JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA
RECORD NUMBER : 180-10060-10443

RECORDS SERIES :
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA
FROM :
TO :

TITLE :

DATE : 01/01/77
PAGES : 42

SUBJECTS :
HSCA, ADMINISTRATION
HOLT, LAURA

DOCUMENT TYPE : PRINTED FORM
CLASSIFICATION : U
RESTRICTIONS : 3
CURRENT STATUS : P
DATE OF LAST REVIEW : 06/04/93

OPENING CRITERIA :

COMMENTS :
Box 2.

[R] - ITEM IS RESTRICTED
Laura Holts 1977

Earnings

18,997.23

1940
| Month | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|-------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| Jan.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Feb.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Mar.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Apr.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| May   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Jun.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| July  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Aug.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Sept. |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Oct.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Nov.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Dec.  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

**NOTE:**
- 0.5 day annual leave
- 1.0 day annual leave
- 0.5 day sick leave
- 1.0 day sick leave
- 0.5 day administrative leave
- 1.0 day administrative leave
- 0.5 day unauthorized absence
- 1.0 day unauthorized absence
- 0.5 day leave without pay
- 1.0 day leave without pay

---

**OFFICE OF THE CLERK**

**U.S. HOUSE OF REPRESENTATIVES**

**PERSONAL LEAVE RECORD**

**1977**

**DATE OF APPOINTMENT:** 1-1-77

**ANNUAL LEAVE CATEGORY:**
- [ ] 1.0
- [ ] 1.5
- [ ] 2.0

**PRIOR FEDERAL SERVICE:**
- [ ] Years
- [ ] Months

**Month** | **Accrued This Month** | **Available This Month** | **Used This Month** | **Balance At Close Of Month**
--- | --- | --- | --- | ---
Jan. | 1 | 1 | 2 | 2
Feb. | 1 | 1 | 3 | 3
Mar. | 1 | 1 | 4 | 4
Apr. | 1 | 1 | 5 | 5
May | 1 | 1 | 6 | 6
Jun. | 1 | 1 | 7 | 7
Jul | 1 | 1 | 8 | 8
Aug. | 1 | 1 | 9 | 9
Sep. | 1 | 1 | 9 | 9
Oct. | 1 | 1 | 9 | 9
Nov. | 1 | 1 | 9 | 9
Dec. | 1 | 1 | 9 | 9

---

**CERTIFIED CORRECT:**

**Employee's Signature:**

**Date:**

**Chief's Signature:**

**Date:**

---

**Approved:**

**Clerk of the House:**

**Date:**

This record will be forwarded to the Clerk of the House at the end of each calendar year, or in case of termination, along with the request for termination. Upon approval, the record will be filed in the employee's official personnel folder.

---

**EXHIBIT I**
PAYROLL AUTHORIZATION FORM

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura H. Holt</td>
<td>November 4, 1977</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559-29-5038</td>
<td>☐ Appointment</td>
</tr>
<tr>
<td></td>
<td>☐ Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>☐ Title Change</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee/Subcommittee</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assassinations</td>
<td>Specified Date</td>
</tr>
</tbody>
</table>

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary*</th>
</tr>
</thead>
</table>

* If employee is a civil-service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☐ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number ___________ If applicable, Level _______ Step ___________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date ____________________ 1977

Louis Stokes

Chairman

Signature of Authorizing Official

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: Chairman, Committee on House Administration

Office of Finance use only:

<table>
<thead>
<tr>
<th>ID</th>
<th>Benefits</th>
<th>Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Monthly Annuity $ __________ as of __________

Copy for Initiating Office or Committee
MEMORANDUM

TO: Tom Howarth, Budget Officer
FROM: G. Robert Blakey, Chief Counsel and Director
SUBJECT: Laura Holt
DATE: October 4, 1977

Miss Holt will be on administrative leave effective today. Her administrative leave will continue through November 4th. At that time, her position with the Committee will terminate.
MEMORANDUM

TO: Tom Howarth, Budget Officer
FROM: G. Robert Blakey, Chief Counsel and Director
SUBJECT: Laura Holt
DATE: October 4, 1977

Miss Holt will be on administrative leave effective today. Her administrative leave will continue through November 4th. At that time, her position with the Committee will terminate.
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura M. Holt</td>
<td>9/1/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559 28 5038</td>
<td>□ Appointment</td>
</tr>
<tr>
<td></td>
<td>□ Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>□ Termination (At close of business on effective date)</td>
</tr>
</tbody>
</table>

Employing Office or Committee:
Assassinations

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Counsel</td>
<td>$24,000</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. □ Standing Committee: Staff □ Clerical or □ Professional.
2. □ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. □ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____________, If applicable, Level _____________, Step ___________.

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date ________________, 1977

Signature of Authorizing Official

Louis Stokes

Chairman

(List or print name of Authorizing Official)

Signature of Authorizing Official

Chairman, Committee on House Administration

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ________________________________

Chairman, Committee on House Administration

Office of Finance use only:

Office Code ____________

Monthly Annuity $ ____________

Copy for Initiating Office or Committee
PAYROLL AUTHORIZATION FORM

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura May Holt</td>
<td>8/1/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559-28-5038</td>
<td>☑️ Salary Adjustment</td>
</tr>
</tbody>
</table>

Employing Office or Committee: Assassinations

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Counsel</td>
<td>24,000</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff ☑️ Clerical or ☐ Professional.
2. ☑️ Special or Select Committee: Authority—H. Res. 465, of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number ____________ If applicable, Level ________ Step ________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date August 2, 1977

(Signature of Authorizing Official)

LOUIS STOKES
CHAIRMAN

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: Chairman, Committee on House Administration.

Office of Finance use only:

Office Code________

Monthly Annuity $_______00

Copy for Initiating Office or Committee
PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen).

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>7/5/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559 28 5036</td>
<td>☐ Appointment</td>
</tr>
<tr>
<td></td>
<td>☐ Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>☐ Termination (At close of business on effective date)</td>
</tr>
</tbody>
</table>

Employing Office or Committee: Assassinations

(If type of action is an Appointment or Salary Adjustment; complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Counsel</td>
<td>$23,400</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff ☐ Clerical or ☐ Professional.
2. ☑ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

<table>
<thead>
<tr>
<th>Position Number</th>
<th>If applicable, Level</th>
<th>Step</th>
</tr>
</thead>
</table>

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date: July 6, 1977

[Signature of Authorizing Official]

Louis Stokes

[Type or print name of Authorizing Official]

[Title—if Member, District and State]

Chairman

—All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: Chairman, Committee on House Administration

Office of Finance use only:

Office Code: 00

Monthly Annuity $0.00

Copy for Initiating Office or Committee
PAYROLL AUTHORIZATION FORM

(Please-Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>6/30/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559 28 5038</td>
<td>☐ Appointment</td>
</tr>
<tr>
<td></td>
<td>☐ Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>☐ Termination (At close of business on effective date)</td>
</tr>
</tbody>
</table>

Employing Office or Committee: Assassinations

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Counsel</td>
<td></td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☑ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number __________ If applicable, Level _______ Step _______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date _______________________
June 30, 1977

(Signature of Authorizing Official)

Louis Stokes

(Type or print name of Authorizing Official)

Chairman

>Title—If Member, District and State

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations; the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ______________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code ________

Monthly Annuity $ __________

Copy for Initiating Office or Committee
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>5/1/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559 28 5038</td>
<td>☐ Appointment</td>
</tr>
<tr>
<td></td>
<td>☑ Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>☐ Termination (At close of business on effective date)</td>
</tr>
</tbody>
</table>

Employing Office or Committee: Assassinations

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$20,000</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☑ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____________ If applicable, Level _______ Step ________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date _____________________ May 10, 1977

Louis Stokes
Signature of Authorizing Official

Chairman
Title—If Member, District and State

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ____________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code ____________
Monthly Annuity $ ____________00

Copy for Initiating Office or Committee
PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>4/1/77</td>
</tr>
</tbody>
</table>

Employee Social Security Number

559 28 5038

Employing Office or Committee

Assassinations

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$42,400</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. □ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☑ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number_________ If applicable, Level_________ Step_________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date_________________ April 29, 1977 ________________________________

Louis Stokes

(Signature of Authorizing Official)

Chairman

[Type or print name of Authorizing Official]

[Title—if Member, District and State]

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:__________________________

Chairman, Committee on House Administration

Office of Finance use only:

Office Code_________________________

Monthly Annuity $00

Copy for Initiating Office or Committee
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>2-1-77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559-28-5038</td>
<td>☐ Appointment</td>
</tr>
<tr>
<td></td>
<td>☑ Salary Adjustment</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Committee on Assassinations</td>
<td></td>
</tr>
</tbody>
</table>

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$12,300.</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.

