologically, with an alphabetical index by name of post.

Reports of U.S. consular officers submitted in compliance with a circular of January 14, 1903, entitled "Aid to American Citizens."

886. RECORDS RELATING TO CONSULAR PROTECTION IN MOROCCO. 1836-1909. 3 cm, 1 in.

Unarranged.

Lists of persons under the protection of the U.S. consulate general at Tangier, Morocco; lists of employees at the consulate general and at consular agencies in Morocco; lists of persons to whom certificates of protection had been issued; certificates of protection issued to employees of the consulate general; printed copies of consular conventions between the United States and other countries to establish the right of protection in Morocco; printed copies of proclamations relating to these conventions; and a copy of a report on charges against a consular agent at Casablanca relating to the alleged sale of certificates of protection.

887. CORRESPONDENCE ON THE INSPECTION OF THE OFFICE IN CUBA OF CERTAIN U.S. WORLD WAR I EMERGENCY AGENCIES. July-Aug. 1918. 5 cm, 2 in.

Arranged by enclosure number, 1-26.

Letters sent and received by C.C. Eberhardt, U.S. consul general at large, during his inspection of the office of the representative in Cuba of the U.S. Food and Fuel Administrations and the War Trade and Shipping Boards. This correspondence was sent by Eberhardt to the Department of State as enclosures to his despatch of September 9, 1918.

888. BIOGRAPHICAL DATA ON ALIEN CONSULAR EMPLOYEES. 1900-1919. 18 cm, 7 in. 3 vols.

Arranged alphabetically by name of employee.

Biographical data regarding aliens employed or formerly employed at U.S. consulates. The information on each employee includes his name, title of position, languages spoken, date and place of birth, former employment, and record of service with the consulate (dates of appointment and resignation or dismissal, efficiency record, and so forth).

889. RECORDS RELATING TO CHARGES AGAINST JOHN GOODNOW AND ROBERT McWADE. 1902-1906. 25 cm, 10 in.

Unarranged; however, the records for each case are separate.

Letters, memorandums, telegrams, affidavits, and related materials regarding the investigation of charges of malfeasance in office against John Goodnow, consul general at Shanghai, and Robert McWade, consul general at Canton.

Records on the Recording, Printing, and Distribution of the U.S. Laws

By section 2 of an act of September 15, 1789 (1 Stat. 68), the Secretary of State was required to receive the laws approved by the President, to arrange for their publication in at least three U.S. newspapers, to have one printed copy of each law delivered to each Member of Congress and two copies to each State Governor, and to "carefully preserve the originals, and . . . cause the same to be recorded in books to be provided for the purpose." The clause requiring the recording of the laws in record books was repealed by an act of July 7, 1838 (5 Stat. 302). Publication of the laws in newspapers except newspapers of the District of Columbia was discontinued in 1875, and publication in the District of Columbia was stopped in 1950. Also in 1950 the Department's functions of safekeeping, printing, and distributing the laws were transferred to the Office of the Federal Register, NARS, General Services Administration (GSA). In 1985 these functions were transferred to NARA. Records other than those described below that relate to the State Department's duties with respect to the laws of the United States are described elsewhere in this inventory under the heading "Correspondence Regarding Publishers of the Laws" (entries 151-157).

The State Department's accounting records (entries 249 and 274-275) and its appointment records (entry 760) also contain some material on this activity. The original laws of the United States are part of General Records of the U.S. Government, Record Group 11.

890. TRANSCRIPTS OF LAWS. 1789-1837. 1.8 m, 6 ft. 47 vols.

Arranged chronologically.

Transcripts of laws of the United States passed by the 1st to 24th Congresses. The transcripts were made in the Department of State pursuant to the act of September 15, 1789, cited above.

891. RECEIPTS FOR LAWS AND REPORTS. Jan. 1, 1829-Dec. 7, 1833. 13 cm, 5 in. 2 vols.

Arranged chronologically.

