

SUBMIT ORIGINAL AND 4 COPIES TO ISAS

REQUEST FOR AUTHORIZATION TO RETAIN OR DESTROY QUESTIONABLE RECORDS

1. TO BE FILED UNDER AUTHORIZATION NO. (Assigned by RAB)

TO : Chief, Information Systems Analysis Staff, DDA
THRU: Component Records Management Officer
Directorate Records Management Officer
Records Administration Branch, ISAS/DDA
Office of General Counsel

FROM: OFFICE DESIGNATION OF ORIGINATOR
DDS&T/OTS/GAD/A

2. DATE PREPARED:
19 May 1978

THE RECORDS IDENTIFIED BELOW ARE SCHEDULED FOR IMMEDIATE DESTRUCTION, HOWEVER, THEY MAY BE SUBJECT TO ACTUAL OR IMPENDING LEGAL OR INVESTIGATIVE REQUIREMENTS. AUTHORIZATION IS REQUESTED EITHER TO RETAIN THE RECORDS OR TO DESTROY THEM AS SCHEDULED. THE RECORDS ARE BEING HELD PENDING RECEIPT OF AUTHORIZATION. IF FURTHER RETENTION IS REQUIRED, REVISED DISPOSITION INSTRUCTIONS MUST BE PROVIDED TO RECORDS ADMINISTRATION BRANCH, ISAS.

IDENTIFICATION OF RECORDS

3. OFFICE OTS/GAD/A	4. SCHEDULE NO 60-77	5. ITEM NUMBER 9A	6. INCLUSIVE DATES	7. VOLUME (cu. ft.) 2 Folders
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8. PROVIDE DETAILED DESCRIPTION AND LISTING OF RECORDS AND/OR ATTACH COPY OF FORM 140 AND 146A, MARKED TO INDICATE WHICH RECORDS ARE QUESTIONABLE. EXPLAIN BASIS FOR DETERMINING THAT RECORDS ARE QUESTIONABLE.

Two file folders from OTS/GAD/A labelled as follows:

- 1) "Case No. 4390 - Info on Soviet Documentation. OVIR. Requestor SR/CI"
- 2) "Case 4630 - Analysis of Available Info on Sov Stateless Person's ID for SR/CI"

Both files contain information provided to SR/CI in 1964 pertaining to an analysis of Harvey Oswald's Soviet-issued documents.

OTS had no need to retain these files. In accordance with a telephone conversation with Mr. [redacted] of OGC, both files will be brought to the attention of OLC since they pertain to Lee Harvey Oswald.

CONTINUED ON SEPARATE PAGE

9. TYPED NAME AND SIGNATURE OF CUSTODIAN OF RECORDS <i>Jeanne Turoff</i> Jeanne Turoff, OTS/MPS for C/OTS/GAD/A	EXTENSION 3014	DATE 19 May 78
10. TYPED NAME AND SIGNATURE OF COMPONENT RECORDS MANAGEMENT OFFICER [redacted] OTS/RMO	EXTENSION 3035	DATE 19 May 78
11. TYPED NAME AND SIGNATURE OF DIRECTORATE RECORDS MANAGEMENT OFFICER [redacted] DDS&T/RMO	EXTENSION 7787	DATE

AUTHORIZATION TO RETAIN OR DESTROY RECORDS

<input checked="" type="checkbox"/> RETAIN ALL <input type="checkbox"/> RETAIN PARTIAL <input type="checkbox"/> DESTROY ALL	12. [redacted]	REPRESENTATIVE	EXTENSION 5491	DATE
	13. TYPED NAME AND SIGNATURE OF CHIEF, INFORMATION SYSTEMS ANALYSIS STAFF [redacted]			DATE

APPROVED

14. PROVIDE JUSTIFICATION FOR CONTINUED RETENTION. ALSO PROVIDE PROPOSED NEW DISPOSITION INSTRUCTIONS.
 NO DATE UNDER SECTION 8 ABOVE WHICH RECORDS ARE TO BE RETAINED. THOSE NOT INDICATED FOR RETENTION ARE AUTHORIZED FOR IMMEDIATE DESTRUCTION.

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