2. ☑ Special or Select Committee: Authority—H. Res. 11 of 95 Congress.

3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number_________ If applicable, Level_________ Step_________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

2-28-77

Date__________________ Signature of Authorizing Official:_____________

Henry B. Gonzalez

Chairman

(Type or print name of Authorizing Official)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ____________________________ Chairman, Committee on House Administration

Office of Finance use only:

Office Code:_________

Monthly Annuity $_________00

Copy for Initiating Office or Committee
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>1/3/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559 28 5038</td>
<td>☐ Appointment</td>
</tr>
<tr>
<td></td>
<td>☐ Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>☐ Termination (At close of business on effective date)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Committee on Assassinations</td>
<td></td>
</tr>
</tbody>
</table>

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$13,000</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff ☐ Clerical or ☐ Professional. 95th
2. ☑ Special or Select Committee: Authority—H. Res. 111 of 94th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number ____________ If applicable, Level _________ Step ________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date ____________________ 1977

(Signature of Authorizing Official)

Henry B. González

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ____________________________

Chairman, Committee on House Administration

Office of Finance use only:

Office Code ____________

Monthly Annuity $ 0.00

Copy for Initiating Office or Committee
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Mae Holt</td>
<td>1/1/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>559 26 5038</td>
<td>Appointment</td>
</tr>
<tr>
<td></td>
<td>Salary Adjustment</td>
</tr>
<tr>
<td></td>
<td>Termination (At close of business on effective date)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Committee on Assassinations</td>
<td></td>
</tr>
</tbody>
</table>

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Counsel</td>
<td>20,000</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. □ Standing Committee; Staff—□ Clerical or □ Professional.
2. □ Special or Select Committee: Authority—H. Res. 1540 of 94th Congress.
3. □ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____________ If applicable, Level _________ Step _________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date ______________________ 1975

______________________________
Thomas M. Downing, Chairman

______________________________
Select Committee on Assassinations

(If Member, District and State)

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______________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code __________

Monthly Annuity $ _______.00

Copy for Initiating Office or Committee
MEMORANDUM

TO: All Staff Employees

FROM: Budget Officer

DATE: January 3, 1977

RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father                        nephew                        brother-in-law
mother                        niece                          sister-in-law
son                            husband                        stepfather
daughter                      wife                           stepmother
brother                       father-in-law                    stepbrother
sister                         mother-in-law                   stepsister
uncle                          son-in-law                      half-brother
aunt                           daughter-in-law                 half-sister
first cousin

All staff employees are requested to complete this form and return it to the Budget officer.

Approved
Richard A. Sprague

I am not related  X

I am related by the following relationship ______________________________

Signature of Employee

Date  1-10-77
EDUCATION
Boalt Hall School of Law, University of California, Berkeley
J. D. Degree – 1971
Los Angeles Pacific College – Los Angeles, California
B. A. Degree – 1963
Major: Sociology
Minor: Political Science

MEMBERSHIP
Member, Pennsylvania Bar Association

PROFESSIONAL EXPERIENCE

1971 – 1975
Rose Hemperley, Attorney at Law
117 W. 9th St., Los Angeles, Calif
Telephone: (213) 622-2075

LAW CLERK
Private firm practicing corporate, civil, domestic relations, criminal, and tax law.

1970 – 1971
White and Cruickshank
Attorneys at Law
Oakland, California

RESEARCH ASSISTANT (part-time)
Served as Research Assistant to Mr. Clinton White in this firm practicing criminal
law. Some exposure to trial work. Also, Assistant Editor/Research Assistant to
Professor Robert M. O’Neil at Boalt, during this period.

1967 – 1968
Central City Community Mental
Health Center, Los Angeles, Calif.

COORDINATOR of Youth Activities
Evaluated, and recommended workable solutions to juvenile problems, on both an
individual and a group basis. Served as liaison and coordinated with outside agencies,
such as Police Department and Sheriff’s Office. Attended juvenile court hearings.
Participated in formulating and implementing programs.

1966 – 1967
Youth Training & Employment
Project, Los Angeles, Calif.

INSTRUCTOR in Basic Skills
Taught basic English, writing and mathematics to school dropouts between 16 and
21. Counseled, tested and graded, and provided assistance on specific problems.
Was successful in persuading a significant number of my students to return to
formal schooling ..., both academic and trade.
PROFESSIONAL EXPERIENCE (Continued)

1965 - 1966
Ventura School for Girls
Camarillo, California

GROUP SUPERVISOR
Evaluated girls, composed behavior and progress reports. Participated in group
counseling, set up and supervised programs, and directed all recreational activities
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1963, 1964, & 1965
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COUNSELOR/INSTRUCTOR (summers and part-time)
Initiated a math tutoring program. Assisted in obtaining employment, job
development and training programs, and recreational activities. Sought to
subtly mold and change the ideas and beliefs of juveniles, specifically regard-
ing the need for education, and the ability to accept responsibility and put
forth self improvement. Also, presently a member of the Board of Directors.

PERSONAL DATA

Native Californian, born September, 1940. Single. Health excellent. Willing to

REFERENCES

Professor Lawrence Sullivan
Boalt Hall School of Law
University of California at Berkeley
Berkeley, California 94620 (415) 642-2273

Mr. Henry A. Talbert
National Urban League, Inc.
Director, Western Regional Office
4055 Wilshire Boulevard, Suite 526
Los Angeles, California 90010 (213) 381-5043

Dr. Gail Wyatt
UCLA Neuro-Psychiatric Institute
750 Westwood Plaza
Los Angeles, California 90024 (213) 835-0193
PERSONAL QUALIFICATIONS STATEMENT

1A. Kind of position (job) you are filing for (or title of announcement)

Legal or Semi-Legal

B. Announcement No.

C. Options for which you wish to be considered (if listed in announcement)

SELECT COMMITTEE

D. Primary place(s) you wish to be employed:

Anywhere in the D.C. area

2. Home phone (including Area Code) 3. Office phone (including Area Code)

501 599-6349 (202) 225-7084

4. Name (Last) (First) (Middle) (Maiden, if any) Mr. Miss Mr. Miss Mr. Miss

and Address (Number, Street, City, State and ZIP Code)

Holt, Laura Mae 2034 Taylor Run Andrews AFB, Md. 2033

5. Legal or voting residence (State)

California

6. Height without shoes 7. Weight

5 Feet 7 Inches 140

8. Birthplace (City and State, or foreign country)

Los Angeles, California

9. Birth date (Month, day, year) 10. Social Security Account Number

September 24, 1940 559-28-5088

11. If you have ever been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.

N.A.

Dates of service in that grade From To

12. If you are currently on a list of eligibles for appointment to a Federal position, give the name of the announcement, the name of the office maintaining the list, the date on your notice of rating, and your rating.

N.A.

13. Lowest pay or grade you will accept

PAY GRADE

Open per OR

14. When will you be available?

Immediately

15. Will you accept temporary employment for:

(Acceptance or refusal of temporary employment will not affect your consideration for other appointments.)

YES NO

—1 month or less?

—1 to 4 months?

—4 to 12 months?

16. Where will you accept a job?

YES NO

Washington, D.C.

Any place in the United States.

Outside of the United States.