Letters from State governments and Federal agencies acknowledging the receipt of laws, reports, and other documents transmitted to them by the Department of State.

892. CONTRACTS AND BONDS FOR PRINTING THE LAWS. 1841-49. 1 cm, 1/2 in.

Unarranged.

Contracts with and bonds of several firms in Washington, DC, for printing the U.S. laws.

General Pardon Records

From 1789 to 1853 the Secretary of State received petitions for the pardon of criminals convicted by Federal courts. The Secretary, with the Attorney General, considered the petitions and recommended to the President their granting or denial. After 1853 most petitions went to the Attorney General only, and beginning in 1861 all of them apparently were referred to the Department of Justice. Later case files are among the Records of the Office of the Pardon Attorney, Record Group 204. The Department of State continued, however, to prepare warrants and commutations on requisition by the Attorney General until 1893, when the remaining pardon activities were transferred to the Department of Justice. During the Civil War the Department of State had certain special duties in connection with amnesty and pardon. Papers relating to these are described elsewhere (entries 998- 1012) under the heading "Civil War Amnesty and Pardon Records."

893. PETITIONS FOR PARDON. 1789-1860. 2.1 m, 7 ft.

Arranged by Presidential administration. Thereunder, those with case numbers are arranged numerically; entry 897 and the registers in entry 896 serve as finding aids. The remaining petitions are arranged alphabetically by name of person seeking pardon.

Petitions to the President requesting pardons for criminals convicted by Federal courts. Filed with some of the petitions are related correspondence, reports, and receipts. The cover sheet for each case shows the case number, the name of the person for whom pardon was asked, and the volume and page number in the series of pardons and

remissions (entry 897) where the copy of the pardon is bound. Included are reports relating to the case of William MacKenzie, who organized an expedition to Canada in 1837 and 1838.

894. CATALOG OF PARDON PAPERS, 1800-1849. N.d. 10 cm, 4 in. 1 vol.

Arranged alphabetically by name of petitioner.

Catalog of the pardon cases described in entry 895. For each case the catalog shows the name of petitioner; the place, date, nature of the petition, and nature of case; its disposition; and in some instances the names of jurors and of opposing petitioners.

895. PETITIONS FOR PARDON AND RELATED BRIEFS. 1800-1849. 1.5 m, 5 ft.

Arranged numerically, 1-524.

Petitions for pardon and related briefs in the cases of various individuals. These records were found in the Ellis Island station of the Immigration and Naturalization Service and transferred to NARA in 1946. Entry 894 is an index to these records.

896. REGISTER AND INDEXES FOR PARDONS. 1793-1871. 13 cm, 5 in. 4 vols.

Arranged by Presidential administration, thereunder by pardon number.

The two-volume register, 1793-1871, gives for each person pardoned, his name, case number, place where case arose, nature of crime, President by whom pardoned, and the volume and page number where the copy of the pardon is located. The second volume of the register, 1844-71, also contains an alphabetical list of persons pardoned. One index volume, 1847-48, is incomplete; and the other index volume, 1847-71, contains the names of persons whose pardons are recorded in volumes 6-10 of the records described in entry 897.

897. PARDONS AND REMISSIONS. 1793-1893. 61 cm, 2 ft. 16 vols.

Arranged chronologically, with each volume separately indexed.

Copies of Presidential pardons and remissions and of some warrants for arrest and extradition. The first volume recapitulates pardons issued to 1817, showing the number of pardons granted by Washington, John Adams, Jefferson, and Madison. Related registers and indexes are described in entries 856 and 896.

898. DRAFTS OF PARDONS. 1820-22. 1 cm, 1/2 in.

Unarranged.

Drafts of pardons prepared during the Presidency of James Monroe. Most of the drafts contain a listing of the location of the pardons in volume 3 of entry 897.

