

MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: TARASOFF, BORIS D.
OFFICIAL PERSONNEL FILE

INCLUSIVE DATES: _____

CUSTODIAL UNIT/LOCATION: C/LAD
ROOM: _____

DELETIONS, IF ANY: _____

| DATE RECEIVED | DATE RETURNED | REVIEWED BY (PRINT NAME) | SIGNATURE OF REVIEWING OFFICIAL |
|----------------|---------------|--------------------------|---------------------------------|
| <u>28 June</u> | | <u>DAN HARDWAY</u> | <u>Dan Hardway</u> |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

TARASOFF, BORIS D. [] 09477

S-E-C-R-E-T
(When Filled in)

TERMS

11-3070

27 April 1971

60
73-39
B60

MEMORANDUM FOR: Chief, Transactions & Records Branch,
Control Division, Office of Personnel

SUBJECT : Custody of Honor and Merit Award presented to
Mr. Boris D. Tarasoff

Because of security restrictions, the Honor and Merit
Awards Board is acting as custodian of the subject's Honor
Award and related papers listed below:

Certificate of Merit

When security restrictions no longer prevail, the Awardee
may obtain his award by calling the Executive Secretary.

Ellin B. Glenn

Ellin B. Glenn
Executive Secretary
Honor and Merit Awards Board

Distribution:

- Original - Subject's OPF (No. 019-77)
- 1 - C/WH Support Staff
- 1 - HMAB Case File

S-E-C-R-E-T

Ad. 70

3/20/70

MEMORANDUM FOR: Mr. Doris D. Tursoff
THROUGH : Deputy Director for Plans
THROUGH : Chief, HR Division
SUBJECT : Certificate of Merit

1. The Honor and Merit Awards Board is pleased to announce that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretariat, Honor and Merit Awards Board, Office of Personnel, Extension 367. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you will not be available for such a ceremony.

ROBERT M. GAYNOR

ROBERT M. GAYNOR
Recorder
Honor and Merit Awards Board

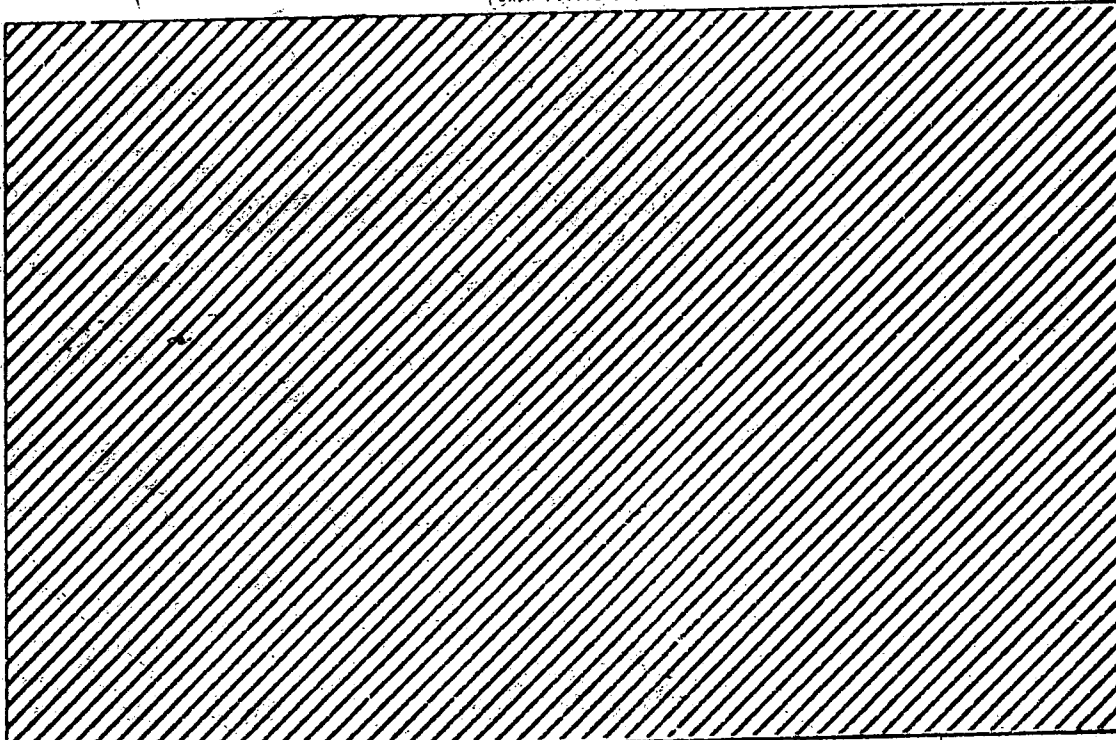
Distribution:

- Orig - Addressee
- 1 - C/WH
- 1 - D/Pers Reader Chrono/OPF
- 1 - Sect, HMAB
- 1 - Recorder, HMAB

SECRET
(If Not Filled In)

| | | | | | | | | | | | |
|--|------------------------|--|-----------------------------|---|--|---|--|---|----------------------------------|-------------------------|--|
| REQUEST FOR PERSONNEL ACTION | | | | DATE PREPARED 3 November 1970 | | | | | | | |
| 1. SERIAL NUMBER 019477 | | 2. NAME (Last-First-Middle) James H. Payne D. | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION RETIREMENT (MANDATORY) UNDER CIA RETIREMENT AND DISABILITY SYSTEM | | | | 4. EFFECTIVE DATE REQUESTED MONTH: 11 DAY: 30 YEAR: 70 | | 5. CATEGORY OF EMPLOYMENT REGULAR | | | | | |
| 6. FUNDS V TO V CF TO V | | V TO CF X CF TO CF | | 7. FINANCIAL ANALYSIS NO. CHARGEABLE 1135 0990 | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) 62-88-643 Sect. 235c | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION | | | | 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | | | | | | | |
| 11. POSITION TITLE OPS OFFICER | | | | 12. POSITION NUMBER 0489 | | 13. CAREER SERVICE DESIGNATION D | | | | | |
| 14. CLASSIFICATION SCHEDULE (G.S. I.B. etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 12 5 | | 17. SALARY OR RATE \$ 16,084 | | | | | |
| 18. REMARKS Not recommended for promotion to senior list 1 - Finance | | | | | | | | | | | |
| 18A. SIGNATURE OF RECOMMENDING OFFICIAL Henry L. Berthold C/WH/Pers | | | DATE SIGNED 4 Nov 70 | | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Carl J. Taylor | | | DATE SIGNED 4 Nov 70 | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 19. ACTION CODE 45 | 20. EMPLOY. CODE 10 | 21. OFFICE CODING NUMERIC ALPHABETIC | | 22. STATION CODE | 23. INTEGREE CODE | 24. MOODS CODE 3 | 25. DATE OF BIRTH MO. DA. YR. 11 12 1938 | | 26. DATA OF GRADE MO. DA. YR. | | |
| 28. NTE EXPIRES MO. DA. YR. | | 29. SPECIAL REFERENCE 1-ESC 2-ORGN 3-FICA 4-ROBT | 30. RETIREMENT DATA CODE | | 31. SEPARATION DATA CODE | 32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR. | | 33. SECURITY REQ. NO. | | 34. SEX | |
| 35. VET. PREFERENCE CODE 0-None 1-5 PT. 2-10 PT. | | 36. SERV. COMP. DATE MO. DA. YR. | | 37. LONG COMP. DATE MO. DA. YR. | | 38. CAREER CATEGORY CAR RESY PROV. TIME CODE | | 39. FEGLI HEALTH INSURANCE CODE 0-WAIVED 1-YES HEALTH INS. CODE | | 40. SOCIAL SECURITY NO. | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | | | | 42. LEAVE CAT. CODE | | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO | | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO | | 40. SOCIAL SECURITY NO. | |
| 45. POSITION CONTROL CERTIFICATION 11-5-70 uc | | | | | | 46. OP APPROVAL Dow H. Justus-Renz | | DATE APPROVED 1.05/70 | | | |

SECRET
(When Filled In)



| | | |
|--------------------------------------|-------------------------------------|--------------|
| NAME OF EMPLOYEE (Last-First-Middle) | NAME AND RELATIONSHIP OF DEPENDENT* | CLAIM NUMBER |
| Tarasoff, Boris | Self | 70-0502 |

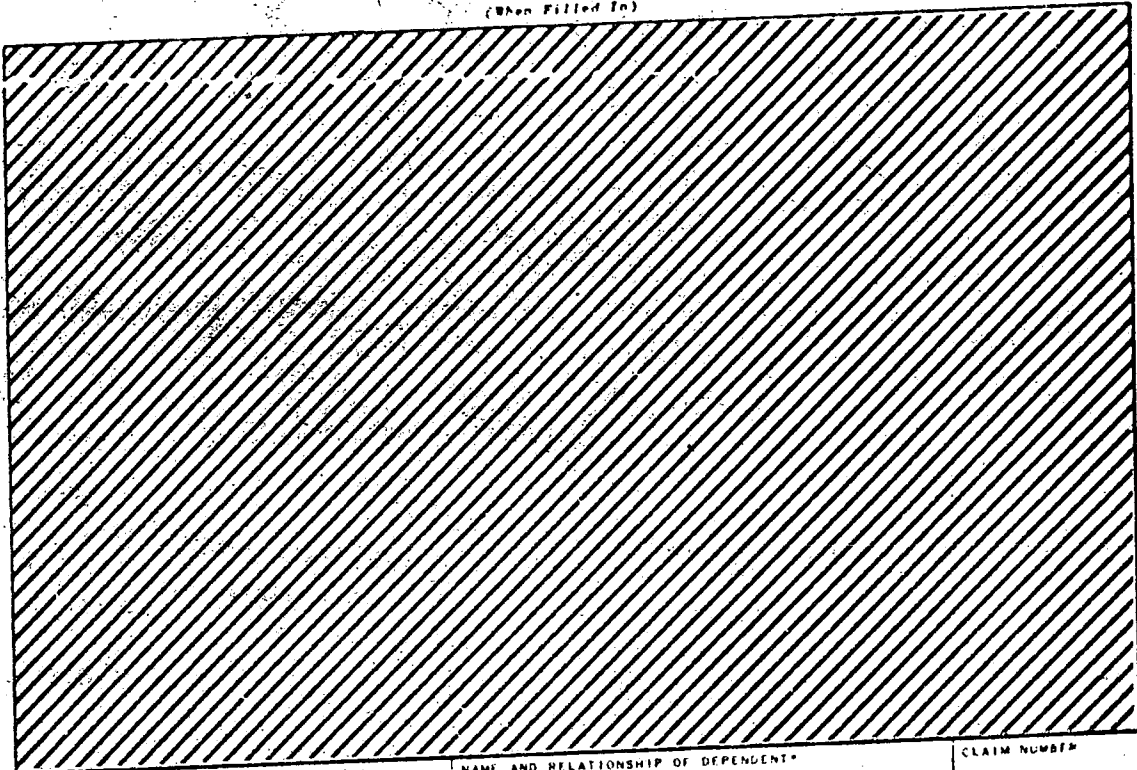
There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 2 Jan 69-5 Oct 69.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

| | |
|-----------------------------------|---|
| DATE OF NOTICE 14 January 1970 | SIGNATURE OF BSD REPRESENTATIVE <i>[Signature]</i> |
|-----------------------------------|---|

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET
(When Filled In)



| | | |
|--------------------------------------|-------------------------------------|--------------|
| NAME OF EMPLOYEE (Last-First-Middle) | NAME AND RELATIONSHIP OF DEPENDENT* | CLAIM NUMBER |
| Tarasoff, Boris | Wife-Anna | 69-0264 |

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 22 June 1967.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

| | |
|-------------------|---------------------------------|
| DATE OF NOTICE | SIGNATURE OF BSO REPRESENTATIVE |
| 25 September 1967 | <i>B. DeFalice</i> |

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET

(If App. Filled In)

| | | | | | |
|---|---|--|--|---|---|
| REQUEST FOR PERSONNEL ACTION | | | | DATE PREPARED 25 AUGUST 1967 | |
| 1. SERIAL NUMBER 019477 | | 2. NAME (Last-First-Middle) Mansfield, Harold | | | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 09 10 67 | | 5. CATEGORY OF EMPLOYMENT REGULAR |
| 6. FUNDS V TO V CF TO V XX V TO CF CF TO CF | | 7. FINANCIAL ANALYSIS NO. CHARGEABLE 8135 0990 | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION | | | 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | | |
| 11. POSITION TITLE OPS OFFICER | | | 12. POSITION NUMBER 0489 HXH | 13. CAREER SERVICE DESIGNATION D | |
| 14. CLASSIFICATION SCHEDULE (GS, L.B., etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | 16. GRADE AND STEP 12 3 | 17. SALARY OR RATE \$ 11685 | |
| 18. REMARKS FROM: SAME/0418 1 - Finance | | | | | |
| 18A. SIGNATURE OF REQUESTING OFFICER <i>Henry L. Berthold</i> Henry L. Berthold C/WH/Personnel | | DATE SIGNED 25 August | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>[Signature]</i> | | DATE SIGNED [Date] |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | |
| 19. ACTION CODE 37 | 20. EMPLOY. CODE 10 | 21. OFFICE CODING NUMERIC ALPHABETIC 05624 WH | | 22. STATION CODE 45075 | 23. INTEGREE CODE |
| 24. HOODERS CODE 3 | 25. DATE OF BIRTH MO. DA. YR. 11 22 28 | | 26. DATE OF GRADE MO. DA. YR. | 27. DATE OF LEI MO. DA. YR. | |
| 28. NTE EXPIRES MO. DA. YR. | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA 1-ESC 2-DRCM 3-FICA 4-None | 31. SEPARATION DATA CODE | 32. CORRECTION, CANCELLATION DATA TYPE MO. DA. YR. EOD DATA | |
| 33. VER. PREFERENCE CODE 0-NONE 1-5 YR. 2-10 YR. | 34. SERV. COMP. DATE MO. DA. YR. | 35. LONG. COMP. DATE MO. DA. YR. | 36. CAREER CATEGORY CAR. RESV. PROV. TEMP. | 37. FEGLI HEALTH INSURANCE CODE CODE 0-WAIVER 1-YES | 38. SOCIAL SECURITY NO. |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NONE 1-NONE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS | | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPT. STATE CODE |
| 45. POSITION CONTROL CERTIFICATION | | | | 46. OP APPROVAL <i>[Signature]</i> DATE APPROVED 6 Sept 67 | |

SECRET

2 AUG 1967

MEMORANDUM FOR: Director of Personnel
THROUGH : DDP/OP *Jaroslav Borze D*
SUBJECT : ~~XXXXXXXXXX~~
Request for Early Home Leave

1. In accordance with HR 20-30b(3), it is requested that approval be granted for ~~XXXXXXXXXX~~ ~~XXXXXXXXXX~~ to begin home leave short of tour.

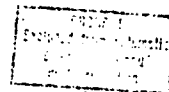
2. ~~XXXXXXXXXX~~ has been ~~XXXXXXXXXX~~ in Mexico City since 5 June 1963. He last returned from home leave on 13 January 1966 but because his wife's parents are in very poor health, the Station has requested on his behalf that the date of his home leave be advanced to 23 September 1967.

3. The Station and ~~XXXXXXXXXX~~ are aware of the requirements to extend his next tour in Mexico City by the number of days his present tour will be reduced.

4. ~~XXXXXXXXXX~~, a participant in the CIA Retirement and Disability System, will reach mandatory retirement age in November 1968. At that time he will be converted to contract employee status in order that the Division may retain his unique skills. (There is a continuing requirement for ~~XXXXXXXXXX~~' services as the Station's Russian and Spanish translator which could not be met as effectively by the utilization of other personnel.)

5. If this request is approved, please coordinate on the attached cable to Mexico City.

SECRET



SECRET

Jarvis H. Davis D.

SUBJECT: ~~Jarvis H. Davis D.~~, Request for Early Home Leave

William V. Broe

William V. Broe
Chief
Western Hemisphere Division

Attachment:
Bio Profile

CONCUR:

W. H. Graham
A DDP/OP

3 Aug 1967
Date

APPROVED:

Bob Bond
Director of Personnel

3 Aug 67
Date

SECRET

UNCLASSIFIED

INTERNAL USE ONLY

CONFIDENTIAL

SECRET

ROUTING AND RECORD SHEET

OP-865

SUBJECT. (Optional)

FROM:

ppm
Patricia P. MacDougall
WH/Personnel 3D5309

EXTENSION

6815

NO.

DATE

1 August 1967

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/WH/Personnel

B

2.

C/WH/1 3B4403

WJH

3.

SB/Pers 5B4804

Bf

4.

C/WH/SS 3D3102

Is

5.

C/WH/D 3D3107

2 AUG 1967

B

6.

Mr. Collins
CSPS/AP GG10

3 Aug '67 *Dmc*

7.

8.

~~CONFIDENTIAL~~

9.

10.

DDP/OP 3C29

3 AUG 1967 3 Aug

WJH

11.

12.

D/Pers 5E56

RF

13.

WH/Pers
3D5309

14.

C/WH/D 3D3107

15.

*Call Linda
x 4516*

Hand Carry

*Subject has had
24 months continuous
service in Mexico since
6 September 1960.
CCS has no objection
6 to 10. This is in
accord with the agreement
you reached discussing
this with Chief, WH.*

*6 to 10 + 12.
Recommend approval.
Suggest Mr. Collins*

FORM 3-62

610 USE PREVIOUS EDITIONS

SECRET

CONFIDENTIAL

INTERNAL USE ONLY

UNCLASSIFIED

CLASSIFICATION: *SECRET*
FOR: PERSONNEL
NO. 8815
DATE: 1 AUGUST 1967

MESSAGE FORM
TOTAL COPIES: *14*

SECRET

| | | |
|---|----------------|------|
| 1 | ISSUING OFFICE | DATE |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |

CABLE SECRETARIAT DISSEMINATION

INDEX DUSTY RETURN TO _____ FILE #
 NO INDEX FILE IN CS FILE NO.

BY *30*

CONV. *QWH6* NO COPY

FILE NO. *c/ops ee, A/oo, c/ccs3, c/ksp5*

SECRET

CITE DIRECTOR *25160*

TO: MEXICO CITY
RYBAT/

- REFS:
- A. HNSD-7717
 - B. FR 20-145 (3)
 - C. HNSD-7984

1. DIRECTOR OF PERSONNEL APPROVES REF A REQUEST FOR HOME LEAVE SHORT OF TOUR. NEXT TOUR WILL BE EXTENDED BY NUMBER DAYS. PRESENT TOUR SHORTENED.

2. HQS HAS DECIDED NOT TO GRANT EXCEPTION RETURNING PEINGLASS TO CIVIL SERVICE RETIREMENT EE SYSTEM BUT INSTEAD PLANS HIS USE AS A CONTRACT EMPLOYEE FOLLOWING RETIREMENT UNDER AGENCY SYSTEM IN NOVEMBER 1969. (SEE ED-5495 RE EMPLOYMENT OF ANNUITANTS)

3. WILL ADVISE RE TDY REPLACEMENT AND EXACT TIMING.

//END OF MESSAGE//

*Mr. Conner (SB) 16412
will file TDYer.*

T/S/PERS _____
DDP/OO _____
C/CS2S _____
C/WE/L _____
C/WH PERS _____

William V. Brock
C/WE

George R. Thompson
C/WE/SS

COORDINATING OFFICES

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

ADMINISTRATING OFFICE

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE PROHIBITED.

COPY NO.

SECRET

| | | | | | | | | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|------------------------------------|--|----------------------------------|--|----------------------------------|--|--------------------------------|--|
| XX13 REQUEST FOR PERSONNEL ACTION | | | | DATE PREPARED 29 MARCH 1967 | | | | | | | | | | | | | |
| 1. SERIAL NUMBER 019477 | | 2. NAME (Last-First-Middle) W. A. S. P. [REDACTED] | | | | | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 04 09 67 | | 5. CATEGORY OF EMPLOYMENT REGULAR | | | | | | | | | | | |
| 6. FUNDS <input checked="" type="checkbox"/> V TO V <input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO V <input checked="" type="checkbox"/> CF TO CF | | 7. FINANCIAL ANALYSIS NO CHARGEABLE 7L35-0990 | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | | | | | | | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH I MEXICO CITY, MEXICO STATION | | | | 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | | | | | | | | | | | | | |
| 11. POSITION TITLE OPS OFFICER | | | | 12. POSITION NUMBER 0418 | | 13. CAREER SERVICE DESIGNATION D | | | | | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (G.S. I.B. etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 12 P3 | | 17. SALARY OR RATE \$ 11306 11685 | | | | | | | | | | | |
| 18. REMARKS FROM: SAME/0400 1 - Finance | | | | | | | | | | | | | | | | | |
| 18A. SIGNATURE OF REQUESTING OFFICIAL Robert D. Cashman Chief, WH Personnel | | | | DATE SIGNED 29 March | | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER [Signature] | | DATE SIGNED 29 March 67 | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | | | | | |
| 19. ACTION CODE 37 | | 20. EMPLOY. CODE 10 | | 21. OFFICE CODING NUMERIC ALPHABETIC 5162 WH | | 22. STATION CODE 45075 | | 23. IN-TITLE CODE 3 | | 24. MOOTHS CODE 11/02/67 | | 25. DATE OF BIRTH MO. DA. YR. | | 26. DATE OF GRADE MO. DA. YR. | | 27. DATE OF LEI MO. DA. YR. | |
| 28. NTE EXPIRES MO. DA. YR. | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA 1-ESC 3-FICA 5-NONE | | 31. SEPARATION DATA CODE | | 32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR. | | EOD DATA → | | 33. SECURITY RES NO. | | 34. SEX | | | |
| 35. VET PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT | | 36. SERV COMP DATE MO. DA. YR. | | 37. LONG. COMP. DATE MO. DA. YR. | | 38. CAREER CATEGORY FAR RES FROM TEMP | | 39. FEGLI HEALTH INSURANCE CODE CODE 1-WAIVER 2-YES | | 40. HEALTH INS. CODE | | 41. SOCIAL SECURITY NO. | | | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | | | | 42. LEAVE CAT. CODE | | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO | | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE EXEMPT. | | 45. SOCIAL SECURITY NO. | | | | | | | |
| 45. [Handwritten: 04-11-67] | | | | 46. [Handwritten: Dow H. Lutscher] | | | | DATE APPROVED 29 March 67 | | | | | | | | | |

XXR

SECRET
(If box filled in)

651

| | | | | | | | | | |
|---|----------------------|---|----------------------------------|---|---|---|---------------------------------|-----------------------------------|-------------------------------|
| REQUEST FOR PERSONNEL ACTION | | | | | | DATE PREPARED 12 December 1966 | | | |
| 1 SERIAL NUMBER 019477 | | 2 NAME (Last-First-Middle) Jardiff, Meris R. | | | | | | | |
| 3 NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM | | | | 4 EFFECTIVE DATE REQUESTED MONTH: 12 DAY: 18 YEAR: 66 | | 5 CATEGORY OF EMPLOYMENT REGULAR | | | |
| 6 FUNDS V TO V CF TO V X CF TO CF | | 7 FINANCIAL ANALYSIS NO. CHARGEABLE 7135-0990 | | 8 LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203 | | | | | |
| 9 ORGANIZATIONAL DESIGNATIONS DDP/WH | | | | 10 LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | | | | | |
| 11 POSITION TITLE | | | 12 POSITION NUMBER | | 13 CAREER SERVICE DESIGNATION D | | | | |
| 14 CLASSIFICATION SCHEDULE (GS, EB, etc.) | | 15 OCCUPATIONAL SERIES | | 16 GRADE AND STEP 12 | | 17 SALARY OR RATE S | | | |
| 18 REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND RIGHT OF APPEAL TO THE DIRECTOR OF CENTRAL INTELLIGENCE. | | | | | | | | | |
| 18A SIGNATURE OF REQUESTING OFFICIAL | | | DATE SIGNED | | 18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER | | DATE SIGNED | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | |
| 19 ACTION CODE | 20 EMPLOY CODE | 21 OFFICE CODING NUMERIC ALPHABETIC | | 22 STATION CODE | 23 INTEGREE CODE | 24 MOOTHS CODE | 25 DATE OF BIRTH MO. DA. YR. | 26 DATE OF GRADE MO. DA. YR. | 27 DATE OF LEI MO. DA. YR. |
| 28 WTE EXPIRES MO. DA. YR. | 29 SPECIAL REFERENCE | 30 RETIREMENT DATA 1-ESC 2-PCA 3-NONE CODE: 2 | | 31 SEPARATION DATA CODE | 32 CORRECTION CANCELLATION DATA TYPE MO. DA. YR. | | 33 SECURITY REQ NO | | 34 SEN |
| 35 NET PREFERENCE CODE: 0-NONE 1-5 FT 2-10 FT | | 36 SERV COMP DATE MO. DA. YR. | 37 LONG COMP DATE MO. DA. YR. | 38 CAREER CATEGORY CER RESV PROV TEMP | | 39 FEHLT HEALTH INSURANCE CODE: 0-NOTER 1-YES HEALTH INS. CODE | | 40 SOCIAL SECURITY NO | |
| 41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE: 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | | | 42 LEAVE CAT CODE | 43 FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS | | 44 STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS | | 45 POSITION CONTROL CERTIFICATION | |
| | | | | 40 O P APPROVAL See memo signed by D/Pers dated 30 Nov 66 | | DATE APPROVED | | | |

SECRET

YXB

REQUEST FOR PERSONNEL ACTION

DATE PREPARED

9 APRIL 1965

| | |
|----------------------------------|---|
| 1 SERIAL NUMBER 019477 | 2 NAME (Last-First-Middle) <i>[Redacted]</i> |
|----------------------------------|---|

| | | |
|--|---|--|
| 3 NATURE OF PERSONNEL ACTION PROMOTION | 4 EFFECTIVE DATE REQUESTED APR 11 65 | 5 CATEGORY OF EMPLOYMENT REGULAR |
|--|---|--|

| | | | |
|------------------------------|-----------------------|--|--|
| 6 FUNDS V TO V CF TO V | V TO CF X CF TO CF | 7 COST CENTER NO. CHARGEABLE 5135 0990 | 8 LEGAL AUTHORITY (Completed by Office of Personnel) |
|------------------------------|-----------------------|--|--|

| | |
|--|---|
| 9 ORGANIZATIONAL DESIGNATIONS DDP/WII BRANCH 3 MEXICO CITY, MEXICO STATION | 10 LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO |
|--|---|

| | | |
|---|-----------------------------------|---|
| 11 POSITION TITLE OPS OFFICER | 12 POSITION NUMBER 0400 | 13 CAREER SERVICE DESIGNATION D |
|---|-----------------------------------|---|

| | | | |
|--|--|----------------------------------|---------------------------------------|
| 14 CLASSIFICATION SCHEDULE (GS, E.R., etc.) GS | 15 OCCUPATIONAL SERIES 0136.01 | 16 GRADE AND STEP 12 1 | 17 SALARY OR RATE \$ 10,250 |
|--|--|----------------------------------|---------------------------------------|

18 REMARKS
FROM: GS-11.3/\$9,240.
TO BE EFFECTIVE 11 APRIL 1965.

Recorded by
COPD

| | | | |
|---|-----------------------------------|--|-----------------------------------|
| 18A. SIGNATURE OF REQUESTING OFFICIAL ROBERT D. CASHMAN C/WII/PERS | DATE SIGNED <i>[Signature]</i> | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>[Signature]</i> | DATE SIGNED <i>[Signature]</i> |
|---|-----------------------------------|--|-----------------------------------|

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

| | | | | | | | | |
|--|-------------------------------------|--|----------------------------------|--|--|---|--|--|
| 19. ACTION CODE 22 | 20. EMPLOY CODE 10 | 21. OFFICE CODING NUMERIC: 51700 ALPHABETIC: WAL | 22. STATION CODE 45075 | 23. INTEGREE CODE | 24. MONTHS CODE 3 | 25. DATE OF BIRTH MO. DA. YR. 11 02 08 | 26. DATE OF GRADE MO. DA. YR. 4 11 65 | 27. DATE OF LEI MO. DA. YR. 4 11 65 |
| 28. NTE EXPIRES MO. DA. YR. | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA 1-CSE 2-FILA 3-NONE | 31. SEPARATION DATA CODE | 32. CORRECTION CANCELLATION DATA TIME MO. DA. YR. | EOD DATA → | | 33. SECURITY REG. NO. | 34. SEX |
| 35. VET. PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT | 36. SEVY. COMP. DATE MO. DA. YR. | 37. LONG COMP. DATE MO. DA. YR. | 38. CAREER CATEGORY CODE | 39. FEGLI HEALTH INSURANCE CODE 0-WAIVER 1-YES | 40. SOCIAL SECURITY NO. | | 41. STATE TAX DATA | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA FORM EXECUTED CODE 1-YES 2-NO | 44. STATE TAX DATA FORM EXECUTED CODE 1-YES 2-NO | 45. POSITION CONTROL CERTIFICATION | | |

| | |
|--|---|
| 45 POSITION CONTROL CERTIFICATION <i>[Signature]</i> 04/07/65 | 46 O.P. APPROVAL <i>[Signature]</i> 9 APR 1965 |
|--|---|

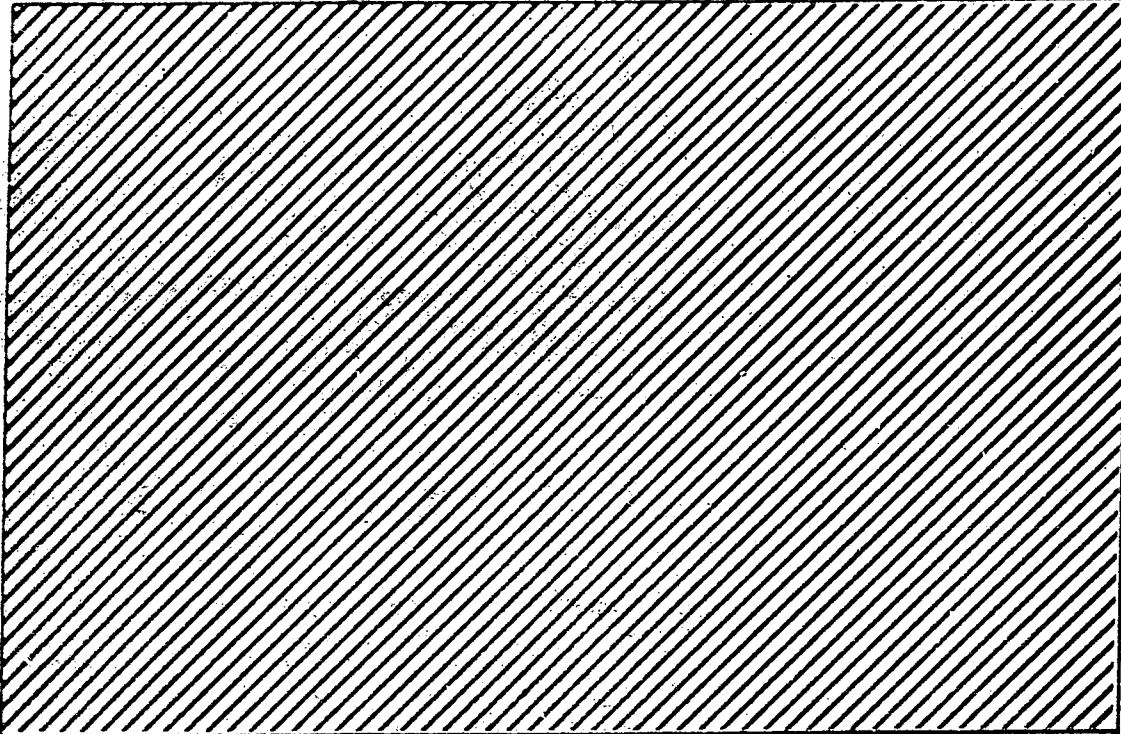
FORM 1152 6-63

USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

SECRET
(When Filled In)



| | | |
|---|--|-------------------------------|
| NAME OF EMPLOYEE (Last-First-Middle) <i>Tinscott, Ben D.</i> | NAME AND RELATIONSHIP OF DEPENDENT* <i>Self</i> | CLAIM NUMBER <i>12-010</i> |
|---|--|-------------------------------|

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on *2-1-61. Viral infection*

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

| | |
|-------------------------------------|---|
| DATE OF NOTICE <i>5 SEP 1963</i> | SIGNATURE OF BSD REPRESENTATIVE <i>B. Detelise</i> |
|-------------------------------------|---|

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET
(When Filled In)

| | | | | | | | |
|---|-----------------------|--|---------------------------|--|-------------------|---|------------------------------|
| REQUEST FOR PERSONNEL ACTION | | | | | | DATE PREPARED 14 MAY 1963 | |
| 1. SERIAL NUMBER 019477 | | 2. NAME (Last-First-Middle) XXXXXXXXXX | | | | 3. EFFECTIVE DATE REQUESTED 06 05 63 | |
| 3. NATURE OF PERSONNEL ACTION EXCEPTED APPOINTMENT <i>cc:sec</i> | | | | 4. EFFECTIVE DATE REQUESTED 06 05 63 | | 5. CATEGORY OF EMPLOYMENT REGULAR | |
| 6. FUNDS V TO V CF TO V | | V TO CF CF TO CF | | 7. COST CENTER NO. CHARGE-ABLE 3135-5700-1000 | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP, WH BRANCH 3 MEXICO CITY, MEXICO STATION | | | | 10. LOCATION OF OFFICIAL STATION MEXICO, MEXICO | | | |
| 11. POSITION TITLE OPS OFFICER | | | | 12. POSITION NUMBER 400 | | 13. CAREER SERVICE DESIGNATION D | |
| 14. CLASSIFICATION SCHEDULE (GS, LP, etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 11 3 | | 17. SALARY OR RATE 8575 | |
| 18. REMARKS 1 COPY TO FINANCE DIV. <i>c-cc/59</i> 1 COPY TO SECURITY | | | | | | | |
| 18a. SIGNATURE OF REQUESTING OFFICIAL <i>Robert D. Casimir</i> ROBERT D. CASIMIR, C/WH/PTRS | | | | DATE SIGNED 5/14/63 | | 18b. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>John Collins</i> | |
| 18c. SIGNATURE OF CAREER SERVICE APPROVING OFFICER | | | | DATE SIGNED 21 May 63 | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | |
| 19. ACTION CODE 13 | 20. EMPLOY CODE 10 | 21. OFFICE CODE NO. 4700 | 22. SPECIAL CODE 45075 | 23. WFO DATE CODE | 24. WFO CODE 3 | 25. DATE OF BIRTH 11/24/25 | 26. DATE OF DEATH 2/28/52 |
| 28. RATE EXP RES | | 29. SPECIAL REFERENCE | | 31. SEPARATION DATA CODE | | 32. SEPARATION DATE | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | | 37. SERV. COMP. DATE | | 38. CAREER CATEGORY | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | | 42. LEAVE DATA | | 43. FEDERAL TAX DATA | | 44. STATE TAX DATA | |
| 45. POSITION CONTROL CERTIFICATION <i>W Kearney 05/63</i> | | | | 46. D.P. APPROVAL <i>Joseph B. ...</i> | | DATE APPROVED 27 May 63 | |

Recorded by
CSPD
[Signature]

SECRET

(When Filled In)

| | | | | | | | |
|--|-------------------------------------|---|---|---|---|---|-----------------------------------|
| REQUEST FOR PERSONNEL ACTION | | | | DATE PREPARED 14 May 1963 | | | |
| 1. SERIAL NUMBER 019477 | | 2. NAME (Last-First-Middle) TARASOFF, BORIS D. <i>06/04/62</i> | | | | | |
| 3. NATURE OF PERSONNEL ACTION RESIGNATION | | | | 4. EFFECTIVE DATE REQUESTED MONTH <i>06</i> YEAR <i>62</i> | | 5. CATEGORY OF EMPLOYMENT REGULAR | |
| 6. FUNDS <input checked="" type="checkbox"/> X <input type="checkbox"/> V TO V <input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO V <input type="checkbox"/> CF TO CF | | 7. COST CENTER NO. CHARGEABLE 3235-1990-1000 | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP WH CS/CS DEVELOPMENT COMPLEMENT | | | | 10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C. | | | |
| 11. POSITION TITLE I O FOREIGN DOC | | | | 12. POSITION NUMBER 9997 | | 13. CAREER SERVICE DESIGNATION D | |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS | | 15. OCCUPATIONAL SERIES 0132.62 | | 16. GRADE AND STEP 11 3 | | 17. SALARY OR RATE 8575 ✓ | |
| 18. REMARKS FROM: SAME 1 COPY TO FINANCE DIVISION <div style="float: right; border: 1px solid black; padding: 5px;">Received by CGPD <i>ATM</i></div> | | | | | | | |
| 18A. SIGNATURE OF REQUESTING OFFICIAL <i>Robert D. Cashman</i> ROBERT D. CASHMAN, C/WI/PERS | | | | DATE SIGNED <i>3/4/63</i> | | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>John M. Nixon</i> John M. Nixon, S/PERS | |
| DATE SIGNED <i>28 May 1963</i> | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | |
| 19. ACTION CODE 45 | 20. EMPLOY CODE 10 | 21. OFFICE CODING ALPHABETIC <i>34777</i> | 22. STATION CODE <i>34777</i> | 23. INTEREST CODE | 24. WFO/PS CODE 1 | 25. DATE OF BIRTH MO. DA. YR. <i>11 02 103</i> | 26. DATE OF GRAD. MO. DA. YR. |
| 29. DATE EXPIRES MO. DA. YR. | 24. SPECIAL REFERENCE | 32. RETIREMENT DATA 1 = CSC 3 = FICA 5 = NONE CODE <i>190091</i> | | 31. SEPARATION DATA CODE TYPE | 32. CORRECTION/CANCELLATION DATA TYPE | 33. SECURITY REQ. NO. | 34. SEA |
| 35. VET. PREFERENCE CODE 0 = NONE 1 = 5 YR. 2 = 10 YR. | 26. SERV. COMP. DATE MO. DA. YR. | 37. LEAV. COMP. DATE MO. DA. YR. | 38. CAREER CATEGORY CAR/PRES PROV/TEMP | | 39. FEELS / HEALTH INSURANCE CODE 0 = WAIVER 1 = YES | | 40. SOCIAL SECURITY NO. |
| 41. PREVIOUS DEVELOPMENT SERVICE DATA CODE 0 = NO PREVIOUS SERVICE 1 = NO BREAK IN SERVICE 2 = BREAK IN SERVICE (LESS THAN 3 YRS) 3 = BREAK IN SERVICE (MORE THAN 3 YRS) | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA FORM EXEMPTED CODE 1 = YES 2 = NO | | 44. STATE TAX DATA FORM PRECUT CODE 1 = YES 2 = NO | | 45. SOCIAL SECURITY NO. |
| 45. POSITION CONTROL CERTIFICATION <i>W. Keeney 06/05/63</i> | | | | 46. O.P. APPROVAL <i>Charles W. Clayton</i> | | | DATE APPROVED <i>28 May 63</i> |

SECRET
(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE _____ FOR THE FOLLOWING REASON:
(Date)

| | | |
|-----------------------------|-------------|--|
| MY LAST WORKING DAY WILL BE | DATE SIGNED | SIGNATURE OF EMPLOYEE <i>Boris D. Tausoff</i> |
|-----------------------------|-------------|--|

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)

INSTRUCTIONS

Items 1 thru 7 and Items 9 thru 18a - The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.