17. Will you accept less than full time work?

YES NO

(Last 40 hours per week)

18. Are you willing to travel? (Check)

☑ Refer for medical action

E. List Dates, Branch, and Serial or Service Number of All Active Service (Enter "N/A" if not applicable)

From To Branch of Service Serial or Service Number

N.A.

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

Page 1

Office of Management and Budget
Approved 02-87

DO NOT WRITE IN THIS BLOCK FOR USE OF EXAMINING OFFICE ONLY

☐ Appro. ☐ Material ☐ Entered Register:

☐ Nonappro. ☐ Submitted ☐ Returned

☐ No

Form Approved:

Option Grade Earned Rating Preference Aug. Rating

☐ 5 points (Tent.) ☐ 10 Points Comp. Disab.

☐ Other 10 Points

☐ 5 Pt.☐ 10 Pt. Comp. Disab.☐ 10 Pt. Other

☐ Disability ☐ Wife ☐ Widow ☐ Mother

☐ Being Investigated

☐ No

State Review Date

Signature and Title

☐ Refer for medical action

☐ N/A

☐ Often

☑ No

☑ Some

☑ Often

☑ No

☑ Some

☑ Often

☐ Yes ☐ No

☐ Standard Form 171

May 1975 U.S. Civil Service Commission

171-105
<table>
<thead>
<tr>
<th>Date of employment (month, year)</th>
<th>Exact title of position</th>
<th>If Federal service, civilian or military grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 1971 to Present Time 1976</td>
<td>LAWYER 1974-76</td>
<td></td>
</tr>
</tbody>
</table>

Salary or earnings:
- Starting $16,000 per year Avg. hrs. 50+
- Present $25,767 per year City: Calif. State: None

Name of immediate supervisor:
- Rose Hemperley, 117 West 9th Street Los Angeles, California 90015
- I wish to move East with my family.

**Private law firm practicing corporate, civil, domestic relations, criminal, and tax law. Extensive research in the above areas as well as writing briefs and memoranda. Making court appearances and jail visits.**

---

<table>
<thead>
<tr>
<th>Date of employment (month, year)</th>
<th>Exact title of position</th>
<th>If Federal service, civilian or military grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 1967 to 1968</td>
<td>Coordinator of Youth</td>
<td></td>
</tr>
</tbody>
</table>

Salary or earnings:
- Starting $12,000 per year Avg. hrs. 40
- Final $12,000 per year City: L.A. State: Calif. None

Name of immediate supervisor:
- Horace Austin, 4211 South Avalon Blvd. L.A. 90011
- Left to attend Law School full time from 1968-1971.

**Evaluated and recommended workable solutions to juvenile problems on an individual and group basis. Served as liaison and coordinated with outside agencies. Attended juvenile court hearings.**

---

<table>
<thead>
<tr>
<th>Date of employment (month, year)</th>
<th>Exact title of position</th>
<th>If Federal service, civilian or military grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 1966 to 1967</td>
<td>Basic Skills Instructor</td>
<td>N.A.</td>
</tr>
</tbody>
</table>

Salary or earnings:
- Starting $10,000 per year Avg. hrs. 40
- Final $10,000 per year City: Calif. None

Name of immediate supervisor:
- John Smith, (213) 757-8771
- Accepted a better paying job with greater potential to advance.

**Taught basic English, writing and math to high school drop-outs between the ages of 16 and 21.**

<table>
<thead>
<tr>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1965</td>
</tr>
<tr>
<td>Full-time employee at Ventura School for Girls. 3100 Wright Rd Camarillo, Calif.</td>
</tr>
<tr>
<td>Fall of 1963-65</td>
</tr>
<tr>
<td>Full-time graduate student</td>
</tr>
<tr>
<td>1960-63</td>
</tr>
<tr>
<td>Full-time college student</td>
</tr>
<tr>
<td>1956-59</td>
</tr>
<tr>
<td>High School student</td>
</tr>
</tbody>
</table>

For agency use (skill code, etc.)
Member, Pennsylvania Bar

D. Kind of License or Certificate (e.g., pilot certificate, lawyer, router operator, C.P.A., etc.)
   Lawyer

C. State or other licensing authority
   Pennsylvania

D. Year of first license or certificate
   1974

E. Year of latest license or certificate
   1976

F. Approximate amount of words per minute
   45

22. A. Did you graduate from high school, or will you graduate within the next nine months?
   Yes

B. Name and location (city and State) of last high school attended
   Dorsey High School, Los Angeles, Calif.

23. HONORS, AWARDS, AND FELLOWSHIPS RECEIVED
   Martin Luther King, Jr. Fellow.
   Boalt Hall School of Law
   Board Member Eastside Settlement House

24. LANGUAGES OTHER THAN ENGLISH
   List the languages and indicate your knowledge of each by placing "X" in proper columns
   French

   Reading
   Speaking
   Understanding
   Write
   Excl Good Fair Excl Good Fair Excl Good Fair Excl Good Fair
   X

25. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 20, EXPERIENCE.

   FULL NAME          PRESENT BUSINESS OR HOME ADDRESS
   Merle Hughes        6706 Lincoln Drive
   Ron Merriweather    Philadelphia, Pa. 19119
   Katherine Tooks     Western Savings Bank Bldg.
                       Suite 911 Broad & Chestnut St.
                       Phila., Pa. 19107
                       3087 Manning Ave. L. A. 90064

   BUSINESS OR OCCUPATION
   Lawyer
   Lawyer
   Lawyer
### Answer Items 26 Through 36 by Placing an "X" in the Proper Column

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>26.</td>
<td>Are you a citizen of the United States?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>27.</td>
<td>Are you now a member of the Communist Party, U.S.A.?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>28.</td>
<td>Are you now, or within the last ten years have you been, a member of any organization, or group of persons including but not limited to the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A., which during the period of your membership you knew was advocating or teaching that the government of the United States or any political subdivision thereof should be overthrown or overturned by force, violence, or any unlawful means?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>29.</td>
<td>If your answer to 27 or 28 is in the affirmative, did you, during the period of such membership, have the specific intent to further the aims of such organization or group of persons to overthrow or overturn the government of the United States or any state or any political subdivision thereof by force, violence, or any unlawful means?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>30.</td>
<td>Have you ever been convicted of an offense against the law or forfeited collateral, or are you now under charge for any offense against the law? (You may omit: (1) traffic violations for which you paid a fine of $30.00 or less; and (2) any offense committed before your 21st birthday which was finally adjudicated in a juvenile court or under a Youth Offender law.)</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>31.</td>
<td>Within the last five years have you been fired from any job for any reason?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>32.</td>
<td>Within the last five years have you quit a job after being notified that you would be fired?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

**Space for detailed answers. Indicate item number to which answers apply.**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Full Name, Title, Address, and Military Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>34</td>
<td>Kenneth Michael Binion, Nephew</td>
</tr>
<tr>
<td></td>
<td>4409 S. Harvard</td>
</tr>
<tr>
<td></td>
<td>Los Angeles, Ca. 90062</td>
</tr>
<tr>
<td></td>
<td>U.S. Marines</td>
</tr>
</tbody>
</table>

If more space is required, use full sheets of paper approximately the same size as this page. Write on EACH sheet your name, birth date, and announcement or position title. Attach all sheets to this Statement at the top of Page 3.

---

### Attention — This Statement Must Be Signed

Read the following paragraph carefully before signing this Statement.

A false answer to any question in this Statement may be grounds for not employing you, or for dismissing you after you begin work, and may be punishable by fine or imprisonment (U.S. Code, Title 18, Sec. 1001). All statements are subject to investigation including a check of your fingerprint, police records, and former employers. All the information you give will be considered in reviewing your Statement and is subject to investigation. A false answer to Items 27 or 28 could deprive you of your right to annuity when you reach retirement age in addition to the penalties described above.