899. RECORDS RELATING TO CASES OF SEIZED SHIPS. 1817, 1852, 1858, and 1859. 3 cm, 1 in.

Arranged randomly by name of ship.

Copies of depositions, affidavits, and bills, ships' registers, and letters relating to the cases of several ships seized by collectors of customs for such violations of U.S. shipping law as carrying contraband cargo.

900. RECORDS REGARDING THE ACTIVITIES OF HEZEKIAH HUNTINGTON. 1816-26. 5 cm, 2 in.

Unarranged.

Correspondence, copies of court orders, copies of bonds, depositions, and other papers pertaining to the activities of Hezekiah Huntington, U.S. district attorney, who allegedly received moneys illegally from defendants. Many of the papers relate to the case of John H. Sill, who was prosecuted by Huntington for indebtedness.

901. LETTERS SENT REGARDING PRESIDENTIAL PARDONS. Mar. 26, 1847-Dec. 28, 1849. 1 cm, 1/2 in. 1 vol.

Arranged chronologically.

Press copies of letters sent by the Department of State to U.S. marshals, petitioners, and others regarding Presidential pardons.

902. REQUISITIONS FOR PARDONS. 1858-62. 61 cm, 2 ft.

Arranged chronologically.

Requisitions from the Attorney General to the Secretary of State requesting the issuance of pardons at the direction of the President. The volume and page number of the pardon (entry 897) are shown on many of the requisitions. Included with the requisitions are related papers, such as petitions and letters in support of the pardon.

Records on the Publication of the Register and the Biennial Register

By a joint resolution of Congress of April 27, 1816 (3 Stat. 342), the Department of State was required every two years to compile a register of the names of all U.S. civil, military, and naval officers and agents, to have the register printed, and to distribute it to the higher officials of the Government. A joint resolution of July 14, 1832 (4 Stat. 608), required that the Register (later Biennial Register) should also include a list of printers of the U.S. laws; a list of printers "in any way employed by Congress or by any department or officer of the government;" and certain information regarding the postal service, the Navy, and the Bank of the United States and its branches. The State Department was responsible for assembling and publishing this information, which it obtained by circularizing the agencies and departments of the Government. Distribution of the Register was enlarged by a resolution of March 2, 1849 (9 Stat. 417), to include State libraries. An appropriation act of February 20, 1861 (12 Stat. 141), transferred the responsibility for compiling and publishing the Register to the Department of the Interior. Besides the records described below, records relating to the Biennial Register are among the State Department's accounting records described in entries 230 and 244 and in the series of domestic and miscellaneous letters described in entries 100 and 113.

903. LETTERS RECEIVED GIVING INFORMATION FOR THE REGISTER. Sept. 14-Dec. 13, 1819. 1 cm, 1/2 in.

Arranged alphabetically by district.

Letters received by the Department of State from U.S. attorneys and marshals reporting their birth dates, offices, and places of residence in response to the Department's circular of August 14, 1819, which requested such information for the Biennial Register.

904. LETTERS RECEIVED REGARDING COMPILATION OF THE REGISTER. July 5, 1843-Feb. 1, 1844. Negligible.

Arranged chronologically.

Three letters--from Elisha Whittlesey, Treasury auditor; L. Ellsworth of the Patent Office; and J. and G.S. Gideon, printers-- all concerning the compilation of the Biennial Register.

905. LETTERS FROM GOVERNMENT DEPARTMENTS REGARDING THE REGISTER. 1853. 1 cm, 1/2 in.

Arranged chronologically.

Letters received by the Department of State from other Government departments concerning the submission of lists of their officers for inclusion in the Biennial Register. Some letters transmit lists of officials.

906. CONTRACTS AND BONDS FOR PRINTING THE REGISTER. 1843 and 1849-51. 1 cm, 1/4 in.

Unarranged.

