

SECRET

- 1) Responsibilities
- 2) Typical day
- 3) Contact w/ people

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- 4) Filing System
- 5) Racking
- 6) How did they get to/from Emb?
- 7) Transcripts - how often, etc.? Paraphrase & dictal?
- 8) Film - . . . ?
- 9) Unilateral surveillance op.?  
Differ from [ ] service?
- 10) People
- 11) Coverage - weekends? Oct. 15-16<sup>th</sup>
- 12) Cable traffic

Exhibits

- #1 - 10/11 Cable
- #2 - 10/10 " MCS → Dir.
- #3 - 10/10 Response to 10/10 Cable
- #4 - 10/16 Memo to Dir - refers to LHO 9/28 visit to Sov. Emb.
- #5 - MCS post-asses. dispatched  
req. info re LHO
- #6 - Mexi 7013 : 1 of tapes had been viewed
- #7 - DIR 84886
- #8 - Mexi 7024
- #9 - Mexi 7025
- 10 - Mexi 7028
- 11 - Mexi 7033

- LHO
- 1) 1st transcript? what happened  
when 1st seen?
  - 2) Photo find in D.C.?

DO NOT REPRODUCE  
RETURN TO CIA

3/20/78

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M. G. explained procedures

General - M. G.

Q: Head of Sov. section - just himself; then his wife joined; then!  
Getting info. on Sov. personnel & activities for purpose of knowing  
them & espionage activities

[ Telephone surveillance  
Physical <sup>processing</sup> surveillance

Photographic  
Contact thru agents  
Direct contact

D: Assisted husband - only in Sov. section

Mainly in reading transcripts [of tapes] bringing things to husband's attn.  
Did read transcripts as soon as they came into the office - spent @ 2 hrs.  
a day reading these things; pulling info.

Q: [ ] telephone [tap on] Sovs.

Took probably @ 2 days

Did not do physical & photo. surveillance; was done by support people;  
only read finished products

Did direct contact (dir. & indir.) w/ Soviets

Was responsible for reporting on all (above) activities.

No such thing as a normal day

D: In 1963, worked under contract on a p.t. basis

Transcripts were read routinely daily

Photo prod. didn't come in regularly

Q: " " wasn't his area; was done by L. Goodpasture

Job was to determine Sov. relation to each other → it was in this regard

Extracts put into appropriate files

P-files = 201 files on indivs.

File was kept in transcripts - chronologically

Don't remember which copy kept in it.

They saw carbons (yellow sheet) of original transcripts.

Putting indications in copies:

D: She thinks so.

H: Scott sometimes wrote approp. file #'s on

Transcript into central file; also would go into other appropriate file; several crosses could be made on a single transcripts

Files in Sov. contacts:

H: No such thing

D: Did have such a file on minor things

Files were #'d - P-files, 4 digit

Gen. category for Sov. files; numbered 50-60-

Nothing destroyed until after Scott left in 1969

-for subj. rather than pers. files

Transcripts:

Brought in by hand

H: [Frank Estacione] A.H. were involved w/ trans.

D: Transcripts were in Spanish (from [KENNEDY])

H: " " " English

H: Not responsible for getting them to/from [Larsoff]

Talked w/ them alot; relied on him for pers. assessments

Russian <sup>trans</sup> came in English

Generally came in 2 sections; transcribed span. w/ indication of sections in Russian which would be translated by [Larsoff]

H: Haven't got good enough memory to remember time lag.

... have a time ... haven't who need w/in 2-3 days

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Travel to Cuba:

Usually handled by Cubans unless it came thru them.

What kinds of things were reported?

0002459 Alert to certain kinds of things which would merit certain actions:  
Alert another agency  
Put them under surveillance  
Lo-ord. w/other

of X. Scott:

Authoritarian; meticulous; courteous Southern gentleman

Info. reported on [IT ENVOY taps] w/in 2-3 days of time lapse was needed by desk. (rather than w/in 2-3 days [of tap])  
Scott got these things 1st; he may have had access sooner.

# of telephones [covered]

can't remember [taps] were changed sometimes [ ]

commercial

military

embassy

consulate

Photo surveillance

shut down at times for security reasons, but generally constant coverage

% of photographing in photo surveill. - don't know exactly  
Attempt was to photo. every foreigner (non-Mexican)  
Photographers had uncanny ability to pick out foreigners