**Certification**

I CERTIFY that all of the statements made in this Statement are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

**Signature** (Sign in Ink)  

**Date Signed**  

9-29-76
LAURA MAE HOLT
1739 West Adams Boulevard
Los Angeles, California 90018

2034 Taylor Run
Andrews AFB, Md. 20331
(301) 599-6349

DECEMBER 1978

EDUCATION
Boalt Hall School of Law, University of California, Berkeley
J. D. Degree – 1971

Los Angeles Pacific College – Los Angeles, California
Major: Sociology Minor: Political Science

MEMBERSHIP
Member, Pennsylvania Bar Association

PROFESSIONAL EXPERIENCE

1971 – 1975

LAW CLERK
Private firm practicing corporate, civil, domestic relations, criminal, and tax law.

1970 – 1971

White and Cruickshank
Attorneys at Law
Oakland, California

RESEARCH ASSISTANT (part-time)
Served as Research Assistant to Mr. Clinton White in this firm-practicing criminal law. Some exposure to trial work. Also, Assistant Editor/Research Assistant to Professor Robert M. O'Neil at Boalt, during this period.

1967 – 1968

COORDINATOR of Youth Activities
Evaluated, and recommended workable solutions to juvenile problems, on both an individual and a group basis. Served as liaison and coordinated with outside agencies, such as Police Department and Sheriff's Office. Attended juvenile court hearings. Participated in formulating and implementing programs.

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INSTRUCTOR in Basic Skills
Taught basic English, writing and mathematics to school dropouts between 16 and 21. Counseled, tested and graded, and provided assistance on specific problems. Was successful in persuading a significant number of my students to return to formal schooling . . . . both academic and trade.
PROFESSIONAL EXPERIENCE (Continued)

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University of California at Berkeley
Berkeley, California 94620 (415) 642-2273

Mr. Henry A. Talbert
National Urban League, Inc.
Director, Western Regional Office
4055 Wilshire Boulevard, Suite 526
Los Angeles, California 90010 (213) 381-5643

Dr. Gail Wyatt
UCLA Neuro-Psychiatric Institute
750 Westwood Plaza
Los Angeles, California 90024 (213) 825-0193
Dear Rick:

Mrs. Burke wanted your boss to have this resume immediately so I am imposing on your good nature to get it before him ASAP. She has evidently discussed Ms. Holt with him during sessions on the floor.

Thanks for your help.

Regards,

Wendell M. Holloway
LAURA MAE HOLT

2034 Taylor Run
Andrews AFB, Md. 20331
(301) 599-6349

1739 West Adams Boulevard
Los Angeles, California 90018
Telephones: (213) 735-6348 – or
(213) 734-4941

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Mr. Henry A. Talbiet
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Director, Western Regional Office
4055 Wilshire Boulevard, Suite 526
Los Angeles, California 90010 (213) 381-5643

Dr. Gail Wyatt
UCLA Neuro-Psychiatric Institute
750 Westwood Plaza
Los Angeles, California 90024 (213) 825-0193
December 2, 1976

Honorable Yvonne B. Burke
U. S. House of Representatives
Washington, D. C. 20515

Dear Congresswoman Burke:

Please be advised that with regard to your recommendation of Ms. Laura M. Holt we have interviewed her, and concur with your evaluation of her.

We have hired her for the position of staff counsel, and she will commence work here on December 31, 1976.

Sincerely yours,

Richard A. Sprague
Chief Counsel and Director

RAS/ca
The Honorable Samuel L. Devine
House of Representatives
Room 2206
Washington, D. C. 20510

Dear Mr. Devine:

It has come to my attention that Ms. Laura M. Holt (2034 Taylor Road, Andrews Air Force Base, Maryland) has applied for a legal position on the House Select Committee on Assassinations.

From all that I have been able to learn of her, she is a woman of intelligence, dedication, and drive, who would serve with distinction in any position she should undertake.

I hope that it will be possible for you personally to review her application and to give her interest the closest consideration.

With appreciation for your assistance and consideration, I am,

Sincerely,

Edward W. Brooke

EWB:rk
Enclosures
cc: Mr. John S. Hoyt
EDUCATION
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GROUP SUPERVISOR
Evaluated girls, composed behavior and progress reports, participated in group
counseling, set up and supervised programs, and directed all recreational activities
for a group of 50 delinquent girls under the jurisdiction of the Youth Authority.

1963, 1964, & 1965

Eastside Settlement House
Los Angeles, California

COUNSELOR/INSTRUCTOR (summers and part-time)
Initiated a math tutoring program. Assisted in obtaining employment, job
development and training programs, and recreational activities. Sought to
subtly mold and change the ideas and beliefs of juveniles, specifically regarding
the need for education, and the ability to accept responsibility and put
forth self improvement. Also, presently a member of the Board of Directors.

PERSONAL DATA

Native Californian, born September, 1940. Single. Health excellent. Willing to

REFERENCES

Professor Lawrence Sullivan
Boalt Hall School of Law
University of California at Berkeley
Berkeley, California 94620 (415) 642-2273

Mr. Henry A. Talbert
National Urban League, Inc.
Director, Western Regional Office
4055 Wilshire Boulevard, Suite 526
Los Angeles, California 90010 (213) 381-5643

Dr. Gail Wyatt
UCLA Neuro-Psychiatric Institute
750 Westwood Plaza
Los Angeles, California 90024 (213) 825-0193
Legal or Semi-Legal

Senate sub-committee on Banking, International Law, Criminal Justice, etc.

Anywhere in the Washington, D.C. area.

(213) 735-6348
(213) 734-4941

Holt, Laura Mae
1739 West Adams Blvd.
Los Angeles, California 90018

1. Legal or voting residence (State)
California

2. Weight without shoes
5 feet 2 inches

3. Marital Status
Female

4. Name (Last) (First) (Middle) (Marital) (City, State) (Zip Code)
Holt, Laura Mae

5. Birthplace (City, State, or Foreign Country)
Los Angeles, California

6. Date of birth with day
Sept. 24, 1940

7. Social Security Account Number
559-12-5038

8. Date of service in this grade
N.A.

9. Time and date to which you will accept
N.A.

10. When will you be available
N.A.

11. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

12. If you are currently in the regular list of eligibles for appointment to a federal position, indicate the same in the appropriate space below.
N.A.

13. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

14. Are you a veteran?
N.A.

15. If yes, indicate if you were an active member of the Armed Forces.
N.A.

16. If you are a veteran, did you serve in the United States Armed Forces?
N.A.

17. Did you serve in the United States Armed Forces?
N.A.

18. If you served in the Armed Forces, did you serve in the Reserves?
N.A.

19. If you served in the Reserves, did you serve in the United States National Guard?
N.A.

20. If you served in the National Guard, did you serve in the Reserves?
N.A.

21. Are you a member of the Reserve or Regular Armed Forces?
N.A.

22. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

23. If you are currently in the regular list of eligibles for appointment to a federal position, indicate the same in the appropriate space below.
N.A.

24. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

25. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

26. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

27. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

28. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

29. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

30. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

31. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

32. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

33. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

34. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

35. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

36. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

37. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

38. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

39. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

40. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

41. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

42. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

43. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

44. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

45. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

46. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

47. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.

48. If you have been a member of the Reserve or Regular Armed Forces, give the dates of your service in the Armed Forces and information on your service in the line below.
N.A.

49. If you have been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.
N.A.
**Name of employee (firm, organization, etc.) and address (including ZIP Code, if known):**

Rose Hemperley, 117 West 9th Street

**Reason for wanting to leave:**

I wish to move east with my family.

**Private law firm practicing corporate, civil, domestic relations, criminal, and tax law. Extensive research in the above areas as well as writing briefs and memoranda. Making court appearances and jail visits.**

**Dates of employment (month, year):**

1. From 1967 to 1968

**Exact title of position:**

Coordinator of Youth

**Salary or earnings:**

- 1967: $12,000 per year
- 1968: $12,000 per year

**Average hours per week:**

- 1967: 40
- 1968: 40

**Reason for leaving:**

Left to attend Law School full time from 1968-1971

**Description of duties, responsibilities, and accomplishments:**

Evaluated and recommended workable solutions to juvenile problems on an individual and group basis. Served as liaison and coordinated with outside agencies. Attended juvenile court hearings.

