

MEMORANDUM FOR: Chief FR

17 April 1972

ATTENTION : John T. Daly

SUBJECT : LETTER ADDRESS ESTABLISHMENT
#039 418

1. With reference to FR Sec 72-125 of 13 Apr 72
was established [redacted] 07 the following mail facility:
P.O. Box [redacted] 06
Brookland Station
Washington, D.C. 20017

2. The facility will be serviced daily
and all mail received will be forwarded via your courier.

3. Outgoing mail bearing the above address must not
be sent through the Agency Central Mail Room for handling.
Such mail will be mailed by this office and must be accompanied
by a request for OS Mailing Form #1637.

4. This facility will be maintained for one year unless
you advise earlier that it is no longer needed. At the end
of the year you will be sent a reminder that the facility
will be cancelled unless a renewal request is submitted.

5. Any inquiries concerning this facility should be directed
to the Office of Security, Special Facilities Desk.

[Handwritten Signature]
Deputy Director of Security (IOS)
9/24/72
[Handwritten Initials]

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