

TRANSMITTAL SLIP		DATE
TO: SR&CD		
ROOM NO. GE-31	BUILDING Headquarters	
REMARKS:  For subject's file:  HUNT, E. Howard		
FROM: C/PhySD		
ROOM NO. 2C-03	BUILDING Tyler	EXTENSION 6821

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

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**CONFIDENTIAL**  
SECURITY VIOLATION REPORT

23500

1. DETAILS OF THE VIOLATION: On Tuesday, 15 July 1969, at 7:29 P.M., USSP O. Cole on a routine inspection of the area found an improperly secured safe in Room 4B-29, Headquarters Building. The classification of the material in the safe was at least SECRET. The safe was secured and the check sheet turned over to the Security Duty Office. The char force had not been through the area prior to the discovery.

2. INDIVIDUAL(S) RESPONSIBLE	OFFICE	DIVISION	BRANCH
A. HUNT, E. Howard	DD/P	EUR	CA Staff
<sup>03</sup> ACHEY, Betty J.	DD/P	EUR	CA Staff

3. DESCRIPTION OF HOW VIOLATION OCCURRED: Both individuals were interviewed in their offices on 16 July 1969. Mr. Hunt stated that he left his office between 5:40 and 5:45, telling Miss <sup>03</sup>[Achey] that he was leaving for the day. He did not tell her that his safe was open. He assumed, he said, that one of the girls would check his office. He also stated that he himself usually closes and locks the safe unless there was something in his out box. (Note: A review of the safe check sheet for the latter part of May and early June, until Mr. Hunt went on leave, indicates that he signed off every day). Miss <sup>03</sup>[Achey] stated that Mr. Hunt did say he was leaving, that he did not mention the open safe and that he usually secured the safe himself. She also stated that she had glanced into his office on the 15th but had not noticed nor checked for the open safe. She left the office at 6:08 P.M. There is no second check system in use in this complex.

In view of the circumstances, both are charged with this violation.

4. SECURITY HISTORY OF PERSON(S) RESPONSIBLE: Mr. Hunt has been employed by the Agency since October 1948. A review of his record indicates that he has been charged with an Open Safe security violation which occurred on 3 September 1968.

Miss <sup>03</sup>[Achey] has been employed by the Agency since November 1962. A review of her record indicates that she has not been previously charged with a security violation.

SIGNATURE: CHIEF, SURVEY BRANCH Operations Branch

*Arthur H. Sullivan*  
Arthur H. Sullivan

SIGNATURE: SECURITY INVESTIGATOR

<sup>03</sup>  
*Robert E. Fennessey*  
Robert E. Fennessey

ENDORSEMENT

TO : DIRECTOR OF SECURITY

FROM: EUR (Area Security Officer)

ACTION TAKEN:

Mr. Hunt  
~~SUBJECT~~ was given a written reprimand (copy attached).  
Miss <sup>03</sup>[Achey] was given an oral reprimand by DC/EUR/SS.

*Noted*  
*Wolkias*  
*25 Aug 69*

DATE

20 August 1969

SIGNATURE

*C. J. [Signature]*  
DC/EUR/SUPPORT

GROUP 1  
Excluded from automatic  
downgrading and  
declassification