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AGENCY INFORMATION

AGENCY : CIA
RECORD NUMBER : 104-10224-10015
RECORDS SERIES : JFK
AGENCY FILE NUMBER : 80T01357A

DOCUMENT INFORMATION

ORIGINATOR : CIA
FROM : [No From]
TO : [No To]
TITLE : [RESTRICTED]
DATE : 01/01/0000
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RESTRICTIONS : 1B
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BELIEVED RELEVANT (NBR)

Audit history for this Record Identification Form

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MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: The Consul, James W., Jr

INCLUSIVE DATES: 18 April 1951 - 24 April 1974

CUSTODIAL UNIT/LOCATION: *CP*

ROOM: 5E 13

DELETIONS, IF ANY:

[illegible]

NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE

SECRET

TRANSMITTAL SLIP		DATE 7/18/78
TO: NOTE FOR THE FILE		
ROOM NO.	BUILDING	
REMARKS:		
<p>According to card notation in the files of C/SAS/OP the information referred to on the attached flag was transferred to the Office of the Inspector General and the office of the Director of Security on 21 January 1965.</p>		
<div style="background-color: black; width: 200px; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 150px; height: 20px; display: inline-block;"></div> C/TOIPS/OP		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1719 33REPLACES FORM 16-2
WHICH MAY BE USED.

(87)

-E-T

OF FILE

tation is on file with

is Staff, Office of

Quarters Eye, extension

☐ Hearing transcript and related papers

☒ Other ITEMS ONLY material

**THIS MEMO MUST REMAIN
ON TOP OF FILE**

McCord, James W., Jr.

S-E-C-R-E-T

DD/S 70 3599

81 AUG 1970

Executive Registry
70-4562

OF HQ SO S OS JUA

Mr. James W. McCord, Jr.
7 Winder Court
Rockville, Maryland 20850

Dear Jim:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,

[Signature]

Richard Helms
Director

Distribution:

- 0 - Addressee
- 1 - DDCI
- 1 - ER
- 1 - AC/EAB/OS
- 1 - D/Pers
- 1 - OPF
- 1 - ROB So & P
- 1 - ROB Reader

Originator: /s/ H. B. Fisher 27 AUG 1970
Director of Personnel

Concur: *[Signature]*

AC/EAB/OS

20 AUG 1970

OP/RAD/ROB, [REDACTED] /3257 (19 August 1970)

ADMINISTRATIVE
INTERNAL USE ONLY

31 August 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Retirement - James W. McCord, Jr.

1. The retirement of Subject, effected as a result of a memorandum from the Head of his Career Service stating that he is surplus to the needs of the Service and that his retirement will be recommended to the Director under the provisions of the CIA Retirement and Disability System pertaining to involuntary retirement, in no way implies an adverse action. Subject signed an application for retirement of his own volition in order to qualify for an immediate retirement annuity. The liberalized criteria for such separations was established by the Agency to parallel similar actions under the Civil Service Retirement System in accordance with FPM Letter No. 831-23, dated 10 December 1969.

2. Any inquiry received concerning the nature of the separation of Subject from the Agency should be confirmed simply as a retirement.


Chief, Retirement Affairs Division

ADMINISTRATIVE
INTERNAL USE ONLY

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
						2 July 1970	
1. SERIAL NUMBER		2. NAME (Last-First-Middle)					
058124		MC CORD, James W., Jr.					
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE REQUESTED		5. CATEGORY OF EMPLOYMENT	
Retirement (Involuntary) Under CIA Retirement and Disability System				MONTH DAY YEAR 08 31 70		Regular	
6. FUNDS		XX V TO V		V TO O		7. FINANCIAL ANALYSIS NO. CHARGEABLE	
		O TO V		O TO O		1271-0501	
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICIAL STATION			
DDS/Office of Security DD/Physical, Technical & Overseas Security Physical Security Division Office of the Chief				Washington, D. C.			
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION	
Physical Security Officer				C070		SS	
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE	
GS		1810.07		15/89		25206 2898	
18. REMARKS							
Subject's last working day will be 31 August 1970. See attached memos.							
Retirement is submitted pursuant to a request from the Head of the Security Career Service.							
Include on Agency Reserve List							
1152 teleword in / M. Harrison 8/20/70.							
cc/CSB - Info							
cc/Payroll							
18A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		18B. [Redacted]	
						C/PE/A&TS/OS	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODE		22. STATION CODE	
45 10							
23. INTR. EXP. CODE		24. SPECIAL REFERENCE		25. RETIREMENT DATA		26. SEPARATION DATA CODE	
						27. CORRECTION/CANCELLATION DATA	
						EOD DATA	
28. YES. PREFERENCE		29. SERV. COMP. DATE		30. LEAVE COMP. DATE		31. CAREER CATEGORY	
CODE		MO. DA. YR.		MO. DA. YR.		CODE	
0-NONE 1-5 YR. 2-10 YR.						32. FEDERAL TAX DATA	
						33. STATE TAX DATA	
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE		42. LEAVE CAT. CODE		43. FORM EXECUTED		44. NO. TAX EXEMPTIONS	
CODE		CODE		CODE		CODE	
0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BROKE IN SERVICE (LESS THAN 3 YEARS) 3-BROKE IN SERVICE (MORE THAN 3 YEARS)				1-YES 2-NO		1-YES 2-NO	
45. POSITION CONTROL CERTIFICATION				46. O.P. APPROVAL			
8-21-70 noted on payroll 1152 70				[Redacted]			
[Redacted]				DATE APPROV. 20 Aug			

FORM 3-67 1152

USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

BSJ: 14 SEPT 70

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT	
058124		MCCORD JAMES W JR		MO DA YR 08 31 70		REGULAR	
3. NATURE OF PERSONNEL ACTION				7. Financial Analysis No. Chargeable		8. CSC OR OTHER LEGAL AUTHORITY	
RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYS-CORR				1271 0501 0000		PL 88-643 SEC 235A	
6. FUNDS		V TO V		V TO CF			
X		CF TO V		CF TO CF			
9. ORGANIZATIONAL DESIGNATION				10. LOCATION OF OFFICIAL STATION			
11. POSITION TITLE				12. POSITION NUMBER		13. SERVICE DESIGNATION	
PHYSICAL SEC OF				6070		SS	
14. CLASSIFICATION SCHEDULE (GS, BR, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE	
GS		1810.07		15 9		28989	
18. REMARKS							
THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 08/31/70 AS FOLLOWS: ITEM 16, GRADE AND STEP WHICH READ 15 8 TO READ 15 9, AND ITEM 17, SALARY OR RATE WHICH READ 28228 TO READ 28989.							
SIGNATURE OR OTHER AUTHENTICATION							

BSJ: 27 AUG 70

NOTIFICATION OF PERSONNEL ACTION					
DEF					
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)			
058124		HCCORD JAMES W JR			
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE	
RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYSTEM				MO DA YE 08 31 70	
				5. CATEGORY OF EMPLOYMENT	
				REGULAR	
6. FUNDS		7. Financial Analysis No. Chargeable		8. CSC OR OTHER LEGAL AUTHORITY	
<input checked="" type="checkbox"/> V TO V <input type="checkbox"/> CF TO V		<input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO CF		1271 0501 0000 PL 88-643 SEC 235A	
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICIAL STATION	
11. POSITION TITLE				12. POSITION NUMBER	
PHYSICAL SEC OF				0070	
13. SERVICE DESIGNATION				35	
14. CLASSIFICATION SYMBOLS (SIC, IS, HCL)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP	
05		1810.07		15 8	
17. SALARY OR RATE		28228			
18. REMARKS					
SIGNATURE OF OTHER AUTHENTICATION					

ADMINISTRATIVE - INTERNAL USE ONLY

1 September 1970

MEMORANDUM FOR: Mr. James W. McCord, Jr.

THROUGH : Deputy Director for Support

THROUGH : Director of Security

SUBJECT : Certificate of Distinction

1. The Honor and Merit Awards Board is pleased to notify you that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretariat, Honor and Merit Awards Board, Office of Personnel, extension 3645. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you would not be available for such a ceremony.

/Sgd/ Robert M. Gaynor

ROBERT M. GAYNOR

Recorder

Honor and Merit Awards Board

Distribution:

Orig - Addressee

1 - D/S

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1 - Sec't, HMAB

1 - Recorder, HMAB

ADMINISTRATIVE - INTERNAL USE ONLY

REPORT OF HONOR AND MERIT AWARDS BOARD					Executive Registry DATE 70-4504 11 August 1970	
The Honor and Merit Awards Board having considered a recommendation that:						
OFFICIAL OR ID NO.	NAME (Last-First-Middle) McCord, James Walter, Jr.		BIRTHYEAR 1924	SEX M	TYPE EMPLOYEE	
OFFICE OF ASSIGNMENT DDI/OS	SD	SCHEDULE	GRADE GS-15	STATION		
BE AWARDED						
Certificate of Distinction						
<input type="checkbox"/> FOR HEROIC ACTION ON						
<input checked="" type="checkbox"/> FOR MERITORIOUS SERVICE OR ACHIEVEMENT DURING THE PERIOD Aug 1951 - Present						
<input checked="" type="checkbox"/> RECOMMENDS APPROVAL <input type="checkbox"/> DOES NOT RECOMMEND APPROVAL						
<input type="checkbox"/> RECOMMENDS AWARD OF						
UNCLASSIFIED CITATION						
<p>Mr. James W. McCord, Jr., is hereby awarded the Certificate of Distinction in recognition of his exemplary performance of duty for over nineteen years. In a variety of assignments, [REDACTED] Mr. McCord has displayed unusual imagination, ingenuity, and effectiveness in accomplishing his assigned tasks. His achievements in the fields of audio-countermeasure techniques and physical and technical security are particularly noteworthy and represent a marked contribution to the mission of the Agency. His professionalism in the conduct of his work upholds the best traditions of service and reflects great credit on him and the Office of Security.</p>						
(Recommendation approved by DD/S on 23 July 1970)						
REMARKS						
APPROVED			SIGNATURE /s/ Robert S. Wattlea			
R. E. Cushman, Jr. DIRECTOR OF CENTRAL INTELLIGENCE			TYPED NAME OF CHAIRMAN, HONOR AND MERIT AWARDS BOARD ROBERT S. WATTLEA			
25 AUG 1970 DATE			SIGNATURE Signed Original			
			TYPED NAME OF RECORDER ROBERT M. GAYTOR			

SECRET
(When Filled In)

CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)

McCord, James W.

