OFFICE

ORIGINATING

OFFICER

EXT.

3/7/

≥≥ DATE

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MEMORANDUM FOR: Howard K. ELBROFF

SUBJECT

14-00000

: Request for Receipt of Operational Funds

- 1. Recently Elaine R. Lenay, of KUTUBE, advised that on 15 February 1962, during the course of your developing a potential agent of interest to KUTUBE in New York City, N. Y., she advanced \$50.00 to you for this use. Because of operational reasons at the time, it was not feasible to obtain a receipt for this money.
- 2. Elaine R. Lenay advises that she recently submitted a claim for the \$50.00 in conjunction with her travel voucher for the trip during which this contact was made. The above was disallowed by the Finance Division on the grounds that neither a receipt nor an accounting was available.
- 3. Until such time as a receipt can be obtained from you, the claim for \$50.00 is being disallowed. Therefore, it would be appreciated if you would forward such a receipt at your earliest convenience.

Mark T. AINSWORTH

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RETURN TO CARRECT MANAGEMENT OF THE PROPERTY O

Mark T. AINSWORTH

Distribution:
Orig. & 1 - Addressee

Attachment: Envelope u/s/c

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