**Dates of employment (month, year):**

2. From 1966 to 1967

**Exact title of position:**

Basic Skills Instructor

**Salary or earnings:**

- 1966: $10,000 per year
- 1967: $10,000 per year

**Average hours per week:**

- 1966: 40
- 1967: 40

**Reason for leaving:**

Accepted a better paying job with greater potential to advance.

**Description of duties, responsibilities, and accomplishments:**

Taught basic English, writing, and math to high school dropouts between the ages of 16 and 21.

**1965-1968:**

- Full time employee at Venture School for Girls, 310 W. Stuart St.
- Palisades High School, Camarillo, Ca.
- Full time graduate student
- Full time college student
- High school student

**Kind of business or organization:**

Youth Training and Employment Project

<table>
<thead>
<tr>
<th>Date</th>
<th>Position</th>
<th>Responsibilities and Accomplishments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1967</td>
<td>Coordinator of Youth</td>
<td>Evaluated and recommended workable solutions to juvenile problems on an individual and group basis.</td>
</tr>
<tr>
<td>1966-1967</td>
<td>Basic Skills Instructor</td>
<td>Taught basic English, writing, and math to high school dropouts between the ages of 16 and 21.</td>
</tr>
</tbody>
</table>
B. Kind of License or Certificate (For example, pilot, registered nurse, lawyer, radio operator, C.P.A., etc.)

Lawyer

C. State or other licensing authority

Pennsylvania

D. Year of first license or certificate

1974

E. Year of latest license or certificate

1976

F. Approximate number of words per minute

Typing

N.A.

22. Did you graduate from high school, or will you graduate within the next nine months?

Jan. '59

23. Name and location (city and state) of last high school attended

Dorsey High School, Los Angeles, Calif.

24. Chief undergraduate college subjects

Sociology & Political Science

55

25. Chief graduate college subjects

Law

60

26. Field of study at highest level of college work

Sociology and Political Science

27. Other schools or training (For example, trade, vocational, armed forces, or business). Give for each the name and location (city, state, and ZIP Code if known) of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.

28. Honors, Awards and Fellowships Received

Martin Luther King, Jr., Fellow, Spats Hall School of Law 1965

29. Languages other than English

French

X

X

X

30. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and ability for the position for which you are applying. Do not repeat names of subordinates used under Item 24. EXPERIENCE

<table>
<thead>
<tr>
<th>FULL NAME</th>
<th>PRESENT BUSINESS OR HOME ADDRESS</th>
<th>BUSINESS OR OCCUPATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katherine Tooks</td>
<td>3087 Manning Ave. Los Angeles, Ca. 90064</td>
<td>Attorney</td>
</tr>
<tr>
<td>Sharon Buchanan Watson</td>
<td>Schmader, Harrison, Segal &amp; Lewis, 1719 Pacific Building</td>
<td>Attorney</td>
</tr>
<tr>
<td>R. Ron Herriweather</td>
<td>Philadelphia, Pa. 19102</td>
<td>Attorney</td>
</tr>
<tr>
<td></td>
<td>Western Savings Bank Bldg. Suite #001, Broad &amp; Chestnut Street Philadelphia, Pa. 19107</td>
<td>Attorney</td>
</tr>
</tbody>
</table>
Before answering these questions, read Part II. The Form must be answered in good faith.

Are you now or have you ever been a member of any organization, group, or unit of persons including but not limited to the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A., which during the period of your membership, you knew was advocating or teaching doctrines that the government of the United States or any political subdivision thereof should be overthrown or destroyed by force, violence, or any unlawful means?

"For if your answer to the is in the affirmative, did you, during the period of such membership, have the specific intent to further the aims or purposes of such organization or any of its subdivisions by overthrow or destruction of the government of the United States or any state or political subdivision thereof by force, violence, or any unlawful means?

If your answer to 37 or 38 is above is in the affirmative, state the names of any organizations or the dates of your membership in each of them.

Within the last five years have you been fired from a job for any reason?

If your answer is "Yes", give details in item 41. Show the name and address (including ZIP code) of employer, approximate date, and reason in each case. This information should agree with your answer to item 20. EXPERIENCE

Have you ever been convicted of an offense against the law of a federal, state, or local government, or are you now under charges for any offense against the law?

"For if your answer is "Yes", give details in item 43. Show for each offense: (a) date, (b) charge, (c) place, (d) court, and (e) conviction.

Does the United States Government employ you in a civilian capacity or as a member of the Armed Forces any relative or dependents of (by blood or marriage)?

If you live with, or within the past 12 months have you lived with, any of these relatives or dependents of (by blood or marriage)?

If your answer is "Yes", give in item 45 for each relative or dependents of (by blood or marriage): (a) occupation, (b) place of residence of the above, and (c) relationship of to the relative or dependents of (by blood or marriage).

Your statement cannot be verified until you have answered all questions, including items 20 through 36 above. Be sure you have placed an "X" in the left of EVERY "X" either in the "Yes" or the "No" column.

34. Your last answer indicates that item numbers 34 through 36 above are not answered or are not applicable in the case of the person you are completing this statement for.

Note: If applicable, the full name of the person completing this statement is the same as the name on the top of Page 1. Write on this sheet your name, birth, and any other information that may be helpful in determining good faith.

ATTENTION: THE STATEMENT MUST BE SIGNED.

Read the following paragraph carefully before signing statement.

"I have given true to any question in this statement and have withheld no facts and for withholding facts and willfully made or published an false, incomplete, or inaccurate statement, the penalties for willful and knowing false and misleading statements or omissions may include fines, imprisonment, or both. This is not a predicate to a criminal proceeding against you. The information you give will not be revealed to any individual or agency except in the case where your statement is subject to investigation. A false statement under this law is a crime with the same penalty as it would under any other statute which would be for perjury. A false statement under this law is subject to investigation. If a false statement under this law is made in good faith.

SIGNATURE (Sign in ink)
October 6, 1976

Dear Mr. Hoyt,

I have been referred to your office via Ms. Krol from Senator Brooke's office.

I am a registered Republican, new in town, and a licensed attorney. I would like a staff position on the Assassination Committee.

If this is not possible, as I realize the many applications your office gets, please do whatever you can on my behalf in other areas or sub-committees as they become to your attention.

Thanking you I am,

Sincerely, yours,

Laura Holt
November 15, 1976

Mr. Richard Sprague, Staff Director
Select Committee on Assassinations
2nd and D Streets, S. W.
House Annex #2 Room 3342
Washington, D. C. 21515

Dear Mr. Sprague:

May I recommend Laura Holt to serve as a member of the Select Committee on Assassinations.

I have known Miss Holt throughout her educational and professional career. She is a highly qualified individual who will be able to make a significant contribution as a member of the Select Committee.

Miss Holt brings to the position an excellent background in legal research as a result of her legal training and professional experiences.

I sincerely hope that you will give ample consideration to her application for a professional position with the Select Committee Staff.

Yours sincerely,

YVONNE BRATHWAITE BURKE
MEMBER OF CONGRESS
PERSONAL QUALIFICATIONS STATEMENT

1. Kind of position (job) you are filing for (or title of announcement): Legal or Semi-Legal

2. Home phone (including Area Code): (202) 599-6349

3. Office phone (including Area Code): (202) 225-7084

4. Name (Last) (First) (Middle) (Maiden, if any): Mr. □ Miss □ Mrs. □ Holt, Laura Mae

5. Address (Number, Street, City, State, and ZIP Code): 2034 Taylor Run APB, Md. 20333

6. Legal or voting residence (State): California

7. Height without shoes: 5 Feet 7 Inches

8. Weight: 140

9. Birthplace (City and State, or foreign country): Los Angeles, California

10. Social Security Account Number: 559-28-5038

11. If you have ever been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.

N.A.

