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ADMINISTRATIVE

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Headquarters

10 JUL 1964

MEMORANDUM FOR : Special Agent in Charge
District Field Office

SUBJECT : 04
(Emergency Instructions Regarding Custody of)
#262 622 C - SD/1

1. Reference is made to the outline of emergency instructions submitted by you on 1 July 1964 for Headquarters approval.
2. The plan as outlined is approved and should be implemented immediately.

[Signature]
Victor R. White

TOBIASSEN:dr

DDS/IOS	JULY 1964
ADDS/IOS	SUPPLEMENTAL
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1 July 1964

MEMORANDUM FOR: Headquarters

SUBJECT :

[Redacted] 04

(Emergency Instructions Regarding Custody Of)
#262 622 C SD/1

1. Attached are instructions and procedures to be followed in the event of emergency situations affecting the SUBJECT's health, safety and custody, as well as the security of the safehouse where SUBJECT is currently being held.

2. This is to formalize instructions which, for the most part, are already in effect and have been briefed to the personnel of the District Field Office who are concerned with this case.

3. Dissemination of copies of these instructions to members of the Special Security Detail will be made upon notification of Headquarters approval.

[Handwritten Signature]
JOHN D. NOBLE, Jr.
Special Agent in Charge
2 July 64

Attachment:

Emergency Instructions (2)

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EMERGENCY INSTRUCTIONS

Instructions and procedures are set forth below for the handling of emergency situations such as fire, the escape or attempted escape of SUBJECT, and the sudden illness or serious injury to the SUBJECT. Should such situations arise, it might be necessary to call on the Police, the Fire Department, or outside medical facilities for assistance. It is possible that in such an event representatives of the press or curiosity-seekers in the local community might be attracted to the site, thereby creating security problems with respect to the custody and protection of the SUBJECT from a publicity standpoint.

In view of the above, it is therefore imperative that these instructions be thoroughly understood and memorized by all personnel assigned to the Special Security Detail on this case.

FIRE (Main House)

1. In case of fire in the Main House, the person discovering the fire should apply the nearest fire extinguisher, unless, in his judgment, the fire has reached such proportions where available equipment would be useless. Simultaneously, he should dispatch another member of the Security Detail to alert the Senior Security Agent (SSA) and the other occupants of the house. If no one is available in the immediate vicinity, the person discovering the fire should alert others in the house by shouting "FIRE".
2. Upon being notified of a fire, the SSA shall be responsible for directing the fighting of the fire, protecting classified and sensitive documents and equipment on the premises, calling the local Fire Department if circumstances warrant, and evacuating personnel. Also, at the first available opportunity, the SSA should call the SAC or ASAC, or if they cannot be reached, a senior DFO Agent, and furnish him with full particulars concerning the situation and the action being taken.
3. In utilizing members of the Security Detail in fighting a fire, it should be borne in mind that two guards must be maintained on the third floor at all times, so long as the SUBJECT remains confined to his quarters. If it should become necessary to remove the SUBJECT from his quarters during an emergency, a minimum of four guards should be present unless circumstances are such as to make this infeasible. In

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EMERGENCY INSTRUCTIONS
(Continued)

any event, every possible security precaution should be taken during the movement of SUBJECT, including the use of handcuffs or any other restraining devices deemed necessary in order to maintain proper custody and control over the SUBJECT and prevent his escape.

4. If, in the judgment of the SSA, a fire has reached, or is likely to reach, proportions that it could not be controlled by firefighting equipment on the premises, it shall be his responsibility to notify the Clinton Fire Department. In this event, the Security Detail should move with dispatch to remove the SUBJECT from the premises prior to arrival of the Fire Department. The SUBJECT should be placed in an automobile, accompanied by four members of the Security Detail, and driven away from the premises. At appropriate intervals, telephone calls should be made to the safehouse. If no answer is received, the cognizant DEO official should be contacted for instructions as to whether to return to the safehouse or proceed to an alternate site.

FIRE
(Tenant House)

1. In case of fire in the Tenant House, the occupants thereof should be instructed to immediately notify the Main House and to use any available means to combat the fire until assistance arrives, unless the fire is out of control, in which case all efforts should be directed towards the evacuation of the occupants of the premises. It should be clearly understood that in no case should any of the occupants of the Tenant House call the Fire Department. This decision is the sole responsibility of the SSA.

2. Upon notification of a fire in the Tenant House, the person notified should immediately inform the SSA and assist in the dispatching of available personnel and fire extinguishers to combat the fire. If, in the judgment of the SSA, the fire has reached, or is likely to reach, proportions that it could not be controlled by the available firefighting equipment, it shall be his responsibility to notify the Clinton Fire Department and to take necessary precautionary measures to prevent the observation of the SUBJECT by firemen or other unauthorized persons who might be attracted to the scene.

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EMERGENCY INSTRUCTIONS
(Continued)

3. At the first available opportunity, the SSA should call the SAC or ASAC, or if they cannot be reached, a senior DFO Agent, and furnish him with full particulars concerning the situation and the action being taken.

