

SUBMIT ORIGINAL AND 4 COPIES TO ISAS

REQUEST FOR AUTHORIZATION TO RETAIN OR DESTROY QUESTIONABLE RECORDS

1. TO BE FILED FROM AUTHORIZATION NO. (Assigned by RAB)

TO : Chief, Information Systems Analysis Staff, DDA
THRU: Component Records Management Officer
Directorate Records Management Officer
Records Administration Branch, ISAS/DDA
Office of General Counsel

FROM: OFFICE DESIGNATION OF ORIGINATOR

DDS&T/OTS/GAD/A

2. DATE PREPARED:
19 May 1978

THE RECORDS IDENTIFIED BELOW ARE SCHEDULED FOR IMMEDIATE DESTRUCTION, HOWEVER, THEY MAY BE SUBJECT TO ACTUAL OR IMPENDING LEGAL OR INVESTIGATIVE REQUIREMENTS. AUTHORIZATION IS REQUESTED EITHER TO RETAIN THE RECORDS OR TO DESTROY THEM AS SCHEDULED. THE RECORDS ARE BEING HELD PENDING RECEIPT OF AUTHORIZATION. IF FURTHER RETENTION IS REQUIRED, REVISED DISPOSITION INSTRUCTIONS MUST BE PROVIDED TO RECORDS ADMINISTRATION BRANCH, ISAS.

IDENTIFICATION OF RECORDS

3. OFFICE	4. SCHEDULE NO	5. ITEM NUMBER	6. INCLUSIVE DATES	7. VOLUME (cu. ft.)
OTS/GAD/A	60-77	9A		2 Folders

8. PROVIDE DETAILED DESCRIPTION AND LISTING OF RECORDS AND/OR ATTACH COPY OF FORM 140 AND 146A, MARKED TO INDICATE WHICH RECORDS ARE QUESTIONABLE. EXPLAIN BASIS FOR DETERMINING THAT RECORDS ARE QUESTIONABLE.

Two file folders from OTS/GAD/A labelled as follows:

- 1) "Case No. 4390 - Info on Soviet Documentation. OVIR. Requestor SR/CI"
- 2) "Case 4630 - Analysis of Available Info on Sov Stateless Person's ID for SR/CI"

Both files contain information provided to SR/CI in 1964 pertaining to an analysis of Harvey Oswald's Soviet-issued documents.

OTS had no need to retain these files. In accordance with a telephone conversation with Mr. [redacted] of OGC, both files will be brought to the attention of OLC since they pertain to Lee Harvey Oswald.

CONTINUED ON SEPARATE PAGE

9. TYPED NAME AND SIGNATURE OF CUSTODIAN OF RECORDS	EXTENSION	DATE
<i>Jeanne Turoff</i> Jeanne Turoff, OTS/MPS for C/OTS/GAD/A	3014 2444	19 May 78
10. TYPED NAME AND SIGNATURE OF COMPONENT RECORDS MANAGEMENT OFFICER	EXTENSION	DATE
[redacted] OTS/RMO	3035	19 May 78
11. TYPED NAME AND SIGNATURE OF DIRECTORATE RECORDS MANAGEMENT OFFICER	EXTENSION	DATE
[redacted] DDS&T/RMO	7787	

AUTHORIZATION TO RETAIN OR DESTROY RECORDS

<input checked="" type="checkbox"/> RETAIN ALL	<input type="checkbox"/>	[redacted] REPRESENTATIVE	EXTENSION	DATE
<input type="checkbox"/> RETAIN PARTIAL	<input checked="" type="checkbox"/>			
<input type="checkbox"/> DESTROY ALL	<input type="checkbox"/>			
APPROVED		[redacted]	5491	
13. TYPED NAME AND SIGNATURE OF CHIEF, INFORMATION SYSTEMS ANALYSIS STAFF		EXTENSION	DATE	
[redacted]				

14. PROVIDE JUSTIFICATION FOR CONTINUED RETENTION. ALSO PROVIDE PROPOSED NEW DISPOSITION INSTRUCTIONS.
 NO DATE UNDER SECTION 8 ABOVE WHICH RECORDS ARE TO BE RETAINED. THOSE NOT INDICATED FOR RETENTION ARE AUTHORIZED FOR IMMEDIATE DESTRUCTION.

CONTINUED ON SEPARATE PAGE