

SUBMIT ORIGINAL AND 4 COPIES TO ISAS

# REQUEST FOR AUTHORIZATION TO RETAIN OR DESTROY QUESTIONABLE RECORDS

TO : Chief, Information Systems Analysis Staff

THRU: Component Records Management Officer  
 Directorate Records Management Officer  
 Records Administration Branch, ISAS, OGC  
 Office of General Counsel

FROM: **DDS&T/OTS/GAD/A**

DATE: **19 May 1978**

THE RECORDS IDENTIFIED BELOW ARE SCHEDULED FOR IMMEDIATE DESTRUCTION UNLESS THEY MAY BE SUBJECT TO ACTUAL OR PENDING LEGAL OR INVESTIGATIVE REQUIREMENTS. AUTHORIZATION IS REQUIRED WHETHER TO RETAIN THE RECORDS OR TO DESTROY THEM AS SCHEDULED. THE RECORDS ARE BEING HELD PENDING RECEIPT OF AUTHORIZATION. IF FURTHER RETENTION IS REQUIRED, REVISED DISPOSITION INSTRUCTIONS MUST BE PROVIDED TO THE RECORDS ADMINISTRATION BRANCH, ISAS.

IDENTIFICATION OF RECORDS				
OFFICE	SCHEDULE NO.	ITEM NUMBER	INCLUSIVE DATES	VOLUME (cu. ft.)
OTS/GAD/A	60-77	9A		2 Folders

PROVIDE DETAILED DESCRIPTION AND LISTING OF RECORDS AND/OR ATTACH COPY OF FORM 100 AND 100A, MARKED TO INDICATE WHICH RECORDS ARE QUESTIONABLE. EXPLAIN BASIS FOR DETERMINING THAT RECORDS ARE QUESTIONABLE.

Two file folders from OTS/GAD/A labelled as follows:

- 1) "Case No. 4390 - Info on Soviet Documentation. OWIR. Requestor SR/CI"
- 2) "Case 4630 - Analysis of Available Info on Sov Stateless Person's ID for SR/CI"

Both files contain information provided to SR/CI in 1964 pertaining to an analysis of Harvey Oswald's Soviet-issued documents.

OTS had no need to retain these files. In accordance with a telephone conversation with Mr. [redacted] of OGC, both files will be brought to the attention of OLC since they pertain to Lee Harvey Oswald.

TYPED NAME AND SIGNATURE OF SUPERVISOR OF RECORDS	EXTENSION	DATE
<i>Samuel Turoff</i> Samuel Turoff, OTS/MPS for C/OTS/GAD/A	3014 2444	19 May 78
[redacted] OTS/MPS	3035	19 May 78
TYPED NAME AND SIGNATURE OF DIRECTORATE RECORDS MANAGEMENT OFFICER	EXTENSION	DATE
[redacted] DDS&T/RMO	7787	

## AUTHORIZATION TO RETAIN OR DESTROY RECORDS

<input checked="" type="checkbox"/> RETAIN ALL	<input type="checkbox"/> RETAIN PARTIAL	<input type="checkbox"/> DESTROY ALL	12 TYPED NAME AND SIGNATURE OF GENERAL COUNSEL REPRESENTATIVE	EXTENSION	DATE
			[redacted]	5491	
APPROVED			13 TYPED NAME AND SIGNATURE OF CHIEF, INFORMATION SYSTEMS ANALYSIS STAFF		DATE
			[redacted]		

14 PROVIDE JUSTIFICATION FOR CONTINUED RETENTION. ALSO PROVIDE PROPOSED NEW DISPOSITION INSTRUCTIONS.

15 INDICATE UNDER SECTION - ABOVE WHICH RECORDS ARE TO BE RETAINED. THOSE NOT INDICATED FOR RETENTION ARE AUTHORIZED FOR IMMEDIATE DESTRUCTION.

CONTINUED ON SEPARATE PAGE