Contracts and bonds of Gideon and Co., Washington, DC, for printing the Biennial Register in 1843 and 1849. Included with the 1859-51 papers are copies of the Department of State's proposal, accounts of printing work done by Gideon and Co., receipts for payments by the Department to Gideon and Co., and a letter from the Attorney General--all concerning a claim of Gideon and Co. against the Department for printing the Register.

Records Relating to the Seal of the United States

William Barton's design of the seal of the United States (the Great Seal), with modifications by Charles Thomson, was approved by the Continental Congress on June 20, 1782. The brass die for making impressions of the obverse of the seal on official documents was completed shortly thereafter and continued to be used until 1841. It was then replaced by a die that impressed the seal on a document inserted between the two faces, which bore raised and sunken cuts of the design, respectively. The new seal differed from the first in that the eagle's sinister talon grasped only 6 arrows instead of the 13 in the original design. Another die made in 1877 had only 6 arrows, but in 1885 still another die was cut with 13 arrows. In 1903 a fresh die was cut that is still in use. All these dies are of the obverse of the seal; the reverse of the seal was never cut.

The act of September 15, 1789 (1 Stat. 68), provided for the use of the seal and designated the Secretary of State as its custodian. He was authorized to affix it to all civil commissions of officials appointed by the President and to other instruments and acts when so directed by the President. The seal of the United States is routinely affixed to commissions and exequaturs after such documents are signed by the President. Special warrants bearing the President's signature are required for affixing the seal to other instruments, such as treaties and conventions, proclamations, ceremonial letters, and warrants of extradition. Some of the Great Seal dies used in the past by the Department of State are in General Records of the U.S. Government, Record Group 11.

907. WARRANTS FOR AFFIXING THE SEAL. 1878-1952. 4.0 m, 13 ft.

Arranged chronologically.

Presidential warrants authorizing and directing the Secretary of State to have the seal of the United States affixed to Presidential proclamations, postal agreements, warrants for fugitives from justice, letters accrediting ambassadors to foreign countries, letters of recall of ambassadors, and other state papers.

908. PRINTS OF THE GREAT SEAL OF THE UNITED STATES. Ca. 1909. 1 cm, 1/2 in.

Unarranged.

Glossy prints of the seal, in color, used in the 1909 edition of *The History of the Seal of the United States*, published by the State Department and prepared by Gaillard Hunt, Chief of the Division of Manuscripts.

909. MISCELLANEOUS RECORDS CONCERNING THE GREAT SEAL. 1881-1909. 8 cm, 3 in.

Unarranged.

Correspondence, memorandums, notes, and pamphlets dealing with the history of the Great Seal, the printing of facsimiles of it, the cutting of dies, and inquiries regarding the seal.

910. MISCELLANEOUS DIES. Ca. 1909. 15 cm, 6 in.

Included are a cut of the fourth Great Seal; six embossing dies of the seal cut by Allen G. Wyon of London for use of U.S. embassies and legations but discarded as incorrect; three wax impressions made from the Wyon dies; and four dies for cameo seals, including two departmental, one embassy, and one legation, made by Tiffany and Co.

Territorial Papers

The Department of State supervised affairs in the Territories of the United States from 1789 to 1873. For varying lengths of time during this period, the Department was responsible for the affairs of 28 Territories and attended to such matters as correspondence between the President and the Territorial officials, the printing of Territorial laws, and the provision of seals for the Territories' official use. By an act of March 1, 1873 (17 Stat. 484), the Congress transferred to the Secretary of the Interior "all the duties in relation to the Territories of the United States that are now by law or by custom exercised and performed by the Secretary of State." In 1900 the Department of State was assigned certain duties for Puerto Rico by an act of April 12 (31 Stat. 77), which provided that island with a civil government. This act required that the Governor of Puerto Rico annually make, through the Secretary of State, an official report of the transactions of his government to the President of the United States. On

July 15, 1909, the President, by an executive order issued in pursuance of an act of the same date (36 Stat. 11), transferred this responsibility to the Secretary of War.

