

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : FBI
RECORD NUMBER : 124-10183-10062
RECORDS SERIES :
ME
AGENCY FILE NUMBER : 62-1840-1

DOCUMENT INFORMATION

ORIGINATOR :
FROM :
TO :
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DATE : 00/00/00
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Released under the John F. Kennedy
Assassination Records Collection Act of
1992 (44 USC 2107 Note). Case#:NW
65994 Date: 11-01-2021

NAR

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DATE OF LAST REVIEW : 06/29/94

OPENING CRITERIA :
INDEFINITE

COMMENTS :

[R] - ITEM IS RESTRICTED

FEDERAL BUREAU OF INVESTIGATION
POSTPONEMENT INFORMATION SHEET (JFK MATERIALS)

3 Page(s) withheld entirely at this location in the file.
One or more of the following statements, where indicated,
explain this deletion (these deletions).

Deletions were made pursuant to the postponement rationale indicated below with no segregable material available for disclosure. All references relate to Section 6 of the "President John F. Kennedy Assassination Records Collection Act of 1992."

- Subsection 1A (intelligence agent's identity)
- Subsection 1B (intelligence source or method)
- Subsection 1C (other matter relating to military defense, intelligence operations or the conduct of foreign relations)
- Subsection 2 (living person who provided confidential information)
- Subsection 3 (unwarranted invasion of privacy)
- Subsection 4 (cooperating individual or foreign government, currently requiring protection)
- Subsection 5 (security or protective procedure, currently or expected to be utilized)

Information pertained to a matter unrelated to the JFK Assassination investigation.

For your information: _____

The following number is to be used for reference regarding this page (these pages):

ME 62-1840 -1

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JFK Inventory Sheet
(COMMITTEE FILES)

File #: ME 62-1840 - - - Section #: 1 Re: PIKE COMM.

Serial Number	Document Date	Document Type	Document From	Document To	Document Number	3rd Agy	Other	Dupes	ACTUAL	PERT.	Rev.	Rel.	With- held	FBI Ref	Duplicate	Location	Postponements	
1	01/14/76	AT	HQ	AL			3		3		0						NAR	

Page: 1

Grand Totals.....

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End of Report.....

FBI

Transmit in

Via

Airtel

(Type in plaintext or code)

(Precedence)

To: SAC, Albany

1/14/76

From: Director, FBI

PERSONAL ATTENTION (Date)

COST OF RESPONDING TO INQUIRIES FROM OTHER AGENCIES, CONGRESSIONAL COMMITTEES AND REQUESTS UNDER THE FREEDOM OF INFORMATION AND PRIVACY ACTS (FOIPA) ✓ 66-2147

As you are aware, the FBI is currently responding to inquiries from various Congressional committees and agencies such as the General Accounting Office. In addition, we are having to devote ever larger amounts of resources to the handling of requests under provisions of the FOIPA.

While much of the effort required to process these matters is expended at FBIHQ, the field offices are increasingly being called on to give responses. From time to time in the past, the cost of responding to the inquiry of a particular committee or agency has been monitored when this was deemed appropriate.

Since it appears the high volume of inquiries will continue for the foreseeable future, it is necessary to provide for an efficient, standardized mechanism of collecting cost data and reporting the time spent servicing requests from all oversight groups which will be instituted immediately. The time spent on FOIPA matters will also be reported through this centralized system. As major inquiries from new groups are received, the time spent servicing these requests should also be reported.

Under this system, each field office will submit an appropriate communication monthly reporting the time spent

2 - Each Field Office

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66-2150
66-2152

SAC [Signature]

To: 10th
Each month
T made
[Signature]

[Signature]

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Captioned
as above
[Signature]

62-1840-1
SEARCHED INDEXED
SERIALIZED FILED
JAN 21 1976
SHELburne [Signature]

Roberts [Signature]

124-10183-10062-1

Airtel to Albany
Re: Cost of Responding to Inquiries From . . .

responding to the requests of various groups and handling FOIPA matters. This information must be received by the fifteenth of the month following the month being reported on and should be directed to the attention of the Budget and Accounting Section.

For uniformity, the information should be reported in the following sample format:

Office: Albany
Month: January, 1976

General Accounting Office

Agent Hours: 21

Clerical Hours: 11

Freedom of Information Act

Agent Hours: 61

Clerical Hours: 13

Privacy Act

Agent Hours: 17

Clerical Hours: 7

Field offices are not expected to keep detailed time records. Reliable estimates are acceptable and time should be reported to the nearest whole hour.

The groups and activities which are being monitored at the present time are as follows:

Senate Select Committee on Intelligence Activities
House Select Committee on Intelligence Activities
General Accounting Office
Freedom of Information Act
Privacy Act

Stat. Sects *Comp. Bur. R/S 9/30/76*
Statistics should be reported on any oversight afforded to the FBI and should not be restricted to the committees and agencies described above.

For accountability purposes a report should be submitted by each field office each month, even if there is little or no time to be reported. The first report is to be submitted by February 15, 1976 for the month of January.

Airtel to Albany

Re: Cost of Responding to Inquiries From. . .