Item 5 - "Category of Employment" should show one of the following entries:

| | | |
|-----------------------|------------|------------|
| Regular | Summer | WAE |
| Part Time | Detail Out | Consultant |
| Temporary | Detail In | Military |
| Temporary - Part Time | | |

Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:

- FIRST LINE
- Major Component (Director, Deputy Director, etc.)
 - Office, Major Staff, etc.
 - Division or Staff (subordinate to first line)
 - Branch
 - Section
 - Unit

Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.

Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.

ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

MMC: 5 JUNE 63

DEF

NOTIFICATION OF PERSONNEL ACTION

| | |
|------------------|-----------------------------|
| 1. SERIAL NUMBER | 2. NAME (LAST-FIRST-MIDDLE) |
| 019477 | TARASOFF BORIS D |

| | | |
|-------------------------------|----------------------|---------------------------|
| 3. NATURE OF PERSONNEL ACTION | 4. EFFECTIVE DATE | 5. CATEGORY OF EMPLOYMENT |
| RESIGNATION | MO DA YR 08 04 63 | REGULAR |

| | | | | |
|-------------------------------------|---------|----------|-------------------------------|---------------------------------|
| 6. FUNDS | V TO V | V TO CF | 7. COST CENTER NO. CHARGEABLE | 8. CSC OR OTHER LEGAL AUTHORITY |
| <input checked="" type="checkbox"/> | | | 3235 1890 1000 | |
| | CF TO V | CF TO CF | | |

| | |
|--------------------------------|----------------------------------|
| 9. ORGANIZATIONAL DESIGNATIONS | 10. LOCATION OF OFFICIAL STATION |
| | |

| | | |
|--------------------|---------------------|-------------------------|
| 11. POSITION TITLE | 12. POSITION NUMBER | 13. SERVICE DESIGNATION |
| I O FOREIGN DOC | 9997 | D |

| | | | |
|--|-------------------------|--------------------|--------------------|
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) | 15. OCCUPATIONAL SERIES | 16. GRADE AND STEP | 17. SALARY OR RATE |
| GS | 0132.62 | 11 3 | 8575 |

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

SECRET
(When Filled In)

| | | | | | | | | | | | | | |
|--|----------------------|---|-------------------------|---|--|--|--|--|--|--|--|-----------------|--|
| REQUEST FOR PERSONNEL ACTION | | | | | | DATE PREPARED 30 OCTOBER 1962 | | | | | | | |
| 1. SERIAL NUMBER 019477 | | 2. NAME (Last-First-Middle) TARASOFF, FORIS D. | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT <i>chng of SD</i> | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 11 16 62 | | 5. CATEGORY OF EMPLOYMENT REGULAR | | | | | | | |
| 6. FUNDS X V TO V CF TO V | | V TO CF CF TO CF | | 7. COST CENTER NO. CHARGEABLE 3235-1900-1000 | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP WH CS/CS DEVELOPMENT COMPLEMENT | | | | 10. LOCATION OF OFFICIAL STATION WASHINGTON, D. C. | | | | | | | | | |
| 11. POSITION TITLE I O Foreign Dir | | | | 12. POSITION NUMBER 9997 | | 13. CAREER SERVICE DESIGNATION OD | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LF, etc.) GS | | 15. OCCUPATIONAL SERIES 0132.62 | | 16. GRADE AND STEP 11 3 | | 17. SALARY OR RATE \$ 8,575 | | | | | | | |
| 18. REMARKS FROM: DDI/FDD/USSR BR/MATERIALS & INDUSTRY SECT./WASH. D.C. <div style="text-align: right;"> <p>Reviewed by [Signature] CONCURRENCE [Signature] 11/2/62</p> </div> | | | | | | | | | | | | | |
| 18A. SIGNATURE OF REQUESTING OFFICIAL P. C. BOWERS WH/PERS OFCR | | | DATE SIGNED 10/31/62 | | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Paul R. Wilton | | | DATE SIGNED 11/2/62 | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | |
| 19. ACTION CODE 37 | 20. EMPLOY CODE 3 | 21. OFFICE CODE 14997 WH | | 22. STATION CODE | 23. INTEROFFICE CODE | 24. HOURS CODE 1 | | 25. DATE OF BIRTH 11 02 08 | | 26. DATE OF GRADE | | 27. DATE OF LEI | |
| 28. NOTE EXPIRES | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA 1 - CSC 3 - FICA 5 - NONE | | 31. SEPARATION DATA CODE | | 32. CORRECTION/CANCELLATION DATA | | 33. SECURITY REQ. NO. | | 34. SER | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | | 37. LONG. COMP. DATE | | 38. CAREER CATEGORY CAREER/RESV PROV/TEMP | | 39. FECL/HEALTH INSURANCE G - BRIVEL H - YES | | 40. SOCIAL SECURITY NO. | | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | | | | 42. LEAVE DATA | | 43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO | | | | 44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO | | | |
| 45. POSITION CONTROL CERTIFICATION [Signature] 11/2/62 | | | | 46. O.P. APPROVAL [Signature] | | | | DATE APPROVED 11/2/62 | | | | | |

SECRET

REQUEST FOR PERSONNEL ACTION

21 April 1960

| | | | | | | | | | | | | | |
|-----------------------------------|--|---|--|--|---|-----------------------------------|--|--|---------------------------------|------------------------------------|---------------------------------------|--|--|
| 1. Serial No. 119477 | | 9. Name (Last-First-Middle) TARASOFF BORIS D | | | 3. Date Of Birth Mo. Da. Yr. 11 02 06 | | | 4. Vet. Pref. None-0 Code 5 Pt-1 10 Pt-2 1 | | 5. Sex M 1 | 6. CS-ECOD Mo. Da. Yr. 02 20 56 | | |
| 7. SCD Mo. Da. Yr. 06 02 51 | | 8. CSC Reimt. Yes-1 No-2 Code 1 | 9. CSC Or Other Legal Authority 50 USCA 403 | | | 10. Apmt. Affidav. Mo. Da. Yr. | | | 11. FEGLI Yes-1 Code No-2 | 12. LCD Mo. Da. Yr. 02 20 56 | | 13. MIL. SERV. CREDIT REC. Yes-1 No-2 Code 2 | |

PREVIOUS ASSIGNMENT

| | | | | | | | | | | |
|---|--|--|--------------|--|--|--|-----------------|---|-----------------------|--|
| 14. Organizational Designations DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECT. | | | | Code 2720 | 15. Location Of Official Station WASH., D. C. | | | | Station Code 75013 | |
| 16. Dept. - Field Dept. - Code USIId - Frqn - | | 17. Position Title 2 IO FOREIGN DOC | | | 18. Position No. 1146 | | 19. Serv. GS | 20. Occup. Series 0132.48 | | |
| 21. Grade & Step 10 1 | | 22. Salary Or Rate \$ 6505 | 23. SD 00 | 24. Date Of Grade Mo. Da. Yr. 06 14 59 | | 25. PSI Due Mo. Da. Yr. 06 12 60 | | 26. Appropriation Number 0243-1010-0000 9/A300/R0/A01 | | |

ACTION

| | | | | | | | | | |
|-----------------------------------|--|------------|--|--|---------------------------------|--|------------|---------------------|--|
| 27. Nature Of Action Promotion | | Code 30 | 28. Eff. Date Mo. Da. Yr. 5 1 60 | | 29. Type Of Employee Regular | | Code 01 | 30. Separation Data | |
|-----------------------------------|--|------------|--|--|---------------------------------|--|------------|---------------------|--|

25

PRESENT ASSIGNMENT

| | | | | | | | | | | |
|--|--|--|--------------|--|---|--|-----------------|--|--------------|--|
| 31. Organizational Designations DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section | | | | Code 2720 | 32. Location Of Official Station Washington, D. C. | | | | Station Code | |
| 33. Dept. - Field Dept. - Code USIId - Frqn - | | 34. Position Title 2 IO (Foreign Doc) | | | 35. Position No. 1146 | | 36. Serv. GS | 37. Occup. Series 0132.48 | | |
| 38. Grade & Step 11 01 | | 39. Salary Or Rate \$ 7,030 | 40. SD OD | 41. Date Of Grade Mo. Da. Yr. 5 1 60 | | 42. PSI Due Mo. Da. Yr. 10 24 61 | | 43. Appropriation Number 0243-1010-0000 | | |

SOURCE OF REQUEST

| | | | |
|--|--|---|--|
| A. Requested By (Name And Title) Talbot Bielefeldt Chief, USSR Branch | | C. Request Approved By (Signature And Title) <i>J.J. Bagnali</i> J. J. BAGNALI Chief, Foreign Documents Division | |
| B. For Additional Information Call (Name & Telephone Ext.) Myron Shpur, Ext. 4876 | | | |

CLEARANCES

| | | | | | |
|-------------------|-----------|------|----------------|----------------------|---------|
| Clearance | Signature | Date | Clearance | Signature | Date |
| A. Career Board | | | D. Placement | | |
| B. Pos. Control | <i>MS</i> | | E. | | |
| C. Classification | | | F. Approved By | <i>J. J. Bagnali</i> | 4/29/60 |
| Remarks | | | | | |

W/ file 4/24/60

SECRET

| REQUEST FOR PERSONNEL ACTION | | | | | | | | | | | | 5 June 1959 | | | |
|------------------------------|--|-----------------------------|--|---------------------------------|--|-------------------------|--|--|-----------------------------|--|-------------|-------------|------------------------------|--|--|
| 1. Serial No. | | 2. Name (Last-First-Middle) | | | | 3. Date Of Birth | | | 4. Vet. Pref. | | 5. Sex | | 6. CS - LCD | | |
| | | TARASOFF, Boris D. | | | | Mo. Da. Yr. 11 02 08 | | | None-0 5 Pt-1 10 Pt-2 | | Code 1 M | | Mo. Da. Yr. 02 20 56 | | |
| 7. SCD | | 8. CSC Retmt. | | 9. CSC Or Other Legal Authority | | 10. Apmt. Affidav. | | | 11. FEGLI | | 12. LCD | | 13. Min. Serv. Req. | | |
| Mo. Da. Yr. | | Yes-1 No-2 | | Code | | Mo. Da. Yr. | | | Yes-1 No-2 | | Code | | Mo. Da. Yr. Yes-1 No-2 | | |

PREVIOUS ASSIGNMENT

| | | | | | | | | | | | |
|---|--|--------------------|--|------------------|--|----------------------------------|--|------------------------|--|--------------------------|--|
| 14. Organizational Designations | | | | Code | | 15. Location Of Official Station | | | | Station Code | |
| DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section | | | | | | Washington, D. C. | | | | | |
| 16. Dept. - field | | 17. Position Title | | | | 18. Position No. | | 19. Serv. | | 20. Occup. Series | |
| Dept - US/Id - Frqn - | | Code 2 | | IO (Foreign Doc) | | | | 1147 | | GS 0132.48 | |
| 21. Grade & Step | | 22. Salary Or Rate | | 23. SD | | 24. Date Of Grade | | 25. PSI Due | | 26. Appropriation Number | |
| 09 03 | | \$ 6285 | | OD | | Mo. Da. Yr. 5 12 57 | | Mo. Da. Yr. 5 15 60 | | 9-4300-20-001 | |

ACTION

| | | | | | | | | | | | |
|----------------------|--|------|--|------------------------|--|----------------------|--|------|--|---------------------|--|
| 27. Nature Of Action | | Code | | 28. Eff. Date | | 29. Type Of Employee | | Code | | 30. Separation Data | |
| Promotion | | | | Mo. Da. Yr. 6/14/59 | | Regular | | | | | |

PRESENT ASSIGNMENT

| | | | | | | | | | | | |
|---|--|--------------------|--|------------------|--|----------------------------------|--|------------------------|--|--------------------------|--|
| 31. Organizational Designations | | | | Code | | 32. Location Of Official Station | | | | Station Code | |
| DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section | | | | | | Washington, D. C. | | | | | |
| 33. Dept. - field | | 34. Position Title | | | | 35. Position No. | | 36. Serv. | | 37. Occup. Series | |
| Dept - US/Id - Frqn - | | Code 2 | | IO (Foreign Doc) | | | | 1146 | | GS- 0132.48 | |
| 38. Grade & Step | | 39. Salary Or Rate | | 40. SD | | 41. Date Of Grade | | 42. PSI Due | | 43. Appropriation Number | |
| 10 01 | | \$ 6505 | | OD | | Mo. Da. Yr. 8-14/57 | | Mo. Da. Yr. 6-17/61 | | 9-4300-20-001 | |

SOURCE OF REQUEST

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| A. Requested By (Name And Title) | | | | C. Request Approved By (Signature And Title) | | | |
| Chief, USSR Branch Talbot Bielefeldt | | | | J. J. BAGNALL Chief, Foreign Documents Division | | | |
| B. For Additional Information Call (Name & Telephone Ext.) | | | | | | | |
| Myron Shpur, Ext. 570 | | | | | | | |

CLEARANCES

| Clearance | Signature | Date | Clearance | Signature | Date |
|-------------------|-----------|---------|----------------|-----------|------|
| A. Career Board | | | D. Placement | | |
| B. Pos. Control | | 10/1959 | E. | | |
| C. Classification | | | F. Approved By | | |
| Remarks | | | | | |

STANDARD FORM 52
 PREPARED BY THE
 U. S. CIVIL SERVICE COMMISSION
 REGULATORY DIVISION - FEDERAL PERSONNEL
 MANUAL, CHAPTER III

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

| | | | |
|---|---------------------------------------|--|---------------------------------------|
| 1. NAME (Mr., Miss, Mrs. - One given name, initial(s), and surname) Mr. Boris D. Tarasoff | 2. DATE OF BIRTH 2 Nov 1908 | 3. REQUEST NO. | 4. DATE OF REQUEST 2 May 57 |
| 5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion | | 6. EFFECTIVE DATE A. PROPOSED: asap | 7. C. S. OR OTHER LEGAL AUTHORITY |
| B. POSITION (Specify whether establish, change grade or title, etc.) | | B. APPROVED: | |

| | | | |
|---|---|---|---|
| FROM- | 8. POSITION TITLE AND NUMBER Foreign Docs. Officer - K653.04-X GS-0132.48-7, \$4660.00 p.a. DDI/Office of Operations Foreign Documents Division USSR Branch Washington, D. C. | TO- | Foreign Docs. Officer - K653.04 GS-0132.48-9, \$5440.00 p.a. DDI/Office of Operations Foreign Documents Division USSR Branch Washington, D. C. |
| <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | 9. SERVICE GRADE AND SALARY | <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | 10. ORGANIZATIONAL DESIGNATIONS |
| | 11. HEADQUARTERS | | 12. FIELD OR DEPARTMENTAL |

A. REMARKS (Use reverse if necessary)

| | |
|---|--|
| B. REQUESTED BY (Name and title) Talbot Bielerfeldt Chief, USSR Branch | D. REQUEST APPROVED BY <i>J. J. Pacnall</i> Signature: Title: J. J. PACNALL, Chief, Foreign Docs. Div. |
| C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Myron Shpur, ext. 576 | |

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--|---|---|----------|--|--|--|--|--------------|--|--|--|-------------------------------------|--|---|-----|------|-------|------|--|--|--|--|-------|
| 13. VETERAN PREFERENCE <table border="1"> <tr> <td>NONE</td> <td>WWII</td> <td>OTHER</td> <td>5-PT.</td> <td>10-POINT</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>DISAB. OTHER</td> </tr> <tr> <td></td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> </table> | NONE | WWII | OTHER | 5-PT. | 10-POINT | | | | | DISAB. OTHER | | | | <input checked="" type="checkbox"/> | | 14. POSITION CLASSIFICATION ACTION <table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I. A.</td> <td>REAL</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table> | NEW | VICE | I. A. | REAL | | | | | SD-OD |
| NONE | WWII | OTHER | 5-PT. | 10-POINT | | | | | | | | | | | | | | | | | | | | | |
| | | | | DISAB. OTHER | | | | | | | | | | | | | | | | | | | | | |
| | | | <input checked="" type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | |
| NEW | VICE | I. A. | REAL | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. SEX M | 16. APPROPRIATION FROM 7-4301-20 TO: | 17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes | 18. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY) | 19. LEGAL RESIDENCE STATE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED | | | | | | | | | | | | | | | | | | | | | |

20. STANDARD FORM 50 REMARKS

| 21. CLEARANCES | INITIAL OR SIGNATURE | DATE | REMARKS: |
|--------------------------|----------------------|---------------|----------|
| A. | | | |
| B. CEIL. OR POS. CONTROL | <i>gw</i> | <i>5/7/57</i> | |
| C. CLASSIFICATION | | | |
| D. PLACEMENT OR ENPL. | | | |
| E. | | | |

F. APPROVED BY *M. C. [Signature]*

| STANDARD FORM 52 PROPOSED BY THE U. S. CIVIL SERVICE COMMISSION APPLICABLE TO FEDERAL PERSONNEL GENERAL CHAPTER 51 | | REQUEST FOR PERSONNEL ACTION | |
|--|---|--|--|
| REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse. | | | |
| 1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname) | 2. DATE OF BIRTH | 3. REQUEST NO. | 4. DATE OF REQUEST |
| Mr. Boris D. Karnasoff | 21 Nov 1908 | | 27 Sep 56 |
| 5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Reassignment | | 6. EFFECTIVE DATE A. PROPOSED: ASAP B. APPROVED: | 7. C. S. OR OTHER LEGAL AUTHORITY |
| B. POSITION (Specify whether establish, change grade or title, etc.) | | | |
| FROM— Foreign Documents Off. - K777.99(01) GS-0132.48-7, \$425.00 per annum DDI-Office of Operations Foreign Documents Division USSR Branch Washington, D.C. | 8. POSITION TITLE AND NUMBER 9. SERVICE, GRADE, AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS | TO— Foreign Documents Off. - K653.04-7 GS-0132.48-7, \$425.00 per annum DDI-Office of Operations Foreign Documents Division USSR Branch Washington, D.C. | 12. FIELD OR DEPARTMENTAL <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL |
| A. REMARKS (Use reverse if necessary) Present incumbent (James Whalen) will be resigning cob 28 September. | | | |
| 8. REQUESTED BY (Name and title) Raibot Bielefeldt Chief, USSR Branch | | D. REQUEST APPROVED BY Signature: <i>[Signature]</i> Title: Acting Chief, Foreign Documents Division | |
| C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Nyren Sghar, Ext. 570 | | | |
| 13. VETERAN PREFERENCE NONE <input type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> 5 PT. <input type="checkbox"/> 10 POINT <input checked="" type="checkbox"/> DISAB. OTHER | | 14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> SD-OD | |
| 15. SEX M | 16. APPROPRIATION FROM: 7-4301-00 U.S. TO: | 17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes | 18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: |
| 20. STANDARD FORM 50 REMARKS | | | |
| 21. CLEARANCES | INITIAL OR SIGNATURE | DATE | REMARKS: |
| A. | | | <div style="text-align: right;"> <p>SEP 27 11 57 AM '56</p> <p>CONFIDENTIAL</p> </div> |
| B. CEIL. OR POS. CONTROL | <i>JUL</i> | <i>10/2/56</i> | |
| C. CLASSIFICATION | | | |
| D. PLACEMENT OR ENPL. | | | |
| E. | | | |
| F. APPROVED BY | | | |

STANDARD FORM 52
 PREPARED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1950 - FEDERAL PERSONNEL
 MANUAL, CHAPTER IV

CONFIDENTIAL

VOUCHERED

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname) **Mr. Boris D. Tarasoff**
 2. DATE OF BIRTH **2 Nov. 1908**
 3. REQUEST NO.
 4. DATE OF REQUEST **25 June 56**

5. NATURE OF ACTION REQUESTED:
 A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
Reassignment and Change of Service Designation
 6. EFFECTIVE DATE & PROPOSED:
ASAP
 7. C. S. OR OTHER LEGAL AUTHORITY

8. POSITION (Specify whether establish, change grade or title, etc.)
 FROM - **Intell. Assistant - BVP - 8141 GS-0301.28-7, \$4525.00 per annum**
 TO - **Foreign Docs. Officer - NT77.99(OL) GS-0132.46-7, \$4525.00 per annum**

9. SERVICE, GRADE, AND SALARY
 10. ORGANIZATIONAL DESIGNATIONS
 11. HEADQUARTERS
 12. FIELD OR DEPARTMENTAL
 FROM: **DDP/FI Staff
 Division D Project PRJOINPLY
 Office of the Chief
 Branch 2 Section B.
 Washington, D. C.**
 TO: **TDE/Office of Operations
 Foreign Documents Division
 USSR Branch
 Washington, D. C.**

A. REMARKS (Use reverse if necessary)
 Action has been coordinated with Career Service Boards concerned.
 Two copies forwarded to Office of Security.
 Loss Notice attached.

Concur for PR Jointly: R. B. Ledger 9/29/56

B. REQUESTED BY (Name and title) **Talbot Bielefeldt
 Chief, USSR Branch**
 C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
Wren Sibpur, Ext. 576
 D. REQUEST APPROVED BY
 Signature: *[Signature]*
 Title: **J. J. [Signature], Chief, For. Docs. Div.**

13. VETERAN PREFERENCE
 NONE WWI OTHER S-PF 10 POINT
 Y DISAB. OTHER
 14. POSITION CLASSIFICATION ACTION
 NEW VICE L.A. REAL
 FROM: **SD-D**
 TO: **SD-OD**

15. SEX **M**
 16. APPROPRIATION
 FROM: **6-2306-23**
 TO: **4-4301-20**
 17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) **Yes**
 18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
 19. LEGAL RESIDENCE
 CLAIMED PROVED
 STATE:

20. STANDARD FORM 50 REMARKS
Case by [Signature] 8-16-56
no [Signature] rpt - subj. more rptd to Project. 5/5/56

21. CLEARANCES
 INITIAL OR SIGNATURE DATE REMARKS
 A.
 B. CEIL OR POS CONTROL
 C. CLASSIFICATION
 D. PLACEMENT OR EMPL.
 E.

F. APPROVED BY *Robert [Signature] 9/14/56*

| | | | |
|---|-------------------------------|--|---|
| STANDARD FORM 52 PREPARED BY THE U. S. CIVIL SERVICE COMMISSION MILITARY AND NAVAL PERSONNEL BRANCH, CHAPTER 11 | | VOUCHERED | |
| REQUEST FOR PERSONNEL ACTION | | | |
| REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse. | | | |
| 1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname) | | 2. DATE OF BIRTH | 3. REQUEST NO. |
| TANASO, F. Boris Dimitri | | Nov. 2, 1908 | |
| 4. DATE OF REQUEST | | 5. EFFECTIVE DATE A. PROPOSED: | 7. C. S. OR OTHER LEGAL AUTHORITY |
| 18 Aug. 1955 | | | |
| 6. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) | | B. APPROVED: 207 N. 56 | |
| EXCEPTED APPOINTMENT | | | |
| B. POSITION (Specify whether establish, change grade or title, etc.) | | | |
| FROM— | 8. POSITION TITLE AND NUMBER | TO— | 9. C. S. OR OTHER LEGAL AUTHORITY |
| | 9. SERVICE, GRADE, AND SALARY | Intel-Analyst (Gen) GS-9132-36-07 207-28-7 | DVP-6141 \$4525 |
| 10. ORGANIZATIONAL DESIGNATIONS | 11. HEADQUARTERS | 12. FIELD OR DEPARTMENTAL | 13. FIELD OR DEPARTMENTAL |
| D/P FI Staff Division D Project Office of the Chief Branch 2 Section B Washington, D. C. | | FIELD | DEPARTMENTAL DI |
| A. REMARKS (Use reverse if necessary) | | | |
| Request Expedient Clearance for PB Jointly Action Coordinated with D and DI CS Rules 165 | | | |
| B. REQUEST APPROVED BY | | D. REQUEST APPROVED BY | |
| FRANK B. ROULETT, Chief, FI/SD | | Signature: _____ | |
| C. FOR ADDITIONAL INFORMATION CALL (by name and telephone extension) | | Title: _____ | |
| Name: <u>Frank Roulett</u> | | 2300 | |
| 13. VETERAN PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | |
| NONE WWII OTHER S-PT. JOINT USAR OTHER | | NEW VICE I. A. REAL | |
| | | SD:D | |
| 15. SEX | 16. RACE | 17. APPROPRIATION | 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) |
| M | W | FROM: 6-2300-23 | 19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) |
| | | | 20. LEGAL RESIDENCE STATE: <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED |
| 21. STANDARD FORM 50 REMARKS | | | |
| | | | |
| 22. CLEARANCES | INITIAL OR SIGNATURE | DATE | REMARKS: |
| A. | | | |
| B. CEIL. OR POS. CONTR. | Jas 22 Aug | | |
| C. CLASSIFICATION | | | |
| D. PLACEMENT OR EMPL. | | | |
| E. | | | |
| F. APPROVED BY | | | |
| R. A. Stricklin | | R. G. Colford 8/19/55 | |

CONFIDENTIAL
SECURITY INFORMATION

| 19. AREA KNOWLEDGE (LANGUAGE TYPE) CLASSIFY FOR SECURITY INFORMATION | | | | | | | |
|--|----------------|---|-------------------------|--------------------------------------|---------------------|---|----------------|
| Ger., WW II | | | | | | | |
| 20. LANGUAGE FACILITY (GIVE TESTS, WRITING SKILL WARRANTS AND DATE RECEIVED) | | | | | | | |
| Language | Native Fluency | Fluent but Foreign | Adequate for Translator | Adequate for Research | Adequate for Travel | Limited | Acquired By |
| Russian | | R, S, W, U | | | | | Study and home |
| German | | | | | R, S, W, U | | Residence |
| French | | | | | R, S, W, U | | Study |
| 21. SALARY REQUESTED | | GS-7 | | 22. POOL INTEREST | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 23. ACCEPTABLE STATION | | | | 24. PREFERENCE LIMITATIONS | | | |
| Washington, D.C. | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | Anywhere in U.S. | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Overseas | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| 25. HEALTH Good | | | | | | | |
| 26. FORMS GIVEN <input checked="" type="checkbox"/> PMS <input checked="" type="checkbox"/> App. I <input checked="" type="checkbox"/> M-1 <input checked="" type="checkbox"/> Sec. 105 <input type="checkbox"/> All Required | | | | | | | |
| 26. EVALUATION AND RECOMMENDATION (APPEARANCE, MANNER, PERSONALITY, MATURITY, MOTIVATION, RELIABILITY, INTELLIGENCE, EMOTIONAL STABILITY, QUALIFICATIONS FOR INTELLIGENCE WORK, CAREER PLANNING, OVER-ALL IMPRESSION, PERTINENT UNFAVORABLE FACTORS) | | | | | | | |
| <u>PROFESSIONAL</u> | | | | | | | |
| <p>There's nothing outstanding about Tarasoff - just an average joe trying to make a living and without the ambition, energy, perspicacity to make use of a saleable article: knowledge of Russian. Physically he's sort of soft, tends to be overweight - he's about 5'8" tall, and about 190 in weight. His personality is on the negative side, his manner dull.</p> <p>Tarasoff was greatly interested in the possibility of working for the US Government. He wants that security. And he has about reached the end of the line salary wise as a maintenance man or building superintendent. Tarasoff is willing to work in D.C. but insists on a GS 7 because he has to support a wife and two children. He does not mind the sedentary aspects of Project Detail - I doubt if he'd be interested in anything that wasn't sedentary. He also liked the the other aspects of Detail and I would think from talking with him that he would be quite able to handle a job on Detail. He can translate - reads with a great deal of ease. His PHS I notice indicates he's interested only in o/s - this is not what he told me; he is interested in US also but he will go o/s if necessary.</p> <p>I recommend Tarasoff for a GS 7 on Project Detail.</p> | | | | | | | |
| 27. RECOMMENDED FOR | | | | 28. SERIAL NUMBER | | | |
| Rusky/Project Detail | | | | | | | |
| 29. TESTS | | | | 30. SIGNATURE AND DATE | | | |
| | | | | M. Winter Signature of Supervisor | | | |
| | | | | 7/4/55 Date | | | |

CONFIDENTIAL

SECRET
(When Filled In)

| | | | | | |
|---|---|---|---|---|------------|
| 1. PERS. SERIAL NO. 019477 | | BIOGRAPHIC PROFILE (PART I) SCD: 2 Jun 1951 | | | |
| 2. NAME (Last-First-Middle) XXXXXXXXXX | | 3. SER X | 4. DATE OF BIRTH 2 Nov 1908 | 5. ADULTERY COMP. DATE 20 Feb 1956 | |
| 6. MARITAL STATUS Married | 7. DEPENDENTS (Exclud. one plowee) 3 | 8. YEAR(S) OF BIRTH 1923 1965 1949 | | 9. US NATURALIZATION CATELG 1936 Russia; Spain NA | |
| 10. CAREER STAFF STATUS MEMBERSHIP Feb 1959 | OTHER STATUS | | 11. LAST MO. DPT. QUAL. FOR Mar 1963 FCS C/S | EVAL. FOR FCS O/S | |
| 12. CURRENT RESERVE STATUS NON-SERVICE X | GRADE | ACTIVE DUTY WITH CLA CAT.-1 | RELEASE TO MIL. SER. CAT.-2 | TO BE DEFERRED CAT.-3 RETIRED | |
| 13. ASSESSMENT DATE None | 14. PROFESSIONAL TEST DATE Feb 1956 | 15. LANGUAGE APTITUDE TEST DATE None | | | |
| 16. NON-CIA EMPLOYMENT 1936-40 J. F. Sullivan, General Contractor, Bronx, NY - Supervisor of Crews 1941-45 Military Service, US Army, CIC, T/A - Special Agent 1945-51 American National Red Cross, Cleveland, Ohio - Building Maintenance 1951 Aero-Tech, Oakland, Calif - Shop Maintenance (2 mos) 1952-56 YMCA, Oakland, Calif - Building Engineer | | | | | |
| 17. NON-CIA EDUCATION Born and lived in Russia until 1920, in Istanbul 1920-23 1924-26 Russian Univ of New York, NYC - Russian English, History 1927 Cooper Union Art School, NYC - Fine Arts (10 mos) 1944-5 NITC, Camp Ritchie, Md - CIC (2 mos); 1945 Univ of Pa - German Lang 1950-51 Cooper School of Art, Cleveland, Ohio - Commercial Art 1953-54 Oakland Art Institute, Oakland, Calif - Advertising Art | | | | | |
| 18. FOREIGN LANGUAGE ABILITIES (Language, Proficiency, Date Tested) Russian - R,W,P,S,U Native; Transl & Interpr - Apr 1957 Ukrainian - R,W,S,U Inter; P High - Apr 1957 - Interpr White Russian (Byelo) - R,W,S,U Inter; P High; Interpr - Apr 1957 <i>(Continued on next page)</i> | | | | | |
| 19. AGENCY SPONSORED TRAINING 1956 English Usage Review 1957 Intel Orient 1957 Basic Country Surv-USSR for FDD 1958 Non-clerical Basic Typing 1959 Writing Workshop 1952-3 Spanish | | | | | |
| 20. CIA EMPLOYMENT HISTORY SINCE 16 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details) | | | | | |
| EFFECTIVE DATE | POSITION TITLE & OCCUPATIONAL CODE | GRADE | SO | ORGANIZATION & ORGN. TITLE (If any) | LOCATION |
| Feb 1956 | Intel Asst 0301.28 | 7 | D | DDP/FISD/DivD/PBJOINTLY | Hq |
| Jun 1956 | " " 0132.48 | 7 | CD | OO/FDD/USSR Br | " |
| Sep 1956 | For Docs Off 0132.48 | 7 | OD | " " " " | " |
| May 1957 | " " " 0132.48 | 9 | OD | " " " " | " |
| Jun 1959 | I.O. (For Doc) 0132.48 | 10 | OD | OO/FDD/USSR Br/Mater&IndusSec | " |
| May 1960 | " " " 0132.48 | 11 | OD | " " " " " " " | " |
| Nov 1962 | " " " 0132.48 | 11 | OD | DDP/WH/CS/CS Dev Comp. | " |
| Jun 1963 | Ops Off (SA) 0136.01 | 11 | D | DDP/WH-3 | Mexico Cit |
| Apr 1965 | " " " 0136.01 | 12 | D | DDP/WH-1 | " |
| 21. DATE REVIEWED 10 Nov 1969 | 22. PROFILE REVIEWED BY hms/hc | | 23. ITEMS 1-18 REVIEWED & VERIFIED BY EMPLOYEE 14 Jun 1960 | | |

SECRET

(When Filled In)

| | | | |
|--|--|---|--|
| PERS. SERIAL NO. 019477 | | BIOGRAPHIC PROFILE (PART I - Continued) | |
| NAME (Last-First-Middle) XXXXXXXXXXXXXXXXXXXX <i>Jaroslav Pivis</i> | | DATE OF BIRTH 2 Nov 1908 | |
| <p>17. Foreign Language Abilities - Continued:</p> <p>Bulgarian - R,W Inter (Apr 1959) P,S,U Slight; T None - Apr 1959</p> <p>Slovak - R,U High; P Native; W,S,T None - Apr 1957</p> <p>Polish - R (Inter) P,S,U Slight; W,T None - Jun 1959</p> <p>Czech - R Inter (Feb 1960)</p> <p>Sorb-Croat(Serb) - R Inter (May 1959)</p> <p>French - R Inter; W,P,S,U,T None - Disclaims proficiency Feb 1967</p> | | | |
| DATE REVIEWED 10 Nov 1969 | | PROFILE REVIEWED BY hrs/nc | |

SECRET

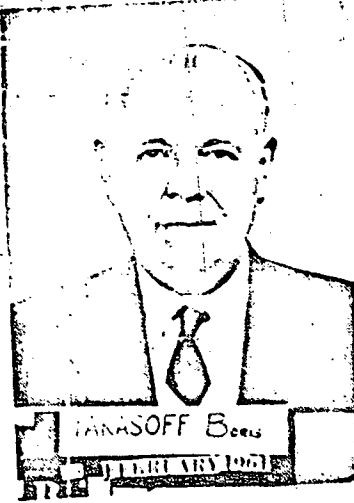
BIOGRAPHIC PROFILE (PART 2)

PERS. SERIAL NO.
19477

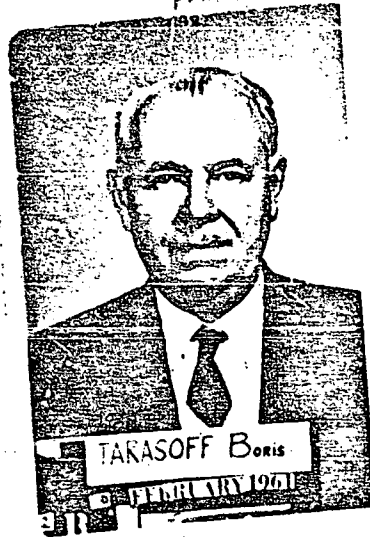
DATE OF BIRTH
Nov 1908

NAME (Last-First-Middle)
TARASOFF, Boris Dimitri

18. SUMMARIES OF EVALUATIVE REPORTS FOR THE PAST TWO YEARS



Color Photo Inserted Behind
Biographic Profile in
TRUE NAME



27. DATE REVIEWED
10 May 1960

28. PROFILE REVIEWED BY
OP/POD/CAB/hms

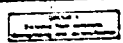
FORM NO. 1200 (PART 2) REPLACES FORM 1080 (PART 2) SECRET
1 FEB 67 WHICH IS OBSOLETE.