Besides the records described below concerning Territorial affairs, there are pertinent documents among the domestic and miscellaneous letters described in entries 100 and 113 and the appointment papers described in entry 760. Territorial documents dated after 1872 are in records of the Office of the Secretary of the Interior, Record Group 48, and in Records of the Office of Territories, Record Group 126.

RECORDS OF TERRITORIES, 1764-1873

911. INDEX TO TERRITORIAL PAPERS. 1857-63. 8 cm, 3 in. 1 vol.

Arrange alphabetically by name of Territory and thereunder chronologically.

Index, each entry showing the date of the document and name of writer and giving the subject or a synopsis of the document. Most of the index entries are for the year 1858.

912. TERRITORIAL PAPERS. 1764-1873. 4.3 m, 14 ft. 67 vols.

Arranged alphabetically by name of Territory and thereunder chronologically.

Correspondence, reports, copies of journals of proceedings of legislative assemblies, and other records (1) relating to the administration of the following U.S. Territories--Alabama, 1818 and 1819; Arizona, 1864-72; Arkansas, 1819-36; Colorado, 1859-74; Florida, 1777-1832 (including Spanish records); Idaho, 1863-72; Illinois, 1809-18; Indiana, 1804-16; Kansas, 1854- 61; Louisiana, 1796-1812; Michigan, 1802-36; Minnesota, 1858; Mississippi, 1797-1817; Missouri, 1812-20; Montana, 1864- 72; Nebraska, 1854-67; Nevada, 1861-64; New Mexico, 1851-72; Oregon, 1787-1858 (including pre-Territorial records); Utah, 1853-73; Washington 1854-72; and Wyoming, 1868-73; and (2) relating to the administration of those Territories that did not bear the names of later States--Dakota 1861-73; Indian, 1869; Northwest, 1787-1801; Orleans 1764-1813 (including records of the Spanish and French periods); and Southwest, 1775-96. The series also contains similar records for California, 1846 and 1847, and the District of Columbia, 1871.

David W. Parker's Calendar of Papers in Washington Archives Relating to the Territories (to 1873) serves as a guide and register to these papers. The publication Territorial Papers of the United States (Washington, 1934-69) was begun in the Department of State and later transferred to NARA.

913. CORRESPONDENCE REGARDING WEST FLORIDA. 1813-18. 3 cm, 1 in.

Arranged chronologically.

Copies of correspondence of the Commanding General of the 7th U.S. Military District and of Gen. Andrew Jackson with the War Department regarding Indian raids from West Florida and related Army operations, the Army's capture of Pensacola, the Spanish Governor of West Florida, and the Commandant of Pensacola. Included are copies of letters from the Governor of West Florida, copies of Army general orders, field reports of Andrew Jackson on the capture of Pensacola, and copies of depositions concerning the Spanish Governor's advice to Indians hostile to the United States. Most of the correspondence concerns Jackson's 1818 campaign against Pensacola.

914. CERTIFICATES ISSUED TO BERNARD J. MCGINNIS. 1884-89. Negligible

Certificates for McGinnis to practice law in Arizona Territory, 1844; to teach school in the Territory, 1887; and to practice law before the Illinois State supreme court, 1889.

RECORDS CONCERNING THE TERRITORY OF PUERTO RICO

915. FIRST ANNUAL REPORT OF THE GOVERNOR. 1901. 10 cm, 4 in.

Edited copy of the first annual report, May 1, 1900-May 1, 1901, of Charles H. Allen, Governor of Puerto Rico. This copy was returned to the Department of State by GPO.

916. JOURNALS OF THE EXECUTIVE COUNCIL. Dec. 3, 1900-Mar. 1, 1902. 5 cm, 2 in. 3 vols.

Arranged chronologically.

Certified copies of journals of the Puerto Rican executive council, transmitted to the Department of State.

917. JOURNALS OF THE HOUSE OF DELEGATES. Dec. 3, 1900-Mar. 12, 1908. 23 cm, 9 in. 7 vols.

Arranged chronologically.