ESCAPE OR ATTEMPTED ESCAPE

1. Strict vigilance and security should be maintained on a 24 hour basis in accordance with established procedures in order to discourage and prevent the SUBJECT's escape. If SUBJECT should make an attempt to escape, sufficient force should be used as is necessary under the circumstances in order to subdue the SUBJECT and maintain custody and control over him. However, unnecessary brutality and the indiscriminate use of force will not be condoned.

2. All personnel assigned to the Special Security Detail on duty at the site shall be alerted by means of the emergency alarm and/or other appropriate means, and brought into play on any escape attempt. Should the SUBJECT succeed in escaping from the house proper, the SSA shall be responsible for coordinating and directing a hot pursuit of the SUBJECT by all means available.

3. The use of firearms should be scrupulously avoided except in extreme circumstances of self-defense. However, the SSA under circumstances that indicate there are no other means of preventing SUBJECT's total escape, may direct a qualified firearms-trained agent to fire shots over SUBJECT's head followed by verbal warning to halt. In no event, except in self-defense as stated above, will an agent shoot directly at the SUBJECT.

4. At the first available opportunity, the SAC/DFO, or in his absence, one of the ASACs, should be telephonically advised of all the circumstances surrounding an escape attempt. In no case shall the Police be notified unless authorized by the SAC or ASAC.

ILLNESS OR INJURY

1. In case of sudden illness or serious injury to the SUBJECT, Dr. Charles BOHRER, or other physician designated by him in the event

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EMERGENCY INSTRUCTIONS
(Continued)

of his absence, should be immediately notified and advice obtained as to any emergency action which should be taken pending his arrival. Likewise, the SAC or ASAC/DFO should be notified immediately after talking to the doctor in order that he might be apprised of the situation and any instructions or treatment prescribed by the doctor. Regardless of any instructions given by the doctor, no action shall be taken to remove the SUBJECT from the premises or to communicate with any hospital or ambulance service without the prior authorization of the SAC or ASAC.

2. Should it become necessary to remove the SUBJECT to a hospital or other location away from the premises, every possible precaution should be taken to maintain close custody and control over him, and to prevent disclosure of his true identity and status to unauthorized persons.

GENERAL INSTRUCTIONS AND INFORMATION

1. Two men on duty on third floor who will keep SUBJECT under constant observation twenty-four hours a day.

2. Four men in attendance whenever SUBJECT leaves cell while confined to third floor.

3. Six men in attendance whenever SUBJECT is taken to interrogation room on second floor, all to remain available in adjoining room for removal signal from visitors.

4. Coveralls taken from SUBJECT at 2200 hours and returned the following morning at 0700 hours daily, leaving SUBJECT in shorts and undershirt overnight.

5. Military appearance and prompt shift schedules maintained at all times when in presence of SUBJECT.

6. Careful room search, including clothes and bunk, to be conducted every time SUBJECT leaves cell.

7. SUBJECT must stand in West corner of cell facing wall whenever anyone but Dr. BOHRER enters cell.

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EMERGENCY INSTRUCTIONS
(Continued)

8. Windows in cell to remain blacked out and doors to other rooms on 3rd floor to be closed and locked when SUBJECT leaves cell, in order to prevent his becoming oriented to surroundings.

9. No unnecessary conversation shall be conducted with SUBJECT or among agents, nor shall any mention of last names be made within SUBJECT's hearing.

10. SUBJECT is not to have access to newspapers and magazines, nor permitted to hear radio or television, nor shall there be any discussion of news events within his hearing. He may be provided selected reading material upon authorization of Headquarters personnel concerned with the case.

11. Recording devices to be promptly activated in order to pick up any comments by SUBJECT or conversation between him and the doctor or other operational personnel.

12. Any unusual or significant comments, movements or activities of SUBJECT to be promptly brought to the attention of the SSA.

13. Telephone numbers of key Security and Operational personnel, as well as photographs and physical description of SUBJECT to be maintained in a secure place for ready reference by the SSA.

14. Should it become necessary to answer questions by the Police or Fire Department regarding the site, personnel at the site, or with specific reference to the SUBJECT, such inquiries should be handled by the SSA with the senior Police or Fire Department official on the scene. The SSA should converse in private with such official, and identify himself by utilizing his DODD credential. He should explain briefly, and only to the extent necessary, that the property is leased and that it is used occasionally for training purposes. All inquiries concerning the SUBJECT should be parried, if possible. However, if necessary, it may be explained that the SUBJECT has a mental disorder which sometimes requires special treatment. He should not be identified under his alias or otherwise. The SSA should tactfully but firmly request that his own identity, plus his DOD affiliation, be held in strict confidence, especially with regard to the press. Inquiries by members of the press or members of the civilian population should be answered by stating that the site is rented by a private group who meet periodically for recreation.

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EMERGENCY INSTRUCTIONS
(Continued)

SPECIAL CONTACTS

1. George PANEGAULIS, Chief of Police, Prince Georges County.
(Personally known to SNODDY under GOLIATH)
2. Lieutenant MOON, Commanding Officer, Barracks H, Waldorf,
Maryland, Maryland State Police. (Personally known to FERRALL
under GOLIATH)
3. Emergency Ambulance - Greenbelt Volunteer Fire Department.
(Can be obtained through SNODDY)

Above not to be contacted unless authorized by SAC or ASAC.

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