PROFILE

57

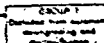
SECRET
(When Filled In)

| | | | |
|---|--|--|--|
| PERS. SERIAL NO. 019677 | | BIOGRAPHIC PROFILE (PART 2) | |
| NAME (Last-First-Middle) XXXXXXXXXXXXXXXXXXXX <i>Jaroslav Bousk</i> | | DATE OF BIRTH 2 Nov 1908 | |
| 23. PHOTOGRAPH | | | |
| | | | |
| 24. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL | | | |
| 25. ADDITIONAL INFORMATION | | | |
| 26. DATE REVIEWED 10 Nov 1969 | | 27. PROFILE REVIEWED BY <i>hms/hc</i> | |



SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | | | |
|---|---|--------------------------|-----------------------------|--|--------------------|-------------------------|--|
| | | | | 019477 | | | |
| SECTION A | | | | GENERAL | | | |
| 1. NAME (Last) <i>Tracy, Paul</i> (First) (Middle) | | | 2. DATE OF BIRTH | 3. SEX | 4. GRADE | 5. SD | |
| XXXXXXXXXXXXXXXXXXXX | | | 2 Nov 1908 | M | GS-12 | D | |
| 6. OFFICIAL POSITION TITLE | | | 7. OFF/DIV/BR OF ASSIGNMENT | | 8. CURRENT STATION | | |
| Ops Officer | | | DDP/WH/1 | | Mexico City | | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | | 10. CHECK (X) TYPE OF REPORT | | | |
| <input checked="" type="checkbox"/> | CAREER | <input type="checkbox"/> | RESERVE | <input type="checkbox"/> | TEMPORARY | INITIAL | |
| <input type="checkbox"/> | CAREER-PROVISIONAL (See Instructions - Section C) | | | <input checked="" type="checkbox"/> | ANNUAL | REASSIGNMENT SUPERVISOR | |
| SPECIAL (Specify): | | | | SPECIAL (Specify): | | | |
| 11. DATE REPORT DUE IN O.P. 28 February 1969 | | | | 12. REPORTING PERIOD (From - to) 1 January 1968 thru 31 December 1968 | | | |
| SECTION B | | | | PERFORMANCE EVALUATION | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | | |
| <p align="center">SPECIFIC DUTIES</p> <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p> | | | | | | | |
| SPECIFIC DUTY NO. 1 | | | | | | RATING LETTER | |
| Translation of Russian language product into English transcript | | | | | | S | |
| SPECIFIC DUTY NO. 2 | | | | | | RATING LETTER | |
| Preparation of personality and assessment reports on individual Soviets based on the above. | | | | | | S | |
| SPECIFIC DUTY NO. 3 | | | | | | RATING LETTER | |
| Translation of Russian letters into English. | | | | | | S | |
| SPECIFIC DUTY NO. 4 | | | | | | RATING LETTER | |
| Transcription of English language conversations | | | | | | P | |
| SPECIFIC DUTY NO. 5 | | | | | | RATING LETTER | |
| SPECIFIC DUTY NO. 6 | | | | | | RATING LETTER | |
| <p align="center">OVERALL PERFORMANCE IN CURRENT POSITION</p> | | | | | | RATING LETTER | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> | | | | | | S | |



SECRET
(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

FEB 25 1 45 PM '69

This officer continues to consistently perform at the excellent level which has characterized his work in this Station for several years. His high level of personal dedication and professional competence have become standard.

From his daily work he has an intimate knowledge of and insight into the personalities of individual Soviets and the personal inter-relationships existing between members of the local Soviet colony. The character analyses which he prepares are excellent and an invaluable aid to our Soviet program.

He has had no professional, administrative, or personal problems during the reporting period.

His knowledge of Spanish continues to improve and aids him considerably in his work.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE: 28 Jan 60 SIGNATURE OF EMPLOYEE: *[Redacted Signature]*

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 41 months IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION:

DATE: 28 Jan 69 OFFICIAL TITLE OF SUPERVISOR: Ops Officer TYPED OR PRINTED NAME AND SIGNATURE: Paul L. Dillion /s/

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The reviewing officer concurs with the ratings given in Section B and in the narrative evaluation of this officer's performance in Section C. He continues to perform his duties in a superior fashion.

DATE: 28 Jan 69 OFFICIAL TITLE OF REVIEWING OFFICIAL: Chief of Station TYPED OR PRINTED NAME AND SIGNATURE: Winston M. Scott /s/

SECRET
(When Filled In)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER | |
|---|--|--|---|--------|------------------------|--|
| | | | | | 019477 | |
| SECTION A | | | GENERAL | | | |
| 1. NAME (Last) (First) (Middle) | | | 2. DATE OF BIRTH | 3. SEX | 4. GRADE | 5. SD |
| [REDACTED] | | | 2 Nov 1924 | M | GS-12 | D |
| 6. OFFICIAL POSITION/TITLE | | | 7. OFF/DIV/BR OF ASSIGNMENT | | 8. CURRENT STATION | |
| Ops Officer | | | DDP/WH/1 | | Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | | |
| <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY | | | <input type="checkbox"/> INITIAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR | | | |
| <input type="checkbox"/> CAREER-PROVISIONAL (See instructions - Section C) | | | <input type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT EMPLOYEE | | | |
| SPECIAL (Specify): | | | SPECIAL (Specify): | | | |
| 11. DATE REPORT DUE IN O.P. | | | 12. REPORTING PERIOD (From- to-) | | | |
| 22 February 1968 | | | 1 January 1967 - 1 January 1968 | | | |
| SECTION B | | | PERFORMANCE EVALUATION | | | |
| <p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - <u>Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | |
| SPECIFIC DUTY NO. 1 | | | | | | RATING LETTER |
| Translation of Russian language telephone product into English <i>transcript</i> | | | | | | S |
| SPECIFIC DUTY NO. 2 | | | | | | RATING LETTER |
| Preparation of personality and assessment reports on individual Soviets based on the above. | | | | | | S |
| SPECIFIC DUTY NO. 3 | | | | | | RATING LETTER |
| Translation of Russian letters into English. | | | | | | S |
| SPECIFIC DUTY NO. 4 | | | | | | RATING LETTER |
| Transcription of English language conversations. | | | | | | P |
| SPECIFIC DUTY NO. 5 | | | | | | RATING LETTER |
| | | | | | | |
| SPECIFIC DUTY NO. 6 | | | | | | RATING LETTER |
| | | | | | | |
| 24 August | | | | | | |
| 22 MAY 1968 | | | | | | OVERALL PERFORMANCE IN CURRENT POSITION |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | | RATING LETTER |
| | | | | | | S |

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to perform his duties in the excellent manner that we have come to expect during the 4 1/2 years that he has served in the Station. His work is an indispensable part of the Station's program.

He has had no professional, administrative or personal problems during the reporting period.

He continues to study Spanish in which he shows satisfactory improvement.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

/s/

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

29

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Ops Officer

Paul Dillon

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The Reviewing Officer concurs in the ratings given this officer and in the narrative evaluation of his performance.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

16 February 1958

chief of Station

Winston Scott

SECRET

SECRET

C-2532 (Biladeau)
5 June 1963

MEMORANDUM FOR: Transactions and Records Branch
Office of Personnel

ATTENTION: Mary Coriden

SUBJECT: Boris D. TARASOFF
Anna TARASOFF

1. Cover arrangements are in process, and/or, have been completed for the above-named subjects.

2. Effective immediately, it is requested that your records be properly blocked to deny subjects' current Agency employment to an external inquirer.

Thomas K. Strange
THOMAS K. STRANGE
Deputy Chief, OCS/NC

cc: ID/SO

THIS MEMO MUST REMAIN
ON TOP OF FILE

SECRET

DT

BBG: 30 NOV 70

SECRET
(When Filled In)

NEB NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER: 019477

2. NAME (LAST FIRST MIDDLE): *Tarasoff Boris D*

3. NATURE OF PERSONNEL ACTION: RETIREMENT (MANDATORY) UNDER CIA RETIREMENT AND DISABILITY SYSTEM

4. EFFECTIVE DATE: 11/30/70

5. CATEGORY OF EMPLOYMENT: REGULAR

6. FUNDS: V TO V, V TO CF, CF TO V, CF TO CF (X)

7. Financial Analysis No. Chargeable: 1135 0990 0000

8. CSC OR OTHER LEGAL AUTHORITY: P.L. 86-443 SECT. 235 B

9. ORGANIZATIONAL DESIGNATIONS: DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION

10. LOCATION OF OFFICIAL STATION: MEXICO CITY, MEXICO

11. POSITION TITLE: OPS OFFICER

12. POSITION NUMBER: 0489

13. SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, BR, BK): GS

15. OCCUPATIONAL SERIES: 0136.01

16. GRADE AND STEP: 12 5

17. SALARY OR RATE: 16084

18. REMARKS:

T.P.M.

1. LAST NAME: TARASOFF

FIRST NAME: Boris

INITIAL(S): D

2. APPOINTMENT DATA: Entered on duty P, T, P, T; Subject to Sec. 203(d), 1951 Leave Act Yes [] No []; Ceased to be subject to Sec. 203(d) on _____ Annual Leave Bal. _____

3. TOTAL SERVICE FOR LEAVE (as of date of separation): Years _____ Months _____ Days _____; More than 15 years []

4. DATE AND NATURE OF SEPARATION: 11/30/70 RETIREMENT

| SUMMARY OF ANNUAL AND SICK LEAVE (HOURS) | | SUMMARY OF HOME LEAVE (DAYS) | |
|--|--------|---|---|
| ANNUAL | SICK | REMARKS | |
| 5. Balance from prior leave year ended 1/10 19 70: 360 | 900 | 14. Date arrival abroad for ML purposes: _____ | SCD: 6/2/51 Used Sick Leave 992hrs U.S.C. Ch 63D |
| 6. Current leave year accrual through 11/28 19 70: 184 | 92 | 15. Current balance as of 19 _____ | |
| 7. Total: 544 | 992 | 16. 12-month accrual rate: _____ | |
| 8. Reduction in credits, if any (current year): 0 | 0 | 17. Dates leave used, prior 24 months: _____ | |
| 9. Total leave taken: 168 | 0 | 18. Monthly accrual date: _____ | |
| 10. Balance: 376 | 992 | 19. Calendar days credit for next accrual date: _____ | |
| 11. Total hours paid in lump sum: 360 hrs + 2 holidays | 1700 | 20. Date basic service period completed: _____ | |
| 12. Salary rate(s): \$16,084.00 | | MILITARY LEAVE | |
| 13. Lump sum leave dates: 0830 12/1/70 to 2/03/71 | | 21. Dates during current calendar yr. _____ to _____ | |
| 14. Signature: <i>[Signature]</i> | 1/5/71 | 22. Dates during preceding calendar yr. _____ to _____ | |
| 15. Title: FOR CHIEF PAYROLL | | ABSENCE WITHOUT PAY | |
| 16. Telephone: _____ | | 23. During leave year in which separated: _____ | [WOP or AWOL or Furlough Suspension (Hours)] 0 0 |
| | | 24. During step-increase waiting period which began on 1/5/70 | |
| | | 25. During 12-month ML accrual period (dates): _____ | |

RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENTS 200-21 AND 990-2

| | | | | | | | | | | | |
|---|------|----------------------|----------------|--------------------|------|---------------------------------|----------------|----------------|----------|--|--|
| 1. SERIAL NO. | | 2. NAME | | 3. ORGANIZATION | | 4. FUNDS | | 5. LWOP HOURS | | | |
| 019477 | | <i>Jane M. Beard</i> | | 51 620 | | CF | | | | | |
| 6. OLD SALARY RATE | | | | 7. NEW SALARY RATE | | | | 8. TYPE ACTION | | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | EFFECTIVE DATE | SI | ADJ. | | |
| GS | 12 | 4 | \$14,727 | 04/07/68 | GS | 12 | 5 | \$15,173 | 04/05/70 | | |
| CERTIFICATION AND AUTHENTICATION | | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE. | | | | | | | | | | | |
| SIGNATURE <i>Jane M. Beard</i> | | | | | | DATE <i>1 Feb 1970</i> | | | | | |
| <input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD | | | | | | | | | | | |
| CLERKS INITIALS | | | | | | AUDITED BY <i>Don H. Hester</i> | | | | | |
| FORM 7-56 560 E Use previous editions PAY CHANGE NOTIFICATION (4-51) | | | | | | | | | | | |

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-231 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 28 DECEMBER 1969

NAME *Jane M. Beard*

SERIAL ORGN. FUNDS GR=STEP
019477 51 620 CF GS 12 4

NEW SALARY
\$15,611

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-216 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|-----------------|--------|-------|-------|------------|------------|------------|
| <i>Jurassic</i> | 19477 | 51 | 620 | CF GS 12 3 | \$11,685 | \$12,225 |

WA

| | | | | | | | | | | | |
|---|------|-----------------|----------------|--------------------|-----------------|-------------------------|----------------|----------------|---------------|--------|--|
| 1. SERIAL NO. | | 2. NAME | | | 3. ORGANIZATION | | 4. FUNDS | | 5. LWOP HOURS | | |
| 019477 | | <i>Jurassic</i> | | | 51 620 | | CF | | | | |
| 6. OLD SALARY RATE | | | | 7. NEW SALARY RATE | | | | 8. TYPE ACTION | | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | EFFECTIVE DATE | SI | ADJ. | | |
| GS 12 | 3 | \$12,225 | 04/09/67 | GS 12 | 4 | \$12,607 | 04/07/68 | | | | |
| CERTIFICATION AND AUTHENTICATION | | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE. | | | | | | | | | | | |
| SIGNATURE <i>W. J. Keenan</i> | | | | | | DATE <i>7 Feb 68</i> | | | | | |
| <input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD | | | | | | <i>Jurassic</i> | | | | | |
| CLERKS INITIALS | | | | | | AUDITED BY | | | | | |
| FORM 7-66 560 E Use previous editions | | | | | | PAY CHANGE NOTIFICATION | | | | (4-51) | |

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|-----------------|--------|-------|-------|------------|------------|------------|
| <i>Jurassic</i> | 019477 | 51 | 620 | CF GS 12 4 | \$12,607 | \$13,392 |

SECRET
(When Filled In)

SE: 12 SEPT. 67

NOTIFICATION OF PERSONNEL ACTION

OCB

1. SERIAL NUMBER 019477 2. NAME (LAST-FIRST-MIDDLE) *Tarasek, Bern D*

3. NATURE OF PERSONNEL ACTION REASSIGNMENT 4. EFFECTIVE DATE 19 | 10 | 67 5. CATEGORY OF EMPLOYMENT REGULAR

6. FUNDS V TO V V TO CF CF TO V X CF TO CF 7. Financial Analysis No. Chargeable 3135 0990 0000 8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS DDP/WA FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO

11. POSITION TITLE OPS OFFICER 12. POSITION NUMBER 4589 13. SERVICE DESIGNATION D

14. CLASSIFICATION SCHEDULE (GS, CW, etc.) GS 15. OCCUPATIONAL SERIES 0136.01 16. GRADE AND STEP 12 3 17. SALARY OR RATE 11685

18. REMARKS
118 Sept 67

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

| | | | | | | | | |
|---|---|--|---|--|--|------------------------------------|----------------------------------|--------------------------------|
| 19. ACTION CODE 37 | 20. EMPLOY CODE 10 | 21. OFFICE CODING NUMERIC: 51620 ALPHABETIC: WA | 22. STATION CODE 45075 | 23. INTEGREE CODE S | 24. HOURS CODE | 25. DATE OF BIRTH 11 02 108 | 26. DATE OF GRADE NO. DA. YR. | 27. DATE OF LEI NO. DA. YR. |
| 28. NTE EXPIRES NO. DA. YR. | 29. SPECIAL REFERENCE 1 - CSC 2 - CIA 3 - FICA 4 - NONE | 30. RETIREMENT DATA CODE | 31. SEPARATION DATA CODE TYPE | 32. CORRECTION/CANCELLATION DATA NO. DA. YR. | EOD DATA → | | 33. SECURITY REG NO. | 34. SER |
| 35. VET. PREFERENCE CODE 0 - NONE 1 - S.P.T. 2 - 10 P.P. | 36. SERV. COMP. DATE NO. DA. YR. | 37. LONG. COMP. DATE NO. DA. YR. | 38. CAREER CATEGORY CODE | 39. FEGLI / HEALTH INSURANCE CODE 0 - WAIVER 1 - YES | 40. SOCIAL SECURITY NO. | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS) | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS | | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMP. STATE CODE | | | |

SIGNATURE OR OTHER AUTHENTICATION

[Signature] 9/13/67

SECRET
(When Filled In)

EJT: 13 APR 67

NOTIFICATION OF PERSONNEL ACTION

ACE

| | |
|----------------------------|--|
| 1. SERIAL NUMBER 019477 | 2. NAME (LAST-FIRST-MIDDLE) <i>Tarachi, Peter D</i> |
|----------------------------|--|

| | | |
|---|--|---|
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT | 4. EFFECTIVE DATE MO. DA. YR. 04 09 67 | 5. CATEGORY OF EMPLOYMENT REGULAR |
| 6. FUNDS V TO V CF TO V | 7. Financial Analysis No. Chargeable 7135 0990 0000 | 8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J |

| | |
|--|---|
| 9. ORGANIZATIONAL DESIGNATIONS DDPAWH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION | 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO |
|--|---|

| | | |
|-----------------------------------|-----------------------------|------------------------------|
| 11. POSITION TITLE OPS OFFICER | 12. POSITION NUMBER 0418 | 13. SERVICE DESIGNATION D |
|-----------------------------------|-----------------------------|------------------------------|

| | | | |
|--|------------------------------------|----------------------------|-----------------------------|
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS | 15. OCCUPATIONAL SERIES 0136.01 | 16. GRADE AND STEP 12 3 | 17. SALARY OR RATE 11685 |
|--|------------------------------------|----------------------------|-----------------------------|

18. REMARKS

POSTED ON
07-43

13 April 67/je

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

| | | | | | | | | |
|--|-------------------------------------|--|--|--|-------------------------|--|----------------------------------|--------------------------------|
| 19. ACTION CODE 32 | 20. Employ. Code 10 | 21. OFFICE CODING NUMERIC: 51620 ALPHABETIC: WH | 22. STATION CODE 45075 | 23. INTEGREE CODE 3 | 24. Mgr. Code | 25. DATE OF BIRTH MO. DA. YR. 11 02 08 | 26. DATE OF GRADE MO. DA. YR. | 27. DATE OF LEI MO. DA. YR. |
| 28. NTE EXPIRES NO. DA. YR. | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA 1 - CSC 2 - CIA 3 - FICA 4 - NONE | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR. | 33. SECURITY REQ. NO. | 34. SER | EOD DATA → | |
| 35. VET. PREFERENCE CODE 0 - NONE 1 - 5 PT 2 - 10 PT | 36. SERV. COMP. DATE MO. DA. YR. | 37. LONG. COMP. DATE MO. DA. YR. | 38. CAREER CATEGORY CAN. HISS. CODE PMSV. STMP. | 39. FEGLI/HEALTH INSURANCE CODE CODE 0 - WAIVER 1 - YES | 40. SOCIAL SECURITY NO. | HEALTH INS. CODE | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS.) 3 - BREAK IN SERVICE (MORE THAN 3 YRS.) | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1 - YES 2 - NO | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE 1 - YES 2 - NO | SIGNATURE OR OTHER AUTHENTICATION | | | | |

LOST
04/13/67

GROUP 1
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

14-00000
When Filled In

cfwp/1

| | | | |
|---|----------|------------------------|----------|
| 019477 | | 51 870 GF | |
| OLD SALARY RATE | | NEW SALARY RATE | |
| Grade | Rate | Grade | Rate |
| GS 12 2 | \$11,106 | GS 12 3 | \$11,560 |
| Effective Date | | Effective Date | |
| 04/10/66 | | 04/09/67 | |
| NO EXCESS LWOP IN PAY STATUS AT END OF WAITING PERIOD LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. | | | |
| SIGNATURE: <i>[Signature]</i> | | DATE: <i>15 Feb 67</i> | |

POSTED ON
OF-4b
[Signature]

PAY CHANGE NOTIFICATION

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

| | | | |
|---|---|--|--|
| 1. SERIAL NUMBER 019477 | | 2. NAME (LAST-FIRST-MIDDLE) <i>Jarrod D. Borus D.</i> | |
| 3. NATURE OF PERSONNEL ACTION DESIGNATION AS PARTICIPANT IN THE RETIREMENT AND DISABILITY SYSTEM | | 4. EFFECTIVE DATE MO. DA. YR. 12 11 1966 | 5. CATEGORY OF EMPLOYMENT REGULAR |
| 6. FUNDS V TO V CF TO V X | V TO CF CF TO CF | 7. Financial Analysis No. (Chargeable) 7135 0900 0000 | 8. CSC OR OTHER LEGAL AUTHORITY FL 88-643 SECT. 203 |
| 9. ORGANIZATIONAL DESIGNATIONS | | 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | |
| 11. POSITION TITLE | | 12. POSITION NUMBER 12 | 13. SERVICE DESIGNATION D |
| 14. CLASSIFICATION SCHEDULE (GS, LR, etc.) | | 15. OCCUPATIONAL SERIES | 16. GRADE AND STEP 12 |
| 17. SALARY OR RATE | | | |
| 18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND RIGHT OF APPEAL TO THE DIRECTOR OF CENTRAL INTELLIGENCE. | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | |
| 19. ACTION CODE | 20. EMPLOY CODE | 21. OFFICE CODING NUMERIC ALPHABETIC | 22. STATION CODE |
| 23. INTESBEE CODE | 24. HOURS CODE | 25. DATE OF BIRTH MO. DA. YR. | 26. DATE OF GRADE MO. DA. YR. |
| 27. DATE OF SEI | 28. MO. | 29. DA. | 30. YR. |
| 31. RETIREMENT DATA 1. CAS 2. CAS 3. PICA 4. NONE | 32. SPECIAL REFERENCE | 33. SEPARATION DATA CODE | 34. CORRECTION CANCELLATION DATA TYPE MO. DA. YR. |
| 35. VET. PREFERENCE 0 - NONE 1 - 5 PT 2 - 10 PT | 36. SERV. COMP. DATE MO. DA. YR. | 37. LONG COMP. DATE MO. DA. YR. | 38. CAREER CATEGORY CAS - 015 PROV. - 1500 |
| 39. FEGLI / HEALTH INSURANCE CODE 0 - WAIVER 1 - YES | 40. SOCIAL SECURITY NO. | 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS.) 3 - BREAK IN SERVICE (MORE THAN 3 YRS.) | 42. LEAVE CAT. CODE |
| 43. FEDERAL TAX DATA FORM EXEMPTED CODE NO. TAX EXEMPTIONS | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE | SIGNATURE OR OTHER AUTHENTICATION | |

[Signature]

EOD DATA

POSTED

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504
 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
 AS AMENDED, AND A-DCI DIRECTIVE DATED 6 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|------------|--------|-------|-------|------------|------------|------------|
| [REDACTED] | 019477 | 51 | 620 | CF GS 12 2 | \$10,987 | \$11,306 |

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301
 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
 AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 8 OCTOBER 1965."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|------------|--------|-------|-------|------------|------------|------------|
| [REDACTED] | 019477 | 51 | 620 | CF GS 12 1 | \$10,250 | \$10,619 |

Bcl
 144

| | | | | | | | | | | |
|--|------|-----------------------|----------------|----------------|-------------------------------------|----------|----------------|-----|-----|------|
| 1. Serial No. 019477 | | 2. Name [REDACTED] | | | 3. Cont. Center Number 51 620 CF | | 4. LWOP Hours | | | |
| 5. OLD SALARY RATE | | 6. NEW SALARY RATE | | 7. TYPE ACTION | | | | | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | Effective Date | PSI | LSI | ADJ. |
| GS 12 | 1 | \$10,619 | 04/11/65 | GS 12 | 2 | \$10,987 | 04/10/66 | | | |
| 8. Remarks and Authentication | | | | | | | | | | |
| NO EXCESS LWOP IN PAY STATUS AT END OF WAITING PERIOD LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY: | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. | | | | | | | | | | |
| SIGNATURE: [Signature] | | | | | [Signature] | | | | | |

DLD: 9 APR 65

SECRET
(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | |
|---|-----------------------|--|--|-----------------------------------|-------------------|---|-------------------------------|---|-------------------------------|-----------------------------|---------|
| 1. SERIAL NUMBER 013477 | | 2. NAME (LAST-FIRST-MIDDLE) James W. Rogers | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION PROMOTION | | | | 4. EFFECTIVE DATE 04 11 65 | | 5. CATEGORY OF EMPLOYMENT REGULAR | | | | | |
| 6. FUNDS | | V TO V | | V TO CF | | 7. COST CENTER NO. CHARGEABLE 5135 0990 6000 | | 8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J | | | |
| CF TO V | | X | | CF TO CF | | 9. ORGANIZATIONAL DESIGNATIONS DDP/WH BRANCH 3 MEXICO CITY, MEXICO STATION | | | | | |
| 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | | | | 11. POSITION TITLE OFS OFFICER | | 12. POSITION NUMBER 0400 | | 13. SERVICE DESIGNATION D | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 12 1 | | 17. SALARY OR RATE 10250 | | | | | |
| 18. REMARKS <div style="text-align: center; border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">POSTED ON PK OF-4b 14 APR 1965</div> | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 19. ACTION CODE 22 | 20. EMPLOY CODE 10 | 21. OFFICE CODING NUMERIC: 51700 ALPHABETIC: WH | | 22. STATION CODE 45075 | 23. INTEGREE CODE | 24. MGRS. CODE 3 | 25. DATE OF BIRTH 11 02 08 | | 26. DATE OF GRADE 04 11 65 | 27. DATE OF LEI 04 11 65 | |
| 28. NTE EXPIRES | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | | 32. CORRECTION/CANCELLATION DATA | | 33. SECURITY REQ. NO. | 34. SEX |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | | 37. LONG. COMP. DATE | | 38. CAREER CATEGORY | | 39. FEGLI / HEALTH INSURANCE | | 40. SOCIAL SECURITY NO. | |
| 41. PREVIOUS GOVERNMENT SERVICE DA'A | | 42. LEAVE CAT. CODE | | 43. FEDERAL TAX DATA | | 44. STATE TAX DATA | | | | | |
| 45. SIGNATURE OR OTHER AUTHENTICATION | | <div style="text-align: center; border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">POSTED 04/13/65 ZK</div> | | | | | | | | | |

WH

| | | | | | | | | | | |
|---|------|-------------------------|----------------|-----------------------|------|---------------|----------------|----------------|-----|------|
| 1. Serial No. | | 2. Name | | 3. Cost Center Number | | 4. LWOP Hours | | | | |
| 019477 | | <i>Jessell, Paul D.</i> | | 64 700 CF | | | | | | |
| 5. OLD SALARY RATE | | | | 6. NEW SALARY RATE | | | | 7. TYPE ACTION | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | Effective Date | PSI | LSI | ADJ. |
| GS 11 | 3 | \$ 8,575 | 10/28/62 | GS 11 | 4 | \$ 8,840 | 10/27/63 | | | |
| 8. Remarks and Authentication | | | | | | | | | | |
| / / NO EXCESS LWOP / / IN PAY STATUS AT END OF WAITING PERIOD / / LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>Joseph B. Gay</i> AUDITED BY | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. | | | | | | | | | | |
| SIGNATURE: <i>J. B. Gay</i> DATE: <i>10/27/63</i> | | | | | | | | | | |
| PAY CHANGE NOTIFICATION | | | | | | | | | | |

POSTED ON 10-4b

Form 9-61 560

Obsolete Previous Edition

(4-51)

WH

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCT MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1964.

NAME *Jessell, Paul D.*

| SERIAL | ORGN | FUNDS | GR-ST | OLD SALARY | NEW SALARY |
|--------|------|-------|------------|------------|------------|
| 019477 | 51 | 700 | CF GS 11 4 | \$ 8,840 | \$ 9,250 |

POSTED ON 10-4b 5 JAN 1964

SECRET
(When Filled In)

LLG: 5 JUNE 63

| OAB NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | | | |
|--|------------------------------|--|--|--|-------------------------------|--|--|--|--|---|--|---------------------|--|
| 1. SERIAL NUMBER: 019477 | | | | | | | | | | | | | |
| 2. NAME (LAST-FIRST MIDDLE): <i>James H. Brown</i> | | | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION EXCEPTED APPOINTMENT (CAREER) | | | | 4. EFFECTIVE DATE NO. DA. YR. 06 05 63 | | 5. CATEGORY OF EMPLOYMENT REGULAR | | | | | | | |
| 6. FUNDS | | 7. COST CENTER NO. CHARGEABLE 3135 5700 1000 | | 8. USC OR OTHER LEGAL AUTHORITY 50 USC 403 J | | | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP WH BRANCH 3 MEXICO CITY, MEXICO | | | | 10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO | | | | | | | | | |
| 11. POSITION TITLE OPS OFFICER | | | | 12. POSITION NUMBER 0400 | | 13. SERVICE DESIGNATION D | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 11 3 | | 17. SALARY OR RATE 8575 | | | | | | | |
| 18. REMARKS <div style="text-align: center;">POSTED ON <i>6/11/63</i></div> | | | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | |
| 19. ACTION CODE 13 | 20. EMPLOY CODE 10 | 21. OFFICE CODING NUMERICAL ALPHABETIC 64700 WH | | 22. STATION CODE 45075 | 23. INTEGREE CODE 3 | 24. HDQTR. CODE 11 02 08 | | 25. DATE OF BIRTH MO. DA. YR. 05 01 60 | | 26. DATE OF GRADE MO. DA. YR. 10 28 62 | | | |
| 28. NTE EXPIRES NO. DA. YR. | | 29. SPECIAL REFERENCE 1 - CSE 2 - PICA 3 - NONE 1 | | 30. RETIREMENT DATA CODE 1 | | 31. SEPARATION DATA CODE | | 32. CORRECTION/CANCELLATION DATA TYPE NO. DA. YR. EOD DATA | | 33. SECURITY REQ. NO. 00000 | | 34. SEX M | |
| 35. NET. PREFERENCE CODE 1 | | 36. SERV. COMP. DATE NO. DA. YR. 06 02 51 | | 37. LONG. COMP. DATE NO. DA. YR. 02 20 56 | | 38. CAREER CATEGORY CAN. RESV. CODE PROL. CLIM. C 1 | | 39. FEGLI / HEALTH INSURANCE CODE O. WAIVER 1 - YES 2 - NO 1 | | 40. SOCIAL SECURITY NO. | | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 3 YEARS 3 - BREAK IN SERVICE MORE THAN 3 YEARS 1 | | | | 42. LEAVE CAT. CODE 6 | | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1 - YES 2 - NO 0 0 | | 44. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE EXEMP. 1 - YES 2 - NO | | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | | | |
| <div style="border: 1px solid black; padding: 5px; display: inline-block;">POSTED <i>06/11/63 JJK</i></div> | | | | | | | | | | | | | |

FORM 11-62 1150

Use Previous Edition

SECRET

5 JUN 1963

GROUP 1
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

(4.91)

(When Filled In)

SECRET
(When Filled In)

JGD 28 AUG 63

NOTIFICATION OF PERSONNEL ACTION

| | | | |
|--|---|---|---|
| 1. SERIAL NUMBER 019477 | | 2. NAME (LAST-FIRST-MIDDLE) TARASOFF BORIS D | |
| 3. NATURE OF PERSONNEL ACTION RESIGNATION (CORRECTION) | | | 4. EFFECTIVE DATE MO. DA. YR. 06 04 63 |
| 5. CATEGORY OF EMPLOYMENT REGULAR | | | 6. COST CENTER NO. CHARGEABLE 4235 1990 1000 |
| 7. FUNDS | <input checked="" type="checkbox"/> X | <input type="checkbox"/> V TO V | <input type="checkbox"/> V TO CF |
| | <input type="checkbox"/> CF TO V | <input type="checkbox"/> CF TO CF | |
| 9. ORGANIZATIONAL DESIGNATIONS DDP WH CS/CS DEVELOPMENT COMPLEMENT | | 10. LOCATION OF OFFICIAL STATION WASH., D. C. | |
| 11. POSITION TITLE I O FOREIGN DOC | | 12. POSITION NUMBER 9997 | 13. SERVICE DESIGNATION OD |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS | 15. OCCUPATIONAL SERIES 0132.62 | 16. GRADE AND STEP 11 3 | 17. SALARY OR RATE 8575 |

18. REMARKS
THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 06/04/63 AS FOLLOWS:
ITEM # 13 SERVICE DESIGNATION WHICH READ, D TO READ, OD.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

| | | | | | | | | |
|--|-------------------------------------|---|--|--|-------------------------|---|---|--------------------------------|
| 19. ACTION CODE 45 | 20. EMPLOY CODE 18 | 21. OFFICE CODING NUMERIC ALPHABETIC | 22. STATION CODE | 23. INTEGREE CODE | 24. Hdqtrs. Code | 25. DATE OF BIRTH MO. DA. YR. 11 02 08 | 26. DATE OF GRADE MO. DA. YR. | 27. DATE OF LEI MO. DA. YR. |
| 28. NTE EXPIRES MO. DA. YR. | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE | 31. SEPARATION DATA CODE 1B00091 | 32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR. | EOD DATA → | | 33. SECURITY REQ NO. | 34. SEX |
| 35. VET. PREFERENCE 0 - NONE 1 - 5 PT. 2 - 10 PT. | 36. SERV. COMP. DATE MO. DA. YR. | 37. LONG. COMP. DATE MO. DA. YR. | 38. CAREER CATEGORY CAR BENZ PRIV TEMP | 39. FEGLI / HEALTH INSURANCE CODE CODE 0 - WAIVER 1 - YES | 40. SOCIAL SECURITY NO. | | 41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS) | |
| 42. LEAVE CAT. CODE | | 43. FEDERAL TAX DATA FORM EXECUTED CODE NO TAX EXEMPTIONS 1 - YES 2 - NO | | 44. STATE TAX DATA FORM EXECUTED CODE NO TAX STATE CODE 1 - YES 2 - NO EXEMP | | | | |

SIGNATURE OR OTHER AUTHENTICATION

POSTED
09/25/63 WK

SECRET
(When Filled In)

MHC: 5 JUNE 63

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | | | |
|---|------------------|-----------------------------|-------------------------|--|-------------------|----------------------------------|-------------------------|----------------------------------|--|-------------------|-----------------------|-------------------------|---------|
| 1. SERIAL NUMBER | | 2. NAME (LAST-FIRST-MIDDLE) | | | | | | | | | | | |
| 019477 | | TARASOFF BORIS D | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | | | | 4. EFFECTIVE DATE | | 5. CATEGORY OF EMPLOYMENT | | | | | |
| RESIGNATION | | | | | | MO. DA. YR. 06 04 63 | | REGULAR | | | | | |
| 6. FUNDS | | V TO V | | V TO CF | | 7. COST CENTER NO. CHARGEABLE | | 8. CSC OR OTHER LEGAL AUTHORITY | | | | | |
| X | | | | | | 3235 1990 1000 | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | | | 10. LOCATION OF OFFICIAL STATION | | | | | | | |
| DDP WH CS/CS DEVELOPMENT COMPLEMENT | | | | | | WASH., D. C. | | | | | | | |
| 11. POSITION TITLE | | | | | | 12. POSITION NUMBER | | 13. SERVICE DESIGNATION | | | | | |
| I O FOREIGN DOC | | | | | | 9997 | | D | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) | | | 15. OCCUPATIONAL SERIES | | | 16. GRADE AND STEP | | 17. SALARY OR RATE | | | | | |
| GS | | | 0132.62 | | | 11 3 | | 8575 | | | | | |
| 18. REMARKS | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | |
| 19. ACTION CODE | 20. EMPLOY. CODE | 21. OFFICE CODING | | 22. STATION CODE | 23. INTEGREE CODE | 24. Hdqtr. Code | 25. DATE OF BIRTH | | | 26. DATE OF GRADE | | 27. DATE OF LEI | |
| 45 | 18 | NUMERIC ALPHABETIC | | | | | MO. DA. YR. 11 02 08 | | | MO. DA. YR. | | MO. DA. YR. | |
| 28. NTE EXPIRES | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | | 32. CORRECTION/CANCELLATION DATA | | | 33. SECURITY REQ. NO. | | 34. SEX |
| MO. DA. YR. | | | | 1 - CSC 2 - FICA 3 - NONE | | 1B00091 | | TYPE MO. DA. YR. | | | EOD DATA | | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | | 37. LONG. COMP. DATE | | 38. CAREER CATEGORY | | 39. FEGLI / HEALTH INSURANCE | | | | 40. SOCIAL SECURITY NO. | |
| CODE 0 - NONE 1 - 4 PT. 2 - 10 PT. | | MO. DA. YR. | | MO. DA. YR. | | CAH RESV PROV TEMP | | CODE CODE 0 - WAIVER 1 - YES | | | | HEALTH INS CODE | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | | | | 42. LEAVE CAT. CODE | | 43. FEDERAL TAX DATA | | | 44. STATE TAX DATA | | | | |
| CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS) | | | | FORM EXECUTED: CODE 1 - YES 2 - NO | | NO TAX EXEMPTIONS | | | FORM EXECUTED: CODE 1 - YES 2 - NO | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | | | |
| <div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">POSTED</p> <p style="text-align: center; font-size: 1.5em;">06/06/63 21K</p> </div> | | | | | | | | | | | | | |