12. If you are currently on a list of eligibles for appointment to a Federal position, give the name of the announcement, the name of the office maintaining the list, the date on your notice of rating, and your rating.

N.A.

13. Lowest pay or grade you will accept

PAY OR GRADE

14. When will you be available?

Immediately

15. Will you accept temporary employment for:

- Acceptance or refusal of temporary employment will not affect your consideration for other appointments.

16. Where will you accept a job?

- Washington, D.C.
- Any place in the United States.
- Outside of the United States.

17. Will you accept less than full-time work?

- Less than 40 hours per week

18. Are you willing to travel? (Check one)

- No
- Some
- Often

19. VETERAN PREFERENCE. Answer all parts. If a part does not apply to you, answer "No."

A. Have you ever served on active duty in the United States military service? (Exclude tours of active duty for training as a reservist or Guardman.)

B. Have you ever been discharged from the armed services under other than honorable conditions? (You may omit any such discharge changed to honorable by a Discharge Review Board or similar authority.)

C. Do you claim 3-point preference based on active duty in the armed forces?

- "Yes," give details in Item 37.

D. Do you claim 10-point preference?

- "Yes," check type of preference claimed and complete and attach Standard Form 15. "Claim for 10-point Veteran Preference," together with the proof called for in that form.

E. List Dates, Branch, and Serial or Service Number of All Active Service (Enter "N/A" if not applicable)

From To

N.A.

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

Standard Form 171
May 1975 U.S. Civil Service Commission
171-105
20. **EXPERIENCE** (Start with your PRESENT position and work back. Account for periods of unemployment on separate blocks in order.)

May inquiry be made of your present employer regarding your character, qualifications, and record of employment? [ ] Yes [ ] No

(A "No" will not affect your consideration for employment opportunities except for HEARING EXAMINER position.)

### Dates of employment (month, year)

<table>
<thead>
<tr>
<th>1</th>
<th>From</th>
<th>1971</th>
<th>TO PRESENT TIME</th>
<th>Exact title of position</th>
<th>If Federal service, civilian or military grade</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1976</td>
<td>LAWYER 1974-76</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Salary or earnings:</th>
<th></th>
<th>Avg. hrs.</th>
<th>Place of employment</th>
<th>Number and kind of employees supervised</th>
<th>Kind of business or organization (manufacturing, accounting, insurance, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starting $16,000 per year</td>
<td>Present $25,767 per year</td>
<td>50+</td>
<td>L.A.</td>
<td>None</td>
<td>Law Firm</td>
</tr>
</tbody>
</table>

**Name of immediate supervisor:** Rose Hemperley

**Area Code and phone No. if known:** (213) 622-2075

**Reason for wanting to leave:** I wish to move East with my family.

**Description of duties, responsibilities, and accomplishments:**

Private law firm practicing corporate, civil, domestic relations, criminal, and tax law. Extensive research in the above areas as well as writing briefs and memoranda. Making court appearances and jail visits.

---

<table>
<thead>
<tr>
<th>2</th>
<th>From</th>
<th>1967</th>
<th>To</th>
<th>Exact title of position</th>
<th>If Federal service, civilian or military grade</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1968</td>
<td>Coordinator of Youth</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Salary or earnings:</th>
<th></th>
<th>Avg. hrs.</th>
<th>Place of employment</th>
<th>Number and kind of employees supervised</th>
<th>Kind of business or organization (manufacturing, accounting, insurance, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starting $8,000 per year</td>
<td>Final $12,000 per year</td>
<td>40</td>
<td>L.A.</td>
<td>None</td>
<td>Community Mental Health Center</td>
</tr>
</tbody>
</table>

**Name of immediate supervisor:** Horace Austin

**Area Code and phone No. if known:** (213) 232-4111

**Reason for leaving:** Left to attend Law School full time from 1968-1971.

**Description of duties, responsibilities, and accomplishments:**

Evaluated and recommended workable solutions to juvenile problems on an individual and group basis. Served as liaison and coordinated with outside agencies. Attended juvenile court hearings.

---

<table>
<thead>
<tr>
<th>3</th>
<th>From</th>
<th>1966</th>
<th>To</th>
<th>Exact title of position</th>
<th>If Federal service, civilian or military grade</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1967</td>
<td>Basic Skills Instructor</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Salary or earnings:</th>
<th></th>
<th>Avg. hrs.</th>
<th>Place of employment</th>
<th>Number and kind of employees supervised</th>
<th>Kind of business or organization (manufacturing, accounting, insurance, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starting $8,000 per year</td>
<td>Final $10,000 per year</td>
<td>40+</td>
<td>L.A.</td>
<td>None</td>
<td>Youth Training &amp; Employment Project</td>
</tr>
</tbody>
</table>

**Name of immediate supervisor:** John Smith

**Area Code and phone No. if known:** (213) 757-8771

**Reason for leaving:** Accepted a better paying job with greater potential to advance.

**Description of duties, responsibilities, and accomplishments:**

Taught basic English, writing and math to high school drop-outs between the ages of 16 and 21.

**1965** Full time employee at Ventura School for Girls, 3100 Wright Rd. Camarillo, Calif.

**Fall of 1965-66** Full time graduate student

**1966-67** Full time college student

**1966-68** High School student

---

**IF YOU NEED ADDITIONAL EXPERIENCE BLOCKS USE STANDARD FORM 171-A OR BLANK SHEETS**

**SEE INSTRUCTION SHEET**
ATTACH SUPPLEMENTAL SHEETS OR FORMS HERE
• ANSWER ALL QUESTIONS CORRECTLY AND FULLY

21. Special qualifications and skills (skills with machines; patents or inventions; your most important publications (do not submit copies unless requested); your public speaking and publications experience, membership in professional or scientific societies; etc.)

Member, Pennsylvania Bar

D. Kind of License or Certificate (For example, pilot, registered nurse, lawyer, radio operator, C.P.A., etc.)
Lawyer
C. State or other licensing authority
Pennsylvania
D. Year of first license or certificate
1974
E. Year of latest license or certificate
1976
F. Approximate number of words per minute: Typing 41
Shorthand 41

22. A. Did you graduate from high school, or will you graduate within the next nine months?

B. Name and location (city and State) of last high school attended
Dorsey High School, Los Angeles, Calif.

C. Name and location (city, State, and 5TH Code if known) of college or university. (If you expect to graduate within 9 months, give MONTH and year you expect degree.)


D. Chief undergraduate college subjects
No. of credits compl. Semester hours Quarter hours
Sociology & Poli Sci 35

E. Chief graduate college subjects
No. of credits compl. Semester hours Quarter hours
Law J.D. 1971 180+

F. Major field of study at highest level of college work
Corporate Law, Consumer Law, Constitutional Law, Minority Business

G. Other schools or training (for example, trade, vocational, armed forces, or business). Give for each the name and location (city, State, and ZIP Code if known) of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.
Boalt Hall School of Law
University of California at Berkeley
Berkeley, California 94620

23. HONORS, AWARDS, AND FELLOWSHIPS RECEIVED
Martin Luther King, Jr. Fellow.
Boalt Hall School of Law
Board Member Eastside Settlement House

24. LANGUAGES OTHER THAN ENGLISH
List the languages and indicate your knowledge of each by placing 'X' in proper columns

<table>
<thead>
<tr>
<th>Language</th>
<th>Reading</th>
<th>Speaking</th>
<th>Understanding</th>
<th>Writing</th>
</tr>
</thead>
<tbody>
<tr>
<td>French</td>
<td>Excl. Good</td>
<td>Fair</td>
<td>Excl. Good</td>
<td>Fair</td>
</tr>
</tbody>
</table>

25. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 20. EXPERIENCE.