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check mark:

1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation)

2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance).

3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employees' Group Life Insurance Act of 1954).

4. Standard Form 2802 (Application for Refund of Retirement Deductions).

5. Form 2595 (Authorization for Disposition of Paychecks).

NO CHANGE

6. Applicable to returnee (resignee from overseas assignment).
I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being.

- ☐ Appointment arranged with Office of Medical Services.
☐ Appointment for Office of Medical Services examination declined.

7. I have been informed of "conflict of interests" policy of the Agency and foresee no problem in this regard concerning my new employment.

8. Form 71 (Application for Leave).

9. CSC Pamphlet 51 (Re-employment Rights of Federal Employees Performing Armed Forces Duty).

10. Instructions for returning to duty from Extended Leave or Active Military Service.

Signature of Employee

Date Signed

Address (Street, City, State, Zip Code)

Correspondence

7 Winder Court, Rockville, Maryland

☒ Overt

☐ Covert

20850
SECRET

SECRET

14 AUG 1970

MEMORANDUM FOR : Mr. James W. McCord, Jr.**THROUGH : Head of SS Career Service****SUBJECT : Notification of Approval of
Involuntary Retirement**

1. This is to inform you that the Director of Central Intelligence has approved the recommendation of your Career Service that you be involuntarily retired under the CIA Retirement and Disability System.

2. Your retirement will become effective 31 August 1970. Your annuity will commence as of 1 September 1970 and is payable on 1 October 1970. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative details necessary to process your retirement.

3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

/s/ Robert S. Wattles

**Robert S. Wattles
Director of Personnel****Distribution:**

- 0 - Addressee
- 1 - D/Pers
- 1 - OFF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB [REDACTED] /3257

(10 Aug 70)

SECRET

SECRET

20 JUL 1970

MEMORANDUM FOR: Chief, Official Cover Branch, Central Cover Staff, DD/P

THROUGH : Chief, Administration and Training Staff, OS

SUBJECT : Summary of Agency Employment - James W. McCord, Jr.

REFERENCE : Memorandum to Chief, Administrative Staff/OS from C/OCB/CCS, dated 14 July 1970, Subject, James W. McCord, Jr.

Attached hereto is a summary of Agency Employment for Mr. James W. McCord, Jr., who is retiring 31 August 1970.


Deputy Director of Security (PTOS)

Att.

SECRET



SECRET**SUMMARY OF AGENCY EMPLOYMENT****JAMES W. MCCORD, JR.**

Service with the Central Intelligence Agency began on 22 August 1951 and continued through 31 August 1970. During his career there was a variety of assignments involving investigations, research and report writing, technical and physical security programs and a two year tour overseas.

As an investigator during the first two years of employment, there was wide involvement in a variety of support activities requiring initiative and ingenuity.

During the seven years engaged in research and report writing, there was much independence of action and success depended on initiative, imagination and resourcefulness in pioneering new areas of interest. Beginning in May 1957, managerial responsibilities began with appointment to a Deputy Chief position of a research staff of some six professional and clerical personnel.

When serving overseas, responsibilities were managerial in nature as Chief of a regional staff of some ten professional and clerical personnel providing a full spectrum of security support.

From August 1964 to June 1965 he attended the Air War College as representative of the Agency.

Since 1965 two vital line positions were held involving the Agency's programs in the technical and physical security fields.

In heading up the technical security division, from 1965 to 1968, he had primary supervisory responsibility for some [redacted] professional and clerical personnel, preparing the budget and programs for the Agency's technical security program, and managing the obligating of authorized funding to assure that approved programs and goals were met. He was instrumental in guiding the development of new approaches, in establishing new training concepts and in bringing the Agency to a position of recognized leadership in this field.

SECRET

SECRET

Since October 1968, as Chief of a division responsible for the Agency's physical security program he had primary responsibility for the supervision of some [redacted] professional and clerical personnel, together with the programming, budgeting and implementing of the total physical security program of the Agency. As a result of his technological experience, he developed and implemented physical security programs which produced for the Agency a physical security posture of pre-eminent quality within the US Government.

SECRET

SECRET

(When Filled In)

A38

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
1. SERIAL NUMBER 058124						2. NAME (Last-First-Middle) MCCORD, JAMES W., JR.	
3. NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 06 28 70		5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS ▶ <input checked="" type="checkbox"/> V TO V <input type="checkbox"/> CF TO V		<input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO CF		7. COST CENTER NO. CHARGE-ABLE 0271 0501		8. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203	
9. ORGANIZATIONAL DESIGNATIONS DDS/SECURITY				10. LOCATION OF OFFICIAL STATION WASHINGTON, D. C.			
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION SS	
14. CLASSIFICATION SCHEDULE (G.S. 45, #1-7)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP 15		17. SALARY OR RATE 5	
18. REMARKS							
18A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	
						DATE SIGNED	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODES NUMERIC ALPHABETIC		22. STATION CODE	23. INTERSEE CODE	24. HOSTS CODE	25. DATE OF BIRTH MO. DA. YR.
26. NTE EXPIRES MO. DA. YR.	27. SPECIAL REFERENCE	28. RETIREMENT DATA 1-CR 2-DR 3-NONE		29. SEPARATION DATA CODE	30. CONNECTION/CANCELLATION DATA TYPE MO. DA. YR.	31. SECURITY REG. NO.	
32. VET. PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT	33. SERV. COMP. DATE MO. DA. YR.	34. LONG. COMP. DATE MO. DA. YR.	35. CAREER CATEGORY CAR/RES. PROV/TEMP	36. FEDERAL TAX DATA CODE NO. TAX EXEMPTIONS	37. FEGLI/HEALTH INSURANCE CODE CODE D-WAYTER 1-YES	38. SOCIAL SECURITY NO.	
39. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NONE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)			40. LEAVE CAT. CODE	41. FORM EXECUTED 1-YES 2-NO	42. STATE TAX DATA CODE NO. TAX EXEMPT. STATE CODE	43. DATE APPROVED	
44. POSITION CONTROL CERTIFICATION				45. APPROVAL		DATE APPROVED	

FORM 1152 USE PREVIOUS EDITION

OP-1
1-68

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

(4)

70-3599

Executive Registry

70-4562

31 AUG 1970

05 AUG 50 S 35 JWA

Mr. James W. McCord, Jr.
7 Winder Court
Rockville, Maryland 20850

Dear Jim:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,



Richard Helms
Director

Distribution:

- 0 - Addressee
- 1 - DDCI
- 1 - ER
- 1 - AC/EAB/OS
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

Originator: /s/ H. B. Fisher 27 AUG 1970
Director of Personnel

Concur:

AC/EAB/OS 20 AUG 1970

OP/RAD/ROB/MRDameron:jat/3257 (19 August 1970)

SECRET

Executive Registry

31 JUL 1970

70-4063

MEMORANDUM FOR : Director of Central Intelligence

SUBJECT

: Recommendation for Involuntary Retirement -
Mr. James W. McCord, Jr.

REFERENCE

: Memorandum for Mr. James W. McCord, Jr.
from Director of Security dated 29 June
1970, same subject

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

2. Mr. James W. McCord, Jr., GS-15, Physical Security Officer, Office of Security, Support Services, has been recommended for involuntary retirement under the provisions of Headquarters Regulation 20-50m. The purpose of this proposed retirement, to which Mr. McCord is agreeable, is to assist the Office of Security to reduce its personnel surplus. If such retirement is approved, Mr. McCord requests an effective date of 31 August 1970.

3. Mr. McCord has been designated a participant in the CIA Retirement and Disability System and will meet the technical requirements for involuntary retirement under the System prior to the effective date requested. He is 46 years old and will complete 25 years of Federal service on 21 August 1970. This service includes over 19 years with the Agency of which 3 years were in qualifying service. The CIA Retirement Board has recommended that his involuntary retirement be approved.

4. It is recommended that you approve the involuntary retirement of Mr. James W. McCord, Jr. under the provisions of Headquarters Regulation 20-50m.