ABM: 26 NOV 62

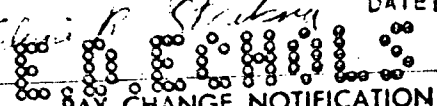
SECRET
(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | | | | | |
|--|-----------------------------------|-----------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|------------------------------|--------------------------------|-------------------------|---------------------------------|----|-----------------|----|----|----|
| OCF | | | | | | | | | | | | | | | |
| 1. SERIAL NUMBER | | 2. NAME (LAST-FIRST-MIDDLE) | | | | | | | | | | | | | |
| 019477 | | TARASSOFF BORIS D | | | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | | 4. EFFECTIVE DATE | | 5. CATEGORY OF EMPLOYMENT | | | | | | | | | |
| REASSIGNMENT | | | | NO. DA. YR. 11 26 62 | | REGULAR | | | | | | | | | |
| 6. FUNDS | | X | | V TO V | | V TO CP | | 7. COST CENTER NO. CHARGEABLE | | 8. CSC OR OTHER LEGAL AUTHORITY | | | | | |
| CF TO V | | CF TO V | | CF TO CP | | 3235 1990 1000 | | 50 USC 403 J | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | | | 10. LOCATION OF OFFICIAL STATION | | | | | | | | | |
| DDP WH CS/CS DEVELOPMENT COMPLEMENT | | | | | | WASH., D. C. | | | | | | | | | |
| 11. POSITION TITLE | | | | | | 12. POSITION NUMBER | | 13. CAREER SERVICE DESIGNATION | | | | | | | |
| I O FOREIGN DOC | | | | | | 9997 | | OO | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) | | | 15. OCCUPATIONAL SERIES | | | 16. GRADE AND STEP | | 17. SALARY OR RATE | | | | | | | |
| GS | | | 0132.62 | | | 11 3 | | 8575 | | | | | | | |
| 18. REMARKS | | | | | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | | | |
| 19. ACTION CODE | 20. EMPLOY. CODE | 21. OFFICE CODING | | 22. STATION CODE | 23. INTEGREE CODE | 24. Hdqtrs. Code | 25. DATE OF BIRTH | | | 26. DATE OF GRADE | | 27. DATE OF LET | | | |
| 37 | 18 | NUMERIC | ALPHABETIC | 75013 | | 1 | MO | DA | YR | MO | DA | YR | MO | DA | YR |
| | | 64997 | WH | | | | | 11 | 02 | 08 | | | | | |
| 28. MTE EXPIRES | | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA | | | 33. SECURITY REG. NO. | 34. SER. | | | | | |
| NO. DA. YR. | | | 1. CSC 2. PICA 3. NONE | | CODE | TYPE | MO. | DA. | YR. | | | | | | |
| | | | | | | | | | | | | | | | |
| 35. VET. PREFERENCE | 36. SERV. COMP. DATE | | 37. LONG. COMP. DATE | | 38. CAREER CATEGORY | | 39. FEGLI / HEALTH INSURANCE | | 40. SOCIAL SECURITY NO. | | | | | | |
| CODE | 0 - NONE 1 - 5 PT 2 - 10 PT | NO. | DA. | YR. | NO. | DA. | YR. | CODE | 3 - WAIVER 1 - YES | HEALTH INS. CODE | | | | | |
| | | | | | | | | | | | | | | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | | | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA | 44. STATE TAX DATA | | | | | | | | | |
| CODE | | | | CODE | FORM EXECUTED | NO TAX DEDUCTIONS | FORM EXECUTED | CODE | NO TAX DEDUCTIONS | | | | | | |
| 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS) | | | | 1 - YES 2 - NO | 1 - YES 2 - NO | 1 - YES 2 - NO | 1 - YES 2 - NO | CODE | NO TAX DEDUCTIONS | | | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | | | | | |
| POSTED | | | | | | | | | | | | | | | |
| 12/16/62 [Signature] | | | | | | | | | | | | | | | |

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 97 - 793 AND
 DCI MEMORANDUM DATED 1 AUGUST 1984, SALARY IS ADJUSTED AS FOLLOWS.
 EFFECTIVE 14 OCTOBER 1982

| NAME | SERIAL | ORGN | FUNDS | OLD GR-ST | OLD SALARY | NEW GR-ST | NEW SALARY |
|------------------|--------|-------|-------|--------------|---------------|--------------|---------------|
| TARASOFF BORIS D | 019477 | 86100 | V | 11 2 | \$ 7820 | 11 2 | \$ 8310 |

243-1010

| | | | | | | | | | | |
|---|------|------------------|--------------|--------------------|-----------------------|----------|----------------|----------------|-----|------|
| 1. Serial No. | | 2. Name | | | 3. Cost Center Number | | | 4. LWOP Hours | | |
| 019477 | | TARASOFF BORIS D | | | 86 100 V | | | | | |
| 5. OLD SALARY RATE | | | | 6. NEW SALARY RATE | | | | | | |
| Grade | Step | Salary | Last EM Date | Grade | Step | Salary | Effective Date | PSI | LSI | ADJ. |
| GS-11 | 2 | \$ 8,310 | 10/29/81 | S-11 | 3 | \$ 8,575 | 10/28/82 | | | |
| 8. Remarks and Authentication | | | | | | | | | | |
| <input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT EN. OF WAITING PERIOD <input checked="" type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>gll</i> AUDITED BY | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. | | | | | | | | | | |
| SIGNATURE: <i>[Signature]</i> | | | | | | | | DATE: 10/24/82 | | |
|  PAY CHANGE NOTIFICATION | | | | | | | | | | |

SECRET
(When Filled In)

| | | | | | | | | | | | | |
|---|------|------------------|----------------|-----------------------|------|--------|----------------|----------|-----|----------------|--|--|
| 1. Seral No. | | 2. Name | | 3. Cost Center Number | | | 4. LWOP Hours | | | | | |
| 19A77 | | TARASOFF BORIS D | | 27/20 | | | | | | | | |
| 5. OLD SALARY RATE | | | | 6. NEW SALARY RATE | | | | | | 7. TYPE ACTION | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | Effective Date | FBI | LSI | ADJ. | | |
| GS | 11 | 1 | \$ 7,030 | 05/21/60 | 11 | 2 | \$ 7,070 | 10/29/61 | | | | |
| 8. Remarks and Authentication | | | | | | | | | | | | |
| <p>NO EXCESS LWOP</p> <p>IN PAY STATUS AT END OF WAITING PERIOD</p> <p>IN LWOP STATUS AT END OF WAITING PERIOD</p> <p align="center">EMMETT D. ECHOLS</p> <p align="center">PAY CHANGE NOTIFICATION</p> | | | | | | | | | | | | |

Form 560

Obsolete Previous Edition

SECRET

(4-51)

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

| SD | NAME | SERIAL | ORGN | GR-ST | OLD SALARY | NEW SALARY |
|----|------------------|--------|-------|---------|------------|------------|
| OD | TARASOFF BORIS D | 119477 | 27 20 | GS-11 1 | \$ 7,030 | \$ 7,560 |

/S/

EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET
(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | | | | | |
|----------------------------------|-----|-----------------------------|---------|---------------------------------|---------------|------------------|--------------------|-----|---------------------|------|---------|------|---------------------|-----|-----|
| BWS: 29 APR 1960 | | | | | | | | | | | | | | | |
| 1. Serial No. | | 2. Name (Last-First-Middle) | | | | 3. Date Of Birth | | | 4. Vet. Prof. | | 5. Sex | | 6. CS - EOB | | |
| 119477 | | TARASOFF BORIS D | | | | Mo. | Da. | Yr. | 1 | Code | M | 1 | Mo. | Da. | Yr. |
| | | | | | | 11 | 02 | 08 | 5 Pr. 1 10 Pr. 2 | 1 | | 02 | 20 | 56 | |
| 7. SCD | | 8. CSC Retmt. | | 9. CSC Or Other Legal Authority | | | 10. Apmt. Affidav. | | 11. FEGLI | | 12. LCD | | 13. Min. Serv. Req. | | |
| Mo. | Da. | Yr. | Yes - 1 | Code | | | | Mo. | Da. | Yr. | Yes - 1 | Code | | | |
| 06 | 02 | 51 | No - 2 | 1 | 50 USCA 403 J | | | | | | No - 2 | 2 | | | |

PREVIOUS ASSIGNMENT

| | | | | | | | | | | | | | |
|--|------|--------------------|--|--------|--|----------------------------------|-----|-----------|-------------|-------------------|--------------------------|---------------|--|
| 14. Organizational Designations | | | | Code | | 15. Location Of Official Station | | | | Station Code | | | |
| DDI OO FDD USSR BRANCH MATERIALS & INDUSTRY SECT. | | | | 2720 | | WASH., D. C. | | | | 75013 | | | |
| 16. Dept. - Field | | 17. Position Title | | | | 18. Position No. | | 19. Serv. | | 20. Occup. Series | | | |
| Dept - 2 | Code | | | | | 1146 | | GS | | 0132.48 | | | |
| USfld - 4 | 2 | 10 FOREIGN DOC | | | | | | | | | | | |
| Frqn - 6 | | | | | | | | | | | | | |
| 21. Grade & Step | | 22. Salary Or Rate | | 23. SD | | 24. Date Of Grade | | | 25. PSI Due | | 26. Appropriation Number | | |
| 10-1 | | \$ 6505 | | 00 | | Mo. | Da. | Yr. | Mo. | Da. | Yr. | 9 4300 20 001 | |
| | | | | | | 06 | 14 | 59 | 06 | 12 | 60 | | |

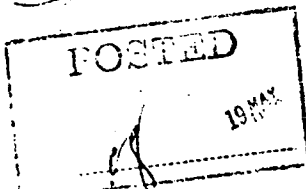
ACTION

| | | | | | | | | | | | | | | |
|----------------------|--|--|------|--|---------------|--|--|----------------------|--|--|------|--|---------------------|--|
| 27. Nature Of Action | | | Code | | 28. Eff. Date | | | 29. Type Of Employee | | | Code | | 30. Separation Data | |
| PROMOTION | | | 30 | | 05 01 60 | | | REGULAR | | | 01 | | | |

PRESENT ASSIGNMENT

| | | | | | | | | | | | | | |
|--|------|--------------------|--|--------|--|----------------------------------|-----|-----------|-------------|-------------------|--------------------------|----------------|--|
| 31. Organizational Designations | | | | Code | | 32. Location Of Official Station | | | | Station Code | | | |
| DDI OO FDD USSR BRANCH MATERIALS & INDUSTRY SECTION | | | | 2720 | | WASH., D. C. | | | | 75013 | | | |
| 33. Dept. - Field | | 34. Position Title | | | | 35. Position No. | | 36. Serv. | | 37. Occup. Series | | | |
| Dept - 2 | Code | 10 (FOREIGN DOC) | | | | 1146 | | GS | | - 0132.48 | | | |
| USfld - 4 | 2 | | | | | | | | | | | | |
| Frqn - 6 | | | | | | | | | | | | | |
| 38. Grade & Step | | 39. Salary Or Rate | | 40. SD | | 41. Date Of Grade | | | 42. PSI Due | | 43. Appropriation Number | | |
| 11 1 | | \$ 7030 | | 00 | | Mo. | Da. | Yr. | Mo. | Da. | Yr. | 0243 1010 0000 | |
| | | | | | | 05 | 01 | 60 | 10 | 29 | 61 | | |

44. Remarks



SECRET

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | | | | | | | |
|----------------|-----|------------------|-------|---------------------------------|-------------|-----|--------------------|--------|------|---------------|-------|---------|-----|---------------------|-----|--|
| MCM 12 JUNE 59 | | 1. Serial No. | | 2. Name (Last-First-Middle) | | | 3. Date Of Birth | | | 4. Vet. Prof. | | 5. Sex | | 6. CS - EOD | | |
| 119477 | | TARASOFF BORIS D | | | Mo. | Da. | Yr. | None-0 | Code | M | 1 | Mo. | Da. | Yr. | | |
| 7. SCD | | 8. CSC Rotmt. | | 9. CSC Or Other Legal Authority | | | 10. Apmt. Affidav. | | | 11. FEGLI | | 12. LCB | | 13. Mil. Serv. Code | | |
| Mo. | Da. | Yr. | Yes-1 | Code | 50 USCA 403 | | | Mo. | Da. | Yr. | Yes-1 | Code | Mo. | Da. | Yr. | |
| 06 | 02 | 51 | No-2 | 1 | | | | 02 | 20 | 56 | No-2 | 2 | | | | |

PREVIOUS ASSIGNMENT

| | | | | | | | | | | | | |
|--|------|--------------------|--|--------|--|----------------------------------|-----|-----------|-------------|-------------------|--------------------------|---------------|
| 14. Organizational Designations | | | | Code | | 15. Location Of Official Station | | | | Station Code | | |
| DDI OFFICE OF OPERATIONS FDD USSR BRANCH MATERIALS & INDUSTRY SECT. | | | | | | WASH., D. C. | | | | | | |
| 16. Dept. - Field | | 17. Position Title | | | | 18. Position No. | | 19. Serv. | | 20. Occup. Series | | |
| Dept - 2 | Code | 10 FOREIGN DOC | | | | 1147 | | GS | | 0132.48 | | |
| USIld - 4 | | | | | | | | | | | | |
| Frqn - 6 | 2 | | | | | | | | | | | |
| 21. Grade & Step | | 22. Salary Or Rate | | 23. SD | | 24. Date Of Grade | | | 25. PSI Due | | 26. Appropriation Number | |
| 09 3 | | \$ 6285 | | 00 | | Mo. | Da. | Yr. | Mo. | Da. | Yr. | 9 4300 20 001 |
| | | | | | | | | | | | | |

ACTION

| | | | | | | | | | | | |
|----------------------|--|------|--|---------------|--|----------------------|--|------|--|---------------------|--|
| 27. Nature Of Action | | Code | | 28. Eff. Date | | 29. Type Of Employee | | Code | | 30. Separation Data | |
| PROMOTION | | 30 | | 06 14 59 | | REGULAR | | 01 | | | |

PRESENT ASSIGNMENT

| | | | | | | | | | | | | |
|--|------|--------------------|--|--------|--|----------------------------------|-----|-----------|-------------|-------------------|--------------------------|---------------|
| 31. Organizational Designations | | | | Code | | 32. Location Of Official Station | | | | Station Code | | |
| DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECT. | | | | 2720 | | WASH., D. C. | | | | 75013 | | |
| 33. Dept. - Field | | 34. Position Title | | | | 35. Position No. | | 36. Serv. | | 37. Occup. Series | | |
| Dept - 2 | Code | 10 FOREIGN DOC | | | | 1146 | | GS | | 0132.48 | | |
| USIld - 4 | | | | | | | | | | | | |
| Frqn - 6 | 2 | | | | | | | | | | | |
| 38. Grade & Step | | 39. Salary Or Rate | | 40. SD | | 41. Date Of Grade | | | 42. PSI Due | | 43. Appropriation Number | |
| 10 1 | | \$ 6505 | | 00 | | Mo. | Da. | Yr. | Mo. | Da. | Yr. | 9 4300 20 001 |
| | | | | | | 06 | 14 | 59 | 06 | 12 | 60 | |

44. Remarks

2 6 15 59

SECRET
(WHEN FILLED IN)

| | | | | | | | | | | | | | |
|--|------|-----------------------------|---------------------|-----|---------------------------------|--------------------------------|------------------|--------|----------------|----------|-----|----|----|
| 1. EMP. SERIAL NO. 119477 | | 2. NAME TARASOFF BORIS D | | | 3. ASSIGNED ORGAN DDI/FDD-25 | | 4. FUNDS V-20 | | 5. ALLOTMENT | | | | |
| 6. OLD SALARY RATE | | | | | 7. NEW SALARY RATE | | | | | | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE | | | GRADE | STEP | SALARY | EFFECTIVE DATE | | | | |
| | | | MO. | DA. | YR. | | | | MO. | DA. | YR. | | |
| GS | 9 | 2 | \$ 6,135 | 05 | 18 | 58 | GS | 9 | 3 | \$ 6,285 | 05 | 17 | 59 |
| TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER | | | | | | | | | | | | | |
| 8. CHECK ONE <input checked="" type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> EXCESS LWOP | | | | | | 9. NUMBER OF HOURS LWOP | | | | | | | |
| IF EXCESS LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD. | | | | | | 10. INITIALS OF CLERK <i>R</i> | | | 11. AUDITED BY | | | | |
| TO BE COMPLETED BY THE OFFICE OF PERSONNEL | | | | | | | | | | | | | |
| 12. PROJECTED SALARY RATE AND EFFECTIVE DATE | | | | | | 13. REMARKS | | | | | | | |
| GRADE | STEP | SALARY | MO. | DA. | YR. | <i>WIL</i> | | | | | | | |
| | | | | | | | | | | | | | |
| 14. AUTHENTICATION | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| PERIODIC STEP INCREASE - AUTHENTICATION | | | | | | | | | | | | | |

FORM NO. 560b
1 MAR. 58

SECRET

PERSONNEL FOLDER (4)

IN LIEU OF FORM 1150 THIS NOTIFICATION EFFECTS RESLOTTING RESULTING
FROM R-20-250

| | | | | | |
|--------|------------------|----|----------|----------|----------|
| SER # | NAME | SD | OLD SLOT | NEW SLOT | DATE |
| 119477 | TARASOFF BORIS D | UD | 0653.04 | 1147 | 02/24/59 |

SECRET
(WHEN FILLED IN)

| | | | | | | | | | | | |
|--|------|-----------------------------|---------------------|----------------------|-------------------------------|--|------------------|----------|----------------|-----|-----|
| 1. EMP. SERIAL NO. 119477 | | 2. NAME TARASOFF BORIS D | | | 3. ASSIGNED ORGAN. DDI/FDD | | 4. FUNDS V-20 | | 5. ALLOTMENT | | |
| 6. OLD SALARY RATE | | | | | | 7. NEW SALARY RATE | | | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE | | | GRADE | STEP | SALARY | EFFECTIVE DATE | | |
| | | | MO. | DA. | YR. | | | | MO. | DA. | YR. |
| GS | 9 | \$ 5,440 | | | | GS | 9 | \$ 5,575 | 05 | 18 | 58 |
| REMARKS | | | | | | | | | | | |
| <i>RL</i> | | | | | | | | | | | |
| CERTIFICATION | | | | | | | | | | | |
| I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY. | | | | | | | | | | | |
| TYPED, OR PRINTED, NAME OF SUPERVISOR TALBOT RISLEFELDT | | | | DATE 2 April 1958 | | SIGNATURE OF SUPERVISOR <i>J. Bickfeldt</i> | | | | | |
| PERIODIC STEP INCREASE - CERTIFICATION | | | | | | | | | | | |

FORM NO. 560
1 MAR. 56

SECRET

PERSONNEL FOLDER (4)

SECRET
(WHEN FILLED IN)

| | | | | | | | | | | | |
|---|------|-----------------------------|---------------------|-----|-------------------------------|-------------------------|------------------|------------------------------------|----------------|----------------|-----|
| 1. EMP. SERIAL NO. 119477 | | 2. NAME TARASOFF BORIS D | | | 3. ASSIGNED ORGAN. DDI/FDD | | 4. FUNDS V-20 | | 5. ALLOTMENT | | |
| 6. OLD SALARY RATE | | | | | | 7. NEW SALARY RATE | | | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE | | | GRADE | STEP | SALARY | EFFECTIVE DATE | | |
| | | | MO. | DA. | YR. | | | | MO. | DA. | YR. |
| GS | 9 | \$ 5,440 | | | | GS | 9 | \$ 5,575 | 05 | 18 | 58 |
| TO BE COMPLETED BY THE OFFICE OF COMPTROLLER | | | | | | | | | | | |
| 9. CHECK ONE IF EXCESS LEAVE LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATES AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATES AT END OF WAITING PERIOD | | | | | | 9. NUMBER OF HOURS LWOP | | 10. INITIALS OF CLERK <i>JA</i> | | 11. AUDITED BY | |
| TO BE COMPLETED BY THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 12. PROJECTED SALARY RATE AND EFFECTIVE DATE | | | | | | 13. REMARKS | | | | | |
| GRADE | STEP | SALARY | MO. | DA. | YR. | | | | | | |
| | | | | | | | | | | | |
| 14. AUTHENTICATION | | | | | | | | | | | |
| | | | | | | | | | | | |
| PERIODIC STEP INCREASE - AUTHENTICATION | | | | | | | | | | | |

SECRET

PERSONNEL FOLDER (4)

S E C R E T

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE
12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI
DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

| NAME | SERIAL | GRADE-STEP | OLD SALARY | NEW SALARY |
|------------------|--------|------------|------------|------------|
| TARASOFF BORIS D | 119477 | GS-09-2 | \$ 5,575 | \$ 6,135 |

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

S E C R E T

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION are

| | | | | | | | | | | | | | | | | | | | | | | |
|---|------|--|---|--|------|----------|--|--|--|-------------------------------------|--|---|--|--|-----|------|-------|------|--|--|--|--|
| 1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIALS, AND SURNAME) MR. BORIS D. TARASOFF 119477 | | 2. DATE OF BIRTH 2 Nov 1908 | 3. JOURNAL OR ACTION NO. | 4. DATE 17 May 1957 | | | | | | | | | | | | | | | | | | |
| This is to notify you of the following action affecting your employment: | | | | | | | | | | | | | | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION | | 6. EFFECTIVE DATE 19 May 1957 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USCA 403 J | | | | | | | | | | | | | | | | | | | |
| FROM | | TO | | | | | | | | | | | | | | | | | | | | |
| GS-0132.48-7 \$4660.00 per annum <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL | | 8. POSITION TITLE Foreign Documents Off. K-653.04 | GS-0132.48-9 \$5440.00 per annum DDI/00 Foreign Documents Division USSR Branch Washington, D. C. | | | | | | | | | | | | | | | | | | | |
| 9. SERVICE SERIES, GRADE, SALARY | | 10. ORGANIZATIONAL DESIGNATIONS 232040 | 11. HEADQUARTERS 2 | | | | | | | | | | | | | | | | | | | |
| 12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | 12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | | | | | | | | | | | | | | | | | | | |
| 13. VETERAN'S PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <td>NONE</td> <td>WWII</td> <td>OTHER</td> <td>5-PT</td> <td>10-POINT</td> </tr> <tr> <td></td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> </table> | | NONE | WWII | OTHER | 5-PT | 10-POINT | | | | <input checked="" type="checkbox"/> | | <table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I. A.</td> <td>REAL</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table> | | | NEW | VICE | I. A. | REAL | | | | |
| NONE | WWII | OTHER | 5-PT | 10-POINT | | | | | | | | | | | | | | | | | | |
| | | | <input checked="" type="checkbox"/> | | | | | | | | | | | | | | | | | | | |
| NEW | VICE | I. A. | REAL | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| 15. SEX M | | 16. APPROPRIATION FROM: 7-4301-20 TO: 750-13 | | 17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes | | | | | | | | | | | | | | | | | | |
| 18. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY) | | 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | | SD-00 | | | | | | | | | | | | | | | | | | |
| 20. REMARKS: 2 EOD 02/20/56 <div style="border: 1px solid black; padding: 5px; display: inline-block; text-align: center;"> POSTED 27 MAY 1957 <i>gw</i> </div> | | | | | | | | | | | | | | | | | | | | | | |

ENTRANCE PERFORMANCE RATING:

Director of Personnel

4. PERSONNEL FOLDER COPY

717 - 4/23/57

| | | | | | | | | | | | |
|--|----------|---------------------------------|---------------------|-----------|-------------------------------------|-------------------------|--------------------------|-----------------|----------------|-----------|-----------|
| EMP. SERIAL NO. 119477 | | NAME TARASOFF BORIS D | | | ASSIGNED ORGAN DDI/FDD-25 | | PLACEMENT V-20 | | | | |
| 6. OLD SALARY RATE | | | | | 7. NEW SALARY RATE | | | | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE | | | GRADE | STEP | SALARY | EFFECTIVE DATE | | |
| | | | MO | DA | YR | | | | MO | DA | YR |
| 7 | 1 | \$ 4,525 | 02 | 20 | 56 | 7 | 2 | \$ 4,660 | 02 | 24 | 57 |
| REMARKS | | | | | | | | | | | |
| CERTIFICATION | | | | | | | | | | | |
| I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY. | | | | | | | | | | | |
| TYPED, OR PRINTED, NAME OF SUPERVISOR | | | | DATE | | SIGNATURE OF SUPERVISOR | | | | | |
| Talbot Bielefeldt | | | | 7 Jan 57 | | <i>T. Bielefeldt</i> | | | | | |
| PERIODIC STEP INCREASE - CERTIFICATION | | | | | | | | | | | |

FORM NO. 560
1 MAR. 56

SECRET

PERSONNEL FOLDER (4)

STANDARD FORM 50 (3 PART)
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

| | | | | |
|--|--|---|---|--|
| 1. NAME (MR., MISS, MRS., ONE GIVEN NAME, INITIALS, AND SURNAME) MR. BORIS D. TARASOFF 119477 | | 2. DATE OF BIRTH 2 Nov 1908 | 3. JOURNAL OR ACTION NO. | 4. DATE 3 October 1956 |
| This is to notify you of the following action affecting your employment: | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) REASSIGNMENT | | 6. EFFECTIVE DATE 7 Oct 1956 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USCA 403 J | |
| FROM | | TO | | |
| K-777.99 | | Foreign Documents Off. K-653.04-7 | | |
| GS-0132.43-7 \$4525.00 per annum | | GS-0132.43-7 \$4525.00 per annum | | |
| 8. POSITION TITLE | | 9. SERVICE, SERIES, GRADE, SALARY | | |
| 10. ORGANIZATIONAL DESIGNATIONS 232940 | | 11. HEADQUARTERS 2 | | |
| 12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL | | 12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | |
| 13. VETERAN'S PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | | |
| NONE <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> S-P <input type="checkbox"/> 10 POINT <input type="checkbox"/> | | NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> | | |
| 15. SEX 1 M | | 16. APPROPRIATION FROM: 7-4301-80 TO: 5000 | | 17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes |
| 18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) | | 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | | |
| 20. REMARKS: 4 ECD 02/20/56 | | | | |

POSTED

OCT 5 1956

CENTRAL INTELLIGENCE AGENCY

141

NOTIFICATION OF PERSONNEL ACTION

| | | | | |
|---|---|---|---|---|
| 1. NAME (MR - MISS - MRS - ONE GIVEN NAME, INITIAL(S) AND SURNAME) Mr. Boris D. Sereosoff | | 2. DATE OF BIRTH 2 Nov 1908 | 3. GENERAL OR ACTION NO. | 4. DATE 13 Sep 1956 |
| This is to notify you of the following action affecting your employment: | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) 57 Reassignment (Change of Service Designation) | | 6. EFFECTIVE DATE 9 Sep 1956 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 UECA 403 J | |
| FROM | | TO | | |
| Intell. Asst. BVP-0141 GS-0301.88-7 DDE/PI Staff Division D, Project FB Jointly Office of the Chief Branch 2, Section B | | 8. POSITION TITLE | Foreign Docs. Off. K-777.99 GS-0132.48-7 \$4525.00 per annum DDJ/GO FDD USSR Branch | |
| 9. SERVICE SERIES GRADE, SALARY | | 10. ORGANIZATIONAL DESIGNATIONS 232040 | | |
| 11. HEADQUARTERS 2 | | 11. HEADQUARTERS Washington, D. C. | | |
| <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL | | <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | |
| 13. VETERAN'S PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | | |
| NONE WWII OTHER 5-PT. 10-POINT I | | NEW VICE I. A. REAL From: SD/D To: SD/CD | | |
| 15. SEX M | 16. APPROPRIATION FROM: 7-2306-83 W TO: 7-4301-80 | 17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes | 18. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY) | 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: |
| 20. REMARKS: 4 EOD 02/20/56 | | | | |
| <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> RECORDED SEP 20 1956 </div> | | | | |
| ENTRANCE PERFORMANCE RATING: Director of Personnel | | | | |

4. PERSONNEL FOLDER COPY

773 7/14/56

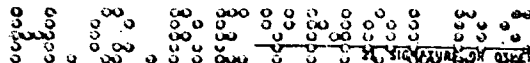
FEDERAL INTELLIGENCE AGENCY

P.C. 14 Dec. 1955
 C-1735 tat

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|---|--|-------|----------|--|--|--|-------|-------|--|--|--|-------------------------------------|--|---|--|--|-----|------|-------|-------|--|--|--|--|--|--|--|--|
| 1. NAME (MR - MISS - MRS - ONE, GIVEN NAME, INITIALS, AND SURNAME) MR. MORIS D. TARCOFF | | 2. DATE OF BIRTH 2 Nov. 1918 | 3. JOURNAL OR ACTION NO. | 4. DATE 20 Feb. 1956 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| This is to notify you of the following action affecting your employment: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) POSTED PROMOTION | | 6. EFFECTIVE DATE 20 Feb. 1956 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 UNCA 611 J | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM | | TO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. POSITION TITLE Intel. Asst. RVP-6141 | | 9. SERVICE, SERIES, GRADE, SALARY GS-301.26-7 \$4,525.00 p.a. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. ORGANIZATIONAL DESIGNATIONS DDP/PI Staff Division D Project PEJUNTY Office of the Chief Branch 2 Section B | | 11. HEADQUARTERS Washington, D. C. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | 12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. VETERAN'S PREFERENCE <table border="1"> <tr> <td>NONE</td> <td>WWII</td> <td>OTHER</td> <td>5-PT.</td> <td>10-POINT</td> </tr> <tr> <td></td> <td></td> <td></td> <td>DISAB</td> <td>OTHER</td> </tr> <tr> <td></td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> </table> | | NONE | WWII | OTHER | 5-PT. | 10-POINT | | | | DISAB | OTHER | | | | <input checked="" type="checkbox"/> | | 14. POSITION CLASSIFICATION ACTION <table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I. A.</td> <td>REAL.</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table> | | | NEW | VICE | I. A. | REAL. | | | | | | | | |
| NONE | WWII | OTHER | 5-PT. | 10-POINT | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | DISAB | OTHER | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | <input checked="" type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NEW | VICE | I. A. | REAL. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. SEX M | 16. APPROPRIATION FROM: U TO: 6-2326-23 | 17. SUBJECT TO C. S. RETIREMENT ACT (YES - NO) Yes | 18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) 20 Feb. 1956 | 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED STATE: Calif. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20. REMARKS: <p>Subject to the satisfactory completion of a trial period of one year. Subject to the satisfactory completion of a medical examination.</p> <p>RC-99</p> <p>DOG: 2/24/56 CSFOD: 2/20/56 LCD: 2/20/56 SCD: 6/02/51</p> <p>PSI Due: 2/24/57</p> <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-top: 10px;"> POSTED 2/20/56 </div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

ENTRANCE PERFORMANCE RATING:



Director of Personnel

4. PERSONNEL FOLDER COPY

7/12/56

SECRET
(When Filled In)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER | |
|--|--|--|--|-------------|--|------------|
| SECTION A GENERAL | | | | | 019477 | |
| 1. NAME (Last) (First) (Middle) [REDACTED] | | | 2. DATE OF BIRTH 2 Nov. 08 | 3. SEX M | 4. GRADE GS-12 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Ops Off | | | 7. OFF/DIV/BR OF ASSIGNMENT DDP/WH/Br. 1 | | 8. CURRENT STATION Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | | |
| <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY | | | <input type="checkbox"/> INITIAL <input checked="" type="checkbox"/> REASSIGNMENT SUPERVISOR | | <input type="checkbox"/> REASSIGNMENT EMPLOYEE | |
| <input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C) | | | <input type="checkbox"/> ANNUAL | | <input type="checkbox"/> SPECIAL (Specify): | |
| <input type="checkbox"/> SPECIAL (Specify): | | | <input type="checkbox"/> SPECIAL (Specify): | | | |
| 11. DATE REPORT DUE IN O.P. | | | 12. REPORTING PERIOD (From - to) 1 January - 15 July 1970, | | | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C. | | | | | | |
| M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described. | | | | | | |
| P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected. | | | | | | |
| S-Strong Performance is characterized by exceptional proficiency. | | | | | | |
| O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition. | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised). | | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian language materials into English transcript. | | | | | RATING LETTER S | |
| SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on above. | | | | | RATING LETTER S | |
| SPECIFIC DUTY NO. 3 Transcription of English language conversations. | | | | | RATING LETTER P | |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER | |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER | |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | RATING LETTER S | |

14 AUG 1970

SECRET

(When Filled In)

| SECTION C | | NARRATIVE COMMENTS | |
|---|---|-------------------------------------|--|
| <p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. <u>Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable.</u> If extra space is needed to complete Section C, attach a separate sheet of paper.</p> <p>This officer has continued to perform his assigned tasks in superior fashion. Not only is he a skilled transcriber/translator, he is also able to put his experience and knowledge into words in preparing character analyses which have been of great value to the Station's operational program. Although his work load is often quite heavy, he can always be counted on to complete his assignments promptly and he willingly puts in the extra time frequently needed.</p> <p>His team spirit and dedication are shown by the fact that on several occasions, in spite of advancing age and recent illness, he spent long hours in base houses on live-monitoring assignments. He will be greatly missed when he retires in the near future.</p> <p>As previously noted, this officer does not handle operational funds or have supervisory responsibilities. He has had no cover problems, nor has he required any unusual administrative support, other than that which is to be expected in connection with his forthcoming retirement.</p> | | | |
| SECTION D | | CERTIFICATION AND COMMENTS | |
| 1. BY EMPLOYEE | | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT. | | | |
| DATE | SIGNATURE OF EMPLOYEE | | |
| | /s/ [Signature] | | |
| 2. BY SUPERVISOR | | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | | |
| 19 months | | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE | |
| | Ops Officer | Donald F. Vogel /s/ | |
| 3. BY REVIEWING OFFICIAL | | | |
| COMMENTS OF REVIEWING OFFICIAL | | | |
| I concur in the above ratings and comments. I am not able to add any meaningful comments due to the highly specialized nature of Subject's duties. | | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE | |
| | Deputy Chief of Station | Paul V. Harwood /s/ | |

SECRET

SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | |
|---|--|--|--|------------------------|-----------------------------------|
| | | | | 019477 | |
| SECTION A GENERAL | | | | | |
| 1. NAME (Last) <i>Arzuff</i> (First) <i>Isabel</i> (Middle) | | | 2. DATE OF BIRTH 2 Nov 1908 | 3. SEX M | 4. GRADE GS-12 |
| 5. SD D | | | 7. OFF/DIV/BR OF ASSIGNMENT DDP/WII/Bf.1 | | 8. CURRENT STATION Mexico City |
| 6. OFFICIAL POSITION TITLE Ods Officer | | | 9. CHECK (X) TYPE OF APPOINTMENT | | |
| <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C) | | | 10. CHECK (X) TYPE OF REPORT | | |
| 11. DATE REPORT DUE IN O.P. 28 February 1970 | | | 12. REPORTING PERIOD (From- to) 1 January thru 31 December 1969 | | |
| SPECIAL (Specify): | | | SPECIAL (Specify): | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 1 Translation of Russian language materials into English transcript. | | | | | S |
| SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above. | | | | | S |
| SPECIFIC DUTY NO. 3 Transcription of English language conversations. | | | | | P |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | RATING LETTER |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | S |

GROUP 1
Excluded from automatic
downgrading and
declassification

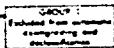
SECRET

(When Filled In)

| SECTION C | | NARRATIVE COMMENTS | |
|--|---|-------------------------------------|--|
| <p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. <u>Manner of performance of managerial or supervisory duties, and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable.</u> If extra space is needed to complete Section C, attach a separate sheet of paper.</p> <p>This officer continues to perform his assigned duties in a superior fashion. Illness put him out of action for some time, but otherwise the Station received the fine performance which has come to be routine with him. This officer's experience and dedication make it possible for him to work effectively with an absolute minimum of supervision. He responds instinctively to items of operational significance, and his experience and knowledge make it possible for him to write penetrating analyses of target personalities, and interrelationships among these persons, based solely on what he hears.</p> <p>This officer has also been called upon to transcribe material from audio operations, in addition to the telephone material which is his normal assignment. He has also handled this well, although his advancing age and less acute hearing make this task much more difficult for him.</p> <p>While not called upon to use Spanish normally, he has sufficient fluency to handle material in Spanish when required.</p> <p>This officer uses his time well and takes good care of the equipment assigned to him. He does not handle operational funds nor does he have any supervisory responsibilities.</p> | | | |
| SECTION D | | CERTIFICATION AND COMMENTS | |
| 1. BY EMPLOYEE | | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | | |
| DATE | SIGNATURE OF EMPLOYEE | | |
| 20 January 1970 | [Redacted] /s/ | | |
| 2. BY SUPERVISOR | | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | | |
| 12 months | XXXXXXXXXXXXXXXXXX | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE | |
| 20 January 1970 | Donald F. Vogel /s/ | Ops Officer | |
| 3. BY REVIEWING OFFICIAL | | | |
| COMMENTS OF REVIEWING OFFICIAL | | | |
| <p>I can add nothing substantive to the above report since I have little opportunity to deal at first hand with Subject's output. The rating officer is both meticulous and fair and I have full confidence in his evaluation of Subject.</p> | | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE | |
| 20 January 1970 | Chief, Ops Officer | Paul V. Harwood /s/ | |

SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | |
|---|--------|---|--|-----------------------------------|-------------------------|
| | | | | 019477 | |
| SECTION A GENERAL | | | | | |
| 1. NAME (Last) <i>Tarantiff</i> (First) <i>James</i> (Middle) | | 2. DATE OF BIRTH 2 Nov. 1908 | 3. SEX M | 4. GRADE GS-12 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Ops Officer | | 7. OFF/DIV/BR OF ASSIGNMENT DDP/WH/1 | | 8. CURRENT STATION Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | |
| <input checked="" type="checkbox"/> | CAREER | <input type="checkbox"/> | RESERVE | <input type="checkbox"/> | TEMPORARY |
| CAREER-PROVISIONAL (See Instructions - Section C) | | | <input checked="" type="checkbox"/> | ANNUAL | REASSIGNMENT SUPERVISOR |
| SPECIAL (Specify): | | | SPECIAL (Specify): | | |
| 11. DATE REPORT DUE IN O.P. 28 February 1969 | | | 12. REPORTING PERIOD (From - to) 1 January 1968 thru 31 December 1968 | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian language product into English transcript | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Translation of Russian letters into English | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Transcription of English language conversations | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | RATING LETTER S |



SECRET
(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to consistently perform at the excellent level which has characterized his work in this Station for several years. His high level of personal dedication and professional competence have become standard.

