

File

6 January 1997

MEMORANDUM FOR THE RECORD

SUBJECT: Appreciation for Task Peformed
by [redacted]

1. This is to express appreciation for the excellent work performed recently by the DCI Area Security Officer, [redacted] in responding to a high priority requirement. The task involved making arrangements on an expedited basis to have a secure facility (scif) constructed on the premises of the Presidential Board that is responsible for assuring the release of all government records related to the assassination of President John Kennedy.

2. The requirement for the scif was triggered by a request on 16 October 1996 from Judge John Tunheim, Chairman of the Assassination Records Review Board (ARRB), to CIA Executive Director Nora Slatkin. Tunheim requested that the Agency transfer a large volume of sensitive records to the Board's offices in Washington, D.C. Responsibility for the documents was to remain with CIA, which meant that a dedicated scif controlled by Agency personnel was needed.

3. It was thanks to Mr. [redacted] initiative and personal involvement at every step from beginning to completion of the facility that the requirement was fulfilled without delay. He promptly surveyed the location proposed for the scif, discussed the security details and costs directly with the Board's Executive Director, and contacted appropriate CIA components to assure the installation was completed promptly and security requirements were met. Throughout the entire process he was diligent about keeping our office fully informed on the progress of the project.

4. Mr. [redacted] deserves a good deal of credit for his fine efforts, which were key to the Agency's success in meeting its commitment to the Presidential Board.

John F. Pereira
Chief, Historical Review Group