/s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

The recommendation contained in paragraph 4 is approved:

/s/ Richard Helms



Director of Central Intelligence

31 AUG 1970

Date

SECRET



REQUEST AND AUTHORIZATION FOR ACTIVE DUTY TRAINING/ACTIVE DUTY TOUR				
TO: HQ COMD USAF (PRP)		FROM: HQ COMD USAF (PRP-A)		
1. <input checked="" type="checkbox"/> BY DIRECTION OF THE PRESIDENT		2. <input type="checkbox"/> BY ORDER OF THE SECRETARY OF THE AIR FORCE		
3. GRADE, LAST NAME, FIRST, MIDDLE INITIAL, AFSN LT COLONEL MC CORD, JAMES W.JR.		4. 453-22-4741		5. PAFSC 8011
6. PRESENT ADDRESS 7 Winder Court Rockville, Maryland 20850		7. ON FLYING STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		8. AERO RATING Aircraft Observer
9. IS ORDERED TO ACTIVE DUTY FOR 12 DAYS PLUS REQUIRED TRAVEL TIME				
10. PURPOSE (Type) <input checked="" type="checkbox"/> ANNUAL TOUR <input type="checkbox"/> SCHOOL TOUR <input type="checkbox"/> SPECIAL TOUR OF ACQUAINTANCE <input type="checkbox"/> SPECIAL TOUR OF AD TITLE (Indicate specific school course or special tour title)				
11. RESERVE ASSIGNMENT HQ USAF (AFESS-FE) Washington, DC		12. UNIT OF ATTACHMENT		
13. INDIVIDUAL WILL REPORT TO JOHN F. KENNEDY CENTER FOR SPECIAL WARFARE (A) Student Dormitory, Bldg D-3601, Reilly Street and Bastogne Drive, Ft Bragg, North Carolina 28308		14. MOV NLT 0800	15. DAY 19	16. MONTH Jan
17. INDIVIDUAL WILL BE RELEASED FROM ORGANIZATION ATTACHED/ ASSIGNED FOR ACTIVE DUTY TRAINING ON		18. DAY 30	19. MONTH Jan	20. YEAR 70
21. INDIVIDUAL <input checked="" type="checkbox"/> IS NOT AUTHORIZED TO PARTICIPATE IN FLYING ACTIVITIES DURING THE PERIOD OF ACTIVE DUTY COVERED BY THIS ORDER		22. AUTHORITY - AFM 35-3		
23. INDIVIDUAL WILL PROTECT FROM PRESENT ADDRESS IN SUFFICIENT TIME TO COMPLY WITH REPORTING TIME AND DATE.				
24. MODES OF TRANSPORTATION <input checked="" type="checkbox"/> AUTHORIZED <input type="checkbox"/> DIRECTED				
25. MILITARY AIRCRAFT		26. COMMERCIAL RAIL <input checked="" type="checkbox"/> BUS <input checked="" type="checkbox"/>		
27. FOS, FOM, PAY, ALLOWANCES, AND TRAVEL CHARGEABLE TO: PAY & ALWS: 3703700 500 4261 P 723.01 (P&A) 5594700				
28. REMARKS TRAVEL & PER DIEM: 5703700 500 6262 P 723.07 40861 40961 5668100 Security Clearance - TOP SECRET Training Category - D Pay Group - D For period of this active duty only, mbr and dependents authorized Commissary (Para 1a, AFR 145-15), Base Exchange (Para 3-8a(1), AFR 147-14) & Base Theater (Para 3-10, AFR 34-32) privileges.				
29. DATE 16 Dec 69	30. APPROVING OFFICIAL (Typed Name and Grade) E. E. THAYER, GS-12		31. SIGNATURE 	
32. PHONE NO. 4579/4279				
33. DESIGNATION AND LOCATION OF HEADQUARTERS DEPARTMENT OF THE AIR FORCE HEADQUARTERS, HEADQUARTERS COMMAND USAF BOLLING AIR FORCE BASE, DC 20332		34. RESERVE ORDER NO. A - 2073	35. DAY 16 Dec 69	
36. DISTRIBUTION 15 - Individual 1 - Indi Pers Rec 2 - Unit of Asgmt 2 - Unit of Atch 2 - ARPC, 3800 York St, Denver, CO 80205 2 - HQ AFRES (CAFO), Dobbins AFB, GA 30060 1 - Recrds Set 35 - Reserve Personnel		37. SIGNATURE ELEMENT OF ORDERS AUTHENTICATING OFFICIAL  E. E. THAYER Asst Director for Administration		

MC CORD, James W. Jr.

[69-130311]

CONFIDENTIAL

10 March 1969

MEMORANDUM FOR: Mr. John W. Coffey

I want to express my appreciation to you personally and through you to Howard Osborn and the other of your associates who contributed so effectively to the visit of the President on Friday. The arrangements were flawless; the security first-class without being intrusive. I am well aware of the amount of work and planning which went into the successful outcome. I particularly want to commend the good sense and judgment which prevailed throughout. It is easy to push people around. It is difficult to take proper precautions and at the same time make everyone feel as though it were his or her party. Thank you very much. Well done!

RM
Richard Helms
Director

cc: Acting Executive Director

SECRET

James McCord

10 March 1969

MEMORANDUM FOR: DD/PTOS

SUBJECT : Security Support During
President Nixon's Visit

1. I have received numerous and highly complimentary comments from the Director, the Executive Director and the Acting Deputy Director for Support for the role this Office played during the visit of President Nixon to the Agency on 7 March 1969. In addition, Mr. Don Gautreau, the Secret Service Agent responsible for protective measures during the visit, told me that he had never met a more highly professional group of personnel than our Security officers. He was impressed with the comprehensive coverage inherent in our protective measures.

2. Our performance on Friday was smooth, efficient and effective and once more is a tribute to our ability to rise to any occasion. This is possible only because of the quality of the effort put forth by each Security Officer who participated. I am very proud of all of you and I would like to particularly commend Jim McCord, [redacted] and [redacted] for the work they did in planning our role in the ceremonies. Equally impressive was the performance of Hollis Whitaker and his people in the provision of audio coverage of the event.

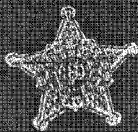
3. I would like to have copies of this memorandum placed in the official Personnel File of every individual who participated in making this event such a great success.

[redacted]
[redacted]
Howard J. Osborn
Director of Security

SECRET

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED 2 October 1968	
1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MC COYD, James W., Jr.									
3. NATURE OF PERSONNEL ACTION Reassignment				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 10 1 68		5. CATEGORY OF EMPLOYMENT Regular					
6. FUNDS X V TO V CF TO V		V TO CF CF TO CF		7. FINANCIAL ANALYSIS NO. CHARGEABLE 9271-0501		8. LEGAL AUTHORITY (Completed by Office of Personnel)					
9. ORGANIZATIONAL DESIGNATIONS DHS/Office of Security DHS/Physical, Technical & Overseas Security Physical Security Division Office of the Chief				10. LOCATION OF OFFICIAL STATION Washington, D. C.							
11. POSITION TITLE Physical Security Officer				12. POSITION NUMBER 0070		13. CAREER SERVICE DESIGNATION ES					
14. CLASSIFICATION SCHEDULE (GS, LA, etc.) GS		15. OCCUPATIONAL SERIES 1810.07		16. GRADE AND STEP 15/18		17. SALARY OR RATE \$22,192 = 24,393					
18. REMARKS From: DHS/Office of Security/Technical Division/Office of the Chief - #0612											
19A. SIGNATURE OF REQUESTING OFFICIAL G. Payroll				DATE SIGNED 10/3/68		19B. SIGNATURE OF APPROVING OFFICIAL [Redacted]					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 3710	20. EMPLOY CODE 10240-sec	21. OFFICE CODING NUMERIC ALPHABETIC 750B	22. STATION CODE	23. INTEREST CODE 1	24. HOURS CODE 1	25. DATE OF BIRTH MO. DA. YR. 10/26/24	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LSI MO. DA. YR.	28. DATE OF LSI MO. DA. YR.		
29. NET EXPIRES MO. DA. YR.	30. SPECIAL REFERENCE 1-FC 2-DOEN 3-FICA 4-MORE	31. SEPARATION DATA CODE TYPE	32. LOBBYING/CANCELLATION DATA MO. DA. YR.	EOD DATA			33. SECURITY REQ. NO.	34. SEX			
35. VET. PREFERENCE CODE 0-NONE 1-5 YR. 2-10 YR.	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. EARLIER CATEGORY CAR/NEW FROM/TEMP	39. FEDERAL/HEALTH INSURANCE CODE 0-WAIVER 1-YES	HEALTH INS. CODE		40. SOCIAL SECURITY NO.				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NONE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)			42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO			44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO				
45. POSITION CONTROL CERTIFICATION 10-4-68 am w				46. O.P. APPROVAL [Redacted]			DATE APPROVED 4 Oct 68				



OFFICE OF THE DIRECTOR

TREASURY DEPARTMENT
UNITED STATES SECRET SERVICE

WASHINGTON, D.C. 20226

September 5, 1968

Mr. Howard J. Osborn
Director of Security
Central Intelligence Agency
Washington, D. C.

Dear Mr. Osborn:

This letter is in appreciation for the valuable assistance provided by your office during the Republican National Convention at Miami Beach, Florida.

I would particularly like to commend James W. McCord and the following members of his Division:

[Redacted]

Their dedication and outstanding degree of technical competence contributed immeasurably to the success of our mission.

Sincerely,

[Redacted]

Thomas J. Kelley
Assistant Director

ESD:VLS



CONFIDENTIAL

NATIONAL COMMUNICATIONS SYSTEM
OFFICE OF THE MANAGER
WASHINGTON, D.C. 20305

IN REPLY REFER TO:
NCS-EO

21 NOV 1967

Mr. Howard Osborn
Director of Security
Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Osborn:

On 8 November 1967, Messrs. James McCord, [redacted] and [redacted] of your agency provided a most interesting and informative briefing on the subject, "Audio Threat by the Communist Block". Included in this presentation was the display of the latest electronic techniques and technical developments in the area of audio threat.

This presentation was most enlightening and proved to be of keen interest to the Agency NCS Representatives, staff members of the Office of the Manager, NCS and selected key personnel of the Defense Communications Agency.

We very much appreciate the availability of the above mentioned personnel and I should like to commend them on their excellent manner of presentation and thorough knowledge of the subject matter.

Copy to:
Mr. Georgia

[redacted]
I. R. OBENCHAIN, JR.
Brigadier General, USA
Assistant Deputy Manager,
National Communications System

CONFIDENTIAL

EXCLUDED FROM AUTOMATIC
REGISTRATION: EOD DIR 5200.10
DOES NOT APPLY

☐ UNCLASSIFIED
 ☐ INTERNAL USE ONLY
 ☐ CONFIDENTIAL
 ☐ SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

 Commendation for Messrs. Frank Farrell, James McCord
 and their Assistants

FROM:

 Acting Director of Security
 Room 4E60

EXTENSION

NO.