<table>
<thead>
<tr>
<th>FULL NAME</th>
<th>PRESENT BUSINESS OR HOME ADDRESS (Number, Street, City, State and ZIP Code)</th>
<th>BUSINESS OR OCCUPATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merle Hughes</td>
<td>6706 Lincoln Drive Philadelphia, Pa. 19119</td>
<td>Lawyer</td>
</tr>
<tr>
<td>Katherine Took</td>
<td>3087 Manning Ave. L. A. 90064</td>
<td>Lawyer</td>
</tr>
</tbody>
</table>
## ANSWER ITEMS 26 THROUGH 36 BY PLACING AN "X" IN THE PROPER COLUMN

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>26.</td>
<td>Are you a citizen of the United States? If &quot;No,&quot; give country of which you are a citizen.</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>28.</td>
<td>(a) Are you now, or within the last ten years, a member of any organization, group of persons including but not limited to the Communist Party, U.S.A., or any subdivision thereof?</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>28.</td>
<td>(b) If your answer to (a) is in the affirmative, did you, during the period of such membership, have the specific intent to further the aims of such organization or group of persons to overthrow or overturn the government of the United States?</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>29.</td>
<td>If your answer to 27 or 28(a) above is in the affirmative state the names of such organizations and the dates of your membership in each.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Within the last five years have you been fired from any job for any reason? Yes | No

### Have you ever been convicted of an offense against the law or forfeited collateral, or are you now under a charge for any offense against the law? Yes | No

### Does the United States Government employ in a civilian capacity as a member of the Armed Forces any relative of yours (by blood or marriage)? Yes | No

### Do you receive or do you have a pending application for retirement or retainer pay, pension, or other compensation based upon military, Federal, civil, or District of Columbia Government service? Yes | No

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### Space for detailed answers. Indicate Item number to which answers apply.

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<th>Item</th>
<th>Full Name</th>
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<th>Address 2</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Dates of Service</th>
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</thead>
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<tr>
<td>34</td>
<td>Kenneth Michael Binion, Nephew</td>
<td>4409 S. Harvard</td>
<td>Los Angeles, Ca. 90062</td>
<td>U.S. Marines</td>
<td></td>
<td></td>
<td></td>
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## ATTENTION – THIS STATEMENT MUST BE SIGNED

Read the following paragraph carefully before signing this Statement

A false answer to any question in this Statement may be grounds for not employing you, or for dismissing you after you begin work, and may be punishable by fine or imprisonment (U.S. Code, Title 18, Sec. 1001). All statements are subject to investigation, including a check of your fingerprints, police records, and former employers. All the information you give will be considered in reviewing your Statement and is subject to investigation. A false answer to items 27 or 28 could deprive you of your right to an annuity when you reach retirement age in addition to other penalties described above.

### CERTIFICATION

I CERTIFY that all of the statements made in this Statement are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.  

signature: [Handwritten]  

DATE SIGNED: 9-29-76
Laura Mae Holt
2034 Taylor Run
Andrews AFB, Md. 20331
(301) 599-6349

1737 West Adams Boulevard
Los Angeles, California 90018
Telephone: (213) 735-6348 – or
(213) 734-4941

EDUCATION
Boalt Hall School of Law, University of California, Berkeley
J. D. Degree – 1971
Los Angeles Pacific College – Los Angeles, California
B. A. Degree – 1963
Major: Sociology        Minor: Political Science

MEMBERSHIP
Member, Pennsylvania Bar Association

PROFESSIONAL EXPERIENCE

1971 – 1975
Rose Hemperley, Attorney at Law
117 W. 9th St., Los Angeles, Calif.
Telephone: (213) 622-2075

LAW CLERK
Private firm practicing corporate, civil, domestic relations, criminal, and tax law.

1970 – 1971
White and Cruickshank
Attorneys at Law
Oakland, California

RESEARCH ASSISTANT (part-time)
Served as Research Assistant to Mr. Clinton White in this firm practicing criminal
law. Some exposure to trial work. Also, Assistant Editor/Research Assistant to
Professor Robert M. O'Neil at Boalt, during this period.

1967 – 1968
Central City Community Mental
Health Center, Los Angeles, Calif.

COORDINATOR of Youth Activities
Evaluated, and recommended workable solutions to juvenile problems, on both an
individual and a group basis. Served as liaison and coordinated with outside agencies,
such as Police Department and Sheriff's Office. Attended juvenile court hearings.
Participated in formulating and implementing programs.

1966 – 1967
Youth Training & Employment
Project, Los Angeles, Calif.

INSTRUCTOR in Basic Skills
Taught basic English, writing and mathematics to school dropouts between 16 and
21. Counciled, tested and graded, and provided assistance on specific problems.
Was successful in persuading a significant number of my students to return to
formal schooling . . . both academic and trade.
PROFESSIONAL EXPERIENCE (Continued)

1965 - 1966

Ventura School for Girls
Camarillo, California

GROUP SUPERVISOR
Evaluated girls, composed behavior and progress reports, participated in group counseling, set up and supervised programs, and directed all recreational activities for a group of 50 delinquent girls under the jurisdiction of the Youth Authority.

1963, 1964, & 1965

Eastside Settlement House
Los Angeles, California

COUNSELOR/INSTRUCTOR (summers and part-time)
Initiated a math tutoring program. Assisted in obtaining employment, job development and training programs, and recreational activities. Sought to subtly mold and change the ideas and beliefs of juveniles, specifically regarding the need for education, and the ability to accept responsibility and put forth self improvement. Also, presently a member of the Board of Directors.

PERSONAL DATA


REFERENCES

Professor Lawrence Sullivan
Boalt Hall School of Law
University of California at Berkeley
Berkeley, California 94620 (415) 642-2273

Mr. Henry A. Talbert
National Urban League, Inc.
Director, Western Regional Office
4055 Wilshire Boulevard, Suite 526
Los Angeles, California 90010 (213) 381-5643

Dr. Gail Wyatt
UCLA Neuro-Psychiatric Institute
750 Westwood Plaza
Los Angeles, California 90024 (213) 825-0193
PERSONAL QUALIFICATIONS STATEMENT

1. Kind of position (job) you are filing for (or title of announcement)
   [Legal or Semi-Legal]

2. Options for which you wish to be considered (if listed in announcement)
   [Sub-committee on Assassinations]
   [Anywhere in the D.C. area]

3. Name (Last) (First) (Middle) (Maiden, if any) [Mr. Miss Mrs.]
   Holt, Laura Mae
   2034 Taylor Run
   Andrews Air Force Base, Md. 20332

4. Home phone (including Area Code) [301] 599-6349
   Office phone (including Area Code) [202] 225-7084

5. Legal or voting residence (State)
   California

6. Height without shoes [5 Feet 7 Inches]

7. Weight [140]

8. Birthplace (City and State, or foreign country)
   Los Angeles, California

9. Birth date (Month, day, year)
   September 24, 1940

10. Social Security Account Number
    559.28.5038

11. If you have ever been employed by the Federal Government as a civilian, give your last classification, service, grade, and job title.
    N.A.
    Dates of service in that grade from ___________ to ___________

12. If you are currently on a list of eligibles for appointment to a Federal position, give the name of the announcement, the name of the office maintaining the list, the date on your notice of rating, and your rating.
    N.A.

13. Lowest pay or grade you will accept
    Pay per
    GRADE
    Open
    OR
    Immediately

14. When will you be available?

15. Will you accept temporary employment for: (Acceptance or refusal of temporary employment will affect your consideration for other appointments.)
   YES  NO
   —1 month or less  X
   —1 to 4 months  X
   —4 to 12 months

16. Where will you accept a job?
    YES  NO
    Washington, D.C.  X
    Any place in the United States  X
    Outside the United States  X
    Only in [specifically]

17. Will you accept less than full time work? (Last 40 hours per week) YES  NO

18. Are you willing to travel? (Check this)

19. VETERAN PREFERENCE. Answer all parts. If a part does not apply to you, answer "N/A".
    A. Have you ever served on active duty in the United States military service? (Exclude tours of active duty for training as a reservist or Guardsman.)
       YES  NO
    B. Have you ever been discharged from the armed services under other than honorable conditions? (You may omit any such discharge changed to honorable by a Discharge Review Board or similar authority.)
       YES  NO
    C. Do you claim 3-point preference based on active duty in the armed forces?
       YES  NO
    D. Do you claim 10-point preference?
       YES  NO
    E. List Dates, Branch, and Serial or Service Number of All Active Service. (Enter "N/A" if not applicable)
       From  To
       Branch of Service
       Serial or Service Number

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER
# Experience

**20.** EXPERIENCE (Start with your present position and work back. Account for periods of unemployment in separate blocks in order.)