FEB 25 1 46 PM '69

From his daily work he has an intimate knowledge of and insight into the personalities of individual Soviets and the personal inter-relationships existing between members of the local Soviet colony. The character analyses which he prepares are excellent and an invaluable aid to our Soviet program.

He has had no professional, administrative, or personal problems during the reporting period.

His knowledge of Spanish continues to improve and aids him considerably in his work.

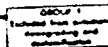
SECTION D

CERTIFICATION AND COMMENTS

| | | |
|---|---|-------------------------------------|
| 1. BY EMPLOYEE | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | |
| DATE | SIGNATURE OF EMPLOYEE | |
| 28 Jan 60 | | |
| 2. BY SUPERVISOR | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| 41 months | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE |
| 28 Jan 69 | Ops Officer | Paul L. Dillion /s/ |
| 3. BY REVIEWING OFFICIAL | | |
| COMMENTS OF REVIEWING OFFICIAL | | |
| The reviewing officer concurs with the ratings given in Section B and in the narrative evaluation of this officer's performance in Section C. He continues to perform his duties in a superior fashion. | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| 28 Jan 69 | Chief of Station | Winston M. Scott /s/ |

SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | |
|---|----------------------------------|---|---|--|--|
| | | | | 019477 | |
| SECTION A GENERAL | | | | | |
| 1. NAME <i>[Redacted]</i> | | 2. DATE OF BIRTH 2 Nov 1908 | 3. SEX M | 4. GRADE GS-12 | 5. SO D |
| 6. OFFICIAL POSITION TITLE Ops Officer | | 7. OFF DIV BR OF ASSIGNMENT DDP/WH/1 | | 8. CURRENT STATION Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | |
| <input checked="" type="checkbox"/> CAREER | <input type="checkbox"/> RESERVE | <input type="checkbox"/> TEMPORARY | <input type="checkbox"/> INITIAL | <input type="checkbox"/> REASSIGNMENT SUPERVISOR | <input type="checkbox"/> REASSIGNMENT EMPLOYEE |
| CAREER-PROVISIONAL (See Instructions - Section C) | | | ANNUAL | | |
| SPECIAL (Specify): | | | SPECIAL (Specify): | | |
| 11. DATE REPORT DUE IN O.P. 28 February 1968 | | | 12. REPORTING PERIOD (From - to) 1 January 1967 - 1 January 1968 | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian language telephone product into English transcripts. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Translation of Russian letters into English. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Transcription of English language conversations. | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| 24 MAY 1968 | | | | | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | RATING LETTER |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | S |



SECRET

NARRATIVE COMMENTS

SECTION C

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to perform his duties ^{with} in the excellent manner that we have come to expect during the 4 1/2 years that he has served in the Station. His work is an indispensable part of the Station's program.

He has had no professional, administrative or personal problems during the reporting period.

He continues to study Spanish in which he shows satisfactory improvement.

CERTIFICATION AND COMMENTS

SECTION D

BY EMPLOYEE

1. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE SIGNATURE OF EMPLOYEE
15/ [Signature]

BY SUPERVISOR

2. MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE OFFICIAL TITLE OF SUPERVISOR TYPED OR PRINTED NAME AND SIGNATURE
20 Ops Officer Paul Dillon

BY REVIEWING OFFICIAL

3. COMMENTS OF REVIEWING OFFICIAL

The Reviewing Officer concurs in the ratings given this officer and in the narrative evaluation of his performance.

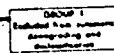
DATE OFFICIAL TITLE OF REVIEWING OFFICIAL TYPED OR PRINTED NAME AND SIGNATURE
16 February 1968 chief of Station Winston Scott

SECRET

SECRET
(When Filled In)

019477
264338

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER 019477 264338 | |
|---|--|---------|---|------------------------------|--|--------------------|
| SECTION A GENERAL | | | | | | |
| 1. NAME (Last) (First) (Middle) <i>[Redacted]</i> | | | 2. DATE OF BIRTH 2 Nov 1908 | 3. SEX M | 4. GRADE GS-12 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Ops Officer | | | 7. OFF DIV/BR OF ASSIGNMENT DDP/WH-1 | | 8. CURRENT STATION Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | | 10. CHECK (X) TYPE OF REPORT | | |
| XX CAREER | | RESERVE | TEMPORARY | INITIAL | REASSIGNMENT SUPERVISOR | |
| CAREER-PROVISIONAL (See Instructions - Section C) | | | | XX ANNUAL | REASSIGNMENT EMPLOYEE | |
| SPECIAL (Specify): | | | | SPECIAL (Specify): | | |
| 11. DATE REPORT DUE IN O.P. 28 February 1967 | | | 12. REPORTING PERIOD (From- to-) 1 January 1966-31 December 1966 | | | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian language telephone tap product into English transcript. | | | | | | RATING LETTER O |
| SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Translation of Russian letters into English. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Translation of Spanish language telephone product into English and transcription of English conversations | | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 5 <i>[Redacted]</i> | | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 <i>[Redacted]</i> | | | | | | RATING LETTER |
| <p>MAR 1967</p> <p>14 JUN 1967</p> | | | | | | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | RATING LETTER |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | | S |



SECRET

(When Filled In)

NARRATIVE COMMENTS

SECTION C

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

~~██████████~~ continues to show a high degree of competence in his primary responsibility, which is translating and transcribing Russian telephone conversations. He works quickly and accurately and has a fine feeling for the subtleties of the Russian language. His character analyses of Soviets have been of great assistance in the Station's operational planning. He continues to maintain his deep cover status well and presents no problem of either an administrative or a personal nature. His wife continues to assist him with his work, and together they make an excellent team.

Subject is very cost conscious in his operational duties.

SECTION D

CERTIFICATION AND COMMENTS

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

| | |
|----------|---|
| DATE | SIGNATURE OF EMPLOYEE |
| 3 Feb 67 | /s/ ██████████ <i>Tarasoff</i> |

BY SUPERVISOR

2.

| | |
|---|---|
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION |
| | |

| | | |
|----------|------------------------------|-------------------------------------|
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE |
| 3 Feb 67 | Ops Officer | /s/ Cynthia Hausmann |

BY REVIEWING OFFICIAL

3.

COMMENTS OF REVIEWING OFFICIAL

I agree with the rating officer's evaluation. The Station is fortunate that ~~██████████~~ intends to remain permanently in Mexico where he makes an invaluable contribution to the SB Section's program and presents no difficulties whatsoever.

| | | |
|----------|--------------------------------------|-------------------------------------|
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| 3 Feb 67 | Ops Officer | /s/ Paul L. Dillon |

SECRET

SECRET
(When Filled In)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER |
|---|--------|---|-------------------------------------|-----------------------------------|-------------------------|
| SECTION A GENERAL | | | | | 019477 |
| 1. NAME <i>Jacobs, David D.</i> (Last) (First) (Middle) | | 2. DATE OF BIRTH 2 Nov 08 | 3. SEX M | 4. GRADE GS-12 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Ops Officer | | 7. OFF/DIV/BR OF ASSIGNMENT DDP/HW/1 | | 8. CURRENT STATION Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | |
| <input checked="" type="checkbox"/> | CAREER | <input type="checkbox"/> | RESERVE | <input type="checkbox"/> | TEMPORARY |
| CAREER-PROVISIONAL (See instructions - Section C) | | | <input checked="" type="checkbox"/> | INITIAL | REASSIGNMENT SUPERVISOR |
| SPECIAL (Specify): | | | <input type="checkbox"/> | ANNUAL | REASSIGNMENT EMPLOYEE |
| 11. DATE REPORT DUE IN O.P. | | | 12. REPORTING PERIOD (From - to) | | |
| | | | 16 August 1965 - 31 December 1965 | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian telephone and audio products into English transcript | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 Processing transcribed telephone materials into a format which allows for immediate analysis and filing | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Preparation of personality and assessment reports on individual Soviets on the basis of the above material | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| <div style="border: 2px solid black; padding: 5px; display: inline-block;"> POSTED ON OF-4b </div> | | | | | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | RATING LETTER |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | S |

FORM 4-55 45

USE PREVIOUS EDITIONS.

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET

| SECTION C | | NARRATIVE COMMENTS | |
|---|---|-------------------------------------|--|
| <p>Indicate significant strengths or weaknesses demonstrated in current position keeping in perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If needed to complete Section C, attach a separate sheet of paper.</p> | | | |
| <p>There has been no change in the excellent performance of officer and his wife, a contract employee, who assists him in all phases of his work.</p> | | | |
| <p>There have been no problems of either a professional or personal nature during the reporting period.</p> | | | |
| SECTION D | | CERTIFICATION AND COMMENTS | |
| 1. BY EMPLOYEE | | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | | |
| DATE | SIGNATURE OF EMPLOYEE | | |
| 16 June 1966 | <i>[Signature]</i> | | |
| 2. BY SUPERVISOR | | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | | |
| 9 1/2 | | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE | |
| 16 June 1966 | Chief/SR/Max. | Paul J. Dillon /s/ | |
| 3. BY REVIEWING OFFICIAL | | | |
| COMMENTS OF REVIEWING OFFICIAL | | | |
| Concur. | | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE | |
| 16 June 1966 | Chief of Station | Winston M. Scott /s/ | |

SECRET

SECRET

12 AUG 61

FITNESS REPORT (CONTINUED)

Sardoff, David

Subject has not been in a supervisory position and his present assignment outside on unofficial cover working as a loner gives no indication as to his supervisory ability. It is believed Subject probably serves best as an independent analyst without supervisory responsibilities.

[Handwritten Signature]
W. J. Kaufman
C/NH/1

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET

SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER 017777 264216 | |
|---|---|--------------------------------------|---|--|-------------------------------------|
| SECTION A GENERAL | | | | | |
| 1. NAME (Last) (First) (Middle) XXXXXXXXXX | | 2. DATE OF BIRTH 2 Nov 1908 | 3. SEX M | 4. GRADE GS-12 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Operations Officer | | 7. OFF/DIV/BR OF ASSIGNMENT /WH/i | | 8. CURRENT STATION Mexico City | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | |
| <input checked="" type="checkbox"/> | CAREER | <input type="checkbox"/> | RESERVE | <input type="checkbox"/> | TEMPORARY |
| <input checked="" type="checkbox"/> | CAREER-PROVISIONAL (See Instructions - Section C) | | <input type="checkbox"/> | INITIAL | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | SPECIAL (Specify): | | <input type="checkbox"/> | ANNUAL | REASSIGNMENT SUPERVISOR |
| <input type="checkbox"/> | SPECIAL (Specify): | | <input type="checkbox"/> | REASSIGNMENT EMPLOYEE | |
| 11. DATE REPORT DUE IN U.P. | | | 12. REPORTING PERIOD (From- to-) 30 Sep 1964 - 15 Aug 1965 | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian language telephone and audio product into English transcript. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 Preparation of characterization-assessment personality reports on the Soviet complement. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Processing of transcribed telephone materials into format facilitating immediate analysis and handling by the Station. | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | RATING LETTER S |

30

SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | |
|---|----------------------------------|--|---|--|---------------------------|
| SECTION A Tarant H. B. ... | | GENERAL | | | |
| 1. NAME Tarant H. B. ... | | 2. DATE OF BIRTH 2 Nov 1908 | 3. SEX M | 4. GRADE S-10 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Operations Officer | | 7. OFF/DIV/BR OF ASSIGNMENT DDP WH 3 | | 8. CURRENT STATION ... CITY | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | 10. CHECK (X) TYPE OF REPORT | | | |
| <input type="checkbox"/> CAREER | <input type="checkbox"/> RESERVE | <input type="checkbox"/> TEMPORARY | <input checked="" type="checkbox"/> INITIAL | <input type="checkbox"/> REASSIGNMENT SUPERVISOR | |
| CAREER-PROVISOIAL (See Instructions - Section C) | | | <input checked="" type="checkbox"/> ANNUAL | <input type="checkbox"/> REASSIGNMENT EMPLOYEE | |
| SPECIAL (Specify): | | | SPECIAL (Specify): | | |
| 11. DATE REPORT DUE IN O.P. 30 November 1963 | | | 12. REPORTING PERIOD (From - to) 5 June - 30 September 1963 | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | |
| SPECIFIC DUTY NO. 1 Translation of Russian language telephone and audio product into English transcript. | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 2 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 3 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | RATING LETTER |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | P |
| 21 NOV 1963 | | | | | |

POSTED ON
NOV 21 1963

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET

(When Filled In)

| SECTION C | NARRATIVE COMMENTS |
|---|--------------------|
| <p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p> | |
| <p>The relatively limited period of Subject's assignment to the Station, coupled with the normal complications attendant to a staffer's conversion to the DDP and to a demer cover status on a first assignment abroad, compels the supervisor to make a tentative assessment only at this time. However, from all indications to date it would appear that Subject and his family are acclimating themselves very well to the environmental, cover and work situation. Subject is interested in his work, applies himself conscientiously and is prompt in completing his assignments whether the work load for a day is light, or is heavy and requires unpaid overtime concentration. The translation product is presently exact and conforms to the Station's standards for such work. As Subject becomes more familiar with specific Station requirements, through experience and with closer supervision than afforded to date, he will be able to make a more imaginative contribution to his work, an effort that he has already begun.</p> | |

| SECTION D CERTIFICATION AND COMMENTS | | |
|--|---|-------------------------------------|
| 1. BY EMPLOYEE | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | |
| DATE | SIGNATURE OF EMPLOYEE | |
| 25 October 1963 | /S/ [REDACTED] | |
| 2. BY SUPERVISOR | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| 4 | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE |
| 25 October 1963 | Operations Officer | /S/ Herbert Manell |
| 3. BY REVIEWING OFFICIAL | | |
| COMMENTS OF REVIEWING OFFICIAL | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| 15 NOV 1963 | C. J. [REDACTED] | [Signature] |

SECRET

U. S. DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF
TRAINING REPORT

Spanish Basic Reading, Speaking, Writing 02/24/56 - 02/19/56
(200 hours, full time)

| | | | |
|---------------|---------------------|---------------------|-------------------|
| Student | : Boris D. Tarasoff | Office | : WH |
| Year of Birth | : 1908 | Service Designation | : D |
| Grade | : 11 | No. of Students | : 4 |
| EOD Date | : 02/56 | Instructor | : Mrs. L. Edwards |

COURSE OBJECTIVES - CONTENT AND METHOD

This is a 20-week, full-time course. The general aim of the course is to enable the student to use the spoken language with moderate facility and accuracy in a large number of everyday situations while providing a basis for further learning of the language either by actual use in the area or by further formal study. The major objectives of the course are to develop an ability; 1) to distinguish and produce the sounds of the language; 2) to use a large variety of basic sentences and expressions in the spoken language and apply them by re-combination to new situations; 3) to comprehend spoken Spanish in a variety of current everyday situations; 4) to develop the skills and techniques needed to read Spanish texts with minimum use of the dictionary; 5) to write the language in basic form, including letters, telegrams, short composition, etc.

The entire working day, 5 days a week, is devoted exclusively to language study. Four to five hours daily (a maximum of 25 hours a week) are devoted to guided drill and conversation practice with native speakers. The balance of the day is devoted to language laboratory drill and preparation of assigned material. Three days at mid-term and the final week of the course are spent in a special language-house in which Spanish is spoken exclusively.

ACHIEVEMENT RECORD

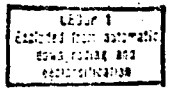
Student progress is evaluated primarily on oral recitation in the form of drills and free conversation based on memorized material. In addition, several tests are given during the course. The number of students receiving each adjectival rating on overall course performance is shown below. This student's rating is indicated by the asterisk.

| | | | |
|-------------------|-----------------------|---------------------|------------------|
| <u>Incomplete</u> | <u>Unsatisfactory</u> | <u>Satisfactory</u> | <u>Excellent</u> |
| 1 | | 2* | 1 |

Mr. Tarasoff's application and interest throughout the course was unstinting. Progress in all course objectives was modest but steady. In future study particular attention should be given to pronunciation and structure.

FOR THE DIRECTOR OF TRAINING: Emilene C. Martinez 11 Jun 56
Chief Instructor Date

S-E-C-R-E-T
(When filled in)



SECRET
(When Filled In)

25 OCT 1962
Seen by []

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER | |
|---|----------------------------------|------------------------------------|----------------------------------|--|--|---------------|
| | | | | | 019477 | |
| SECTION A GENERAL | | | | | | |
| 1. NAME (Last) (First) (Middle) | | | 2. DATE OF BIRTH | 3. SEX | 4. GRADE | 5. SO |
| Tarasoff Boris D. | | | 2 Nov 1908 | M | GS-11 | OD |
| 6. OFFICIAL POSITION TITLE | | | 7. OFF/DIV/BR OF ASSIGNMENT | 8. CURRENT STATION | | |
| IO (Foreign Doc) | | | CO/FDD/USSR Branch | Hq. | | |
| 9. CHECK (X) TYPE OF APPOINTMENT | | | 10. CHECK (X) TYPE OF REPORT | | | |
| <input type="checkbox"/> CAREER | <input type="checkbox"/> RESERVE | <input type="checkbox"/> TEMPORARY | <input type="checkbox"/> INITIAL | <input type="checkbox"/> REASSIGNMENT SUPERVISOR | | |
| <input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C) | | | <input type="checkbox"/> ANNUAL | <input checked="" type="checkbox"/> X | <input type="checkbox"/> REASSIGNMENT EMPLOYEE | |
| SPECIAL (Specify): | | | SPECIAL (Specify): | | | |
| 11. DATE REPORT DUE IN O.P. | | | 12. REPORTING PERIOD (From - to) | | | |
| 21 October 1962 | | | 1 Oct 61 - 20 Sept 1962 | | | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | |
| SPECIFIC DUTY NO. 1 | | | | | RATING LETTER | |
| Reads Russian-language newspapers, periodicals and books to find information of intelligence value on Soviet heavy and construction machinery industries | | | | | O | |
| SPECIFIC DUTY NO. 2 | | | | | RATING LETTER | |
| Evaluates materials found in published sources for processing through internal reports or through contract translations | | | | | S | |
| SPECIFIC DUTY NO. 3 | | | | | RATING LETTER | |
| Extracts and translates items for internal reports | | | | | P | |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER | |
| Compiles Quarterly Scheduled report, <u>Commodity Output of USSR Union Republics</u> | | | | | S | |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER | |
| Scans Russian-language newspapers, periodicals, and books and selects items of interest to the entire Industry and Materials Section of USSR Branch, FDD | | | | | O | |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER | |
| | | | | | RATING LETTER | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | | RATING LETTER |
| | | | | | | S |

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

26 July 62

During his rating period, as during his entire tour of duty in FDD, Mr. Tarasoff has demonstrated himself to be a mature highly-capable intelligence officer. His professional ability and personality contributed greatly to the smooth operation of his section.

SECTION D

CERTIFICATION AND COMMENTS

| | | |
|---|--|---|
| 1. BY EMPLOYEE | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | |
| DATE 20 Sept 1962 | SIGNATURE OF EMPLOYEE Dmitri D. Tarasoff | |
| 2. BY SUPERVISOR | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 1 yr, 10 mos. | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| DATE 19 Sept 1962 | OFFICIAL TITLE OF SUPERVISOR Chief, Industry and Materials Section, USSR Branch | TYPED OR PRINTED NAME AND SIGNATURE EDWIN R. STRAKNA |
| 3. BY REVIEWING OFFICIAL | | |
| COMMENTS OF REVIEWING OFFICIAL I agree with this rating. Mr. Tarasoff has common sense and intelligence sense. He appreciates the significance of information, for intelligence purposes, both in the fields for which he is responsible and in other fields as well. His ability to scan rapidly a great volume of Russian-language material, and extract or note items of value, will be sorely missed. | | |
| DATE 24 Sept 1962 | OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, USSR Branch | TYPED OR PRINTED NAME AND SIGNATURE TALBOT BIELEFSKI |

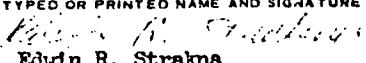

SECRET

SECRET
(When Filled In)

| | | | | | | | | | |
|--|-----------------------------------|--|--|--|---|-----------------|---|---|---|
| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER 19477 | | | | | |
| SECTION A GENERAL | | | | | | | | | |
| 1. NAME (Last) (First) (Middle) Tarasoff, Boris D. | | 2. DATE OF BIRTH 2 November 1908 | | 3. SEX M | 4. GRADE GS-11 | | | | |
| 3. SERVICE DESIGNATION OD | | 6. OFFICIAL POSITION TITLE IO (Foreign Doc.) | | 7. OFF/DIV/BR OF ASSIGNMENT OO/FDD/USSR Branch | | | | | |
| 8. CAREER STAFF STATUS | | | 9. TYPE OF REPORT | | | | | | |
| <input type="checkbox"/> NOT ELIGIBLE | <input type="checkbox"/> MEMBER | <input type="checkbox"/> DEFERRED | <input type="checkbox"/> INITIAL | <input type="checkbox"/> REASSIGNMENT/SUPERVISOR | | | | | |
| <input type="checkbox"/> PENDING | <input type="checkbox"/> DECLINED | <input type="checkbox"/> DENIED | <input checked="" type="checkbox"/> ANNUAL | <input type="checkbox"/> REASSIGNMENT/EMPLOYEE | | | | | |
| 10. DATE REPORT DUE IN O.P. 31 Oct 1961 | | 11. REPORTING PERIOD 1 Oct 60-31 Sep 61 To | | SPECIAL (Specify) | | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised). | | | | | | | | | |
| 1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding | | | |
| SPECIFIC DUTY NO. 1 Reads Soviet newspapers, journals, and books for information on Soviet heavy machine building, industrial organizations, on subjects covered by other section members. | | RATING NO. 7 | SPECIFIC DUTY NO. 4 Compiles quarterly scheduled report <u>Commodity Output of USSR Union Republics</u> | | RATING NO. 5 | | | | |
| SPECIFIC DUTY NO. 2 Judges value of information in Soviet publications, and selects such information for publication in scheduled reports or for contract translation. | | RATING NO. 6 | SPECIFIC DUTY NO. 5 Performs special assignments for other CIA components, such as interpreting from tapes and writing reverse translations. | | RATING NO. 6 | | | | |
| SPECIFIC DUTY NO. 3 Writes and compiles articles for scheduled reports. | | RATING NO. 5 | SPECIFIC DUTY NO. 6 | | RATING NO. | | | | |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | | | |
| 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. | | | | | RATING NO. <div style="border: 1px solid black; padding: 5px; width: 30px; margin: 0 auto;">6</div> | | | | |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | | | |
| 1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree | | | | | |
| CHARACTERISTICS | | | NOT APPLI-CABLE | NOT OB-SERVED | RATING | | | | |
| | | | | | 1 | 2 | 3 | 4 | 5 |
| GETS THINGS DONE | | | | | | | | | X |
| RESOURCEFUL | | | | | | | | X | |
| ACCEPTS RESPONSIBILITIES | | | | | | | | X | |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | | | X | |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | | | X | |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | | | X | |
| WRITES EFFECTIVELY | | | | | | | X | | |
| SECURITY CONSCIOUS | | | | | | | | | X |
| THINKS CLEARLY | | | | | | | | X | |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | | | X | |
| OTHER (Specify): | | | | | | | | | |
| SEE SECTION "E" ON REVERSE SIDE | | | | | | | | | |

SECRET

(When Filled In)

| SECTION E | | NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE | |
|---|---|---|--|
| Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions. | | | |
| <p>Serious-minded, hard-working, well-informed. ^{NW 3} Has ³ profound knowledge of the USSR, its people, and its institutions. Innately an intelligence officer, he has the ability to discern news of intelligence value where others see nothing. Maintains an image of the world ^{MAN} USSR, the US and the CIA in his mind, and seldom makes incorrect prediction or estimate regarding World or Soviet affairs.</p> <p>His intellectual maturity of the Russian language makes him adaptable to a large variety of assignments. Is characterised by resolutaes, steadfastness, and ability to resist pressure or propaganda.</p> <p>His work in the section has been excellent throughout, and he covers subject fields equivalent to the work of 3 people in 1955. He works very well as part of a team.</p> <p>His qualifications are an asset both for work in FDD and for assignments involving personal contacts and utilizing spoken Russian.</p> | | | |
| SECTION F | | CERTIFICATION AND COMMENTS | |
| 1. BY EMPLOYEE | | | |
| I certify that I have seen Sections A, B, C, D and E of this Report. | | | |
| DATE | SIGNATURE OF EMPLOYEE | | |
| 25 October 1961 | | | |
| 2. BY SUPERVISOR | | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | | |
| 9 | Is at present on detached duty. Will be shown copy on his return. | | |
| IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON. | | | |
| <input type="checkbox"/> EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS | <input type="checkbox"/> REPORT MADE WITHIN LAST 90 DAYS | | |
| OTHER (Specify): | | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE | |
| 25 October 1961 | Chief, Industry & Materials Section |  Edwin R. Strakna | |
| 3. BY REVIEWING OFFICIAL | | | |
| <input checked="" type="checkbox"/> | I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. | | |
| <input type="checkbox"/> | I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. | | |
| <input type="checkbox"/> | I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. | | |
| <input type="checkbox"/> | I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE. | | |
| COMMENTS OF REVIEWING OFFICIAL | | | |
| This supervisor tends to rate a little high in his over-all evaluations; Mr. Tarasoff's performance is not <u>outstanding</u> in <u>every</u> respect; however, he is a superior employee, and has an unusual amount of native common sense and intelligence insight. | | | |
| *literally | | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE | |
| 25 October 1961 | Chief, USSR Branch |  Talbot Bielefeldt | |

SECRET

31 OCT 1960

SECRET
(When Filled In)

Seen by OD/CSB

| FITNESS REPORT | | | | | | EMPLOYEE SERIAL NUMBER | | | |
|--|---------------------|---|--------------------------|-----------------------------------|---------------|---|-----------------|-------------------------|---|
| | | | | | | 19477 | | | |
| SECTION A GENERAL | | | | | | | | | |
| 1. NAME (Last) Parsoff | | (First) Boris | | (Middle) D. | | 2. DATE OF BIRTH NOV 1908 1908 | 3. SEX M | 4. GRADE GS-11 | |
| 3. SERVICE DESIGNATION CD | | 5. OFFICIAL POSITION TITLE AV (FOR. DOC) | | | | 7. OFF/DIV/BR OF ASSIGNMENT CO/FDD/WASR Branch | | | |
| 8. CAREER STAFF STATUS | | | | 9. TYPE OF REPORT | | | | | |
| NOT ELIGIBLE <input type="checkbox"/> | | MEMBER <input checked="" type="checkbox"/> | | DEFERRED <input type="checkbox"/> | | INITIAL <input type="checkbox"/> | | REASSIGNMENT/SUPERVISOR | |
| PENDING <input type="checkbox"/> | | DECLINED <input type="checkbox"/> | | DENIED <input type="checkbox"/> | | ANNUAL <input checked="" type="checkbox"/> | | REASSIGNMENT/EMPLOYEE | |
| 10. DATE REPORT DUE IN O.P. 31 Oct 60 | | 11. REPORTING PERIOD From 1 Oct 59 To 30 Sep 60 | | 12. SPECIAL (Specify) | | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | | | | |
| 1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding | | | |
| SPECIFIC DUTY NO. 1 Scans Soviet documents for information on a wide range of industrial subjects for use in his own and others' reports | | RATING NO. 6 | SPECIFIC DUTY NO. 4 | | | RATING NO. | | | |
| SPECIFIC DUTY NO. 2 Writes intelligence information reports on chemical, metallurgical, construction, and power machinery | | RATING NO. 5 | SPECIFIC DUTY NO. 5 | | | RATING NO. | | | |
| SPECIFIC DUTY NO. 3 Handles special projects, oral and written, as required | | RATING NO. 5 | SPECIFIC DUTY NO. 6 | | | RATING NO. | | | |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | | | |
| 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. | | | | | | RATING NO. 5 | | | |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | | | |
| 1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree | | | | | |
| CHARACTERISTICS | | | | NOT APPLI-CABLE | NOT OB-SERVED | RATING | | | |
| | | | | | 1 | 2 | 3 | 4 | 5 |
| GETS THINGS DONE | | | | | | | | X | |
| RESOURCEFUL | | | | | | | | X | |
| ACCEPTS RESPONSIBILITIES | | | | | | | | X | |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | | | X | |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | | | X | |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | X | | | |
| WRITES EFFECTIVELY | | | | | | X | | | |
| SECURITY CONSCIOUS | | | | | | | X | | |
| THINKS CLEARLY | | | | | | | | X | |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | | | X | |
| OTHER (Specify): | | | | | | | | | |
| SEE SECTION "E" ON REVERSE SIDE | | | | | | | | | |

SECRET

| SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE | | |
|---|---|--|
| <p>Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and his greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.</p> <p>His native Russian language facility is of tremendous assistance to the section and the agency. His rapid scanning of Soviet documents for his own projects turns up valuable bits of information on other subjects, which he is always careful to refer to the proper persons. He is always ready to assist with language problems and if he doesn't know the answer he exhausts all possible means to find it. He is called on for special branch or division projects involving reverse translations, and he has held a number of TDY assignments requiring spoken Russian. The morsels of intelligence gleaned for his own reports from the masses of material which he scans are briefly and tersely stated. Is a systematic worker, keeps good files, and avoids duplication. Plans and organizes his activities carefully so that he always manages to complete a project well ahead of the target date. Has constant informal contact with all his consumers and goes to any length to give them what they want, provided that their request is reasonable and justifiable. If they ask for something which he knows is of no value or which has been duplicated elsewhere, he has no difficulty in persuading them to cancel the requirement, since they have learned that they can trust his work and his genuine desire to help. It is not hard to discern that he sometimes gets bored with the monotony of his work, but an occasional tour of TDY is generally sufficient to revive his enthusiasm for another year at his desk. Has an uneven temperament, sometimes gloomy and sometimes bantering, but only rarely does this affect his working relationships.</p> | | |
| SECTION F CERTIFICATION AND COMMENTS | | |
| 1. BY EMPLOYEE | | |
| I certify that I have seen Sections A, B, C, D and E of this Report. | | |
| DATE | SIGNATURE OF EMPLOYEE | |
| | | |
| 2. BY SUPERVISOR | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| 52 | Employee on TDY | |
| IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON. | | |
| EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS | REPORT MADE WITHIN LAST 90 DAYS | |
| | | |
| OTHER (Specify): | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE |
| 25 Oct 60 | Chief, Materials and Industry Section, USSR Branch | Rosamund E. Deutsch Rosamund E. Deutsch |
| 3. BY REVIEWING OFFICIAL | | |
| <input checked="" type="checkbox"/> I SHOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. | | |
| <input type="checkbox"/> I SHOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. | | |
| <input type="checkbox"/> I SHOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. | | |
| <input type="checkbox"/> I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE. | | |
| COMMENTS OF REVIEWING OFFICIAL | | |
| | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| 28 October 1960 | Chief, USSR Branch | Talbot Bielefeldt Bielefeldt |

SECRET

SECRET
(When Filled In)

3 MAY 1959

Checked by UD/CSR

| FITNESS REPORT | | | | | | EMPLOYER SERIAL NUMBER 19,477 | | | | |
|--|---------------------|---|---------------------------------------|--|--|--|---|---|---|---|
| SECTION A GENERAL | | | | | | | | | | |
| 1. NAME (Last) (First) (Middle) Tarasoff, Boris D. | | | 2. DATE OF BIRTH 2 Nov 1908 | | 3. SEX M | 4. GRADE GS-10 | | | | |
| 5. SERVICE DESIGNATION OD | | 6. OFFICIAL POSITION TITLE IO (Foreign Documents) | | | 7. OFF/DIV/BR OF ASSIGNMENT OO/FDD/USCR Branch | | | | | |
| 8. CAREER STAFF STATUS | | | | 9. TYPE OF REPORT | | | | | | |
| <input type="checkbox"/> NOT ELIGIBLE | | <input checked="" type="checkbox"/> MEMBER | | <input type="checkbox"/> DEFERRED | | <input type="checkbox"/> INITIAL | | | | |
| <input type="checkbox"/> PENDING | | <input type="checkbox"/> DECLINED | | <input type="checkbox"/> DENIED | | <input checked="" type="checkbox"/> ANNUAL | | | | |
| 10. DATE REPORT DUE IN O.P. 31 Oct 1959 | | | | 11. REPORTING PERIOD From To 20 Nov 58-30 Sep 59 | | 12. SPECIAL (Specify) | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | | | | | |
| 1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding | | | | |
| SPECIFIC DUTY NO. 1 Scans Soviet documents for intelligence information on a wide range of industrial subjects | | RATING NO. 6 | SPECIFIC DUTY NO. 4 | | | RATING NO. | | | | |
| SPECIFIC DUTY NO. 2 Writes reports based on the above material | | RATING NO. 4 | SPECIFIC DUTY NO. 5 | | | RATING NO. | | | | |
| SPECIFIC DUTY NO. 3 Does special scanning, translation, and research jobs as required | | RATING NO. 5 | SPECIFIC DUTY NO. 6 | | | RATING NO. | | | | |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | | | | |
| <ul style="list-style-type: none"> 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. | | | | | | RATING NO. 5 | | | | |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | | | | |
| 1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree | | | | | | |
| CHARACTERISTICS | | | | NOT APPLI-CABLE | NOT OB-SERVED | RATING | | | | |
| | | | | | | 1 | 2 | 3 | 4 | 5 |
| GETS THINGS DONE | | | | | | | | | X | |
| RESOURCEFUL | | | | | | | | | X | |
| ACCEPTS RESPONSIBILITIES | | | | | | | | X | | |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | | | | X | |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | | | | X | |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | | | X | | |
| WRITES EFFECTIVELY | | | | | | | X | | | |
| SECURITY CONSCIOUS | | | | | | | | | X | |
| THINKS CLEARLY | | | | | | | | | X | |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | | | | X | |
| OTHER (Specify): | | | | | | | | | | |
| SEE SECTION "E" ON REVERSE SIDE | | | | | | | | | | |

SECRET

| SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE | | |
|---|---|--|
| <p>Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for greater responsibilities. Avelity or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for future personnel actions. Shows skill and good judgment in extracting data on a wide range of technical subjects from Soviet documents, which he scans with great rapidity. His written reports based on this material present good intelligence information. However, they suffer slightly from small inaccuracies in syntax and grammar, and there are occasional passages where the meaning is vague or the logical connection between facts has not been made clear. This type of passage may be further complicated by his lack of native familiarity with the precise English idiom and his tendency sometimes to use the wrong connective. However, any such failings in the use of English are entirely offset by his superior knowledge of Russian. His promptness in submitting reports and in completing other assignments is exceptional. Maintains close relations with consumers and goes out of his way to fill all their requirements to the letter. His greatest asset to the section, branch, and division is his native Russian fluency and his knowledge of the USSR. He not only serves as consultant and authority on the Russian language for the section and branch, but takes on extra jobs as translator or interpreter as required by the division or the agency. His natural intelligence has enabled him to do on-the-spot or rush jobs in fields in which he has had no background. He continues to learn and to retain his knowledge. During a period when his well-deserved promotion was blocked because of the lack of a slot, a situation which was unfortunate but the fault of no one in his office, he became a bit rebellious and reluctant to take on extra duties which he otherwise would have accepted. He feels, and rightly so, that he is capable of more challenging and perhaps more interesting assignments which require the use of spoken Russian. Every opportunity has been given him to find such a permanent assignment, and he has just been on extended TDY involving such activities.</p> | | |
| SECTION F CERTIFICATION AND COMMENTS | | |
| 1. BY EMPLOYEE | | |
| I certify that I have seen Sections A, B, C, D and E of this Report. | | |
| DATE 29 Oct 1959 | SIGNATURE OF EMPLOYEE <i>Denis D. Tarasoff</i> | |
| 2. BY SUPERVISOR | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 3 yrs, 4 mo | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON. | | |
| EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS | REPORT MADE WITHIN LAST 90 DAYS | |
| DATE 28 Oct 1959 | OFFICIAL TITLE OF SUPERVISOR Chief, Industry and Materials RESEARCH Section, USSR Branch | TYPED OR PRINTED NAME AND SIGNATURE Rosaund E. Deutsch <i>Rosaund E. Deutsch</i> |
| 3. BY REVIEWING OFFICIAL | | |
| <input checked="" type="checkbox"/> | I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. | |
| <input type="checkbox"/> | I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. | |
| <input type="checkbox"/> | I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. | |
| <input type="checkbox"/> | I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE. | |
| COMMENTS OF REVIEWING OFFICIAL | | |
| DATE 29 October 1959 | OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, USSR Branch | TYPED OR PRINTED NAME AND SIGNATURE <i>Talbot Birkfeldt</i> TALBOT BIRKELFELDT |

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any portion. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8. of Section "A" below.

| SECTION A. GENERAL | | | |
|---|--|--|------------------------|
| 1. NAME (Last) (First) (Middle) | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| TARASOFF, Boris D. | 2 November 1908 | M | CD |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT | | 6. OFFICIAL POSITION TITLE | |
| CC/FDD/USSR Branch | | IO (Foreign Doc) | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | |
| GS-09 | 11 December 1958 | 21 November 1957 - 20 November 1958 | |
| 10. TYPE OF REPORT (Check one) | INITIAL | REASSIGNMENT-SUPERVISOR | SPECIAL (Specify) |
| | <input checked="" type="checkbox"/> ANNUAL | | |

| SECTION B. CERTIFICATION | |
|--|--|
| 1. HAS THE RATER: THIS REPORT <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED: IF NOT SHOWN, EXPLAIN WHY | |

| A. CHECK (X) APPROPRIATE STATEMENTS: | |
|--|---|
| <input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL. | IF INDIVIDUAL IS RATED "I" IN CI OR D, A WARNING LETTER HAS BEEN SENT TO HIM SA COPY ATTACHED TO THIS REPORT. |
| <input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS. | I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify): |
| <input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | |

| | | |
|--------------|--|---|
| B. THIS DATE | C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR | D. SUPERVISOR'S OFFICIAL TITLE |
| 20 Nov 58 | Rosamund E. Deutsch <i>Rosamund E. Deutsch</i> | Sec. USSR Br. Chief, Materials & Industry |

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

DATE

11-26-58

11/58

CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

| | | |
|--------------|--|---|
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL | C. OFFICIAL TITLE OF REVIEWING OFFICIAL |
| 20 Nov 1958 | Talbot Hielefeldt <i>Talbot Hielefeldt</i> | Chief, USSR Branch |

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

| | |
|---|---|
| <div style="border: 1px solid black; padding: 5px; width: 30px; text-align: center; margin: 0 auto;">5</div> INSERT RATING NUMBER | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. |
| | 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
| | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. |
| | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. |
| | 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL. |
| | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |

COMMENTS:

SECRET
(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES:

DIRECTIONS:

a. State in the space below the list of duties the most important SPECIFIC DUTIES performed during this rating period. Place the most important first. Do not include minor or unimportant duties.

b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.

c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).

d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.

e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

f. Be specific. Examples of the kind of duties that might be rated are:

| | | |
|-----------------------------|--------------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | CONDUCTS INTERROGATIONS |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS | PREPARES SUMMARIES |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | TRANSLATES GERMAN |
| WRITING TECHNICAL REPORTS | MANAGES FILES | DEBRIEFING SOURCES |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | KEEPS BOOKS |
| TYPING | COORDINATES WITH OTHER OFFICES | DRIVES TRUCK |
| TAKING DICTATION | WRITES REGULATIONS | MAINTAINS AIR CONDITIONING |
| SUPERVISING | PREPARES CORRESPONDENCE | EVALUATES SIGNIFICANCE OF DATA |

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL
Nov 21 9:00 AM '50
MAIL ROOM

| | | |
|---------------------------|---|--|
| DESCRIPTIVE RATING NUMBER | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS |
| | 2 - RARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY |
| | 3 - PERFORMS THIS DUTY ACCEPTABLY | |
| | 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | |
| | 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | |

| | | | |
|---|--------------------|--|--------------------|
| SPECIFIC DUTY NO. 1 Scans Soviet documents for intelligence material on a wide range of technical fields | RATING NUMBER 5 | SPECIFIC DUTY NO. 4 Maintains technical files | RATING NUMBER 5 |
| SPECIFIC DUTY NO. 2 Writes technical reports | RATING NUMBER 4 | SPECIFIC DUTY NO. 5 | RATING NUMBER |
| SPECIFIC DUTY NO. 3 Serves as language consultant | RATING NUMBER 5 | SPECIFIC DUTY NO. 6 | RATING NUMBER |

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. Works hard. Reads Russian rapidly and looks out for material of interest to others as he scans. Is adaptable and flexible and handles several different technical fields with equal facility. Can tackle almost any subject without previous experience and turn out a good job. His native knowledge of Russian is of considerable benefit to the whole section. Selects the salient points from masses of useless or repetitive material with intelligent judgment, and compiles reports which are pointed and concise. His only deficiency of any consequence is the slight awkwardness and occasional lack of clarity in his written English style. His English has improved considerably during the past two years, but sometimes the failure to use the most precise term or the right connective complicates for the reader a conception which is perfectly clear to the writer.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

| | |
|---|--|
| 5 | 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| | 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| | 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

Not necessarily better suited, but a position requiring the use of native Russian speaking ability would also be suitable.