6777

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom. Draw a line across column after each comment.)

1.

DD/PTOS

22 AUG 1967

[Signature]

It is a pleasure to commend Messrs. Frank Farrell, James McCord and their Assistants for the fine support they rendered indicated in the attached letter. Such commendations reflect a high degree of professionalism.

2.

Ch Leah Dir

8/30

[Signature]

3.

Ch Phy Sec Dir

9/5

[Signature]

R S PS

4.

C. [Signature]

 Harlan A. Westrell
 Acting Director of Security
 21 AUG 1967

7.

8.

9.

10.

11.

12.

13.

14.

15.

C/AATS

Please document the appropriate files in AATS and Office of Personnel.

FORM 1-62

610

USE PREVIOUS EDITIONS

☐ SECRET
 ☐ CONFIDENTIAL
 ☐ INTERNAL USE ONLY
 ☐ UNCLASSIFIED

OSAX

OSAX

Executive Registry

67-3897

NATIONAL SECURITY AGENCY
Office of The Director
Fort George G. Meade, Maryland, 20755

12 August 1967

DD/S 67-4161

Honorable Richard M. Helms
Director of Central Intelligence
Washington, D. C. 20505

Dear Dick:

I want to thank you for the technical security demonstration recently presented to me by Howie Osborn and members of his staff. We are very conscious of the subject and welcome opportunities to be kept up-to-date on the state-of-the-art.

I would appreciate your also conveying my personal thanks to Messrs. Frank Farrell, James McCord, and their assistants, not only for the high degree of professionalism which they demonstrated during the session here but also for their continued advice and assistance to my security organization. I am sure you join me in encouraging continued close liaison of this type.

Faithfully yours,

[REDACTED]
MARSHALL S. CARTER
Lieutenant General, U. S. Army
Director

S E C R E T

8 March 1966

MEMORANDUM FOR: Mr. James W. McGord, Jr.

THROUGH : Head of ~~SS~~ Career Service

SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the system, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the system may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you do not have sufficient time prior to completing 15 years of service with the Agency in which you could complete a minimum of 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 6E-1319 Headquarters (extension 6001). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the Board. However, this request must be made within 30 days of the date of this memorandum.


Emmett D. Echols
Director : Personnel

S E C R E T

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

SECRET

20 July 1965

MEMORANDUM FOR: Chief, A&TS

SUBJECT : (McCord, James W., Jr.)
(Educational Matter)

Attached is a letter from George Washington University showing the completion of the requirements for the degree of Master of Science in International Affairs. I understand this would be of interest to the Training and Personnel Branches for their files.


James W. McCord, Jr.
Chief, Technical Division

Attachment:
As Stated Above

SECRET





THE COLLEGE OF GENERAL STUDIES

THE GEORGE WASHINGTON UNIVERSITY
WASHINGTON, D. C. 20006

July 7, 1965

Mr. James W. McCord, Jr.
Air War College
Maxwell AFB, Ala.

Dear Mr. McCord,

I am happy to inform you that you have passed
satisfactorily the Comprehensive Examination for
candidates seeking the degree of Master of Science
in International Affairs.

Congratulations!

Very truly yours,

for Grover L. Angel
Dean

cc: CGS File
Registrar # 183595

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
						15 July 1965	
1. SERIAL NUMBER		2. NAME (Last-First-Middle)					
058124		MC CORD, James W., Jr.					
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE REQUESTED		5. CATEGORY OF EMPLOYMENT	
REASSIGNMENT				MONTH DAY YEAR 07 1 65		REGULAR	
6. FUNDS		X V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE	
CF TO V		CF TO CF		6271-0208		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATION				10. LOCATION OF OFFICIAL STATION			
DDS/OFFICE OF SECURITY TECHNICAL DIVISION OFFICE OF THE CHIEF				WASHINGTON, D. C.			
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION	
ELECT ENG - AUDIO SUPP (15)				0642		SS	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE	
GS		0855.21		15 5		\$ 18,740	
18. REMARKS							
19A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		DATE SIGNED	
						7/16/65	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODES		22. STATION CODE	
37		10		16360' 000		75013	
23. INTENSIVE CODE		24. MONTHS CODE		25. DATE OF BIRTH		26. DATE OF GRADE	
1		1		01/26/24			
27. DATE OF LST		28. SECURITY REG. NO.		29. SOCIAL SECURITY NO.		30. DATE OF LST	
31. INTENSIVE CODE		32. SEPARATION DATA CODE		33. CORRECTION/CANCELLATION DATA		34. SECURITY REG. NO.	
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY	
CODE		AC DA YR		MO DA YR		CAR/RES/FEON/TEMP	
0-NONE 1-5 PT. 2-10 PT.							
39. FEDERAL TAX DATA		40. STATE TAX DATA		41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE	
CODE		CODE		CODE		CODE	
0-NONE 1-YES 2-NO		0-NONE 1-YES 2-NO		0-NONE 1-YES 2-NO		0-NONE 1-YES 2-NO	
43. FORM EXECUTED		44. FORM EXECUTED		45. POSITION CONTROL CERTIFICATION		46. O.P. APPROVAL	
1-YES 2-NO		1-YES 2-NO		7/21/65 mw		7/22/65	

FORM 6-63 1152

USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED

20 August 1964

1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MCCORD, James W., Jr.	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND TRANSFER FROM TO VOUCHERED FUNDS		4. EFFECTIVE DATE REQUESTED MONTH 8 DAY 16 YEAR 64	
5. CATEGORY OF EMPLOYMENT REGULAR		6. FUNDS V TO V X CF TO V V TO CF CF TO CF	
7. COST CENTER NO. CHARGE-ABLE 5271-0100		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDS/OFFICE OF SECURITY EXECUTIVE STAFF		10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.	
11. POSITION TITLE SECURITY OFFICER		12. POSITION NUMBER 0032	
13. CAREER SERVICE DESIGNATION SS		14. CLASSIFICATION SCHEDULE (GS, L.B., etc.) GS	
15. OCCUPATIONAL SERIES 1510.01		16. GRADE AND STEP 15 4	
17. SALARY OR RATE \$ 18,170		18. REMARKS Verbal Concurrence: 20 August 1964 - [redacted] DDP/EE Personnel Mr. McCord is being double slotted against position 0032 for approximately one (1) year while attending the Air War College. Date: 20 AUG 1964 Security Approval has been granted for the use contemplated by this request cc: DDP/EE cc: CI Br [Signature] 19A. SIGNATURE OF REQUESTING OFFICIAL [Signature] 19B. SIGNATURE OF APPROVING OFFICIAL [Signature] DATE SIGNED 8/20/64 ChPersBr, MTS/OS	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
19. ACTION CODE 16	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC 16160 ALPHABETIC 160	22. STATION CODE 25003
23. INTEGRITY CODE	24. ROUTES CODE 1	25. DATE OF BIRTH MO. DA. YR. 01 12 64	26. DATE OF GRADE MO. DA. YR. 1 1 64
27. DATE OF LET MO. DA. YR.	28. SECURITY REG. NO.	29. SPECIAL REFERENCE 1-CC 2-FILE 3-NONE	30. RETIREMENT DATA CODE
31. VET. PREFERENCE CODE 0-NONE 1-5 PT. 2-10 PT.	32. SERV. COMP. DATE MO. DA. YR.	33. LONG. COMP. DATE MO. DA. YR.	34. CAREER CATEGORY CODE CAR. RES. PROV. TEMP.
35. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	36. STATE TAX DATA FORM EXECUTED 1-YES 2-NO	37. SOCIAL SECURITY NO.	38. DATE APPROVED 8/20/64
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42. LEAVE CAT. CODE	
43. POSITION CONTROL CERTIFICATION [redacted]		44. G.P. APPROVAL [redacted]	

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED	
1. SERIAL NUMBER										8 MAY 1962	
2. NAME (Last-First-Middle)											
3. NATURE OF PERSONNEL ACTION										4. EFFECTIVE DATE REQUESTED	
Reassignment and Transfer to Confidential Funds										MONTH DAY YEAR 05 27 62	
5. CATEGORY OF EMPLOYMENT										Regular	
6. FUNDS										7. COST CENTER NO. CHARGE-ABLE	
V TO V X V TO CF CF TO V CF TO CF										2139 9300 1017	
8. LEGAL AUTHORITY (Completed by Office of Personnel)											
9. ORGANIZATIONAL DESIGNATIONS										10. LOCATION OF OFFICIAL STATION	
DDP/EE German Station Deputy for Combined Services Security Branch										Frankfurt, Germany	
11. POSITION TITLE										12. POSITION NUMBER	
Security Officer <i>1204</i>										0363	
13. CAREER SERVICE DESIGNATION										SS	
14. CLASSIFICATION SCHEDULE (GS, LP, etc.)										15. OCCUPATIONAL SERIES	
GS <i>1204</i>										1810.01	
16. GRADE AND STEP										17. SALARY OR RATE	
15 2										11055 ✓	
18. REMARKS											
<p>One copy has been forwarded to the Office of Security. W-4 and D-4 forms have been forwarded to Payroll. Medical OK, JANUARY 1962 per the Office of Security. From: DMS/Office of Security Security Research Staff Office of the Chief Washington, D.C. #365</p> <p style="text-align: right;"><i>Security Approval</i> <i>mt 5/22/62</i> <i>5/22/62</i></p>											
DATE SIGNED										19. SIGN OFF	
<i>5-11-62</i>										<i>for chg. 0363</i>	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
20. ACTION CODE		21. EMPLOY CODE		22. OFFICE CODING		23. STATION CODE		24. INTERVIEW CODE		25. DATE OF BIRTH	
20		10		54460 EE		37015		3		01 126 12/62	
26. DATE OF DEPARTURE		27. SPECIAL REFERENCE		28. RETIREMENT DATA		29. SEPARATION DATA CODE		30. CORRECTION/CANCELLATION DATA		31. SECURITY REG. NO.	
MO. DA. YR.								EOD DATA			
32. VET. PREFERENCE		33. SERV. COMP. DATE		34. LONG. COMP. DATE		35. MIL. SERV. CREDIT/LED		36. FEGLI / HEALTH INSURANCE		37. SOCIAL SECURITY NO.	
CODE		MO. DA. YR.		MO. DA. YR.		1 - YES 2 - NO		CODE		NO. TAX STATE CODE	
0 - NONE 1 - 5 PT. 2 - 10 PT.								0 - WAIVER 1 - YES			
38. PREVIOUS GOVERNMENT SERVICE DATA				39. LEAVE CAT. CODE				40. FEDERAL TAX DATA			
CODE				CODE				CODE			
0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)				FORM EXECUTED 1 - YES 2 - NO				FORM EXECUTED 1 - YES 2 - NO			
41. POSITION CONTROL CERTIFICATION				42. O.P. APPROVAL				43. DATE APPROVED			
<i>Sec 2</i>				<i>mt 5/22/62</i>				<i>5/22/62</i>			