Certified copies of journals of the Puerto Rican house of delegates, transmitted to the Department of State.

918. MINUTES OF THE HOUSE OF DELEGATES. 1901-3. 8 cm, 3 in. 3 vols.

Arranged chronologically.

Certified copies of minutes of the Puerto Rican house of delegates, transmitted to the Department of State.

919. ACTS AND RESOLUTIONS OF THE LEGISLATIVE ASSEMBLY. 1902 and 1906. 18 cm, 7 in. 4 vols.

Arranged chronologically.

Certified copies of the acts and resolutions of the Puerto Rican legislative assembly, transmitted to the Department of State.

920. ORDINANCES GRANTING FRANCHISES IN PUERTO RICO. 1901-06. 10 cm, 4 in.

Arranged chronologically.

Copies of ordinances of the Puerto Rican executive council granting franchises for railways, telephone lines, and a landing pier. These ordinances were transmitted to the President of the United States for his approval, as required by section 2 of a joint resolution of May 1, 1900 (31 Stat. 715), amending the act of April 12, 1900, for the government of Puerto Rico. Letters of transmittal are attached. The date of approval is indicated for each ordinance.

Treaty Drafts and Related Records

Original perfected and unperfected U.S. treaties are in Record Group 11, General Records of the U.S. Government. Records concerning the actual negotiation of treaties, however, are among the General Records of the Department of State, Record Group 59, and in a few other record groups. Most of the records relating to the negotiation of treaties with foreign governments before 1906 are distributed as follows:

If the treaty was negotiated in a foreign country, records concerning it are among the instructions to and despatches from the U.S. Minister to that country (entries 5 and 13).

If the treaty was negotiated in Washington, records concerning it are either among the notes to and from foreign missions in the United States (entries 23 and 28) or--in some instances--Records of International Conferences, Commissions, and Expositions, Record Group 43. If the treaty was negotiated by a specially commissioned agent records are among instructions to special missions and despatches from special agents (entries 34 and 37).

If a reciprocal trade treaty was negotiated by the Reciprocity Commissioner in the years 1897-1907, records are among the Commissioner's files (entries 1021-1026).

Most of the records relating to the negotiation of treaties with foreign governments after 1906 are among the State Department's Numerical and Decimal Files (entries 192 and 205); records concerning the negotiation of the Treaty of Versailles, however, are among the Records of the American Commission to Negotiate Peace, Record Group 256 (see NARA Inventory No. 9, compiled by Sandra K. Rangel).

For more than a century formal treaties were also negotiated with Indian tribes. This practice was begun by Great Britain and the colonial governments, was adopted by the Continental Congress and the Federal Government, and was continued until 1871. The perfected and unperfected Indian treaties are also in Record Group 11. A few of the records described in this section of the inventory relate to Indian treaties, as do records described in other series in this inventory (notably the miscellaneous letters described in entry 113). However, most records that concern negotiations with Indian tribes are among the Records of the Office of the Secretary of the Interior, Record Group 48, and the Records of the Bureau of Indian Affairs, Record Group 75. A finding aid to records concerning Indian treaties in Record Groups 48 and 75 is the List of Documents Concerning the Negotiation of Ratified Indian Treaties, 1801- 1869, compiled by John H. Martin (NARA Special List No. 6, 1949).

Described below are a few series of records relating to the negotiation of treaties. They consist chiefly of correspondence and drafts of treaties, and were kept separate from the several series referred to above. Some of them may have been accumulated for their informational content.

921. TRANSCRIPTS OF PRESIDENTIAL PROCLAMATIONS OF TREATIES. 1818-32. 3 cm, 1 in. 1 vol.

Arranged chronologically.

Transcripts of proclamations of treaties with Indian tribes and foreign governments.