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the (U) no later than 30 days after the due date indicated in item 8 of Section "E" below.

| SECTION E. GENERAL | | | |
|---|--|--|------------------------|
| 1. NAME (Last) (First) (Middle) | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| TARASOFF Boris D. | 2 November 1908 | M | OD |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT | | 6. OFFICIAL POSITION TITLE | |
| OO/FDD/USSR Branch | | IO (Foreign Doc) | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | |
| GS-09 | 11 December 1958 | 21 November 1957 - 20 November 1958 | |
| 10. TYPE OF REPORT (Check one) | INITIAL | REASSIGNMENT-SUPERVISOR | SPECIAL (Specify) |
| | <input checked="" type="checkbox"/> ANNUAL | REASSIGNMENT-EMPLOYEE | |

| SECTION F. CERTIFICATION | | |
|--|--|---|
| 1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED | | |
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR | C. SUPERVISOR'S OFFICIAL TITLE |
| 20 Nov 58 | Rosamund E. Deutsch <i>Rosamund E. Deutsch</i> | Sec. USSR Br. Chief, Materials & Industry |
| 2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO. | | |
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL | C. OFFICIAL TITLE OF REVIEWING OFFICIAL |
| 20 Nov 1958 | Robert Eielefeldt <i>R. Eielefeldt</i> | Chief, USSR Branch |

| SECTION G. ESTIMATE OF POTENTIAL | |
|---|--|
| 1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES | |
| DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work. | |
| <div style="border: 1px solid black; padding: 5px; display: inline-block; text-align: center;">6</div> RATING NUMBER | 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES |
| | 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES |
| | 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING |
| | 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL |
| | 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES |

| 2. SUPERVISORY POTENTIAL | |
|---|--|
| DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column. | |
| DESCRIPTIVE RATING NUMBER | 0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION 1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION 2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION 3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION. |

| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION |
|--------|-----------|---|
| | 2 | A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisors) |
| | 0 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors) |
| | 0 | A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level) |
| | 0 | WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT |
| | 2 | WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION |
| | 2 | WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX |
| | | OTHER (Specify) |

SECRET

(When Filled In)

3 INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION
 28
 OFFICE OF PERSONNEL

COMMENTS CONCERNING POTENTIAL: Should have been promoted months ago, but has been prevented by lack of a slot. His inherent intelligence should enable him to learn rapidly any new fields, processes, or policies required. He is patient in teaching staff people, and goes out of his way to help those who come to him for assistance. He has the ability to carry responsibility without worrying about it.

MAIL ROOM

SECTION II. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL
 He is anxious to have a tour of duty overseas, and since he has not been able to advance in his present job because of conditions beyond his control, his efforts to find such a position have not been discouraged.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS
 After a single tour of overseas duty, which he will not accept unless his wife can accompany him without losing her CIA status, he would like to settle down permanently in the U.S.

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

| CATEGORY | STATEMENT | CATEGORY | STATEMENT | CATEGORY | STATEMENT |
|----------|---|----------|--|----------|--|
| 3 | 1. ABLE TO SEE ANOTHER'S POINT OF VIEW | 3 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 3 | 21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES |
| 3 | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 3 | 12. SHOWS ORIGINALITY | 3 | 22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS |
| 3 | 3. HAS INITIATIVE | 4 | 13. ACCEPTS RESPONSIBILITIES | 3 | 23. IS THOUGHTFUL OF OTHERS |
| 4 | 4. IS ANALYTIC IN HIS THINKING | 3 | 14. ADMITS HIS ERRORS | 4 | 24. WORKS WELL UNDER PRESSURE |
| 3 | 5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS | 4 | 15. RESPONDS WELL TO SUPERVISION | 4 | 25. DISPLAYS JUDGEMENT |
| 3 | 6. ENDS WHEN TO SEEK ASSISTANCE | 4 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 3 | 26. IS SECURITY CONSCIOUS |
| 3 | 7. CAN GET ALONG WITH PEOPLE | 3 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 4 | 27. IS VERSATILE |
| 3 | 8. WAS HENRY FOR FACTS | 4 | 18. IS OBSERVANT | 3 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| 4 | 9. GETS THINGS DONE | 4 | 19. THINKS CLEARLY | 4 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| 3 | 10. CAN COPE WITH EMERGENCIES | 4 | 20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS | 4 | 30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION |

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section A below.

| SECTION A. GENERAL | | | |
|--|--------------------------|--|------------------------|
| 1. NAME (Last) (First) (Middle) | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| TARASOFF Boris D. | 2 November 1908 | M | OD |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT | | 6. OFFICIAL POSITION/TITLE | |
| OO/FDD/USSR Branch | | Foreign Documents Officer | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | |
| GS-9 | 11 December 1957 | 21 November 1956 - 20 November 1957 | |
| 10. TYPE OF REPORT (Check one) | INITIALS | ASSIGNMENT - SUPERVISOR | SPECIAL (Specify) |
| <input checked="" type="checkbox"/> ANNUAL | | ASSIGNMENT - EMPLOYEE | |

| SECTION B. CERTIFICATION | |
|--|--|
| 1. FOR THE RATER: THIS REPORT <input type="checkbox"/> WAS <input type="checkbox"/> HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT. | |

| A. CHECK (X) APPROPRIATE STATEMENTS: | |
|--|---|
| <input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL. | IF INDIVIDUAL IS RATED "IN CL. DE D. A WARNING LETTER HAS BEEN SENT TO HIM OR A COPY ATTACHED TO THIS REPORT. |
| <input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS. | I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS OR HER PERFORMANCE BECAUSE (Specify): |
| <input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | |

| | | |
|--------------|--|-----------------------------------|
| 9. THIS DATE | C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR | D. SUPERVISOR'S OFFICIAL TITLE |
| 13 Nov 57 | Rosamund E. Deutsch <i>Rosamund E. Deutsch</i> | Chief, Industrial Sec USSR Branch |

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

| BY | DATE |
|-------------------------------|----------------------|
| Pested Pos. Control <i>Ju</i> | 11 NOV |
| Reviewed by <i>DEW</i> | <i>Pelt 11/19/57</i> |

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

| | | |
|--------------|--|---|
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL | C. OFFICIAL TITLE OF REVIEWING OFFICIAL |
| 15 Nov 1957 | <i>Carl E. Bielerfeldt</i> | Chief, USSR Branch |

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | | |
|---------------------------|---|
| 5 INSERT RATING NUMBER | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. |
| | 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
| | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY, OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. |
| | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. |
| | 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPT Slightly WELL. |
| | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |

COMMENTS:

SECRET

(When Filled In)

| 2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---------------------|--------------------------------|---|--|---|---|--|---|--|--------------------|---|-----------------------------|--|-------------------|---------------------------|---------------|--|--------------------|-----------------------------|----------------|--|-------------|--------|--------------------------------|--|--------------|------------------|--------------------|--|----------------------------|-------------|-------------------------|--|--------------------------------|
| <p>DIRECTIONS:</p> <p>a. State in the spaces below up to six of the more important SPECIFIC DUTIES OF PERSONNEL (this rating period). Place the most important first. Do not include minor or unimportant duties.</p> <p>b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.</p> <p>c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).</p> <p>d. Compare in your mind, when possible, the individual being rated with other individuals performing the same duty at a similar level of responsibility.</p> <p>e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.</p> <p>f. Be specific. Examples of the kind of duties that might be rated are:</p> <table style="width:100%; font-size: small;"> <tr> <td>ORAL BRIEFING</td> <td>HAS AND USES AREA KNOWLEDGE</td> <td>MAIL ROOMS</td> <td>INTERROGATIONS</td> </tr> <tr> <td>GIVING LECTURES</td> <td>DEVELOPS NEW PROGRAMS</td> <td></td> <td>PREPARES SUMMARIES</td> </tr> <tr> <td>CONDUCTING SEMINARS</td> <td>ANALYZES INDUSTRIAL REPORTS</td> <td></td> <td>TRANSLATES GERMAN</td> </tr> <tr> <td>WRITING TECHNICAL REPORTS</td> <td>MANAGES FILES</td> <td></td> <td>DEBRIEFING SOURCES</td> </tr> <tr> <td>CONDUCTING EXTERNAL LIAISON</td> <td>OPERATES RADIO</td> <td></td> <td>KEEPS BOOKS</td> </tr> <tr> <td>TYPING</td> <td>COORDINATES WITH OTHER OFFICES</td> <td></td> <td>DRIVES TRUCK</td> </tr> <tr> <td>TAKING DICTATION</td> <td>WRITES REGULATIONS</td> <td></td> <td>MAINTAINS AIR CONDITIONING</td> </tr> <tr> <td>SUPERVISING</td> <td>PREPARES CORRESPONDENCE</td> <td></td> <td>EVALUATES SIGNIFICANCE OF DATA</td> </tr> </table> <p>g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.</p> | | | | ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | MAIL ROOMS | INTERROGATIONS | GIVING LECTURES | DEVELOPS NEW PROGRAMS | | PREPARES SUMMARIES | CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | | TRANSLATES GERMAN | WRITING TECHNICAL REPORTS | MANAGES FILES | | DEBRIEFING SOURCES | CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | | KEEPS BOOKS | TYPING | COORDINATES WITH OTHER OFFICES | | DRIVES TRUCK | TAKING DICTATION | WRITES REGULATIONS | | MAINTAINS AIR CONDITIONING | SUPERVISING | PREPARES CORRESPONDENCE | | EVALUATES SIGNIFICANCE OF DATA |
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | MAIL ROOMS | INTERROGATIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS | | PREPARES SUMMARIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | | TRANSLATES GERMAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WRITING TECHNICAL REPORTS | MANAGES FILES | | DEBRIEFING SOURCES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | | KEEPS BOOKS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TYPING | COORDINATES WITH OTHER OFFICES | | DRIVES TRUCK | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TAKING DICTATION | WRITES REGULATIONS | | MAINTAINS AIR CONDITIONING | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUPERVISING | PREPARES CORRESPONDENCE | | EVALUATES SIGNIFICANCE OF DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table style="width:100%; font-size: x-small;"> <tr> <td style="width: 25%;">1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY</td> <td style="width: 25%;">6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS</td> </tr> <tr> <td>2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY</td> <td>7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY</td> </tr> <tr> <td>3 - PERFORMS THIS DUTY ACCEPTABLY</td> <td></td> </tr> <tr> <td>4 - PERFORMS THIS DUTY IN A COMPETENT MANNER</td> <td></td> </tr> <tr> <td>5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB</td> <td></td> </tr> </table> | | | | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS | 2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY | 3 - PERFORMS THIS DUTY ACCEPTABLY | | 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | | 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | | | | | | | | | | | | | | | | | | | | | | | |
| 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 - PERFORMS THIS DUTY ACCEPTABLY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPECIFIC DUTY NO. 1 Analyzes Soviet documents and selects intelligence information | RATING NUMBER 5 | SPECIFIC DUTY NO. 4 | RATING NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPECIFIC DUTY NO. 2 Compiles intelligence reports | RATING NUMBER 4 | SPECIFIC DUTY NO. 5 | RATING NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPECIFIC DUTY NO. 3 Serves as consultant on linguistic matters | RATING NUMBER 5 | SPECIFIC DUTY NO. 6 | RATING NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE</p> <p>DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. Minor difficulties with English usage do not prevent him from turning out reports which are concise and to the point. Ideas are in general clearly formulated, although there are occasional instances of inexactness of expression. Because of his native facility in the Russian language, on the other hand, he is frequently consulted on all levels throughout the branch on matters involving interpretation of the foreign text. He is not an eager beaver, and because of his language fluency can accomplish as much as others in less time and with less effort. Probably works at full capacity only under pressure, and for this reason some of his best contributions have been on special projects with target dates, several of which have covered material outside his field of responsibility. His disposition is generally patient, stable, and unruffled.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION</p> <p>DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.</p> <table style="width:100%; font-size: x-small;"> <tr> <td style="width: 20px;">1 - DEFINITELY UNSUITABLE... HE SHOULD BE SEPARATED</td> </tr> <tr> <td>2 - OF DOUBTFUL SUITABILITY... WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW</td> </tr> <tr> <td>3 - A BARELY ACCEPTABLE EMPLOYEE... BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION</td> </tr> <tr> <td>4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION</td> </tr> <tr> <td>5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS</td> </tr> <tr> <td>6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION</td> </tr> <tr> <td>7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION</td> </tr> </table> <p>IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, SPECIFY:</p> <p>Although present performance is entirely satisfactory, he is not in a position here to utilize fully his Russian language speaking facility.</p> | | | | 1 - DEFINITELY UNSUITABLE... HE SHOULD BE SEPARATED | 2 - OF DOUBTFUL SUITABILITY... WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW | 3 - A BARELY ACCEPTABLE EMPLOYEE... BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 - DEFINITELY UNSUITABLE... HE SHOULD BE SEPARATED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 - OF DOUBTFUL SUITABILITY... WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 - A BARELY ACCEPTABLE EMPLOYEE... BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CE no later than 30 days after the due date indicated in item 8 of Section E below.

SECTION E. GENERAL

| | | | |
|---|----------------------------|--|--------------------------|
| 1. NAME (Last) (First) (Middle) | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| TARASOFF Boris D. | 2 November 1908 | M | OD |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT | 6. OFFICIAL POSITION TITLE | | |
| OO/FDD/USSR Branch | Foreign Documents Officer | | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | |
| GS-9 | 11 December 1957 | 21 November 1956 - 20 November 1957 | |
| 10. TYPE OF REPORT (Check one) | INITIAL | REASSIGNMENT-SUPERVISOR | SPECIAL (Specify) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | ANNUAL | REASSIGNMENT-EMPLOYEE | |

SECTION F. CERTIFICATION

| | | |
|--|--|---|
| 1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED | | |
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR | C. SUPERVISOR'S OFFICIAL TITLE |
| 13 Nov 57 | Rosamund E. Deutsch <i>Rosamund E. Deutsch</i> | Chief, Industrial Sec USSR Branch |
| 2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO. | | |
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING | C. OFFICIAL TITLE OF REVIEWING OFFICIAL |
| 15 Nov 57 | Ortiz Eielefeldt <i>Ortiz Eielefeldt</i> | Chief, USSR Branch |

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

| | |
|---------------|--|
| RATING NUMBER | 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES |
| | 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES |
| | 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING |
| | 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL |
| | 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES |

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing his supervisor, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

| DESCRIPTIVE RATING NUMBER | 0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION | 1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION | 2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION | 3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION |
|---------------------------|--|--|---|---|
| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION | | |
| | 2 | A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor) | | |
| | 2 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors) | | |
| | 0 | A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR POLICY (Executive level) | | |
| | 0 | WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT | | |
| | 2 | WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND COMPLEX | | |
| | 2 | WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX | | |
| | | OTHER (Specify) | | |

BY *[Signature]*

11/19/57

Postal Pos. Control

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE NAMED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION
 16
 OFFICE OF PERSONNEL

4. COMMENTS CONCERNING POTENTIAL
 Because of his innate capacity I would judge that after initial adjustments, and with application, he will always be able to meet the requirements of any situation. His day to day activities will not always give evidence of this versatility, and it may sometimes come as a surprise.
 MAIL ROOM

SECTION II. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL
 He is now getting teaching experience by teaching one class in Basic Russian and another in Russian Conversation.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

Because of his age, he would like to have a tour of overseas service within the next two or three years, before he settles down here to a permanent assignment.

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

| CATEGORY | STATEMENT | CATEGORY | STATEMENT | CATEGORY | STATEMENT |
|----------|---|----------|--|----------|--|
| 3 | 1. ABLE TO SEE ANOTHER'S POINT OF VIEW | 3 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 3 | 21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES |
| 3 | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 3 | 12. SHOWS ORIGINALITY | 4 | 22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS |
| 3 | 3. HAS INITIATIVE | 3 | 13. ACCEPTS RESPONSIBILITIES | 3 | 23. IS THOUGHTFUL OF OTHERS |
| 4 | 4. IS ANALYTIC IN HIS THINKING | 3 | 14. ADMITS HIS ERRORS | 4 | 24. WORKS WELL UNDER PRESSURE |
| 3 | 5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS | 4 | 15. RESPONDS WELL TO SUPERVISION | 4 | 25. DISPLAYS JUDGEMENT |
| 3 | 6. KNOWS WHEN TO SEEK ASSISTANCE | 4 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 3 | 26. IS SECURITY CONSCIOUS |
| 3 | 7. CAN GET ALONG WITH PEOPLE | 3 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 4 | 27. IS VERSATILE |
| 3 | 8. HAS MEMORY FOR FACTS | 3 | 18. IS OBSERVANT | 3 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| 4 | 9. GETS THINGS DONE | 4 | 19. THINKS CLEARLY | 4 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| 3 | 10. CAN COPE WITH EMERGENCIES | 4 | 20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS | 1 | 30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION |

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8. of Section 'A' below.

GENERAL

| | | | | | | |
|---|---------------------------|--|--|----------------------------|--------|------------------------|
| SECTION A. | | 1. NAME (Last) (First) (Middle) | | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| | | TARASOFF Boris D. | | 2 Nov 1908 | M | SD-0D |
| 5. OFFICE/DIVISION BRANCH OF ASSIGNMENT | | | | 6. OFFICIAL POSITION TITLE | | |
| OO/FDD/USSR Branch | | | | Foreign Documents Officer | | |
| 7. GRADE | 8. DATE REPORT DUE IN OP. | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | | | | |
| GS-7 | 11 Dec 1956 | June 56 - 20 Nov 56 | | | | |
| 10. TYPE OF REPORT (Check one) | | 11. REASSIGNMENT-SUPERVISOR | | 12. REASSIGNMENT-EMPLOYEE | | |
| <input checked="" type="checkbox"/> INITIAL | | <input type="checkbox"/> | | <input type="checkbox"/> | | |
| <input type="checkbox"/> ANNUAL | | <input type="checkbox"/> | | <input type="checkbox"/> | | |

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS ~~NOT~~ BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT: Supervisor temporarily in another office.

A. CHECK (X) APPROPRIATE STATEMENTS:

| | | |
|-------------------------------------|--|--|
| <input checked="" type="checkbox"/> | THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL. | IF INDIVIDUAL IS RATED "1" IN C1 OR C2, A WARNING LETTER HAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT. |
| <input type="checkbox"/> | THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS. | I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify): |
| <input checked="" type="checkbox"/> | I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | |

| | | |
|--------------|--|--|
| B. THIS DATE | C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR | D. SUPERVISOR'S OFFICIAL TITLE |
| 4 Dec 56 | Rosamund E/ Deutsch | Chief, Industrial Section, USSR Branch |

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

| |
|--------------------------------------|
| BY <i>gwr</i> DATE 12-11-56 |
| Posted Pos. Control: <i>12/11/56</i> |
| Reviewed by PUD: <i>12/11/56</i> |

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

| | | |
|--------------|--|---|
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL | C. OFFICIAL TITLE OF REVIEWING OFFICIAL |
| 10 Dec 56 | <i>Walter Bielefeldt</i> | Chief, USSR Branch |

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | | |
|---|---|
| 4 | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. |
| | 2. BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
| | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. |
| | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. |
| | 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL. |
| | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |

COMMENTS:

SECRET

(When Filled In)

| 2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES | | OFFICE OF PERSONNEL Dec 11 10 12 AM '56 | | | |
|--|--|---|--|--|---|
| <p>DIRECTIONS:</p> <p>a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.</p> <p>b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.</p> <p>c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).</p> <p>d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.</p> <p>e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.</p> <p>f. Be specific. Examples of the kind of duties that might be rated are:</p> <table style="width:100%; border: none;"> <tr> <td style="width:33%; border: none;"> ORAL BRIEFING GIVING LECTURES CONDUCTING SEMINARS WRITING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SUPERVISING </td> <td style="width:33%; border: none;"> HAS AND USES AREA KNOWLEDGE DEVELOPS NEW PROGRAMS ANALYZES INDUSTRIAL REPORTS MANAGES FILES OPERATES RADIO COORDINATES WITH OTHER OFFICES WRITES REGULATIONS PREPARES CORRESPONDENCE </td> <td style="width:33%; border: none;"> CONDUCTS INTERROGATIONS PREPARES SUMMARIES TRANSLATES GERMAN DEBRIEFING SOURCES KEEPS BOOKS DRIVES TRUCK MAINTAINS AIR CONDITIONING EVALUATES SIGNIFICANCE OF DATA </td> </tr> </table> <p>g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.</p> | | | ORAL BRIEFING GIVING LECTURES CONDUCTING SEMINARS WRITING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SUPERVISING | HAS AND USES AREA KNOWLEDGE DEVELOPS NEW PROGRAMS ANALYZES INDUSTRIAL REPORTS MANAGES FILES OPERATES RADIO COORDINATES WITH OTHER OFFICES WRITES REGULATIONS PREPARES CORRESPONDENCE | CONDUCTS INTERROGATIONS PREPARES SUMMARIES TRANSLATES GERMAN DEBRIEFING SOURCES KEEPS BOOKS DRIVES TRUCK MAINTAINS AIR CONDITIONING EVALUATES SIGNIFICANCE OF DATA |
| ORAL BRIEFING GIVING LECTURES CONDUCTING SEMINARS WRITING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SUPERVISING | HAS AND USES AREA KNOWLEDGE DEVELOPS NEW PROGRAMS ANALYZES INDUSTRIAL REPORTS MANAGES FILES OPERATES RADIO COORDINATES WITH OTHER OFFICES WRITES REGULATIONS PREPARES CORRESPONDENCE | CONDUCTS INTERROGATIONS PREPARES SUMMARIES TRANSLATES GERMAN DEBRIEFING SOURCES KEEPS BOOKS DRIVES TRUCK MAINTAINS AIR CONDITIONING EVALUATES SIGNIFICANCE OF DATA | | | |
| DESCRIPTIVE RATING NUMBER | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY 2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY 3 - PERFORMS THIS DUTY ACCEPTABLY 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY | | | |
| SPECIFIC DUTY NO. 1 extracts information from Soviet documents | RATING NUMBER 4 | SPECIFIC DUTY NO. 4 | | | |
| SPECIFIC DUTY NO. 2 compiles technical intelligence reports | RATING NUMBER 5 | SPECIFIC DUTY NO. 5 | | | |
| SPECIFIC DUTY NO. 3 maintains files of machine models and plants | RATING NUMBER 4 | SPECIFIC DUTY NO. 6 | | | |
| <p>3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE</p> <p>DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. I feel that Mr. T. has not yet been on the job long enough to demonstrate his maximum capabilities. Although he came with no background in his specialized field, he has shown considerable facility in acquiring technical information and building up his technical vocabulary. He has a good eye for intelligence. Although he has not native English fluency, his reports are pointed, concise, and, except for occasional minor points of grammar, very well expressed indeed. Owing to his persistence and application, he was rated second highest in a class in English usage. Soon after his BOD, the analyst whom Mr. T. was assisting was transferred, leaving him with full responsibility for covering a field which was still very new to him. He has done an exceedingly good job under the most unpropitious circumstances. He needs to develop fuller utilization of varied research methods, but this will be easier as he becomes more familiar with the materials and problems with which he has to deal. His native Russian fluency is a decided asset. He is calm, cooperative, and easy to work with.</p> | | | | | |
| <p>SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION</p> | | | | | |
| <p>DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.</p> <table style="width:100%; border: none;"> <tr> <td style="width:5%; text-align: center;">4</td> <td style="width:95%;"> 1 - DEFINITELY UNSUITABLE...HE SHOULD BE SEPARATED 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION 5 - A FINE EMPLOYEE...HAS SOME OUTSTANDING STRENGTHS 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION </td> </tr> </table> | | | 4 | 1 - DEFINITELY UNSUITABLE...HE SHOULD BE SEPARATED 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION 5 - A FINE EMPLOYEE...HAS SOME OUTSTANDING STRENGTHS 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION | |
| 4 | 1 - DEFINITELY UNSUITABLE...HE SHOULD BE SEPARATED 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION 5 - A FINE EMPLOYEE...HAS SOME OUTSTANDING STRENGTHS 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION | | | | |
| IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, EXPLAIN FULLY: | | | | | |
| His native Russian fluency might be better utilized in some other type of position, although his performance on his present job is entirely satisfactory. | | | | | |

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FIVE AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OI no later than 30 days after the due date indicated in item 8 of Section "E" below.

| SECTION E. GENERAL | | | |
|---|---|--|------------------------|
| 1. NAME (Last) (First) (Middle) | 2. DATE OF BIRTH | 3. SER | 4. SERVICE DESIGNATION |
| TARASOFF Boris D. | 2 Nov 1908 | M | SD-OD |
| 5. OFFICE DIVISION/BRANCH OF ASSIGNMENT | | 6. OFFICIAL POSITION TITLE | |
| OO/FDD/USSR Branch | | Foreign Documents Officer | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | |
| GS-7 | 11 Dec 1956 | June 1956 - 20 Nov 56 | |
| 10. TYPE OF REPORT (Check one) | <input checked="" type="checkbox"/> INITIAL | REASSIGNMENT-SUPERVISOR | SPECIAL (Specify) |
| | <input type="checkbox"/> ANNUAL | REASSIGNMENT-EMPLOYEE | |

| SECTION F. CERTIFICATION | | |
|---|--|---|
| 1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED | | |
| A. THIS DATE | B. TYPED OR PRINTED NAME OF SUPERVISOR | C. SUPERVISOR'S OFFICIAL TITLE |
| 4 Dec 56 | Posamund E. Deutsch | Chief, Industrial Section, USSR Branch |
| 2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMORANDUM | | |
| A. THIS DATE | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL | C. OFFICIAL TITLE OF REVIEWING OFFICIAL |
| 10 Dec 1956 | Talbot Bielefeldt | Chief, USSR Branch |

| SECTION G. ESTIMATE OF POTENTIAL | |
|---|--|
| 1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES | |
| DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work. | |
| RATING NUMBER | 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES |
| | 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES |
| | 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING |
| | 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL |
| | 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES |
| 3 | |

| 2. SUPERVISORY POTENTIAL | |
|--|---|
| DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column. | |
| DESCRIPTIVE RATING NUMBER | 0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION |
| | 1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION |
| | 2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION |
| | 3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION |

| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION |
|--------|-----------|--|
| | 0 | A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor) |
| | 0 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors) |
| | 0 | A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level) |
| | 0 | WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT |
| | 0 | WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION |
| | 0 | WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX |
| | 0 | For the reasons stated on the Performance Report, I feel it is not possible to make a fair estimate of his supervisory potential at this time. |

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR OFFICE OF PERSONNEL

4 months

4. COMMENTS CONCERNING POTENTIAL

I feel ~~it~~ very definitely that Mr. Tarasoff's overall potential ~~is~~ ^{has} ~~is~~ ^{are} greater than he has had an opportunity to show thus far. This will doubtless be reflected in his next evaluation.

MAIL ROOM

SECTION II. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Since Mr. T. has been on duty such a short time, present plans are simply to give him further training in his present job and to allow him to develop to his maximum capacity there. He will soon be enrolled in the I.O.C.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

His native Russian fluency should be taken into account.

REVIEWING OFFICIAL'S COMMENTS: I do not think he so nearly average in all respects as indicated in Sec. I, below. I do not know him well enough to disagree with most of the ratings, but I would rate him "4" on items 7, 15 and 29, at least. Quiet, unobtrusive, modest, cooperative. Have seen few indications of initiative, but such not to be expected while he is learning a new job; no reason to assume incapable of initiative. T. Bielefeldt

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE, CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

CATEGORY NUMBER

- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

| CATEGORY | STATEMENT | CATEGORY | STATEMENT | CATEGORY | STATEMENT |
|----------|---|----------|---|----------|--|
| 3 | 1. ABLE TO SEE ANOTHER'S POINT OF VIEW | 3 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 3 | 21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES |
| 3 | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 3 | 12. SHOWS ORIGINALITY | 3 | 22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS |
| 3 | 3. HAS INITIATIVE | 3 | 13. ACCEPTS RESPONSIBILITIES | 3 | 23. IS THOUGHTFUL OF OTHERS |
| 3 | 4. IS ANALYTIC IN HIS THINKING | 3 | 14. ADMITS HIS ERRORS | 3 | 24. WORKS WELL UNDER PRESSURE |
| 3 | 5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS | 3 | 15. RESPONDS WELL TO SUPERVISION | 3 | 25. DISPLAYS JUDGEMENT |
| 3 | 6. ENDS UP WHEN TO SEEK ASSISTANCE | 3 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 3 | 26. IS SECURITY CONSCIOUS |
| 3 | 7. CAN GET ALONG WITH PEOPLE | 3 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 3 | 27. IS VERSATILE |
| 3 | 8. HAS MEMORY FOR FACTS | 3 | 18. IS OBSERVANT | 3 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| 3 | 9. GETS THINGS DONE | 3 | 19. THINKS CLEARLY | 3 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| 3 | 10. CAN COPE WITH EMERGENCIES | 4 | 20. COMPLETES ASSIGNMENTS WITHIN ALLOPPABLE TIME LIMITS | 3 | 30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION |

SECRET

SECRET

Exampleless


MEMORANDUM FOR: Director of Personnel

THROUGH : CSPS
 : CCS/NOC
 : Office of Security
 : CI Staff

SUBJECT : Summary of Agency Employment -
 : Mr. Boris D. Tarasoff.

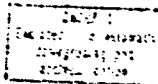
1. Mr. Boris D. Tarasoff, a Translator/Transcriber with the Agency since February 1956, will retire effective 30 November 1970. Your approval is requested for him to use the attached employment history.

2. For your information, we have been advised by the Mexico City Station that once Mr. Tarasoff has retired to Guadalajara, Mexico, except for establishing new social relationships, he will probably not be asked to go into any detail about his past cover jobs that would require anyone to call upon these firms for backstopping confirmation. In the event he should become involved in any post-retirement activities that might require checking into his past, Mr. Tarasoff will contact Headquarters for instructions.


Richard B. Wright
Chief, WH Support

Attachment:
Employment Resume

SECRET



SECRET

SUBJECT: Summary of Agency Employment -
Mr. Boris D. Tarasoff, ██████████

CONCUR:

Carl T. Taylor
C/CSPS

4 Nov 70
Date

John G. McLeod
C/CCS

6 Nov 70
Date

W. Harpenter jr
Director of Security

10 Nov 70
Date

John E. Hubbard
CI Staff

18 Nov 70
Date

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

1955-1959: I worked for various establishments in Washington, D.C., as a translator from Russian into English, such as the Library of Congress, and various other translating firms, which abound in Washington, with a salary varying in accordance with the output of translated material, from \$500.00 to 1,000.00 per month.

1959-1963: I was employed by USJPRS Bureau of Standards, Dept. of Commerce, Wash, D.C., which is a company under contract to the Dept. of State, the Dept. of Defense and on occasion to the Dept. of the Interior (fish hatcheries division). I worked as an analyst and translator, at home most of the time, translating and analyzing articles from newspapers and technical magazines. I was paid \$8.00 for 1,000 words for ordinary material, \$10.00 for technical and \$12.00 for scientific subjects. Also, I was hired by the Dept. of State to be an interpreter for two Soviet delegations at \$25.00 per diem plus expenses. I spent five weeks with each of them.

1963-1970: After leaving USJPRS I came to Mexico with my wife and children to avoid the weather extremes of the USA ~~XXXXXXXX~~ and to look into possibilities of profitable investments that could all be financially after my retirement. My income during this period came from annuities and the moneys lent to my brother-in-law in Cleveland, Ohio, who is a successful real estate man and the owner of an amusement machine's business (Cadillac Music Co.) in which I had invested some money previously. I was also connected by mail with a Linguistics Studies firm, Room 212, 419 Boylston St., Boston 16, Mass. Frequently some of my friends from USJPRS would send me some special articles for translation. I would charge the above organizations in accordance with the time spent in translating. This amounted to roughly \$12,000.00 a year.

H MHT-10577

1956-1959: I worked for various establishments in Washington, D.C., as a translator from Russian into English, such as the Library of Congress, and various other translating firms, which abound in Washington, with a salary varying in accordance with the output of translated material, from \$500.00 to 1,000.00 per month.

1959-1963: I was employed by USJPRS Bureau of Standards, Dept. of Commerce, Washington, D.C. I worked as an analyst and translator, at home most of the time, translating and analyzing articles from newspapers and technical magazines. I was paid \$8.00 for 1,000 words for ordinary material, \$10.00 for technical and \$12.00 for the scientific subjects. Also, I was utilized by the Dept. of State to be an interpreter for two Soviet delegations at \$25.00 per diem plus expenses. I spent five weeks with each of them.

1963-1970: After leaving USJPRS I came to Mexico with my wife and children to avoid the weather extremes of the USA and to look into possibilities of profitable investments that could aid me financially after my retirement. My income during this period came from annuities and the moneys lent to my brother-in-law in Cleveland, Ohio, who is a successful real estate man and the owner of an amusement machines business (Cadillac Music Co.) in which I had invested some money previously.