CIA INTERNAL USE ONLY **REQUEST FOR PERSONNEL ACTION**

25 June 1959

1. Serial No.		2. Name (Last-First-Middle)				3. Date Of Birth			4. Vet. Pref.		5. Sex		6. CS-EOD			
158124		MCCORD JAMES W JR				Mo.	Da.	Yr.	None-0 5 Pt-1 10 Pt-2	Code		M	F	Mo.	Da.	Yr.
						01	26	24		1			08	22	51	
7. SCD		8. CSC Retmt.		9. CSC Or Other Legal Authority		10. Apmt. Affidav.			11. FEGLI		12. LCD		13. Ill. Serv. Len.			
Mo.	Da.	Yr.	Yes-1 No-2	Code		Mo.	Da.	Yr.	Yes-1 No-2	Code	Mo.	Da.	Yr.	Yes-1 No-2	Code	
03	27	45		1							08	22	51		2	

PREVIOUS ASSIGNMENT

14. Organizational Designations				Code		15. Location Of Official Station				Station Code	
DDS OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF				3112		WASH., D.C.				75013	
16. Dept. - Field		17. Position Title		18. Position No.		19. Serv.		20. Occup. Series			
Dept. - USM - Fgh -	Code										
	2	SECURITY OFFICER				0365		GS		1810.01	
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade		25. PSI Due		26. Appropriation Number	
14 2 3		\$ 11,835		SS		Mo. Da. Yr. 07 01 56		Mo. Da. Yr. 06 28 59		9 7100 20 001	

ACTION

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Date	
PROMOTION		30		Mo. Da. Yr. 6 28 59		Regular		31			

PRESENT ASSIGNMENT

31. Organizational Designations				Code		32. Location Of Official Station				Station Code	
DDS Office of Security Security Research Staff Office of the Chief				3112		Washington, D. C.				75013	
33. Dept. - Field		34. Position Title		35. Position No.		36. Serv.		37. Occup. Series			
Dept. - USM - Fgh -	Code										
	2	Security Officer				0365		GS		1810.01	
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade		42. PSI Due		43. Appropriation Number	
15-1		\$ 12,770.00		SS		Mo. Da. Yr. 7 1 59		Mo. Da. Yr. 12 25 60		9-7100-20-001	

SOURCE OF REQUEST

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
Sheffield Edwards, Director of Security		[Signature]	
B. For Additional Information Call (Name & Telephone Ext.)		Director of Security	
[Signature] Ch. Pers. Br., A&TS/OS			

CLEARANCES

Clearance		Signature		Date		Clearance		Signature	
A. Career Board						D. Placement		[Signature]	
B. Pos. Control		[Signature]		21 58 59		E.			
C. Classification						F. Approved By		[Signature]	
Remarks									

REQUEST FOR PERSONNEL ACTION

21 January 1959

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Vet. Pref.	5. Sex	6. CS-EOD
153124	MCCORD JAMES W JR	Mo. 01 Da. 26 Yr. 24	None-0 5 Pt-1 10 Pt-2	Code 1	M 1
7. SCD	8. CSC Retmt.	9. CSC Or Other Legal Authority	10. Apmt. Affidav.	11. FEGLI	12. LCD
Mo. 03 Da. 27 Yr. 45	Yes-1 No-2	Code 1	Mo. 08 Da. 22 Yr. 51	Yes-1 No-2	Code 2
50 USCA 403 d					

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDS OFFICE OF SECURITY INSPECTION STAFF	3110	WASH., D.C.	75013
16. Dept. - Field	17. Position Title	18. Position No.	19. Serv. 20. Occup. Series
Dept. USIld - Frgn -	Code 2 INVESTIGATOR	0033	GS 1810.22
21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade
14 2	\$11,595	SS	Mo. 07 Da. 01 Yr. 50
25. PSI Due	26. Appropriation Number		
Mo. 06 Da. 23 Yr. 52	9 7101 20		

ACTION

27. Nature Of Action	Code	28. Eff. Date	29. Type Of Employee	Code	30. Separation Data
REASSIGNMENT	56	Mo. Da. Yr.	Regular		

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDS/Office of Security Security Research Staff Office of the Chief	3110	Washington, D. C.	
33. Dept. - Field	34. Position Title	35. Position No.	36. Serv. 37. Occup. Series
Dept. USIld - Frgn - D	Code Security Officer	T365	GS 1810.01
38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade
14-2	\$11595.00 pa	SS	Mo. Da. Yr.
42. PSI Due	43. Appropriation Number		
Mo. Da. Yr.	9-7100-20-001		

SOURCE OF REQUEST

A. Requested By (Name And Title)	C. Request Approved By (Signature And Title)
Ch. Pers. Br., A&TS/OS	
B. For Additional Information Call (Name & Telephone Ext.)	Chief, Personnel Branch, A&TS/OS
Ext. 2063	

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board		23 JAN 1959	D. Placement		1/23/59
B. Pos. Control			E.		
C. Classification			F. Approved By		
Remarks					

SECRET

(When Filled In)

DATE PREPARED			REQUEST FOR PERSONNEL ACTION										X		V to V		V to UV		
Mo	Da	Yr											UV to V		UV to UV				
7	10	58																	
1. Serial No.			2. Name (Last-First-Middle)					3. Date of Birth			4. Vet. Prof.		5. Sex		6. CS - EOD				
			McCORD, James Walter, Jr.					Mo Da Yr 1 26 24			None-0 5-2-3 10 P-2		Code 1		M		Mo Da Yr		
7. JCD			8. CSC Reim.		9. CSC Or Other Legal Authority			10. Apmt. Affidav.			11. FEGLI		12. LCD		13. MIL. SERV. CREDIT LCP				
Mo Da Yr			Yes - 1 No - 2		Code			Mo Da Yr			Yes-1 No-2		Code		Mo Da Yr				

PREVIOUS ASSIGNMENT

14. Organizational Designations				Code		15. Location Of Official Station				Station Code	
DDS/Office of Security Security Research Staff Office of the Chief						Washington, D. C.					
16. Dept.-Field		17. Position Title		18. Position No.				19. Serv.		20. Occup. Series	
Dept. - Valid - Fgn -		Code		Security Officer				365		GS 1810.01	
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade		25. PSI Due		26. Appropriation Number	
14-2		\$ 11,575.00 pa		SS		Mo Da Yr		Mo Da Yr		8-7101-20	

ACTION

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Date	
REASSIGNMENT				Mo Da Yr		Regular					

PRESENT ASSIGNMENT

31. Organizational Designations				Code		32. Location Of Official Station				Station Code	
DDS/Office of Security Inspection Staff				3110		Washington, D. C.					
33. Dept.-Field		34. Position Title		35. Position No.				36. Serv.		37. Occup. Series	
Dept. - Valid - Fgn -		Code		Investigator				33		GS 1810.22	
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade		42. PSI Due		43. Appropriation Number	
14-2		\$ 11,575.00 pa		SS		Mo Da Yr 07/10/56		Mo Da Yr 06/28/59		8-7101-20	

SOURCE OF REQUEST

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
Ch. Pers. Br. A&TS/OS			
B. For Additional Information Call (Name & Telephone Ext.)		Chief, Personnel Branch, A&TS/OS	
Ext 2063			

CLEARANCES

Clearance		Signature		Date		Clearance	
A. Career Board						D. Placement	
B. Pos. Control						E.	
C. Classification						F. Approved By	
Remarks							

SECRET

SECRET

STANDARD FORM 52
 PREPARED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1960—FEDERAL PERSONNEL
 MANUAL, CHAPTER 81

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
MR. JAMES W. McCORD, Jr.		26 Jan 1924		4 Jun 57
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)			6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
REASSIGNMENT				
8. POSITION (Specify whether establish, change grade or title, etc.)			B. APPROVED:	
FROM— Investigator (CI) GS-1810.22-14		T367 \$10,320.00 pa	TO— Security Officer GS-1810.01-14 T365-14 \$10,320.00 pa	
DDS/Office of Security Security Research Staff Internal Branch Washington, D. C.		9. POSITION TITLE AND NUMBER 311201 10. ORGANIZATIONAL DESIGNATIONS 2 11. HEADQUARTERS	DDS/Office of Security Security Research Staff Office of the Chief Washington, D. C.	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

No Fitness Report required - no change in supervision.

B. REQUESTED BY (Name and title)

Ch, Pers. Br., APTS, OS

B. REQUESTED BY (Name and title)

Signature [Redacted]
Title Ch, Personnel Branch, APTS, OS

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

Ext. 2063

13. VETERAN PREFERENCE

NONE	WITH OTHER EMP.	10 POINT
		DISAB. OTHER
X	X	

14. POSITION CLASSIFICATION ACTION

NEW	INCR	I. A.	RED.