The adoption of this system will eliminate the need to send numerous reports on individual groups or projects each month. Also, the form of data collection will now be uniform. The information obtained will be of value to FBI management for planning and staffing requirements and will be useful for budget justification purposes if it becomes necessary to seek additional personnel to handle this work.

Your cooperation is appreciated.

100-441100-1000

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FM DIRECTOR FBI (62-117204)

TO FBI MEMPHIS IMMEDIATE

BT

UNCLAS E F T O

HOUSE SELECT COMMITTEE ON ASSASSINATIONS (HSCA)

HSCA, BY LETTER DATED MAY 24, 1978, REQUESTED

REFERENCES IN THE MEMPHIS FIELD OFFICE FILES REGARDING

JOHN BURRELL SMITH, DATE OF BIRTH JANUARY 15, 1928

STAFF MEMBER WILLIAM WEBB ADVISED THAT SEARCH

COULD BE LIMITED TO PERIOD JANUARY, 1968, TO

DECEMBER, 1968, WITH THE EXCEPTION OF ANY INFORMATION

SHOULD BE FURNISHED IRRESPECTIVE OF TIME FRAME

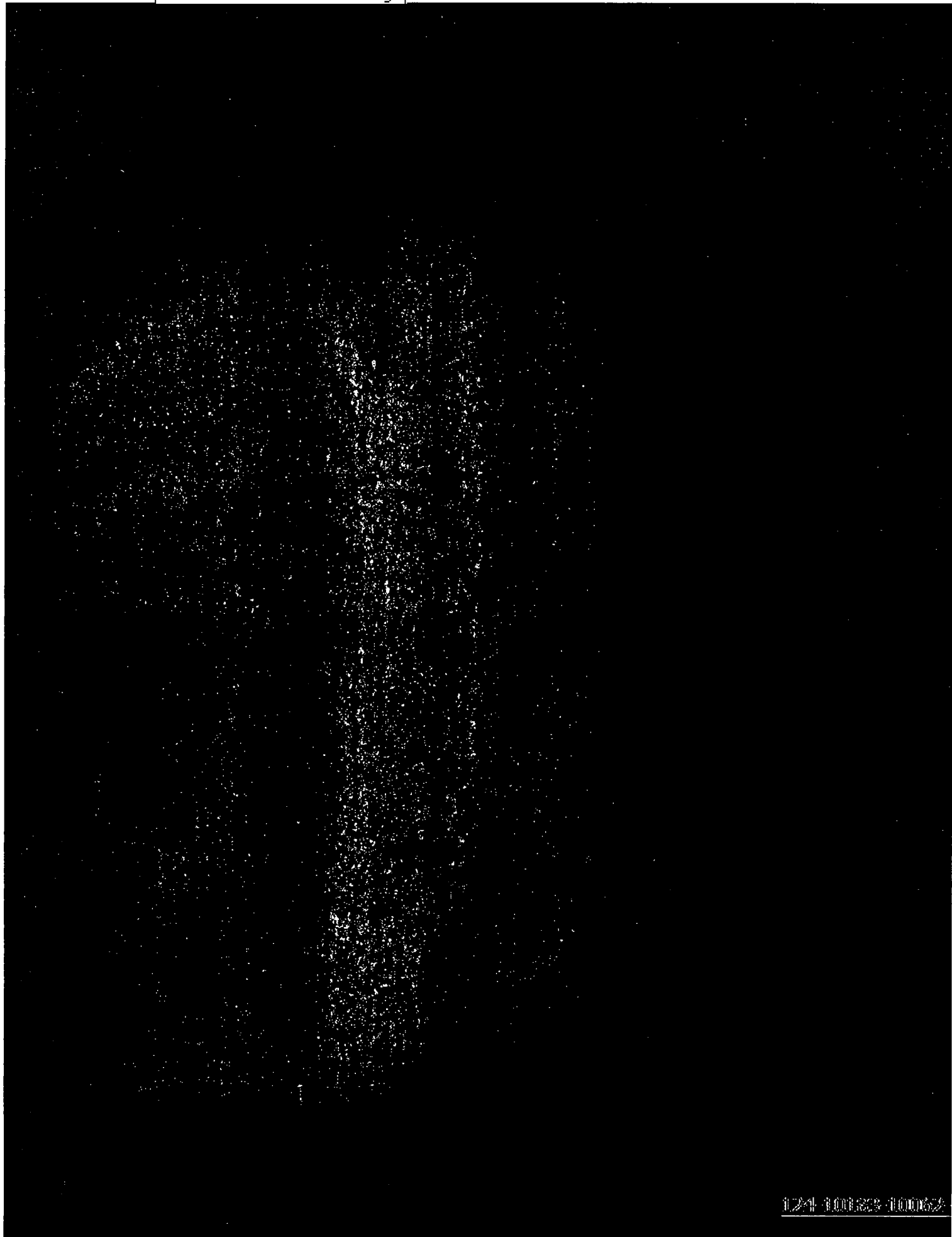
PROVIDED WAIVER FROM SMITH ALLOWING FOR RELEASE OF

THE COMMITTEE.

MEMPHIS SHOULD SEARCH INDICES FOR JOHN BURRELL

IF MATERIAL FOUND IDENTICAL WITH SMITH WITHIN

IT SHOULD BE DUPLICATED AND ONE COPY FURNISHED



124-100329-100052 5