**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE**
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

- 1 FOLLOW THESE GENERAL INSTRUCTIONS:**
- Read the back of the "Duplicate" carefully before you fill in the form.
 - Fill in BOTH COPIES of the form. Type or use ink.
 - Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

| | | |
|---------------------------------|----------------------------------|------------------------|
| NAME (last) (first) (middle) | DATE OF BIRTH (month, day, year) | SOCIAL SECURITY NUMBER |
| <i>J. B. [redacted]</i> | 1908 | |
| EMPLOYER'S DEPARTMENT OR AGENCY | LOCATION (City, State, ZIP Code) | |
| <i>017-111</i> | | |

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

| | |
|--|---|
| <p>Mark here if you WANT BOTH optional and regular insurance</p> <p><input type="checkbox"/></p> <p>(A)</p> | <p>ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE</p> <p>I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.</p> |
| <p>Mark here if you DO NOT WANT OPTIONAL but do want regular insurance</p> <p><input checked="" type="checkbox"/></p> <p>(B)</p> | <p>DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE</p> <p>I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.</p> |
| <p>Mark here if you WANT NEITHER regular nor optional insurance</p> <p><input type="checkbox"/></p> <p>(C)</p> | <p>WAIVER OF LIFE INSURANCE COVERAGE</p> <p>I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.</p> |

4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB." THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.

SIGNATURE (do not print)

[redacted]

DATE

14 February 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

RECEIVED
1968 FEB 14 10 11 AM

See Table of Effective Dates on back of Original

STANDARD FORM No. 176-T
JANUARY 1963
(for use only until April 10, 1968)
176-201

ORIGINAL COPY—Retain in Official Personnel Folder

ADMINISTRATIVE INTERNAL USE ONLY

9 JUN 1965

MEMORANDUM FOR: *Torres, R. D.*
~~XXXXXXXXXXXXXXXXXXXX~~

SUBJECT : Retirement Planning

1. The established policy of the Agency favors early retirement of its employees who, as you know, are normally expected to retire when they become eligible for a full annuity. The prospect of retirement deserves serious thought and planning, and you should therefore know that you will be eligible for retirement, according to our records, during November, 1970.
2. Planning ahead can bring about, with each passing year, definite progress toward your retirement goals. The Agency is anxious to assist you in planning for your retirement. It is even more important, as an employee, that you begin now to plan for this occasion.
3. You deserve to know as much as possible about the general subject of retirement and more specifically about the retirement policy itself, your annuity, life and health insurance protection, opportunities for other employment, Social Security benefits, and educational materials available on the subject. The Agency feels that this type of information and advisory service should be made available to you at least five years prior to the date of your eligibility.
4. You are requested to call the Executive Secretary of the Board, Mr. Howard G. Phillips, on extension 6872 to arrange an appropriate time to discuss any plans you may have and benefits available to you upon retirement.

/s/ Howard G. Phillips

Lawrence R. Houston
Chairman
Agency Retirement Board

ADMINISTRATIVE INTERNAL USE ONLY

SECRET

| FIELD REASSIGNMENT QUESTIONNAIRE | | | | |
|---|---------------------------------|---|--|----------------------------|
| DO NOT COMPLETE | | FOR HEADQUARTERS USE ONLY | | |
| NAME OF EMPLOYEE (use pseudo only if 54) | DATE (from item 5-1) | NAME OF SUPERVISOR (true) | DATE (from item 5-2) | |
| XXXXXXXXXXXXXXXXXXXX | 15 Oct '64 | Herbert Manell | 22 Oct 1964 | |
| DATE RECEIVED BY CAREER SERVICE: | DISPATCH NUMBER: | DATE RECEIVED BY CAREER SERVICE: | | |
| JANUARY 1965 | HABUT-4961 | | | |
| TO BE COMPLETED BY EMPLOYEE | | | | |
| 1. DATE OF BIRTH | 2. SERVICE DESIGN | 3. YOUR CURRENT POSITION, TITLE AND GRADE | 4. STATION OR BASE | 5. CRYPT FOR CURRENT COVER |
| 1908 | D | Intell Officer GS-11 | Mexico D.F. Mexico | |
| 6A. DATE OF PCS ARRIVAL IN FIELD | 6B. REQUESTED DATE OF DEPARTURE | 6C. EXPECTED DATE OF FIRST CHECK-IN AT HQ | 6D. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE | |
| 5 June 1963 | 5-6 Dec. 1965 | 13 Dec 1965 | 15 Jan. 1966 | |
| 7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU: | | | | |
| Wife - 43 Son - 17 | | | | |
| 8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT: | | | | |
| <p>There are no health or other personal circumstances preventing a return to post or assignment to another foreign post. However two factors, of operational and personal nature, should be considered; Subject and family have already initiated and are in the process of completing the relatively complicated procedure of legalizing their continued residency in Mexico as "rentistas" (retired persons). Secondly, Subject's son's secondary school education is being completed in Mexico. Transfer to another foreign post could negatively affect the completion of his secondary schooling.</p> <p>(also attach personal cover questionnaire in accordance with CSI-P 140-8)</p> <ol style="list-style-type: none"> 1. Translation and transcription of Soviet technical product. 2. Preparation of characterization and assessment studies on the local Soviet complement. | | | | |
| 10. TRAINING DESIRED: INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS | | | | |
| If returned to post for a second tour, continuation of Spanish language instruction. | | | | |

SECRET

| | |
|--|--|
| <p>11. PREFERENCE FOR NEXT ASSIGNMENT:</p> <p>11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.</p> <p align="center">N.A.</p> | |
| <p>11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.</p> <p><input checked="" type="checkbox"/> EXTEND TOUR <u>18</u> MONTHS AT CURRENT STATION TO <u>30 November 1966</u> (DATE)</p> <p><input type="checkbox"/> BE ASSIGNED TO HQTRS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE. 1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____</p> <p><input checked="" type="checkbox"/> BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION 1ST CHOICE <u>Spain</u> 2ND CHOICE <u>Uruguay</u> 3RD CHOICE <u>Buenos Aires</u></p> <p><input checked="" type="checkbox"/> RETURN TO MY CURRENT STATION (Please note that planned departure is Dec 65, due to factor that son finishes his school year on 30 Nov 65.)</p> | |
| <p>TO BE COMPLETED BY FIELD STATION</p> | |
| <p>12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:</p> <p>The Station recommends and urges that Headquarters approve Subject's return to Station. His performance meets every Station requirement. For Subject's work, continuity is essential to obtain maximum effective product.</p> | |
| <p>TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE</p> | |
| <p>13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.</p> <p>WII Division recommends that FEINGLASS' tour of duty in Mexico City be extended until December 1965 as requested in section 6 B, and that he return for a second tour of duty following home leave.</p> <p>DATE _____ TITLE <u>C/WI/PERS</u> SIGNATURE <u>Robert D. Cashman</u></p> | |
| <p>FOR USE BY CAREER SERVICE</p> | |
| <p>14. APPROVED ASSIGNMENT:</p> <p>Approved extension to end of 1965 followed by home leave and second tour.</p> | |
| <p>15. EMPLOYEE NOTIFIED BY DISPATCH NO. <u>HMMS-3905</u> DATED: <u>22 Dec 1964</u></p> <p>CABLE NO. _____ DATED: _____</p> <p align="center"><i>Dwight M. Collins</i></p> <p>CAREER SERVICE REPRESENTATIVE: <u>Dwight M. Collins</u> DATE: <u>22 Dec 1964</u> (SIGNATURE)</p> | |

SECRET

ORIG : C. Biston
UNIT : WH/3/Mexico
EXT : 5940
DATE : 17 Feb 64

CLASSIFIED MESSAGE
SECRET

INDEX
 NO INDEX
 FILE IN CS FILE NO.

| 12 62 | |
|---------|---|
| ROUTING | |
| 1 | 4 |
| 2 | 5 |
| 3 | 6 |

TO : MEXICO CITY
FROM : DIRECTOR
CONF: WH-8
INFO: CCS-3, OP-2, CI/OA, VR

17 FEB 64 20 04z

SIG CEN RREF
ROUTINE

TO MEXI INFO CITE DIR 01920

REF: MEXI 8219 (IN 19291)*

HDQS HAS POLICE STATEMENT OF GOOD CONDUCT FOR ~~REDACTED~~
HAS NOTARIZED STATEMENT FROM BANK ATTESTING ANNUAL DEPOSITS \$5,500.
SINCE BANK WOULD NOT INCLUDE IN LETTER MORE THAN ACTUAL DEPOSITS,
HDQS OBTAINED NOTARIZED LETTER FROM COVER DIVISION NOTIONAL FIRM
STATING FEINGLASS HAS YEARLY INCOME \$6,000 FROM VARIOUS INVESTMENT
SOURCES HANDLED BY THEM. HDQS PLANNING MAIL THESE THREE DOCS TO
MEXI CONSULATE ASKING THEM AUTHENTICATE DOCUMENTS AND MAIL TO PO BOX
WASHINGTON WHICH USED BY DYOVR. UPON RECEIPT HDQS WILL POUCH MEXI.

END OF MESSAGE

*WH Comment: Requested what action Hdqs taking to get bank statement
for FEINGLASS to facilitate his processing a rentista
petition.

J. C. KING
C/WH/D

RELEASING OFFICER

CCG/NC Baladeau (by phone)

WH/PERS ~~Baladeau~~ (by phone)

COORDINATING OFFICERS

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

J. M. WHITTEN
C/WH/3

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

Frederick B. ...

15 JUN 1963
26

Dear Mr. [redacted]

As you are aware, after becoming Agent I have been assigned to the [redacted] position. It is my duty to inform you of the terms and conditions of your employment, including the salary and benefits which will be paid to you while you are employed in this position. The salary and benefits included in the offer are as follows:

1. Base Salary: \$9575.00 per year (Six Agent Personnel Schedule, GS-11, Step 1).
2. Fringe Benefits: 11.3% of base salary.
3. Other: [redacted] and [redacted] will be paid to you in accordance with the applicable regulations.

Your salary will be paid to you on a monthly basis. The gross amount of your salary will be reported to you on a Form W-2, which will be provided to you at the end of the year. You are required to file a Federal income tax return for the year in which you are employed, and you may be required to make estimated tax payments during the year.

Your Federal income taxes will be withheld and reported in accordance with IR-13 or any subsequent regulations or provisions promulgated by the Service. For your information, the Federal income tax rate for the year 1963 is 14% on the first \$20,000 of taxable income, 21% on the next \$30,000, and 28% on the balance. The Federal income tax rate for the year 1964 is 14% on the first \$20,000, 21% on the next \$30,000, and 28% on the balance. You are required to file a Federal income tax return for the year in which you are employed, and you may be required to make estimated tax payments during the year.

(c) This organization will provide you with a health insurance plan. The amount of the contribution will be based on your gross salary. The contribution will be deducted from your salary and will be reported to you on a Form W-2. You are required to file a Federal income tax return for the year in which you are employed, and you may be required to make estimated tax payments during the year.

(d) This organization will provide you with a dental insurance plan. The amount of the contribution will be based on your gross salary. The contribution will be deducted from your salary and will be reported to you on a Form W-2. You are required to file a Federal income tax return for the year in which you are employed, and you may be required to make estimated tax payments during the year.

If your position requires you to travel, you will be reimbursed for such expenses as transportation, lodging, and meals. Contributions for such expenses will be reported to you on a Form W-2. You are required to file a Federal income tax return for the year in which you are employed, and you may be required to make estimated tax payments during the year.


such case a portion of you received as a result of your participation in such program, shall be returned to this organization. Whether participation in a particular cover facility program is involuntary will be determined by this organization.

2. Nonofficial Cover Premium Pay. You are hereby authorized Non-official Cover Premium Pay in accordance with applicable organizational insurance. For your information, currently this premium pay is ten percent of your base salary or gross additional taxable compensation to which you are eligible for that period of time you are assigned under this program.

3. Equalization Allowance. You are hereby authorized an equalization allowance to equalize your pay with that of comparable organization insurance.

4. Cost of Expenses. You will be entitled to travel, transportation and other expenses incurred while in the territories of this organization and 100 percent of the cost of living allowance for protected personnel will be paid to you in addition to the allowances of their cover organizations or IP cover organizations as applicable.

5. Term of Assignment. You hereby agree that your assignment abroad will be for a maximum of **two years** from the date of your arrival at your post or in the event of a shorter assignment shall be sooner terminated by the Government for its convenience. Your violation of such agreement may result in regulatory fines or penalties. HR 22-6 provides that if the agreement is violated during the first year of duty abroad, the expenditures for travel and transportation to the post, including per diem while at headquarters and storage of effects, shall be reimbursed by the employee. If the agreement is violated after the first year of duty, but before the completion of the assignment agreed to above, return travel at Government expense shall not be allowed.

AGREED 

6. Signature. You will be required to keep true or retract this Supplement and all information which is transmitted by reason hereof unless released or waived by the City, and you, in such assignment, with full knowledge and understanding of the consequences may subject you to criminal prosecution under the Espionage Laws, dated 25 June 1948, as amended, and other applicable laws and regulations.

UNITED STATES GOVERNMENT


TREASURER OFFICER

SECRET

| | | | |
|---|--|--------------------------------------|--------------|
| CONTRACT INFORMATION AND CHECK LIST | | CASE OFFICER <i>W. J. Collins</i> | DATE 1953 |
| INSTRUCTIONS: Use Form 1000 and Form 1000-1 for guidance. (Available at 1000) (Available at 1000) when items are not applicable. Forward original and two copies for preparation of contract. | | TELEPHONE EXTENSION 111,020 | DATE 1953 |

| | | | |
|---|---|---|-------------|
| SECTION I GENERAL | | | |
| 1. NAME <i>Thurston, James</i> | 2A. PROJECT | 3. ASSIGNMENT NO. J135-5700-1000 | 4. SLOT NO. |
| | 2B. PERMANENT STATION Mexico City, Mexico | 5A. FUNDS | |
| 6. PREVIOUS CIA PSEUDONYM OR ALIASES None | 8. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary) | | |
| 7. SECURITY CLEARANCE (Type and Date) Staff | 9A. MEDICAL CLEARANCE <input checked="" type="checkbox"/> OBTAINED <input type="checkbox"/> INITIATED <input type="checkbox"/> NOT REQ'D. | 9. CONTRACT IS TO BE SPECIFIED IN STERILE FORM I.E. "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |
| 10. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E. BY REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORM UNDER SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | 10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) Staff Agent | |

| | | | |
|---|--|--|--------------------------------------|
| SECTION II PERSONAL DATA | | | |
| 11. CITIZENSHIP U.S. | 12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input type="checkbox"/> NO | 13. AGE | 14. DATE OF BIRTH (Month, Day, year) |
| 15. LEGAL RESIDENCE (City and state or country) Washington, D.C. | | 16. CURRENT RESIDENCE (City and state or country) 5109 15th St., N.W., Wash., D.C. | |
| 17. MARITAL STATUS (Check as appropriate) <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED | | | |
| 18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE: Wife, 40 Son, 14 Dau, 17 | | 19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO RELATIONSHIP: Brother Wife | |

| | | | |
|------------------------------------|---------------------------|--|---|
| SECTION III U.S. MILITARY STATUS | | | |
| 20. RESERVE No | 21. VETERAN Yes | 22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat) N.A. | |
| 23. BRANCH OF SERVICE U.S. Army | 24. RANK OR GRADE Enl. | 25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | 26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |

| | | | |
|--|------------------------------|--------------------------------------|---|
| SECTION IV COMPENSATION | | | |
| 27. BASIC SALARY GS-11 ³ \$8575 | 28. POST DIFFERENTIAL --- | 29. COVER (Breakdown, if any) --- | 30. FEDERAL TAX WITHHOLDING COVER YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> CIA YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |

| | |
|--|---|
| SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES) | |
| 31. QUARTERS W/limit, POST \$3,000 | 32. OTHER Allowances applicable to staff agent under non-official cover. |
| 33. COVER (Breakdown, if any) --- | |

| | | | |
|---|---|---|--|
| SECTION VI TRAVEL | | | |
| 34. TYPES <input checked="" type="checkbox"/> PCB <input type="checkbox"/> DOMESTIC OPERATIONAL <input type="checkbox"/> FOREIGN OPERATIONAL | | | 35. WITH DEPENDENTS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| 37. VEHICLE TO BE SHIPPED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 38. VEHICLE TO BE STORED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 39. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | 39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |

40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH

Wife, U.S., 40, 5 May 1923
 Son, U.S., 14, 20 Mar 1949
 Dau, U.S., 17, 22 Dec 1945

3 June 63
W. J. Collins
 Secretary, US Liaison Panel

| | |
|--|--|
| 41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES | |
|--|--|

| | | |
|--|--------------------------|-----------|
| SECTION VII OPERATIONAL EXPENSES | | |
| 42. PURCHASE OF INFORMATION Yes | 43. ENTERTAINMENT Yes | 44. OTHER |
| 45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH | | |

| | | |
|---|----------------------------------|---------------------|
| CONTRACT INFORMATION AND CHECK LIST (CONTINUED) NOTE: SEE INSTRUCTIONS ON FIRST SHEET. | CASE OFFICER A. J. [unclear] | DEVISION WALZ |
| | TELEPHONE EXTENSION (674,611) | DATE 16 May 1963 |

SECTION VIII OTHER BENEFITS

48. BENEFITS (See B 20-615, B 20-620, B 20-670, B-20-1000, and HD 20-620-1, HQ 20-1000-1) and/or successor regulations for benefits applicable to various categories of contract personnel.)

All benefits applicable to Staff Agent
Non-official cover premium pay.

SECTION IX COVER ACTIVITY

47. STATUS (Check) ESTABLISHED

49. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS
 YES NO COMPLETE PARTIAL

SECTION X OFFSET OF INCOME

50. OFFSET OF INCOME AND OTHER ENOLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.)
 TOTAL PARTIAL NONE

SECTION XI TERM

51. DURATION: Indefinite

52. EFFECTIVE DATE: 11 May 1963

53. RENEWABLE: YES NO

54. TERMINATION NOTICE (Number of days): 30

55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION: YES NO
 (Per Agency Regulation)

SECTION XII FUNCTION

56. PRIMARY FUNCTION (CI, FI, PP, other): FI

SECTION XIII DUTIES

57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED

Translator - Russian, Spanish

SECTION XIV QUALIFICATIONS

58. EXPERIENCE

20 Feb 56 - Sep 1962 - FDD/USSR Branch/ Hqs
 Sep 62 - Present - Full Time Spanish Language Training

SECTION XV EDUCATION

(Check Highest Level Attained)

GRADE SCHOOL HIGH SCHOOL GRADUATE TRADE SCHOOL GRADUATE
 BUSINESS SCHOOL GRADUATE COMMERCIAL SCHOOL GRADUATE
 COLLEGE (No degree) COLLEGE DEGREE POST GRADUATE

SECTION XVI LANGUAGE COMPETENCY

(Check Appropriate Degree Competency)

| LANGUAGE | SPEAK | | | WRITE | | | READ | | |
|----------------------|--------|---------|------|--------|---------|------|--------|---------|------|
| | FLUENT | AVERAGE | POOR | FLUENT | AVERAGE | POOR | FLUENT | AVERAGE | POOR |
| Russian | | X | | | X | | | X | |
| Spanish | | X | | | X | | | X | |
| All Slavic Languages | | | | | | | | | |

59. INDIVIDUAL'S COUNTRY OF ORIGIN: Russia

SECTION XVII AREA KNOWLEDGE

USSR, Turkey, All Western Europe in war, 4 mds Mexico

SECTION XVIII EMPLOYMENT PRIOR TO CIA

62. GIVE INCLUSIVE DATES, POSITION TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING.

See staff employee official file

SECTION XIX ADDITIONAL INFORMATION

63. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)

APPROVAL

 TYPED NAME & SIGNATURE

OVER

STATEMENT OF PRIOR FEDERAL AND MILITARY SERVICE

IMPORTANT: The information on this form will be used in determining creditable service for *leave purposes* and retention credits for *reduction in force*. The employee should complete Part I and the Personnel Office should complete Parts II through IV.

PART I—EMPLOYEE'S STATEMENT **PART II—THIS COLUMN IS FOR PERSONNEL OFFICE USE**

1. NAME (Last, first, middle initial) **Tarasoff, Boris Dimitri** 2. DATE OF BIRTH **2 Nov. 1908**

3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENT (Do not include military service.)

| NAME AND LOCATION OF AGENCY | FROM— | | | TO— | | | TYPE OF APPOINTMENT IF KNOWN |
|-----------------------------|-------|-------|-----|------|-------|-----|------------------------------|
| | YEAR | MONTH | DAY | YEAR | MONTH | DAY | |
| CIA | 56 | 02 | 20 | | | | |

4. LIST PERIODS OF SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO MILITARY SERVICE, WRITE "NONE."

| BRANCH | FROM— | | | TO— | | | DISCHARGE (Hon. or dishon.?) |
|------------|-------|-------|-----|------|-------|-----|------------------------------|
| | YEAR | MONTH | DAY | YEAR | MONTH | DAY | |
| U. S. ARMY | 1941 | 2 | 3 | 1945 | Oct | 20 | Honorable |

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? YES NO
IF ANSWER IS "YES," LIST FOLLOWING INFORMATION.

| TYPE IF KNOWN (LWOP, Furl, Susp, AWOL, Mor Mac) | FROM— | | | TO— | | | TOTAL | | |
|---|-------|-------|-----|------|-------|-----|-------|--------|------|
| | YEAR | MONTH | DAY | YEAR | MONTH | DAY | YEARS | MONTHS | DAYS |
| | | | | | | | | | |

6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS? YES NO
(If answer is "Yes," in what agency were you employed at the time status was acquired?)

7. ARE YOU:
 A. THE WIFE OF A DISABLED VETERAN? YES NO
 B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? YES NO
 C. THE UNREMARKED WIDOW OF A VETERAN? YES NO

8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.
I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

20 Feb. 1956 (DATE) Boris D. Tarasoff (SIGNATURE)
 Subscribed and sworn to before me on this 20th day of Feb. 1956 at Washington, D. C. (CITY) (STATE)

SEAL

E. A. Hatch (SIGNATURE)

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

**PART III.—DETERMINING CREDITABLE SERVICE
AND SERVICE COMPUTATION DATE FOR
LEAVE PURPOSES**

| | YEARS | MONTHS | DAYS |
|--|-------|--------|------|
| TOTAL SERVICE (Item 12)..... | | | |
| NONCREDITABLE SERVICE (Item 13)..... | | | |
| CREDITABLE SERVICE (Leave purposes)..... | | | |
| ENTRANCE ON DUTY DATE (Present agency)..... | 26 | 02 | 20 |
| LESS CREDITABLE SERVICE (Leave purposes)..... | 4 | 05 | 18 |
| SERVICE COMPUTATION DATE (Leave purposes)..... | 51 | 06 | 02 |

*verified
4/11/57*

**PART IV.—DETERMINING CREDITABLE SERVICE
AND SERVICE COMPUTATION DATE FOR
REDUCTION IN FORCE PURPOSES**

(To be completed only in those cases when the amount of creditable service for reduction in force purposes differs from the amount creditable for leave purposes)

| | YEARS | MONTHS | DAYS |
|--|-------|--------|------|
| TOTAL SERVICE (Item 12)..... | | | |
| NONCREDITABLE SERVICE (Item 14)..... | | | |
| CREDITABLE SERVICE (RIF purposes)..... | | | |
| ENTRANCE ON DUTY DATE (Present agency)..... | | | |
| LESS CREDITABLE SERVICE (RIF purposes)..... | | | |
| SERVICE COMPUTATION DATE (RIF purposes)..... <small>(Enter as the "service computation date" on the employee's "Service Record Card," SF-7)</small> | | | |

REMARKS:

CONFIDENTIAL

(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave at government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last) **PARASOFF** (First) **BORIS** (Middle) **DIMITRI** SOCIAL SECURITY NUMBER **079-05-1624**

1. RESIDENCE DATA
 PLACE OF RESIDENCE WHEN INITIALLY APPOINTED **5104-45 ST. N.W., Wash. D.C.** LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If applicable, abroad) **5104-45 ST. N.W., Wash. D.C.**
 PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE **US AD-DC** HOME LEAVE RESIDENCE **as above**

2. MARITAL STATUS (Check one)
 SINGLE MARRIED SEPARATED DIVORCED WIDOWED ANNULLED
 IF MARRIED, PLACE OF MARRIAGE **Cleveland, Ohio** DATE OF MARRIAGE _____
 IF DIVORCED, PLACE OF DIVORCE DECREE **na** DATE OF DECREE _____
 IF WIDOWED, PLACE SPOUSE DIED **na** DATE SPOUSE DIED _____
 IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S)
na

3. MEMBERS OF FAMILY

| | | |
|---|---|--|
| NAME OF SPOUSE Anna | ADDRESS (No., Street, City, Zone, State) 5104-45 ST., N.W., Wash. D.C. | TELEPHONE NO. 363-1444 |
| NAMES OF CHILDREN Barbara Raymond | ADDRESS as above | SEX f DATE OF BIRTH 22 Dec 45 m 20 Mar 49 |
| NAME OF FATHER (Or male guardian) PARASOFF, DIMITRI | ADDRESS recused | TELEPHONE NO. _____ |
| NAME OF MOTHER (Or female guardian) PARASOFF, HONORA | ADDRESS recused | TELEPHONE NO. _____ |

WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY? **Mrs. E.C. CONNELLY**

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

| |
|---|
| RELATIONSHIP SISTER-IN-LAW |
| HOME TELEPHONE NUMBER _____ |
| BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE _____ |
| BUSINESS TELEPHONE & EXTENSION _____ |

IS THE INDIVIDUAL NAMED ABOVE BITTING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.) YES NO
 IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.) YES NO
 DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in item 6.) YES NO

The persons named in item 3 above may also be notified in case of emergency. If such notification is not desirable because of health or other reasons, please so state in item 6 on the reverse side of this form.

CONTINUED ON REVERSE SIDE

CURRENT RESIDENCE AND DEPENDENCY REPORT

CONFIDENTIAL

(Use Filled In)

VOLUNTARY ENTRIES

Experience in the handling of employment matters, the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

LIST THE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

UNION TRUST COMPANY DISTRICT OF COLUMBIA

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? YES NO. (If "Yes" where is document located?)

in our own possession

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? YES NO. (If "Yes" give name(s) and address)

MILAN S. SLOVIC 21577 GAITHERSBURG ROAD GAITHERSBURG, MARYLAND

HAVE YOU EXECUTED A POWER OF ATTORNEY? YES NO. (If "Yes" who possess the power of attorney?)

ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

SIGNED AT

Washington D.C.

DATE

29 May 1963

SIGNATURE

Boris D. Tansoff

CERTIFICATE OF ATTENDANCE

I certify that on MAR 15 1956 I have attended
(Date)
the Induction Course specified by Regulation 25-110.

BORIS DIMITRI TARASOFF
(Name) - Please print
 CLERICAL STENOGRAPHIC OTHER
OFFICE DDP / FI
GS. 7 (Grade)

APPOINTMENT AFFIDAVITS

IMPORTANT.--Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CENTRAL INTELLIGENCE AGENCY

Washington, D. C.

(Department or agency)

(Bureau or division)

(Place of employment)

I, Boris Dimitri Tarasoff, do solemnly swear (or affirm) that--

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, **SO HELP ME GOD.**

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers given in the Declaration of Appointee on the reverse of this form are true and correct.

20 Feb. 1956

(Date of entrance on duty)

Boris D. Tarasoff

(Signature of appointee)

Subscribed and sworn before me this 20th day of Feb., A. D. 1956

at Washington, D. C.

(City)

(Date)

[SEAL]

[Signature]

(Signature of officer)

Appointee Clerk

(Title)

NOTE.--If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

| | | | |
|--|--|---------------------------------------|-------------------|
| 1. PRESENT ADDRESS (street and number, city and State) | | | |
| WESLEY HALL 426 21st STS. N.W. WASHINGTON, D.C. | | | |
| 2. (A) DATE OF BIRTH | (B) PLACE OF BIRTH (city or town and State or country) | | |
| NOV. 2 1905 | ENATERSINDZEL RUSIA | | |
| 3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY | (B) RELATIONSHIP | (C) STREET AND NUMBER, CITY AND STATE | (D) TELEPHONE NO. |
| ANNA TARASCOFF | WIFE | 16315 BEVIL WAY, SHALEY CALIF. | BR 6-0172 |

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO
 If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

| NAME | POST OFFICE ADDRESS (Give street number, if any) | (1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED | | RELATIONSHIP | MARRIED (Check one) | SINGLE |
|------|---|---|---|--------------|------------------------|--------|
| | | 1 | 2 | | | |
| | | 1 | 2 | | | |
| | | 1 | 2 | | | |
| | | 1 | 2 | | | |

| INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN | YES | NO | 10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS | |
|---|-----|----|--|---|
| | | | ITEM NO. | WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY |
| 5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES? | X | | | |
| 6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? <i>If your answer is "Yes", give details in Item 10.</i> | | X | | |
| 7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? <i>If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.</i> | | X | | |
| 8. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU BEEN DISCHARGED, OR FORGOT TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? <i>If your answer is "Yes", give in Item 10 the name and address of employer, date and reason in each case.</i> | | X | <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| 9. HAVE YOU BEEN ARRESTED (NOT INCLUDING TRAFFIC VIOLATIONS FOR WHICH YOU WERE FINED \$5 OR LESS OR FORGOTTEN COLLATERAL OF \$25 OR LESS) SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT? <i>If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.</i> | | X | | |

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.
 This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) **Identity of appointee**—It is the duty of the appointing officer to guard against impersonation and to determine beyond reasonable doubt that the appointee is the same person whose appointment was authorized. The appointee's signature and handwriting are to be compared with the application and other pertinent papers. If the appointee qualified in a written examination, the signature on this form should be compared with the signature on the declaration sheet, which was signed in the examination room. His physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) **Age**—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) **Citizenship**—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) **Members of Family**—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran preference are not subject to this requirement. The members of family provision does not apply to temporary appointments. Careful care may be referred to the appropriate office of the Civil Service Commission for details.

019477
EMP#

~~XXXXXXXXXX~~
NAME

GS = 12 0
SCHD = GR SD

AM
ORG

AA0810500310
AA-ITEM

AE0100014936
EC00G99HRK45
TC00G99MAK54
BK9070000467
BQ361 59
BQ6033433257

AB0020200023
VJ06G99HBK45
FM006SAUXA36
BQ2110111459
BQ3111111459
ZYP169690000

ECC04ZUZ1845
VRO0G99MAF23
PM206SYXJK51
BQ2740504457
BQ5455555357
ZMS XXXXXX69

VF061ZUXXX45
TA04G99MAU26
FLO05SYKAA40
BQ301 60
BQ5733433257

REFINED NOV 1974
UNDER REVIEW FOR RETRIEVAL

S-E-C-R-E-T

71 FEB 1975 (F)

SECRET

FEB

119477 PERIODIC SUPPLEMENT Return to THIS DATE 19 OCT 1957
 PERSONAL HISTORY STATEMENT

INSTRUCTIONS: This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through III in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the stem requires such completion. Coverage for information not previously reported.

SECTION I GENERAL DATE 26 OCT 1957

1. FULL NAME (Last-First-Middle) TARASOFF, BORIS DIMITRI

2. CURRENT ADDRESS (No., Street, City, Zone, State) 2819 - Gainsville Str. S.E. Washington, D.C.

3. PERMANENT ADDRESS (No., Street, City, Zone, State) 2819 - Gainsville Str. S.E. Washington, D.C.

4. HOME TELEPHONE NUMBER LUdlow 4-1380

5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE Washington, D.C., U.S.A.

SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. Tarasoff, Anna

2. RELATIONSHIP wife

3. HOME ADDRESS (No., Street, City, Zone, State, Country) 2819 - Gainsville Str. Washington, D.C., U.S.A.

4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE 2430 - E Street, Washington, D.C.

5. HOME TELEPHONE NUMBER LUdlow 4-1380

6. BUSINESS TELEPHONE NUMBER Executive 3 - 6115

7. BUSINESS TELEPHONE EXTENSION 8491

8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.

SECTION III MARITAL STATUS

1. CHECK (X) ONE: SINGLE MARRIED WIDOWED SEPARATED DIVORCED ANNULLED

2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiancee.

3. NAME (First) (Middle) (Maiden) (Last) Anna Adamoviez Tarasoff

4. DATE OF MARRIAGE 10 March 1945

5. PLACE OF MARRIAGE (City, State, Country) Cleveland, Ohio

6. HIS (or her) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country) 13610 - Benwood Ave., Cleveland, Ohio, U.S.A.

7. LIVING YES NO

8. DATE OF DEATH

9. CAUSE OF DEATH

10. CURRENT ADDRESS (Give last address, if deceased) 2819 - Gainsville Str., S.E., Washington, D.C.

11. DATE OF BIRTH 5 May 1923

12. PLACE OF BIRTH (City, State, Country) Cleveland, Ohio, U.S.A.

13. IF BORN OUTSIDE U.S. - DATE OF ENTRY

14. PLACE OF ENTRY

15. CITIZENSHIP (Country) U.S.A.

16. DATE ACQUIRED At birth

17. WHERE ACQUIRED (City, State, Country) Cleveland, Ohio, U.S.A.

18. OCCUPATION Temporary clerical position

19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers) CIA

20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country) 2430 - E Street, Washington, D.C.

CODED FOR TRANSMISSIONS DATE 26 OCT 1957

SECTION III CONTINUED TO PAGE 2

SECRET

(When Filled In)

SECTION III CONTINUED FROM PAGE 1

| | |
|--|---|
| 21. DATES OF MILITARY SERVICE (From and To) BY MONTH AND YEAR 3 Feb 1941 - 20 Oct 1945 | |
| 22. BRANCH OF SERVICE Army | 23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED U.S.A. |
| 24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN | |

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

| | | | |
|--|---|-------------------------|-------------------------|
| 1 | 1. FULL NAME (Last-First-Middle) | 2. RELATIONSHIP | 3. AGE |
| | 4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES | | |
| | 5. CITIZENSHIP (Country) | 6. FREQUENCY OF CONTACT | 7. DATE OF LAST CONTACT |
| 2 | 1. FULL NAME (Last-First-Middle) | 2. RELATIONSHIP | 3. AGE |
| | 4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES | | |
| | 5. CITIZENSHIP (Country) | 6. FREQUENCY OF CONTACT | 7. DATE OF LAST CONTACT |
| 3 | 1. FULL NAME (Last-First-Middle) | 2. RELATIONSHIP | 3. AGE |
| | 4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES | | |
| | 5. CITIZENSHIP (Country) | 6. FREQUENCY OF CONTACT | 7. DATE OF LAST CONTACT |
| 4 | 1. FULL NAME (Last-First-Middle) | 2. RELATIONSHIP | 3. AGE |
| | 4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES | | |
| | 5. CITIZENSHIP (Country) | 6. FREQUENCY OF CONTACT | 7. DATE OF LAST CONTACT |
| 5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES | | | |

SECTION V FINANCIAL STATUS

| | | |
|---|---|-----------------------------|
| 1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. IF YOUR ANSWER IS "NO" TO THE ABOVE, STATE SOURCES OF OTHER INCOME | | |

3. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

| NAME OF INSTITUTION | ADDRESS (City, State, Country) |
|-------------------------|---|
| Anacostia National Bank | 2844 - Alabama Ave, S.E., Washington, D.C |
| | |
| | |

SECTION V CONTINUED TO PAGE 3

SECRET

SECRET

(When Filled In)

SECTION V. CONTINUED FROM PAGE 2

4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? YES NO

5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)
I had been adjudged bankrupt by the U.S. District Court of New York on 29 Oct 1940 in the case of Orel Delicateesen, 1456 Lexington Ave. N.Y.C.

6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? YES NO

7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS

8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? YES NO IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.