SD-SS

15. SEX

M W
FROM 7-7101-20
to Same17. SUBJECT TO C. S.
RETIREMENT ACT
(YES-NO)

YES

18. DATE OF APPOINT-
MENT AFFIDAVITS
(ACCESSIONS ONLY)

19. LEGAL RESIDENCE

☐ CLAIMED ☐ PROVED
STATE:

20. STANDARD FORM 50 REMARKS

21. CLEARANCES

INITIAL OR SIGNATURE

DATE

REMARKS:

A		
B. CEIL. OR POS. CONTROL		
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.		
E.		

F. APPROVED BY

SECRET

STANDARD FORM 52
 PROMULGATED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1960 - FEDERAL PERSONNEL
 MANUAL CHAPTER 81

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
MR. JAMES W. McCORD, Jr.	26 Jan '24		6/19/56
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C.S. OR OTHER LEGAL AUTHORITY
PROMOTION		ASAP	
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	
FROM— Security Res Spec T405 GS-1810.24-13 \$9205.00 pa		TO— Investigator (CI) T367 GS-1810.22-14 \$10,320.00 pa	
9. POSITION TITLE AND NUMBER		10. SERVICE GRADE AND SALARY	
11. ORGANIZATIONAL DESIGNATIONS		12. HEADQUARTERS	
DDS/Office of Security Security Research Staff External Branch Washington, D. C.		DDS/Office of Security Security Research Staff Internal Branch Washington, D. C.	
<input type="checkbox"/> ROAD <input checked="" type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

9. REMARKS (Use reverse if necessary)

No Fitness Report required - no change in supervision.

13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION	
None	WVH OTHER S-PT	NEW	VICE
	X		
15. APPROPRIATION		16. DATE OF APPOINTMENT AFFIDAVITS (ACCESSORS ONLY)	
FROM: 4-7101-20	TO: 6-7101-20	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	
		YES	
18. STANDARD FORM 50 REMARKS		19. LEGAL RESIDENCE	
		STATE: TEXAS	
20. CLEARANCES		21. INITIAL OR SIGNATURE	
A.		DATE	
B. CEIL. OR POS. CONTROL		REMARKS:	
C. CLASSIFICATION			
D. PLACEMENT OR ES			
E.			
F. APPROVED BY			

E.O.

23 September 1954

[REDACTED]
[REDACTED]
[REDACTED] Permit for Germany - James Walter McGord, Jr.

- file*
1. It is requested that a [REDACTED] Permit for Germany be affixed to the Special Passport issued to the above subject.
 2. Travel for the above subject is sponsored by the CENTRAL INTELLIGENCE AGENCY. Housing accommodations are available.
 3. It is further requested that any reference to the CENTRAL INTELLIGENCE AGENCY be excluded from the permit issued.

Special Passport # 39738
Date of issue: 15 September 1954
Place of issue: Washington, D.C.
Valid Until: 14 September 1956
Occupation: Government Employee
Destination: Frankfurt
Duration in Germany: 2yrs.
Date of entry: 30 September 1954

SECRET

STANDARD FORM 52
 PROMULGATED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1946—FEDERAL PERSONNEL
 MANUAL, CHAPTER XI

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) MR. JAMES W. McCORD, JR.	2. DATE OF BIRTH January 1924 3/26/24	3. REQUEST NO. 1924	4. DATE OF REQUEST 6/1/54
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) PROMOTION		6. EFFECTIVE DATE A. PROPOSED: ASAP	7. C. S. OR OTHER LEGAL AUTHORITY
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED: 6 June 1954	
FROM— Investigator OS-1810.22-12 1297.01 per annum	8. POSITION TITLE AND NUMBER A. SERVICE, GRADE, AND SALARY B. ORGANIZATIONAL DESIGNATION C. HEADQUARTERS D. FIELD OR DEPARTMENTAL	TO— Security Officer OS-1810.01-13 \$2360.00 per annum DIA/Security Office Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

PSI eff 6 June 54 - not in folder

approved by SE/SSB 8 June 54

9. REQUESTED BY (Name and title) Chief, AITS		10. REQUEST APPROVED BY Signature: _____	
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Ext. 2063		Title: Executive Officer, Security Office	
13. VETERAN PREFERENCE NONE <input checked="" type="checkbox"/> WWI <input checked="" type="checkbox"/> OTHER <input checked="" type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DESER <input type="checkbox"/> OTHER <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> CD-34	
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input checked="" type="checkbox"/> W <input type="checkbox"/> N	17. APPROPRIATION FROM: 4-7103-20 TO: 4-7101-20	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO) <input type="checkbox"/>
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: _____	

21. STANDARD FORM 50 REMARKS

** Put in Serial, 50 -
74 6/9/54*

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL	<i>jm</i>	<i>9 June 54</i>	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	<i>Law</i>	<i>4/9/54</i>	
E.			

F. APPROVED

SECRET

SECRET

STANDARD FORM 52
 PROMULGATED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1961—FEDERAL PERSONNEL
 MANUAL CHAPTER III

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) MR. JAMES McCORD, JR.		2. DATE OF BIRTH 1/26/24	3. REQUEST NO.	4. DATE OF REQUEST 1/11/54
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) REASSIGNMENT		6. EFFECTIVE DATE A. PROPOSED:		7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:		
FROM— Investigator (Gen) T297.01 GS-1810-12 \$7040.00 per annum DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		9. POSITION TITLE AND NUMBER	TO— Investigator T297.01 GS-1810-22-12 \$7040.00 per annum DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	
10. SERVICE, GRADE, AND SALARY		11. ORGANIZATIONAL DESIGNATIONS		
12. HEADQUARTERS		13. FIELD OR DEPARTMENTAL		
A. REMARKS (Use reverse if necessary)				
E. REQUESTED BY (Name and title) Chief, APTS		D. REQUEST APPROVED BY Signature: [Redacted] Title: Chief, Admin & Training Staff, SO		
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Ext. 2043				
13. VETERAN PREFERENCE NONE <input type="checkbox"/> 5% <input type="checkbox"/> 10% <input type="checkbox"/> 15% <input checked="" type="checkbox"/> 20% <input type="checkbox"/> 25% <input type="checkbox"/> 30% <input type="checkbox"/> 35% <input type="checkbox"/> 40% <input type="checkbox"/> 45% <input type="checkbox"/> 50% <input type="checkbox"/> 55% <input type="checkbox"/> 60% <input type="checkbox"/> 65% <input type="checkbox"/> 70% <input type="checkbox"/> 75% <input type="checkbox"/> 80% <input type="checkbox"/> 85% <input type="checkbox"/> 90% <input type="checkbox"/> 95% <input type="checkbox"/> 100% DISAB. OTHER		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I.A. <input type="checkbox"/> REAL <input type="checkbox"/> GS-13		
15. SEX M <input checked="" type="checkbox"/> F <input type="checkbox"/>	16. RACE W <input checked="" type="checkbox"/> N <input type="checkbox"/> O <input type="checkbox"/>	17. APPROPRIATION FROM: 4-7103-20 TO: 4-7103-20		18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)
19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: TEXAS		
21. STANDARD FORM 50 REMARKS				
22. CLEARANCES		INITIAL OR SIGNATURE	DATE	REMARKS:
A.		[Signature]	4/21	
B. CEIL. OR POS. CONTROL				
C. CLASSIFICATION				
D. PLACEMENT OR EMPL.				
E.			4/21	
F. APPROVED BY [Signature]				

SECRET

SECRET

STANDARD FORM 52
 PREPARED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1962—FEDERAL PERSONNEL
 MANUAL, CHAPTER II

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
MR. JAMES W. McCORD, JR.	1/26/24		12/17/53
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, reposition, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C.S. OR OTHER LEGAL AUTHORITY
REASSIGNMENT		B. APPROVED: <i>Bob</i> 3 JAN 1954	
B. POSITION (Specify whether establish, change grade or title, etc.)			
FROM— Investigator(Gen) T211.01 GS-1816-12 \$7040.00 per annum	8. POSITION TITLE AND RANGE	TO— Investigator(Gen) T297.01 GS-1816-12 \$7040.00 per annum	
DDA/Security Office Special Security Division SSD Pool	9. SERVICE GRADE AND SALARY	DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C.	
Washington, D. C.	10. ORGANIZATIONAL DESIGNATIONS	Washington, D. C.	
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	11. HEADQUARTERS	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	
12. FIELD OR DEPARTMENTAL			
A. REMARKS (Use reverse if necessary)			

Transfer TO Vouchered Funds FROM UNVouchered Funds.

B. REQUESTED BY (Name and title)		D. REQUEST APPROVED BY																			
Chief, AATS																					
C. HAS CONTINUOUS IDENTIFICATION CALL (Name and telephone extension)		Signature: _____																			
Ext. 2063		Title: Chief, Admin. & Insp. Staff																			
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION																			
<table border="1"> <tr> <td>NONE</td> <td>WMA</td> <td>OTHER</td> <td>S.P.T.</td> <td>10 POINT</td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> <td><input checked="" type="checkbox"/></td> <td>OSAS, OTHER</td> </tr> </table>		NONE	WMA	OTHER	S.P.T.	10 POINT		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	OSAS, OTHER	<table border="1"> <tr> <td>ROM</td> <td>ICE</td> <td>L.S.</td> <td>REAL</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>		ROM	ICE	L.S.	REAL				
NONE	WMA	OTHER	S.P.T.	10 POINT																	
	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	OSAS, OTHER																	
ROM	ICE	L.S.	REAL																		
15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)																		
M	W	FROM 4-7130-30 TO 4-7103-20	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)																		
		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:																			
21. STANDARD FORM 50 REMARKS																					
<i>Security Conference</i> <i>12/22/53</i>																					
22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS																		
A.																					
B. CEM. OR PCS. CONTROL	<i>1/26/54</i>	<i>2/16/54</i>																			
C. CLASSIFICATION																					
D. PLACEMENT OR EMPL.																					
E.																					
F. APPROV			12/22/53																		

Director of Personnel
Department of Justice-F.B.I.
Washington, D. C.