922. DRAFTS OF TREATIES NEGOTIATED IN WASHINGTON. 1852-82. 61 cm, 2 ft. 9 vols. and unbound papers.

Arranged alphabetically by name of country, with an index.

Miscellaneous drafts of treaties negotiated in Washington, DC.

923. RECORDS RELATING TO THE REVISION OF THE TREATY OF YEDO. 1872. 8 cm, 3 in. 1 vol.

Arranged chronologically.

Memorandums (written by Charles Hale, Assistant Secretary) of interviews of Secretary of State Hamilton Fish with the Japanese Mission, March 11-July 20, 1872, and drafts of the revised treaty with Japan. Included is a printed copy of the treaty between the United States and Japan signed at Yedo (Tokyo), July 29, 1858.

924. MISCELLANEOUS RECORDS CONCERNING RECIPROCITY NEGOTIATIONS. 1848-54, 1884-85, 1891, and 1892. 13 cm, 5 in. 2 vols.

Arranged alphabetically by name of country.

Memorandums, drafts of reciprocity treaties, schedules of exports and imports, copies of despatches from U.S. consuls, and copies of notes to and from foreign missions. The records concern the negotiation of reciprocity treaties with or concerning Austria-Hungary, Brazil, British possessions and Canada, Costa Rica, the Danish West Indies, the Dominican Republic, Guatemala, and Spain.

925. DIPLOMATIC CORRESPONDENCE REGARDING JUDICIAL PROCEDURES IN SPAIN. June 9, 1870-June 28, 1877. 5 cm, 2 in. 2 vols.

Arranged chronologically.

Copies of and excerpts from correspondence between the Department of State and the U.S. Legation in Spain, 1870-77. The letters deal with judicial procedures in Spain and her possessions and with negotiations concerning a code of judicial procedure for cases in which U.S. citizens residing in Spain or her possessions were accused of committing crimes against the Spanish government or of violating Spanish civil law.

926. RECORDS RELATING TO A CONVENTION WITH DENMARK. 1899-1902. 1 cm, 1/2 in. 1 vol.

Arranged chronologically.

A letter from the White House; telegrams to and from Henry White of the U.S. Embassy in London and Laurits S. Swenson of the U.S. Legation in Denmark; a draft of the proposed convention for the purchase of the Danish West Indies; a printed copy of a message from President Theodore Roosevelt; memorandums; and a letter of John Bassett Moore to Secretary of State John Hay--all concerning the convention for the cession of the Virgin Islands to the United States. These records are part of a volume labeled "Miscellaneous Archives."

927. CORRESPONDENCE REGARDING THE CANADIAN-ALASKAN BOUNDARY. 1899-1903. 1 cm, 1/4 in. 1 vol.

Arranged chronologically.

Telegrams exchanged by the Secretary of State and the U.S. Ambassador in London, a "memorandum of conversation" of the U.S. Ambassador with the British Foreign Office, and a British memorandum on a draft

convention providing for the submission of the Alaskan boundary dispute to arbitration. Two of the telegrams relate to the selection of Ambassador Joseph H. Choate as counsel in the Alaskan boundary arbitration at London in 1903. These records are bound as part of a volume labeled "Miscellaneous Archives."

Records of the United States National Commission for UNESCO, 1966

The National Commission, established by an act of Congress of July 30, 1946, consists of 100 members, including representatives from national voluntary organizations interested in educational, scientific, and cultural matters, government officials, and distinguished citizens. The Commission advises delegations to the General Conference of UNESCO and the United States Government in matters relating to UNESCO. The State Department serves as the secretariat for the Commission.

927.1. "THE MINDS OF MEN." 1966. 1 motion picture reel.

"The Minds of Men" depicts a world wide survey of UNESCO activities. Three projects are stressed: teacher training in Latin America, oceanography in the Indian Ocean, and the preservation of the temples of Abu Simbal on the Upper Nile. The film was distributed under the auspices of the State Department's Bureau of Public Affairs, Office of Media Services.