

ADMINISTRATIVE-INTERNAL USE ONLY

29 March 1995

MEMORANDUM FOR: Executive Director

THROUGH: Director, Center for the Study of Intelligence

FROM: John F. Pereira  
Chief, Historical Review Group

SUBJECT: Appointment of Directorate Focal Points for JFK Assassination Board Requests

1. It is recommended that you request the Directorates to appoint focal point officers for purposes of responding to requests from the (President Kennedy) Assassination Records Review Board.

2. Background

President Clinton appointed the Board to oversee the release of records related to both the assassination of President Kennedy and the investigations into the assassination. The Board has forwarded to us the first (attached) of what are likely to be many requests for additional information from CIA records.

The Historical Review Group (HRG) has reviewed more than 400,000 pages of JFK-related records, most of which were contained in the "sequestered records" that were collected for the House Assassination Committee's investigation and in the Oswald 201 file. Up to now, no new searches have been required. Now that the Board has begun to generate requests for additional information, the Agency needs to create a mechanism fo processing the requests and for tasking components to conduct records searches.

It is probably advisable to have HRG continue to serve as principal liaison with the Board. HRG could continue to receive the Board's requests and to be responsible for coordinating responses from CIA. (Another option would be to assign someone elsewhere to be the principal liaison and restrict HRG's role to that of reviewing documents for declassification and assisting with coordination.)

3. Recommendation

That you request each Directorate to appoint a focal point for purposes of responding to requests from the Assassinations Records Review Board, and that you name someone to perform the same function for the DCI Area. Attached is a proposed memorandum for your signature.

John F. Pereira

## ADMINISTRATIVE-INTERNAL USE ONLY

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Chief, DCI/Adminstrative Staff

FROM: Executive Director

SUBJECT: Appointment of Directorate Focal Points  
for JFK Assassination Board Requests

1. Addressees are requested to appoint a focal point officer for your directorate who would be responsible for responding to requests for information from the (President Kennedy) Assassination Records Review Board.

2. The Agency has received the first (attached) of what are likely to be many requests from the Board for information related to the assassination of President Kennedy and to the investigations into the assassination. Up to now, the Board has focused on the "sequestered" records that CIA had collected for the House Assassination Committee's investigation and documents that had been part of the Oswald 201 file. It is expected that the new requests will require records searches to be done for additional information.

3. The Historical Review Group (HRG), which has been the Agency's principal liaison with the JFK Board, will continue in that role. HRG will receive requests from the Board, and then forward them to the Directorate focal points for action. Responses from the Directorates will be coordinated by HRG, which will make the the responses available to the Board.

4. Please provide the name of your focal point officer to John Pereira, Chief/HRG (x30373-secure) by 7 April.

Leo Hazlewood

## ADMINISTRATIVE - INTERNAL USE ONLY

7 April 1995

**MEMORANDUM FOR:** Brian S. Latell @ DA  
J. Barry Harrelson @ DA  
Gloria M. Boyd @ DA

**FROM:** John F. Pereira

**SUBJECT:** For Information: JFK-DCI Focal Point (s)

**REFERENCE:**

**NOTE FOR:** John F. Pereira @ DA  
**FROM:** [REDACTED] @ DCI  
**DATE:** 04/07/95 01:03:16 PM  
**SUBJECT:**

The DCI Area has identified Doug Garthoff and Becky Rant as the Directorate Focal Points for the JFK Assassination Board.

If you have any questions please contact me.

**CC:** [REDACTED] @ DCI, Sharon L. Basso @ DCI, [REDACTED] @ DCI

**CC:**

## ADMINISTRATIVE - INTERNAL USE ONLY

**NOTE FOR:** J. Barry Harrelson @ DA  
Gloria M. Boyd @ DA  
**FROM:** John F. Pereira  
**DATE:** 04/10/95 04:19:22 PM  
**SUBJECT:** JFK Focal Point/DS&T

 advised me he has been named the DS&T Focal Point for JFK Board requests.

**CC:**

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**NOTE FOR:** J. Barry Harrelson @ DA  
Gloria M. Boyd @ DA  
**FROM:** John F. Pereira  
**DATE:** 04/11/95 09:43:56 AM  
**SUBJECT:** JFK-DA Focal Point

The DDA's Office advised us that Jack Wright is the DA Focal Point for JFK Board requests.

**CC:**

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FOCAL POINTS FOR JFK ASSASSINATION BOARD

DCI	<del>Doug Garthoff</del> Becky Rant	37597 37598
DA	<del>Jack Wright</del>	30554
DI	 Kathryn Dyer (backup)	54475 54644
DO	Fred Wickham	44448
DS&T		50104