TO:

DATE:

17 September 1951

In accordance with the requirements of the Federal Personnel Manual
it is requested that the Official Personnel Folder and Leave Record
of:

NAME: MCCOMB, James Walter, Jr.
DOB: 26 Jan. 1924
PREVIOUSLY EMPLOYED IN: Department of Justice-F.B.I.
BRANCH OR DIVISION :
LOCATION : Washington, D. C.
DATES OF EMPLOYMENT : October 1948 to February 1951

Be forwarded to:

Chief, Personnel Division
Central Intelligence Agency
2430 E Street, N. W.
Washington 25, D. C.

*Home record
sent to payroll
9-27-51*

CONFIDENTIAL22 August 1951
(Date)

I, James Walter McCord, Jr., hereby certify that the information appearing on my Personal History Statement dated 18 May 1951 is still accurate and correct, except as follows: No corrections

1. However an addition may be made to the education section inasmuch as one summer semester in evening Law School, Lincoln University, Oakland, Calif., was completed since the date of the application. This semester began 4 June 1951 and ended 10 August 1951.
2. In the certificate regarding Reserve Status filed with the original application it was reflected that I was in the Volunteer Air Reserve, USAF. On August 14 a letter Reserve Order from Hamilton AFB, Calif., was sent to me advising that
I was being transferred from
the Volunteer Air Reserve to

CONFIDENTIAL

the Organized Reserve with a mobilization assignment with the 19th District OSI, Travis AFB, California. () literary Status Questionnaire)

NR

820 Pacific Avenue
Alameda, California
July 20, 1951

Mr. Joseph B. Ragan
Chief, Personnel Procurement
Central Intelligence Agency
2430 E Street, N. W.
Washington, D. C.

Dear Mr. Ragan:

Reference is made to your letter
dated June 4, 1951.

At the present time I am in the
position of finding it necessary in the very
near future to make several decisions of con-
siderable financial importance to me. Should
your organization be in a position to indicate
whether favorable consideration has been given
my application, or to indicate by what date you
may be in a position to make a decision in that
regard, such information would be of very great
help to me at this time. As you have been advised
earlier, I am interested in the CIA as a career,
am willing to accept an assignment either over-
seas or in this country at your discretion, and
at the starting salary you believe commensurate
with my past experience.

Any assistance you can furnish
concerning the above request will be indeed ap-
preciated.

Very truly yours

[Redacted Signature]

James Walter McGord, Jr.

REQUEST FOR SECURITY CLEARANCE

Request No. 1-8711Date: 4 July1. Full Name of [redacted] [redacted] [redacted] 2. Year of birth 1921
Last, First Middle3. Position Title SPECIAL AGENT Grade GS-11 Code 4. Location: Office WFO Division 02 Branch
Code Code Code 5. Geographic destination SAN FRANCISCO, CALIF.
City and state or country, as appropriate6. Type of Employee: ☒ 1. Regular ☐ 2. Contract ☐ 3. Consultant
☐ 4. Military ☐ 5. Other: 7. Funds: ☐ 1. Vouchered ☒ 2. Unvouchered

8. Type(s) of security clearance requested:

☒ Provisional for Show name of pool or group☒ Secret☒ Full☐ Waiver9. Availability date: Day-Month-Year 10. Estimated clearance date Month-Year11. Recruitment Source Code 12. Sex and Veteran status: ☐ 1. M-W ☐ 2. M-W ☐ 3. P-W ☐ 4. P-W

13. Remarks:

2 COPIES RETAINED BY HQ

Attachments:

- ☐
- PHS
-
- ☐
- Appendix I
-
- ☐
- Photographs

Signature

FIG

Division

4 June 1951

Mr. James V. McCord, Jr.
820 Pacific Avenue
Alameda, California

Dear Mr. McCord:

This is to acknowledge receipt of your application for employment with the Central Intelligence Agency.

Your application is being given consideration for current employment possibilities. This process is somewhat time consuming; however, we shall advise you as soon as a definite decision has been reached.

Any requests for further information should be addressed to the undersigned.

Very truly yours,

JOSEPH B. RAGAN
Chief, Personnel Procurement

Pool

10 May 1951

Mr. James Walter McCord, Jr.
820 Pacific Avenue
Alameda, California

Dear Mr. McCord:

Thank you for your recent application for employment in our organization.

Enclosed you will find the forms which we require all prospective applicants to fill out in order that we may become more thoroughly acquainted with their background and experience. If you will be good enough to fill them out and return them with three passport size photographs of yourself, we will be in a better position to review your qualifications and will then advise you further. You may retain the fourth copy of the Personal History Statement for your own records.

We sincerely appreciate your interest in our organization and look forward to hearing from you in the near future.

Very truly yours,

JOSEPH B. RAGAN
Chief, Personnel Procurement

Enclosures (9)

RESTRICTED

SECURITY AGREEMENT

I, James Watson McEach Jr., understand that by virtue of my duties in the Central Intelligence Agency, I may be the recipient of information and intelligence which concerns the present and future security of the United States and which belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to the standards set by the Central Intelligence Agency. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), and, concerning the disclosure of information relating to the National Defense, and I am familiar with the penalties provided for violation thereof.

I agree that I do not now, nor shall I ever possess any right, interest, or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by virtue of my connection with the Central Intelligence Agency, but shall always acknowledge the property right of the United States of America in and to such information and intelligence.

I do solemnly swear that I will never divulge, publish nor reveal by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties in accordance with the laws of the United States, unless specifically authorized in writing in each case by the Director of Central Intelligence.

I understand that no change in my assignment or employment will terminate my obligation under this oath and that the provisions of this agreement shall remain binding upon me even after the termination of my services with the United States.

I understand that my employment by the Central Intelligence Agency is conditioned upon my understanding of and strict compliance with "Security Regulations CIA", and the appendices thereto.

I take this obligation freely, without any mental reservation or intention of evasion.

Witness whereof I have set my hand and seal this ____ day of _____, 19____.

(Seal)

before me this ____ day of _____, 19____.

RESTRICTED

820 Pacific Avenue
Alameda, California
April 18, 1951

Director
Central Intelligence Agency
Washington, D. C.

Dear Sir:

I am interested in securing an interview with your local Agent-In-Charge regarding the position of Special Agent with your organization. My prior investigative experience includes four years with the Federal Bureau of Investigation, two years as a Special Agent and two years as a Radio Technician. I hold a commission in the U. S. Air Force Reserve, and have held an assignment as Intelligence Officer in a Reserve Unit. My last annual two-week tour of duty in the Air Force Reserve was an Intelligence Officer Refresher Course at Lowry Air Force Base, Colorado in March, 1950. My age is twenty-seven, and I am married, no children.

Should it appear that an interview may be arranged, I shall be glad to talk with your representative at his convenience.

Very truly yours

[Redacted Signature]
James Walter McCord, Jr.

SECRET

REPRODUCTION MASTERS

SECRET
(When Filled In)

BIOGRAPHIC

BIOGRAPHIC PROFILE

H a n d l e W i t h C a r e

WATERGATE FILE REVIEW FLAGSUBJECT: McCord, JamesFILE NO: 58124DATE FLAGGED: 24 April 1974

All information contained in this file through the above date was reviewed for possible significance to "Watergate" or other related matters. This review was conducted by Office of Security personnel. Additionally, this file was in the custody of the Office of the Inspector General from 26 February 1974 until released to the Office of Security on 15 April 1974.

No action is required through date cited above for further "Watergate" related file review reporting.

File Cross Reference - 625000
Officer Reviewing File

DO NOT REMOVE OR DESTROY THIS FLAG WITHOUT THE CONCURRENCE
OF THE DEPUTY DIRECTOR OF SECURITY.

SECRET

NOTIFICATION OF OF OFFIC		SHMENT OR CANCELLATION COVER BACKSTOP		31 August 1970	
TO: (Check)	<input checked="" type="checkbox"/>	CHIEF, RECORDS AND CONTROL		FILE NUMBER	13507
	<input type="checkbox"/>	CHIEF, CONTRACT PERSONNEL DIVISION		EMPLOYEE NUMBER	058124
	<input checked="" type="checkbox"/>	CHIEF, OPERATING COMPONENT (For action) OS		ID CARD NUMBER	
ATTN: OS/Chief Admin Staff			OFFICIAL COVER	BACKSTOP ESTABLISHED	
REF: Resignation Debriefing				DISCONTINUED	
SUBJECT: McCORD, James W. Jr.			UNIT		

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

ESTABLISHMENT OF OFFICIAL COVER BLOCK RECORDS (OPM 20-800-11)		CANCELLATION OF OFFICIAL COVER UNBLOCK RECORDS (OPM 20-800-11)	
A. TEMPORARILY FOR _____ DAYS EFFECTIVE DATE COB _____		DATE (22 of COB) August 1951	
B. CONTINUING AS OF COB			
SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HRB 20-7)		SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HRB 20-7)	
ASCERTAIN THAT CIA W-2 BEING ISSUED. (HRB 20-12)		RETURN ALL OFFICIAL DOCUMENTATION TO CCS.	
SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (HR-240-2*)		DO NOT WRITE IN THIS BLOCK - FOR CCS INTERNAL USE ONLY	
SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY. (HR-240-2*)			
SUBMIT FORM 2685 FOR HOSPITALIZATION CARD			

