JFK ASSASSINATION SYSTEM
IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA
RECORD NUMBER : 180-10070-10167

RECORDS SERIES :
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA
FROM :
TO :

TITLE :

DATE : 09/09/77
PAGES : 9

SUBJECTS :
HSCA; ADMINISTRATION
WAGNER, OLIVE S.

DOCUMENT TYPE : PRINTED FORM
CLASSIFICATION : U
RESTRICTIONS : 3
CURRENT STATUS : P
DATE OF LAST REVIEW : 07/16/93

OPENING CRITERIA :

COMMENTS :
Box 3.

[R] - ITEM IS RESTRICTED
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Olive S. Wagner</td>
<td>12/31/78</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-22-5012</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee/Subcommittee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assassinations</td>
</tr>
</tbody>
</table>

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* If employee is a civil service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☐ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 956 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number ___________ If applicable, Level ___________ Step ___________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date: January 2, 1979

Signature of Authorizing Official: Louis Stokes

Chairman, Committee on House Administration

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ____________________________

Chairman, Committee on House Administration

Office of Finance use only:

Office Code: ____________

ID: ____________

Benefits: ____________

Monthly Annuity: ____________

Payroll: ____________

(Revised: August 1, 1977)
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oliva S. Wagner</td>
<td>October 1, 1978</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-22-5012</td>
<td></td>
</tr>
<tr>
<td>☐ Appointment</td>
<td></td>
</tr>
<tr>
<td>☐ Salary Adjustment</td>
<td></td>
</tr>
<tr>
<td>☐ Title Change</td>
<td></td>
</tr>
<tr>
<td>☐ Termination (At close of business on effective date)</td>
<td>Specify Date</td>
</tr>
<tr>
<td>☐ Leave without pay (Beginning with effective date above and ending close of business)</td>
<td></td>
</tr>
</tbody>
</table>

Employing Office or Committee/Subcommittee: Assassinations

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Chief Clerk</td>
<td>$19,500.00</td>
</tr>
</tbody>
</table>

* If employee is a civil service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☐ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 956 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number __________ If applicable, Level __________ Step __________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date ________________ 19

Signature of Authorizing Official

LOUIS STOHL
Chairman

Title—If Member, District and State

Type or print name and title of above official

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ____________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code __________

ID __________

Benefits __________

Monthly Annuity $ __________ as of __________

Payroll __________

Copy for Initiating Office or Committee

(Revised: August 1, 1977)
MEMORANDUM

TO: THOMAS HOWARTH, Budget Officer
FROM: G. ROBERT BLAKEY, Chief Counsel and Director
RE: Olive Wagner
DATE: October 10, 1978

Effective October 1, 1978, Olive Wagner has been promoted to the position of Deputy Chief Clerk, at a salary of $19,500.
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Olive S. Wagner</td>
<td>March 1, 1978</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>191-22-5012</td>
<td>□ Appointment □ Salary Adjustment □ Title Change</td>
</tr>
<tr>
<td></td>
<td>□ Termination (At close of business on effective date)</td>
</tr>
<tr>
<td></td>
<td>□ Leave without pay (Beginning with effective date above and ending close of business)</td>
</tr>
</tbody>
</table>

Specify Date

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Assistant</td>
<td>$15,000</td>
</tr>
</tbody>
</table>

* If employee is a civil service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below.)

1. □ Standing Committee: Staff—□ Clerical or □ Professional.
2. □ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 956 of 95th Congress.
3. □ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number___________ If applicable, Level___________ Step___________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date: March 14, 1978

Signature of Authorizing Official

LOUIS STOKES

(Type or print name and title of above official)

Chairman

Title—[If Member, District and State]

(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:__________________________________________

Chairman, Committee on House Administration

Office of Finance use only:

Office Code___________ ID___________

Monthly Annuity $_________ as of___________ Benefits___________ Payroll___________

Copy for Initiating Office or Committee

(Revised: August 1, 1977)
PAYROLL AUTHORIZATION FORM

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oliver S. Hogan</td>
<td>December 1, 1977</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-22-5012</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee/Subcommittee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Assassinations</td>
<td></td>
</tr>
</tbody>
</table>

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receptionist</td>
<td>$14,000</td>
</tr>
</tbody>
</table>

*If employee is a civil service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below.)

1. □ Standing Committee: Staff—□ Clerical or □ Professional.
2. □ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. □ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level________ Step________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date: December 1, 1977

Louis Stokes
(Signature of Authorizing Official)

(Type or print name of Authorizing Official)

Chairman
(Type or print name and title of above official)

(Title – If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:____________________________________

Chairman, Committee on House Administration

Office of Finance use only:

<table>
<thead>
<tr>
<th>ID</th>
<th>Benefits</th>
<th>Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Monthly Annuity $_________ as of ________________

Copy for Initiating Office or Committee

(Revised: August 1, 1977)
To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<table>
<thead>
<tr>
<th>Employee Name (First-Middle-Last)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Olive S. Wagner</td>
<td>9/9/77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Social Security Number</th>
<th>Type of Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 22 5012</td>
<td>Appointment</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employing Office or Committee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Salary Adjustment</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assassinations</th>
<th>Termination</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(At close of business on effective date)</td>
</tr>
</tbody>
</table>

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Gross Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receptionist</td>
<td>$11,000</td>
</tr>
</tbody>
</table>

(If Committee Employee, complete appropriate item below.)

1. □ Standing Committee: Staff—□ Clerical or □ Professional.

2. □ Special or Select Committee: Authority—H. Res. 465 95th Congress.

3. □ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _______ If applicable, Level _______ Step _______

Date: September 15, 1977

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Louis Stokes
Chairman

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget; and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: Chairman, Committee on House Administration

Office of Finance use only:

Office Code: ________

Monthly Annuity $_______00

Copy for Initiating Office or Committee
MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father  nephew  brother-in-law
mother  niece  sister-in-law
son  husband  stepfather
daughter  wife  stepsister
brother  father-in-law  stepbrother
sister  mother-in-law  stepsister
uncle  son-in-law  half-brother
aunt  daughter-in-law  half-sister
first cousin

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

[ ] I am not related to any current (95th Congress) Member of Congress.
[ ] I am related to a current (95th Congress) Member of Congress.
(Please specify.)

______________________________
Signature of Employee

______________________________
Date

Olivia C. Wagner
MEMORANDUM

TO: THOMAS HOWARTH
    BUDGET OFFICER

FROM: E. M. HUTTON
    DEPUTY DIRECTOR

DATE: 9-9-77

The Chief Counsel and Director has
authorized a salary increase to $11,000.00 annually
for Dorothy Kuhn effective September 1, 1977, and
the employment of Olive Wagner as receptionist at
an annual salary of $11,000.00 effective September
9, 1977.
MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father     nephew     brother-in-law
mother     niece      sister-in-law
son        husband    stepfather
daughter   wife       stepmother
brother    father-in-law stepbrother
sister     mother-in-law stepsister
uncle      son-in-law  half-brother
aunt       daughter-in-law half-sister
first cousin

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

☒ I am not related to any current (95th Congress) Member of Congress.
☐ I am related to a current (95th Congress) Member of Congress.
(Please specify.) ______________________________________

__________________________
Signature of Employee

__________________________
Date

D處y