<table>
<thead>
<tr>
<th>Stakeholder</th>
<th>Date of Employment (Month, Year)</th>
<th>Title of Position</th>
<th>If Federal, Civilian or Military</th>
<th>Kind of Business or Organization (Manufacturing, Accounting, Insurance, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>From 1971 To Present</td>
<td>Law Clerk</td>
<td>Yes</td>
<td>Law Firm</td>
</tr>
<tr>
<td></td>
<td>Salary or earnings: 16,000 per year</td>
<td>Avg. hrs. per week 50+</td>
<td>Place of employment: City L.A., State Calif.</td>
<td>Number of employees supervised: None</td>
</tr>
<tr>
<td></td>
<td>Present $25,767 per year</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Name of immediate supervisor:** Rose Hemperley

**Area Code and phone No. if known:** (213) 622-2075

**Reason for wanting to leave:** I wish to move East with my family.

**Description of duties, responsibilities, and accomplishments:**

Private law firm practicing corporate, civil, domestic relations, criminal, and tax law. Extensive research in the above areas as well as writing briefs and memoranda. Making court appearances and jail visits.

---

**2**

<table>
<thead>
<tr>
<th>Stakeholder</th>
<th>Date of Employment (Month, Year)</th>
<th>Title of Position</th>
<th>If Federal, Civilian or Military</th>
<th>Kind of Business or Organization (Manufacturing, Accounting, Insurance, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>From 1967 To 1968</td>
<td>Coordinator of Youth</td>
<td>Yes</td>
<td>Community Mental Health Center</td>
</tr>
<tr>
<td></td>
<td>Salary or earnings: 8 per</td>
<td>Avg. hrs. per week 40</td>
<td>Place of employment: City L.A., State Calif.</td>
<td>Number of employees supervised: None</td>
</tr>
<tr>
<td></td>
<td>Final $12,000 per year</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Name of immediate supervisor:** Horace Austin

**Area Code and phone No. if known:** (213) 232-4111

**Reason for leaving:** Left to attend Law School full time from 1968-1971.

**Description of duties, responsibilities, and accomplishments:**

Evaluated and recommended workable solutions to juvenile problems on an individual and group basis. Served as lawyer and coordinated with outside agencies. Attended juvenile court hearings.

---

**3**

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<th>Kind of Business or Organization (Manufacturing, Accounting, Insurance, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>From 1966 To 1967</td>
<td>Basic Skills Instructor</td>
<td>N.A.</td>
<td>Youth Training &amp; Employment Project</td>
</tr>
<tr>
<td></td>
<td>Salary or earnings: 10,000 per year</td>
<td>Avg. hrs. per week 40+</td>
<td>Place of employment: City L.A., State Calif.</td>
<td>Number of employees supervised: None</td>
</tr>
</tbody>
</table>

**Name of immediate supervisor:** John Smith

**Area Code and phone No. if known:** (213) 757-8771

**Reason for leaving:** Accepted a better paying job with greater potential to advance.

**Description of duties, responsibilities, and accomplishments:**

Taught basic English, writing, and math to high school drop-outs between the ages of 16 and 21.

1965 Full time employee at Ventura School for Girls. 3100 Wright Rd. Camarillo, Calif.

Full of 1965-65 Full time graduate student
1960-63 Full time college student
1956-59 High School student
Member, Pennsylvania Bar

B. Kind of License or Certificate (For example, pilot, registered nurse, lawyer, radio operator, C.P.A., etc.):

Lawyer

C. State or other licensing authority:

Pennsylvania

D. Year of first license or certificate:

1974

E. Year of latest license or certificate:

1976

F. Approximate number of words per minute (typing shorthand):

41

22. A. Did you graduate from high school, or will you graduate within the next nine months?

Yes

B. Name and location (city and state) of last high school attended:

Dorsey High School, Los Angeles, Calif.

C. Name and location (city, state, and ZIP Code if known) of college or university. (If you expect to graduate within 9 months, give month and year you expect degree):

Cal State University at L.A. and L. A. Pacific College

Dates attended:

1960 to 1963

Years completed:

X 4 yrs.

Of these credits, how many were semester hours?

124

Type of degree:

B.A. 19

D. Chief undergraduate college subjects:

Sociology & Poli-Sci

No. of credits completed:

35

E. Chief graduate college subjects:

Law J.D. 1971

No. of credits completed:

180

F. Major field of study at highest level of college work:

Corporate Law, Consumer Law, Constitutional Law, Minority Business

G. Other schools or training (for example, trade, vocational, armed forces, or business). Give for each the name and location (city, state, and ZIP Code if known), school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data:

Boalt Hall School of Law
University of California at Berkeley
Berkeley, California 94620

23. HONORS, AWARDS, AND FELLOWSHIPS RECEIVED

Martin Luther King, Jr. Fellow.
Boalt Hall School of Law
Board Member Eastside Settlement House

24. LANGUAGES OTHER THAN ENGLISH

List the languages and indicate your knowledge of each by placing X in proper columns:

FRANC

Reading

Speaking

Understanding

Writing

Reading

Speaking

Understanding

Writing

F

X

X

25. REFERENCES: List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under item 20, EXPERIENCE:

FULL NAME

PRESENT BUSINESS OR HOME ADDRESS

BUSINESS OR OCCUPATION

Merle Hughes

6706 Lincoln Drive

Philadelphia, Pa. 19119

Lawyer

Ron Merriweather

Western-Savings Bank Bldg.

Suite 911 Broad & Chestnut St.

Phila., Pa. 19107

Lawyer

Katherine Tooks

3087 Manning Ave., L. A. 90064

Lawyer
<table>
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<th>Item No.</th>
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<tbody>
<tr>
<td>26</td>
<td>Are you a citizen of the United States? If &quot;No,&quot; give country of which you are a citizen.</td>
</tr>
<tr>
<td>27</td>
<td>Are you now a member of the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A.?</td>
</tr>
<tr>
<td>28 (a)</td>
<td>Are you now, or within the last ten years have you been, a member of any organization, or group of persons including but not limited to the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A., which during the period of your membership you know was advocating or teaching that the government of the United States or any political subdivision thereof should be overthrown or otherwise by force, violence, or any unlawful means?</td>
</tr>
<tr>
<td>28 (b)</td>
<td>If your answer to (a) is in the affirmative, did you, during the period of such membership, have the specific intent to further the aims of such organization or group of persons to overthrow or overtake the government of the United States or any state or any political subdivision thereof by force, violence, or any unlawful means?</td>
</tr>
<tr>
<td>29</td>
<td>If your answer to 27 or 28(a) above is in the affirmative state the names of such organizations and the dates of your membership in each in item 37.</td>
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<td>30</td>
<td>Within the last five years have you been fired from any job for any reason?</td>
</tr>
<tr>
<td>31</td>
<td>Within the last five years have you quit a job after being notified that you would be fired?</td>
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<td>32</td>
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</tr>
<tr>
<td>33</td>
<td>While in the military service were you ever convicted by general courts-martial?</td>
</tr>
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<td>Does the United States Government employ in a civilian capacity or as a member of the Armed Forces any relative of yours (by blood or marriage)? (See Items 34 and 35 in the attached instruction sheet.)</td>
</tr>
<tr>
<td>35</td>
<td>Do you live with, or within the past 12 months have you lived with, any of these relatives who are employed in a civilian capacity?</td>
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SIGNATURE (Sign in ink)

DATE SIGNED

9-29-76