REMARKS AND/OR COVER HISTORY

Aug 51-Jun 53 CONUS DOD
 Jun 53-May 52 Germany DAC
 May 52-May 64 Overt
 Jun 64

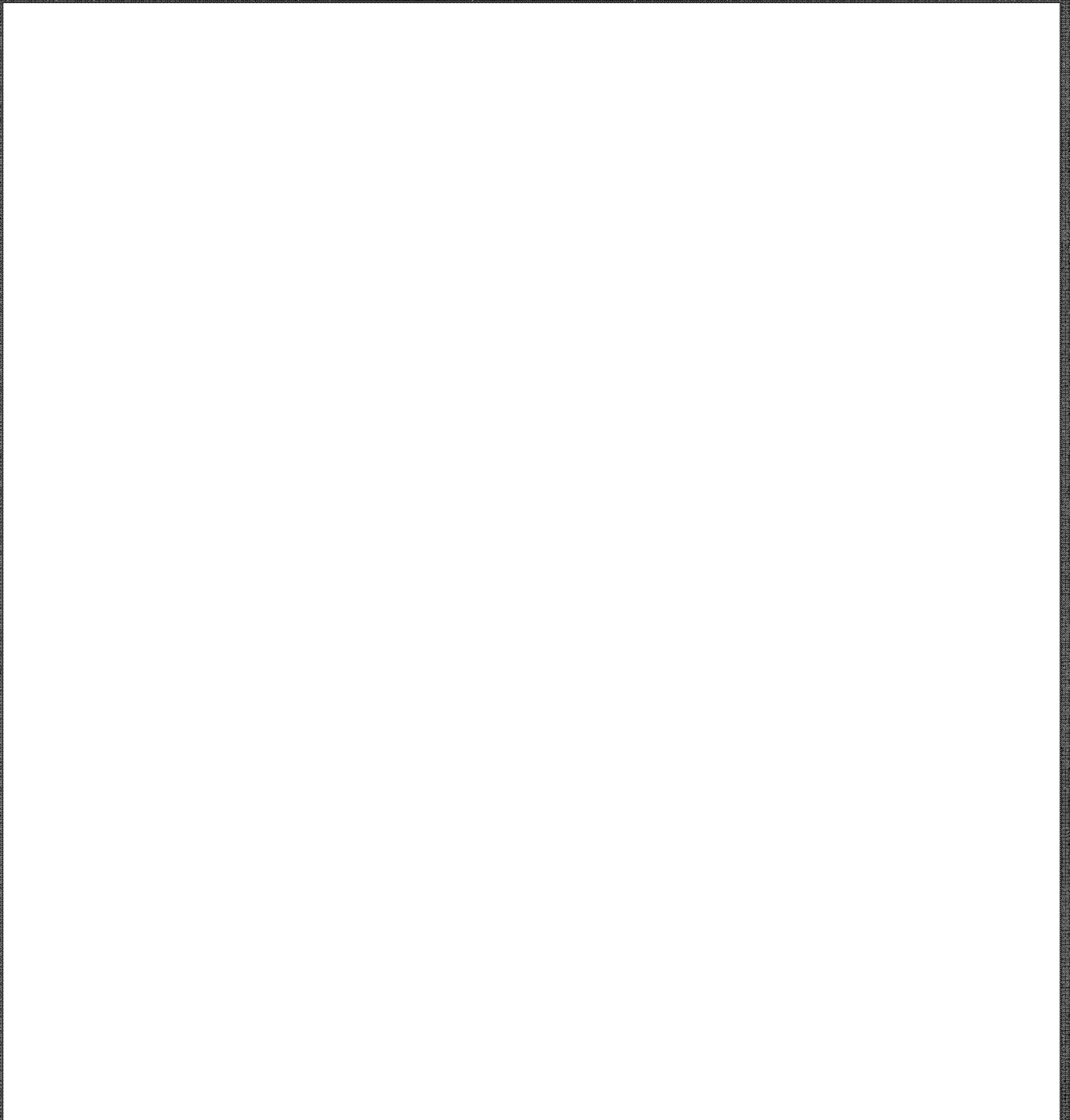
FORWARDING ADDRESS: # 7 Winder Court
 Rockville, Maryland 20850
 EMPLOYMENT ADDRESS: UNK

Subject is to indicate CIA as place of employment for entire period.

DEI/et
 DISTRIBUTION: COPY 1 - RCB
 COPY 2 - OPERATING COMPONENT
 COPY 3 - D/O
 COPY 4 - CL/TELEVC
 COPY 5 - CCS - CHRONO
 COPY 6 - CCS - FILE

CHIEF, OFFICIAL COVER, CENTRAL COVER STAFF

SECRET



Mr. James W. McCord, Jr.
7 Winder Court
Rockville, Maryland 20850

Dear Mr. McCord:

It is the practice of the Organization to follow up with former employees six months after their retirement. We hope by such inquiry to obtain information on what our retirees are doing and where they are located, invite suggestions for improving the retirement program and to learn if the Organization might be of some assistance on any post-retirement matters.

We should like very much to hear from you on the above points and on any other topics you think would be useful to us.

For your convenience in replying, we have enclosed a sheet somewhat akin to a form on which we have listed those standard items of information we'd like to have on every retiree. The remainder of the sheet, including the reverse side, is for your comments and suggestions. We shall be most appreciative of your fullest response to this inquiry.

Thank you very much for your cooperation.

Sincerely yours,

[Redacted]
Personnel Officer

Enclosures:
Questionnaire
Return Envelope

Distribution:
Original - Addressee
1 - OPF
1 - RAD Subject's File

OP/RAD/EEAB [Redacted]

(23 April 1971)

Actions



1. LAST NAME MC CORD, JAMES W JR		FIRST NAME JAMES W JR		INITIAL(S) JW		2. APPOINTMENT DATA Employed on duty 08/22/51 F/T XX P/T Subject to Sec. 203(d), 1951 Leave Act Yes <input type="checkbox"/> No <input type="checkbox"/> Ceased to be subject to Sec. 203(d) on 08/31/70 Annual Leave Bal.		3. TOTAL SERVICE FOR LEAVE (as of date of separation) Years 25 Months 05 Days 04 <input checked="" type="checkbox"/> More than 15 years		
4. DATE AND NATURE OF SEPARATION RETIREMENT*INV*UNDER CIA RETIREMENT AND DISABILITY SYSTEM 08/31/70										
SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)						SUMMARY OF HOME LEAVE (DAYS)			REMARKS	
5. Balance from prior leave year ended 1/10 1970 328 1729						14. Date arrival abroad for H/L purposes			SCD 03/27/45	
6. Current leave year accrual through 8/22 1970 128 64						15. Current balance as of 19				
7. Total 456 1793						16. 12-month accrual rate				
8. Reduction in credits, if any (current year)						17. Dates leave used, prior 24 months				
9. Total leave taken 367 4						18. Monthly accrual date			25/L TRANS TO CHAPTER 5 USC CH 63	
10. Balance 89 1789						19. Calendar days credit for next accrual date				
11. Total hours paid in lump sum 89 hrs & 1 hol \$28,969.00						20. Date basic service period completed				
12. Salary rate(s)						21. Dates during current calendar yr. to				
13. Lump sum leave dates From 0830 09/01/70, 09/17/70 0930 (Hours)						22. Dates during preceding calendar yr. to				
14. for Chief Payroll (Title)						23. During leave year in which separate				
15. 113-2585 (Telephone)						24. During step-increase waiting period which began on 06/14/70				
16. 3/9/70 (Date)						25. During 12-month 1% accrual period (dates)				
17. WOP or AWOL or Furlough Suspension (Hours)										

Standard Form 1150
November 1967
1150-100

RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENTS 296-31 AND 990-2

SECRET

(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

(FIRST-MIDDLE)

D JAMES W JR

VOLUNTARY-UNDER CIA
DISABILITY SYS-CORR

4. EFFECTIVE DATE

MO DA YR

08 31 70

5. CATEGORY OF EMPLOYMENT

REGULAR

O V

V TO CF

7. Financial Analysts No. Chargeable

8. CSC OR OTHER LEGAL AUTHORITY

TO V

CF TO CF

1271 0501 0000

PL 86-643 SEC 235A

10. LOCATION OF OFFICIAL STATION

SECURITY
CRITICAL AND OVERSEAS SECURITY
DIVISION
HIEF

WASH., D.C.

11. POSITION NUMBER

12. SERVICE DESIGNATION

CAL SEC OF

0070

SD

13. OCCUPATIONAL SERIES

14. GRADE AND STEP

15. SALARY OR RATE

1010.07

13 9

20000

RECTS FORM 1130 EFFECTIVE DATE 08/31/70 AS FOLLOWS:
AND STEP WHICH READ 13 9 TO READ 15 9; AND ITEM 17,
WHICH READ 20000 TO READ 20000.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

CODING		21. STATION CODE	22. AUTHORITY CODE	23. PAYMENT CODE	24. DATE OF BIRTH	25. DATE OF GRADE	26. DATE OF LEL
ALPHABETIC					MO DA YR	MO DA YR	MO DA YR
					01 28 24		
30. REMITTANCE DATA	31. SEPARATION DATA CODE	32. Comment (Conversion Over)	33. SECURITY REQ. REC	34. SEX			
1. CSC 2. PCA 3. FLOW	1. 0000 2. 0000 3. 0000	1. 0000 2. 0000 3. 0000	08 31 70				
35. DATE	36. LONG. COMP. DATE	37. CAREER CATEGORY	38. FROM / HEALTH INSURANCE	39. SOCIAL SECURITY NO.			
1. 00 2. 00 3. 00	1. 00 2. 00 3. 00	1. 00 2. 00 3. 00	1. 00 2. 00 3. 00				
40. SERVICE	41. LEAVE CAT. CODE	42. FEDERAL TAX DATA	43. STATE TAX DATA				
1. 00 2. 00 3. 00	1. 00 2. 00 3. 00	1. 00 2. 00 3. 00	1. 00 2. 00 3. 00				

SIGNATURE OR OTHER AUTHENTICATION

POSTED

9-16-70 Jm

SECRET

BSI