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CSI-0358/96  
7 November 1996

MEMORANDUM FOR: Executive Director  
  
VIA: Deputy Director for Operations  
General Counsel  
Director, Center for the Study  
of Intelligence  
  
FROM: John F. Pereira  
Chief, Historical Review Group, CSI  
  
SUBJECT: JFK Board Request for Transfer  
of CIA Documents

(U) This memorandum is for your information. It summarizes arrangements between CIA and the JFK Assassination Records Review Board (ARRB) to transfer certain CIA records to the Board's offices.

(FOUO) Background: During a meeting with you on 16 October, ARRB Chairman John Tunheim requested that the Agency transfer a large quantity of records related to the JFK assassination. The request was based on the Board's need to have the documents--totaling approximately 190,000 pages--reviewed by the Board's staff. Judge Tunheim and other Board members consider it unworkable for their staff to review the documents in the International Point Building, to which the records would be moved when the Center for the Study of Intelligence moves there in mid-November.

(C) The principal issue raised by the request is one of control over and protection of the sensitive CIA (mainly DO) records once they are transferred to the Board's offices in the District at 600 E Street, N.W. The Board has agreed to construct a dedicated secure facility (SCIF), access to which would be controlled by Agency personnel. [redacted] DCI Area Security Officer, has conducted a preliminary survey of the space where the SCIF would be located, and concludes that the proposed security arrangements would be acceptable.

(FOUO) A second issue concerns funding for the construction of the SCIF. There would also be additional costs for

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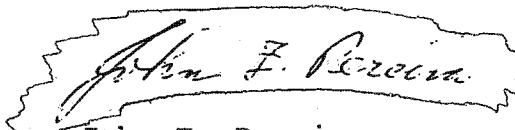
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installation of a secure telephone and a secure fax, which are needed to allow secure communications with International Point. We are proposing that the Agency and ARRB share the costs, but it is possible that the Agency will be asked to reimburse the Board for whatever funds they expend. In any event, we do not believe that the costs will be great.

(FOUO) Conclusion: Our judgment is that the Agency should comply with the JFK Board's request, but that the transfer of records should clearly be documented as temporary. The documents would be provided in increments. Once the Board's staff has reviewed a group of records, they would be returned to the Agency for final review and sanitization, before they are released to the National Archives. We plan to detail to the Board a small number of reviewers from the Historical Review Group who would control access to the documents and also assist in coordinating the records review.

(FOUO) Unless you have objections, we plan to transfer to the JFK Board the records requested by the Board's Chairman. The timing will be contingent on the installation of an approved security facility and an agreement on funding.

  
John F. Pereira

Attachment

CONCUR: \_\_\_\_\_  
General Counsel

\_\_\_\_\_  
Date

CONCUR: \_\_\_\_\_  
Deputy Director  
for Operation

\_\_\_\_\_  
Date

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ATTACHMENT**Requirements for temporary transfer of CIA JFK Records to ARRB offices.**

1. Dedicated secure facility (SCIF). The JFK Board will convert existing space into a CIA-controlled SCIF with:
  - a. New door allowing direct access
  - b. Alarm system
  
2. Communication/ADP Requirements:
  - a. Secure phone (STU III)
  - b. Secure fax
  - c. Two personal computers
  
3. Work areas for CIA personnel. Two-to-three HRG reviewers will be detailed to the Board offices on a regular basis. Additional workspace will be needed for "surge" reviewers when required for on-site reviews. Equipment requirements:
  - a. Six-to-eight open-shelf units for records
  - b. One floor safe

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