SECTION VI

CITIZENSHIP

1. PRESENT CITIZENSHIP (Country)
U.S.A.

2. CITIZENSHIP ACQUIRED BY - CHECK (IN) ONE:
 BIRTH MARRIAGE OTHER (Specify): **Naturalized**

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? YES NO

4. GIVE PARTICULARS

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)

SECTION VII

EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

| | |
|---|---|
| <input type="checkbox"/> LESS THAN HIGH SCHOOL GRADUATE | <input type="checkbox"/> OVER TWO YEARS OF COLLEGE - NO DEGREE |
| <input type="checkbox"/> HIGH SCHOOL GRADUATE | <input type="checkbox"/> BACHELOR'S DEGREE |
| <input type="checkbox"/> TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE | <input type="checkbox"/> GRADUATE STUDY LEADING TO HIGHER DEGREE |
| <input checked="" type="checkbox"/> TWO YEARS COLLEGE OR LESS | <input type="checkbox"/> MASTER'S DEGREE <input type="checkbox"/> DOCTOR'S DEGREE |

2. COLLEGE OR UNIVERSITY STUDY

| NAME AND LOCATION OF COLLEGE OR UNIVERSITY | SUBJECT | | DATES ATTENDED | | DEGREE REC'D | DATE REC'D | SEM/QTR. HOURS SPECIFY |
|--|---------|-------|----------------|------|--------------|------------|------------------------|
| | MAJOR | MINOR | FROM | TO | | | |
| Russian University of N.Y., N.Y.C. | General | | 1924 | 1926 | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

| NAME OF SCHOOL | STUDY OR SPECIALIZATION | DATES ATTENDED | | TOTAL MONTHS |
|--|-------------------------|----------------|------|--------------|
| | | FROM | TO | |
| Cooper Union Art School in New York City | Fine Arts | 1927 | 1927 | 10 |
| Cooper School of Art in Cleveland, Ohio | Commercial Art | 1950 | 1951 | 21 |

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

| NAME OF SCHOOL | STUDY OR SPECIALIZATION | DATES ATTENDED | | TOTAL MONTHS |
|----------------------------------|-------------------------|----------------|------|--------------|
| | | FROM | TO | |
| MITC Camp Richie, Md | CIC Course | 1944 | 1945 | 2 |
| University of Penn. Philad. Pa., | German Language, CIC | April | 1945 | 1 |

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE
Advanced CIC Course, Oberursel, Germany, in July 1945

SECRET

SECRET

(When Filled In)

| SECTION VIII FOREIGN LANGUAGE ABILITIES | | | | | | | | | | | | | | | | | | | | | | |
|--|------------------------------|------------------------------|-----------------------|---------------------|-------------------|-------------------|---------------------|-----------------------------|-----------------------------|---|--------------|---|---|---|---|---|--|--|--|--|--|--|
| LANGUAGE <i>(List below each language in which you possess any degree of competence. Indicate your proficiency to read, write or speak by placing a check (X) in the appropriate boxes)</i> | COMPETENCE - IN ORDER LISTED | | | | | | | | | | HOW ACQUIRED | | | | | | | | | | | |
| | EQUIVALENT TO NATIVE FLUENCY | FLUENT BUT OBVIOUSLY FOREIGN | ADEQUATE FOR RESEARCH | ADEQUATE FOR TRAVEL | LIMITED KNOWLEDGE | NATIVE TO COUNTRY | PROLONGED RESIDENCE | CONTACT (WITH PARENTS ETC.) | ACADEMIC STUDY (ALL LEVELS) | | | | | | | | | | | | | |
| | R | W | S | R | A | | | | | S | R | A | S | R | W | S | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| 2. IF YOU HAVE CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED", INDICATE LENGTH AND INTENSIVENESS OF STUDY | | | | | | | | | | | | | | | | | | | | | | |
| 3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD | | | | | | | | | | | | | | | | | | | | | | |

| SECTION IX GEOGRAPHIC AREA KNOWLEDGE | | | | | | |
|--|-------------------------------|----------------------------------|-----------------------|--------|-------|-----------------|
| 1. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT. UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE", INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBORS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC. | | | | | | |
| NAME OF REGION OR COUNTRY | TYPE OF SPECIALIZED KNOWLEDGE | DATES OF RESIDENCE, TRAVEL, ETC. | KNOWLEDGE ACQUIRED BY | | | |
| | | | RESIDENCE | TRAVEL | STUDY | WORK ASSIGNMENT |
| Russia (Ukraine) | General | 1908 - 1920 | Native | | | |
| Turkey (Istanbul area) | General | 1920 - 1923 | Yes | | | |
| Germany (U.S. Zone) | General | May 1945 - Oct 1945 | | | | U.S. Army |
| 2. INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE | | | | | | |
| Russia - I am a native of that country | | | | | | |
| Turkey - I lived there as a stateless person for 3 years | | | | | | |
| Germany - I was with the U.S. Army of Occupation | | | | | | |

| SECTION X TYPING AND STENOGRAPHIC SKILLS | | | | |
|--|-----------------------|---|---------------------------------------|--------------------------------------|
| 1. TYPING (W.P.M.) | 2. SHORTHAND (W.P.M.) | 3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM | | |
| 30 | | <input type="checkbox"/> GREGG | <input type="checkbox"/> SPEEDWRITING | <input type="checkbox"/> STENOGRAPHY |
| 4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, Card Punch, etc.) | | | | |

| SECTION XI SPECIAL QUALIFICATIONS | |
|--|--|
| 1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH | |
| Badminton - fair, Soccer - Fair, Photography - good, Philately - good, Oil-painting - good, Reading - good. | |
| 2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK | |
| My training and experience with the CIC would indicate the type of work for which I am best qualified. | |
| 3. EXCLUDING EQUIPMENT NOTED IN SECTION X, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MACHINES SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC. | |
| 4. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN. | |
| 5. FIRST LICENSE OR CERTIFICATE (Year of issue) | 6. LATEST LICENSE OR CERTIFICATE (Year of issue) |

SECRET
(When Filled In)

SECTION XI CONTINUED FROM PAGE #

7. LIST ANY SIGNIFICANT PUBLISHED MATERIAL OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested) INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

Public Speaking and public relations experience on the Executive Board of Greater Alameda County C.I.O. Council

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

Chairman of the Circle of Youth "Russian Culture", New York, N.Y. 1937 - 1940
The National CIC Association, 1956 - present

SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

| | | |
|--|----------------------------|---|
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| 2 Mar 1956 to 27 Jun 1956 | 7 | DDP/FI/CI/ICD |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| none | Intelligence Assistant | |
| 6. DESCRIPTION OF DUTIES | | |
| Research, analysis, and translation of materials in the Russian Language, including extensive work with microfilmed materials. | | |
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| 27 Jun 1956 - 9 Sep 1956 | 7 | OO/FDD/BU |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| none | Intelligence Assistant | |
| 6. DESCRIPTION OF DUTIES | | |
| Reading newspapers and periodicals, abstracting information of intelligence value and compiling it into reports. | | |
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| 9 Sep 1956 - present | 7 | OO/FDD/BU |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| none | Foreign Documents Officer | |
| 6. DESCRIPTION OF DUTIES | | |
| Abstraction of intelligence information from Soviet newspapers and periodicals and compiling it into reports. | | |
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| | | |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| | | |
| 6. DESCRIPTION OF DUTIES | | |
| | | |
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| | | |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| | | |
| 6. DESCRIPTION OF DUTIES | | |
| | | |

(Use additional pages if required)

SECRET
5

SECRET
(When Filled In)

OFFICE OF PERSONNEL

SECTION XIII

CHILDREN AND OTHER DEPENDENTS

| | | | |
|--|---|---|---|
| 1. NUMBER OF CHILDREN (including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. | 2 | 2. NUMBER OF OTHER DEPENDENTS (including parents, stepparents, sisters, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. | 1 |
|--|---|---|---|

| NAME | RELATIONSHIP | YEAR OF BIRTH | SEX | | CITIZENSHIP | ADDRESS |
|------------------|--------------|---------------|-----|---|-------------|---|
| | | | M | F | | |
| Anna Tarasoff | wife | 1923 | | X | USA | 2819 - Gainsville Str. S.E., Washington, D.C. |
| Barbara Tarasoff | daughter | 1945 | | X | USA | same as above |
| Raymond Tarasoff | son | 1949 | X | | USA | same as above |
| | | | | | | |
| | | | | | | |
| | | | | | | |

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

Places of residence:

EOB Date: 20 Feb 1956

- 18 Feb 1956 - 7 Jul 1956 Wesley Hall, 1426 21st Str., Washington, N.W., D.C.
- 7 Jul 1956 - 1 Dec 1956 3605 - Minnesota Ave. S.E., Washington, D.C.
- 1 Dec 1956 - Present 2819 - Gainsville Str. S.E., Washington, D.C.

| | | | |
|----------------|---------------|-----------------------|-----------------|
| DATE COMPLETED | 19 April 1957 | SIGNATURE OF EMPLOYEE | Bar D. Tarasoff |
|----------------|---------------|-----------------------|-----------------|

SECRET



SECURITY AGREEMENT

June 12, 1955
Date

1. I am aware of the fact that the Central Intelligence Agency by reason of the sensitive nature of its work, must observe very strict security measures.

2. I agree to honor the requests of the Central Intelligence Agency relative to my application for employment or rendition of services whether it be accepted or rejected.

3. I agree not to inform anyone that I am being considered for a position in the Central Intelligence Agency, unless specifically authorized by a representative of the Central Intelligence Agency.

4. I agree not to disclose processing procedures I have observed in the Central Intelligence Agency.

5. I agree not to discuss by name or otherwise, any individuals with whom I have talked in the course of my application for employment to the Central Intelligence Agency.

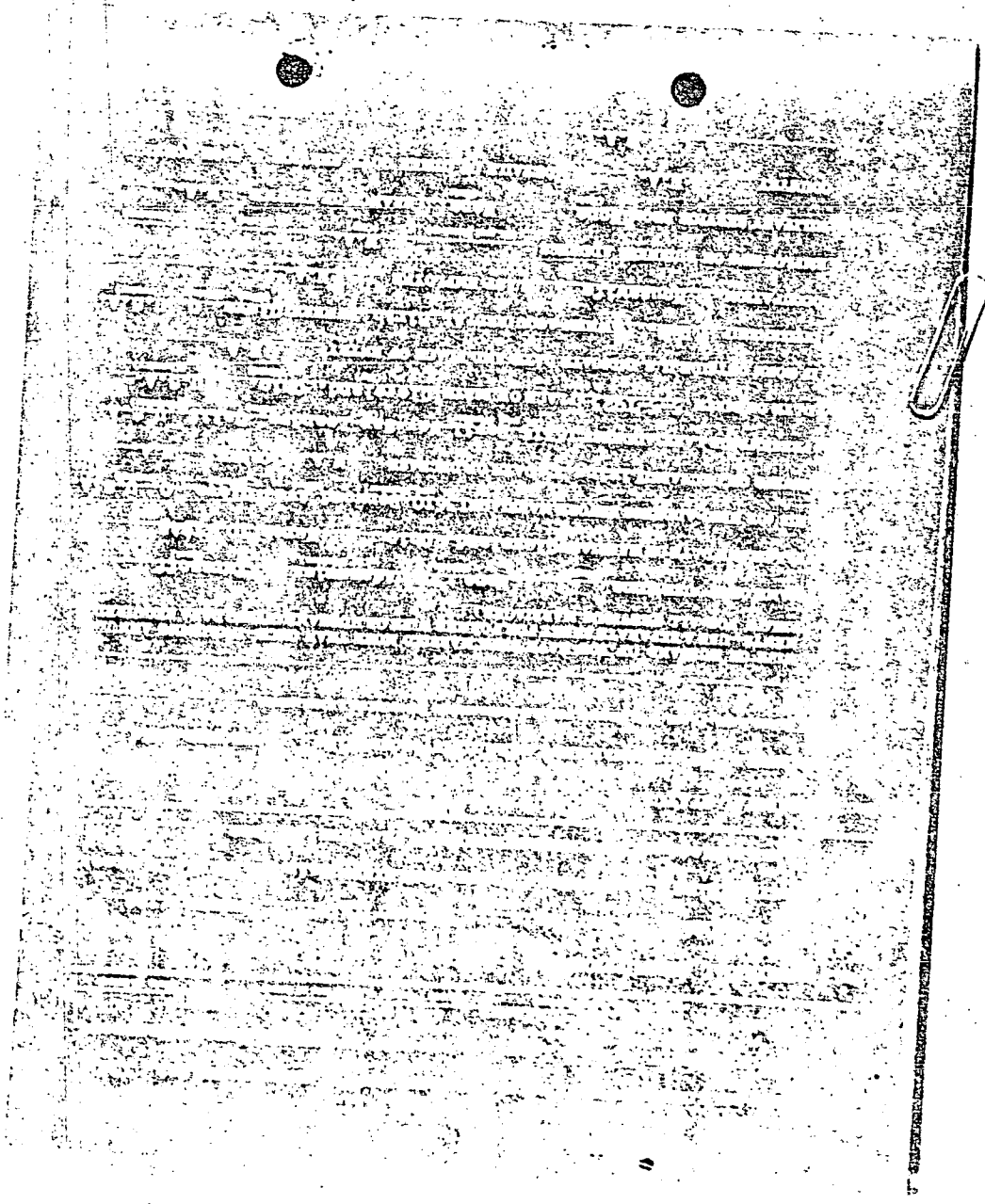
Boris D. Tarasoff
Signature

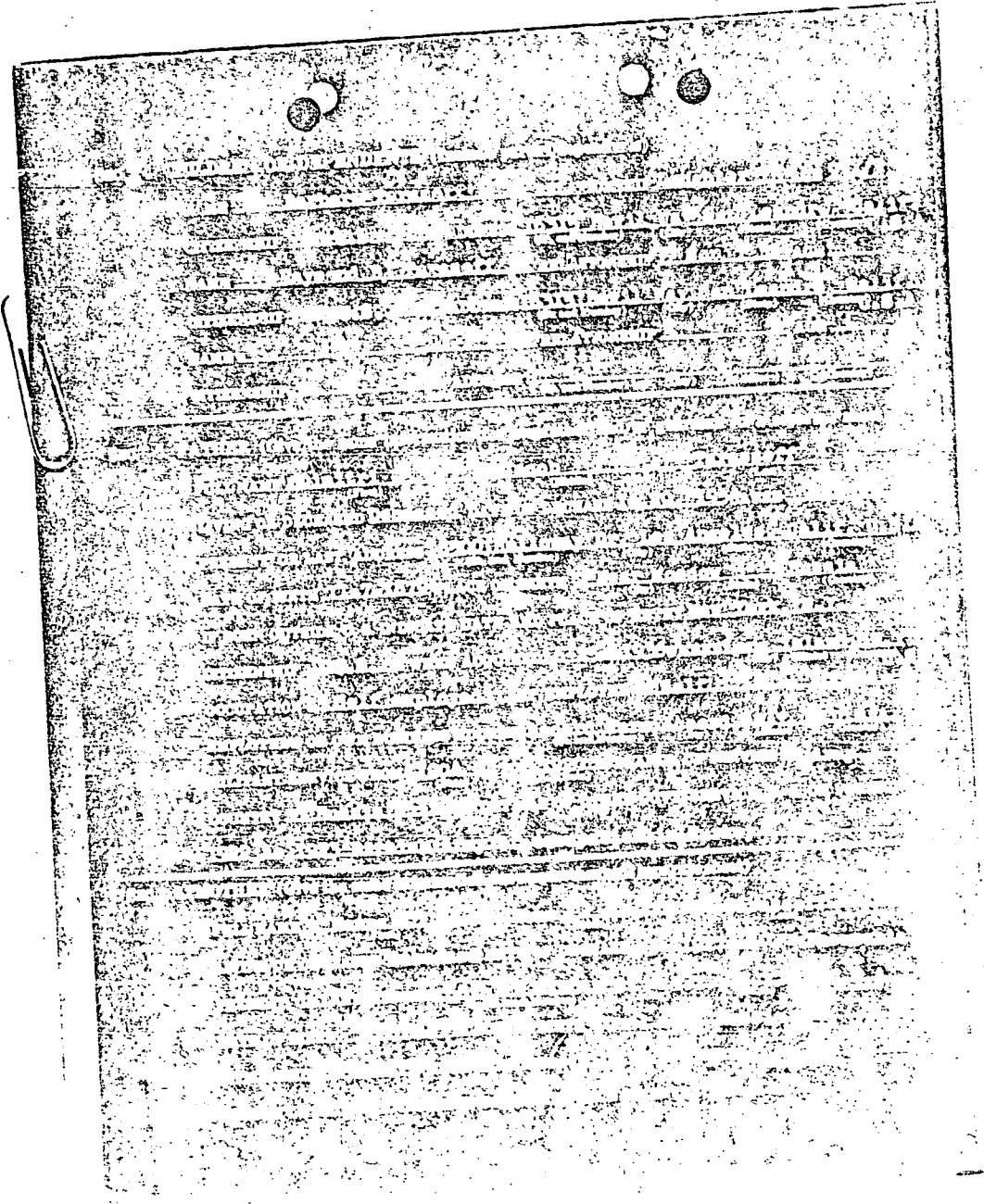
[Signature]
Witness

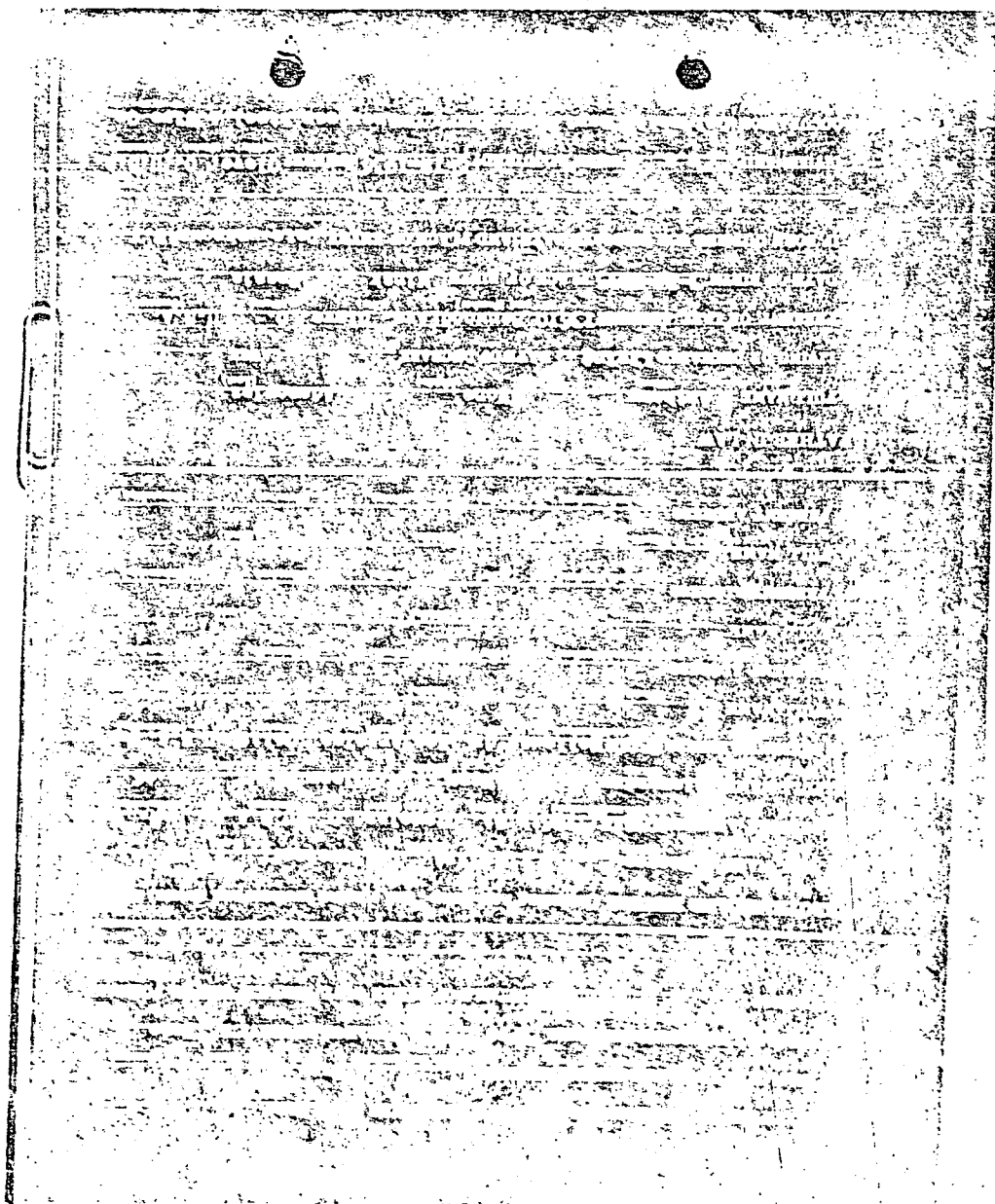
PERSONAL HISTORY STATEMENT

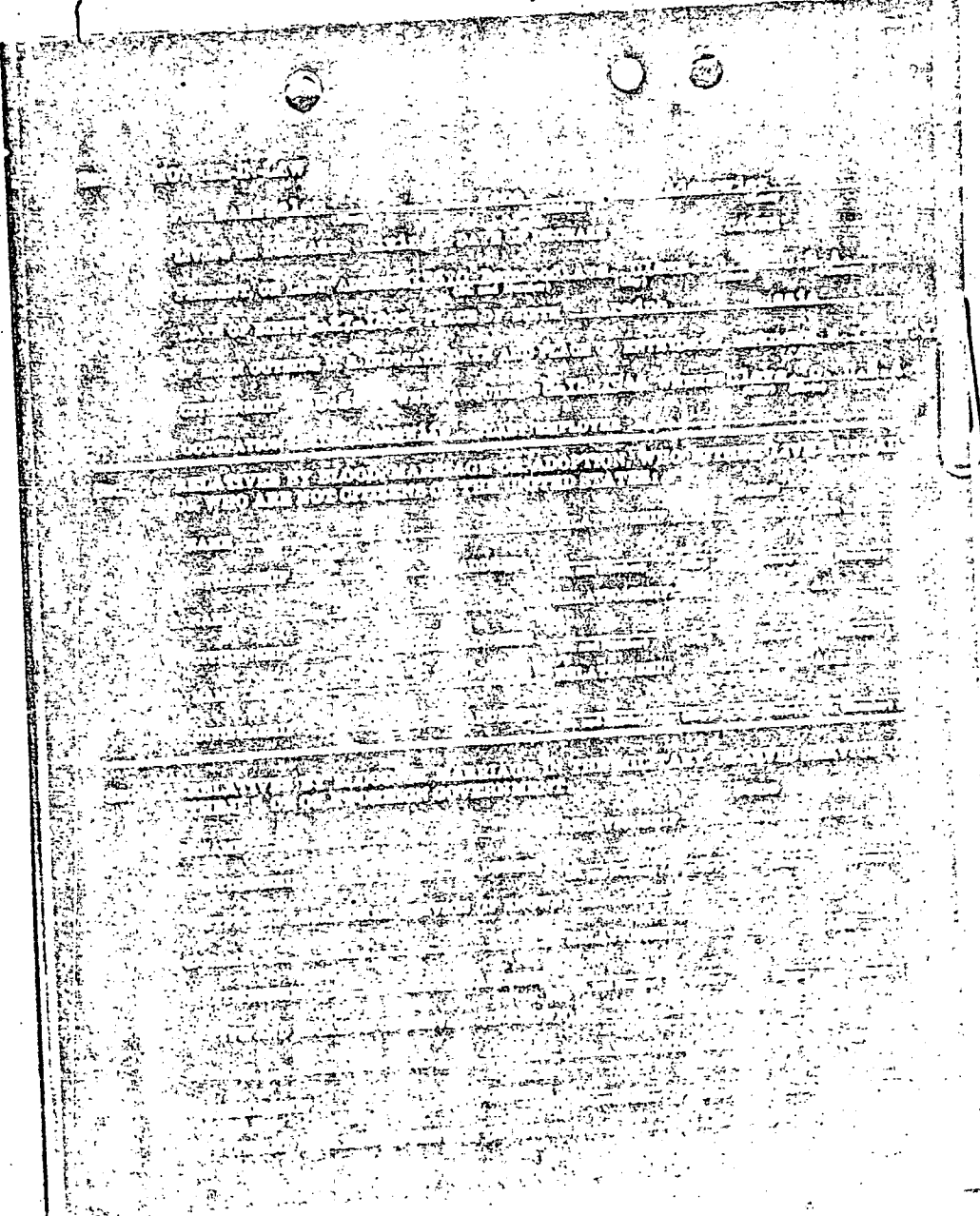
D. W. P.

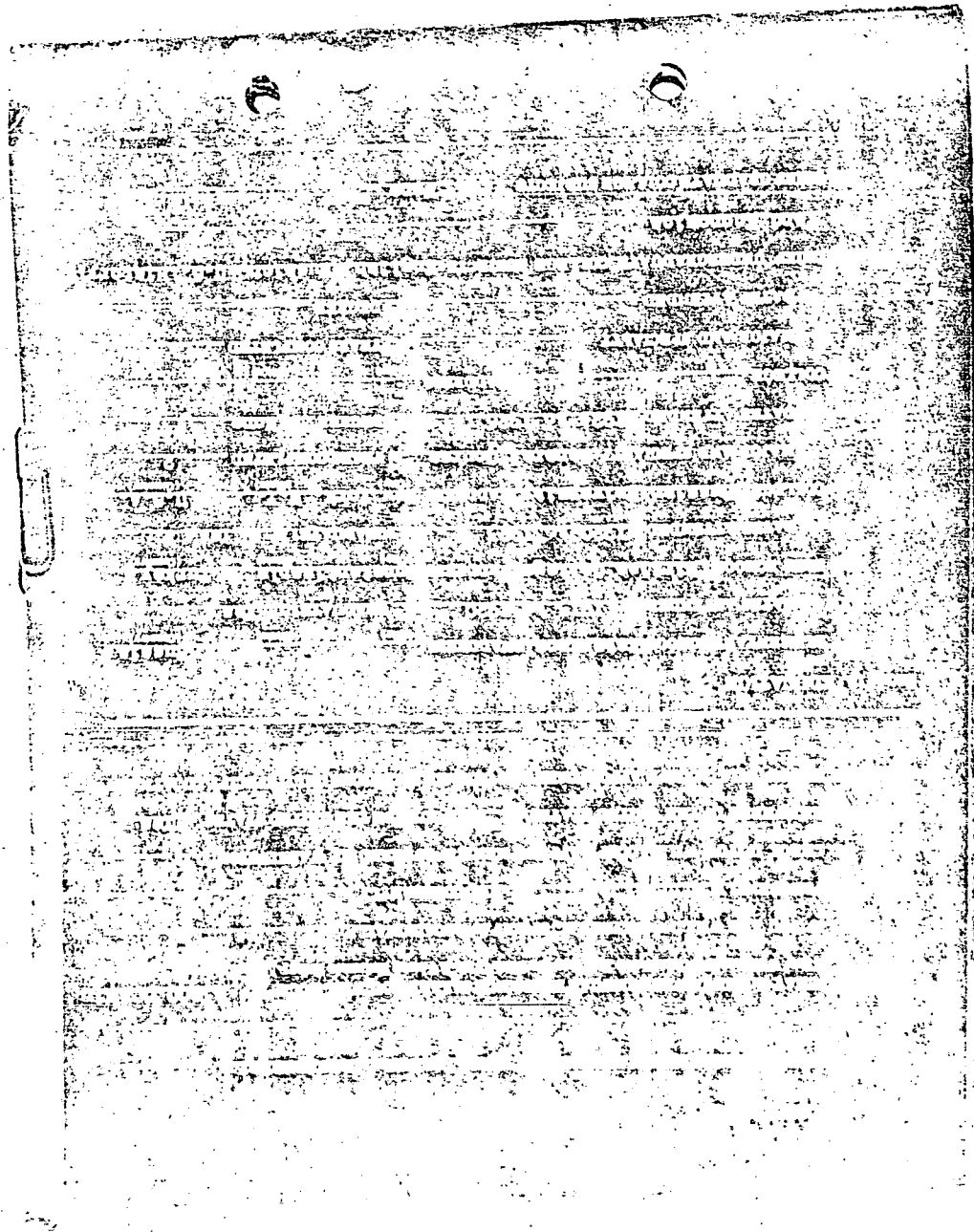
[The following text is extremely faint and illegible due to heavy noise and low contrast in the scan. It appears to be a series of lines of text, possibly a list or a narrative, but the content cannot be discerned.]



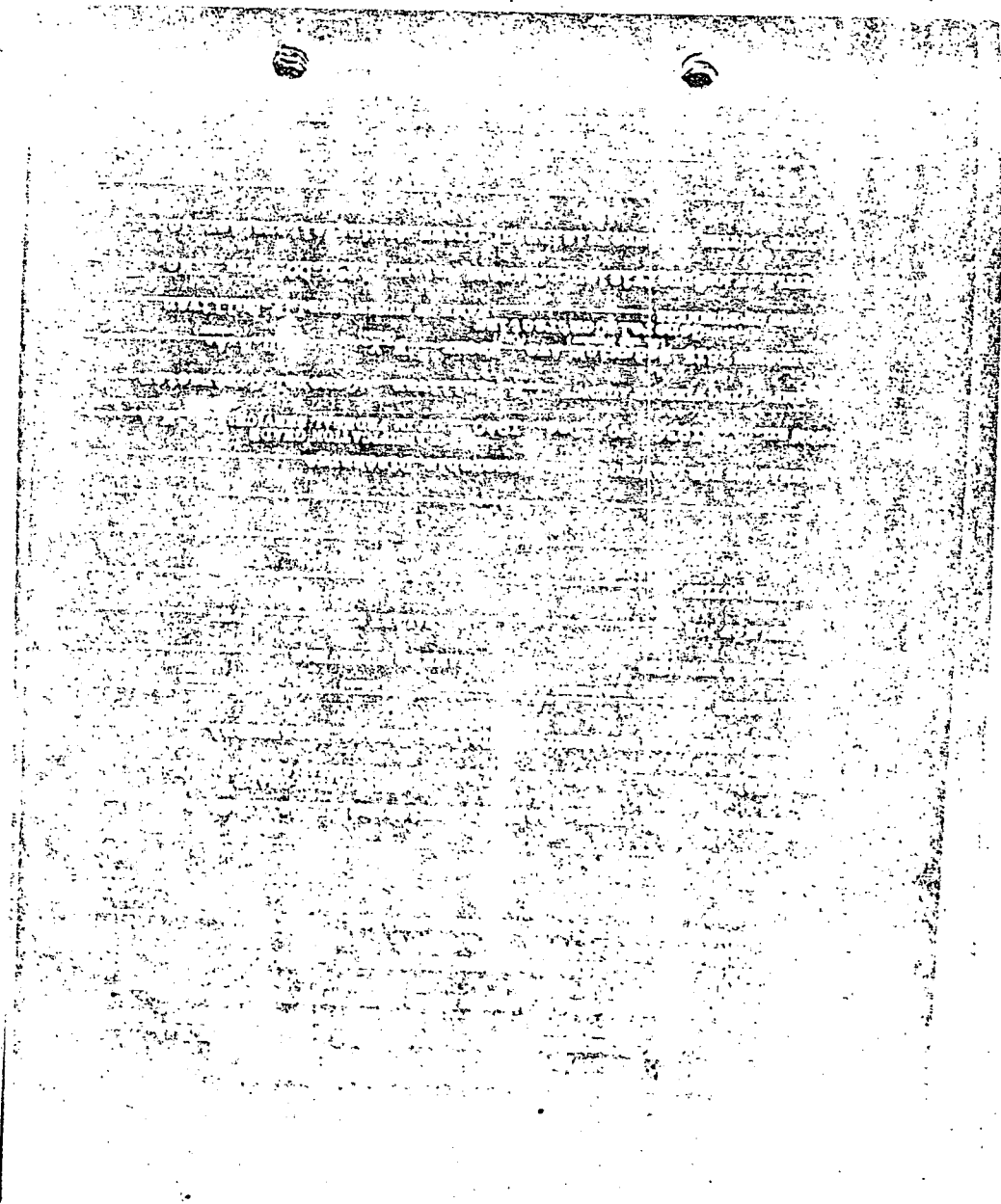


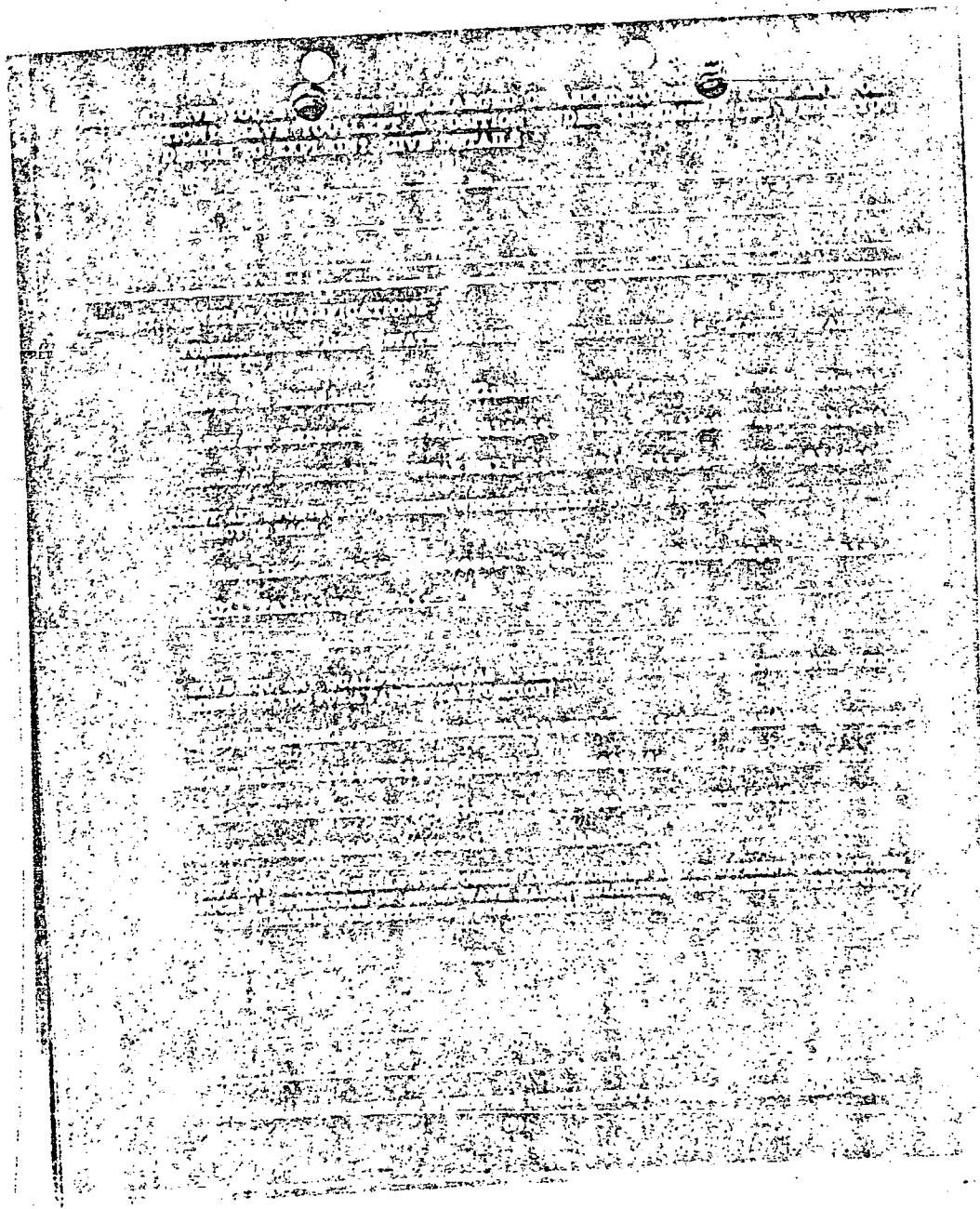


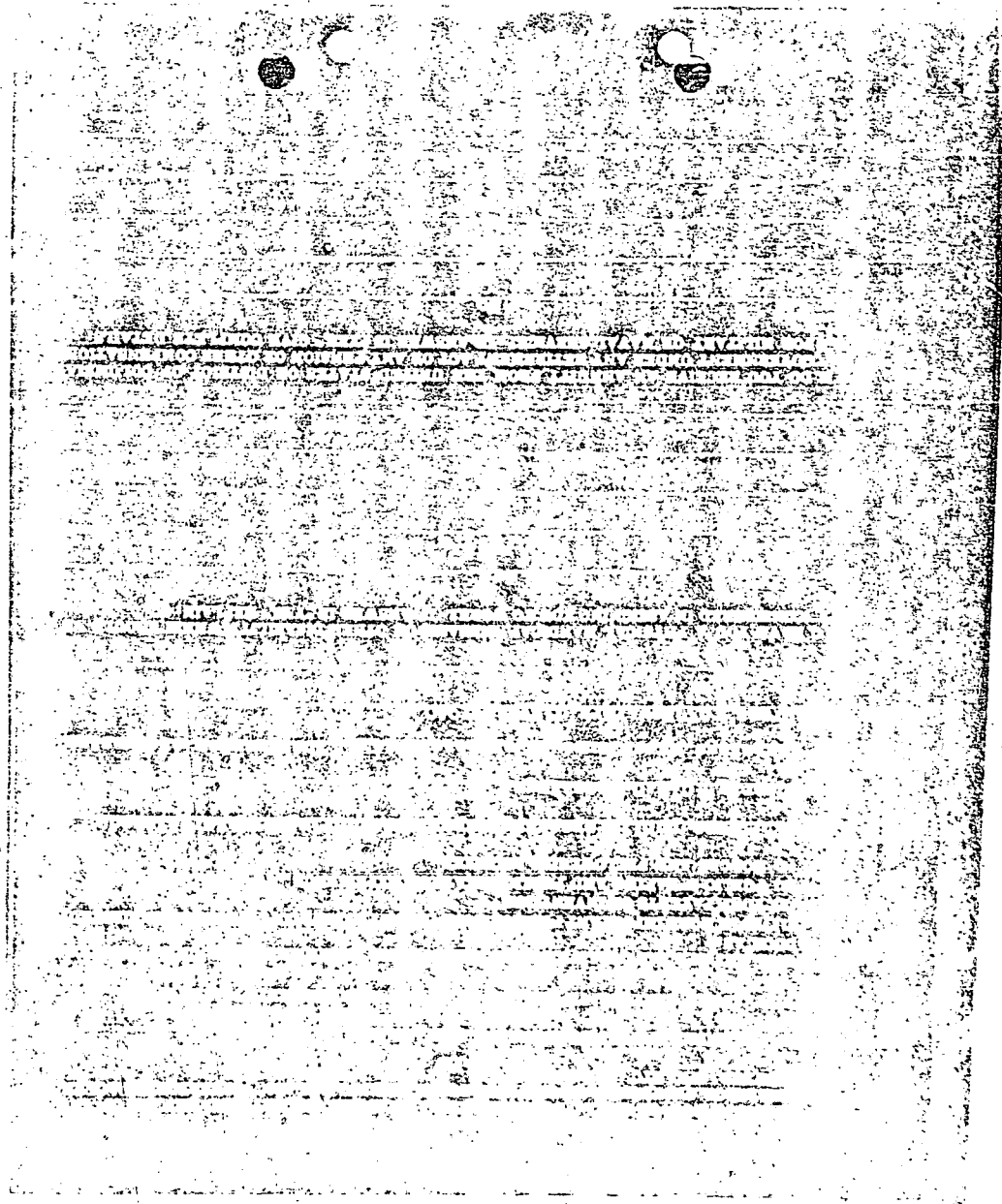




[The page contains several lines of text that are extremely faint and illegible due to heavy noise and low contrast. The text appears to be organized into paragraphs or sections, but the specific words and sentences cannot be discerned.]

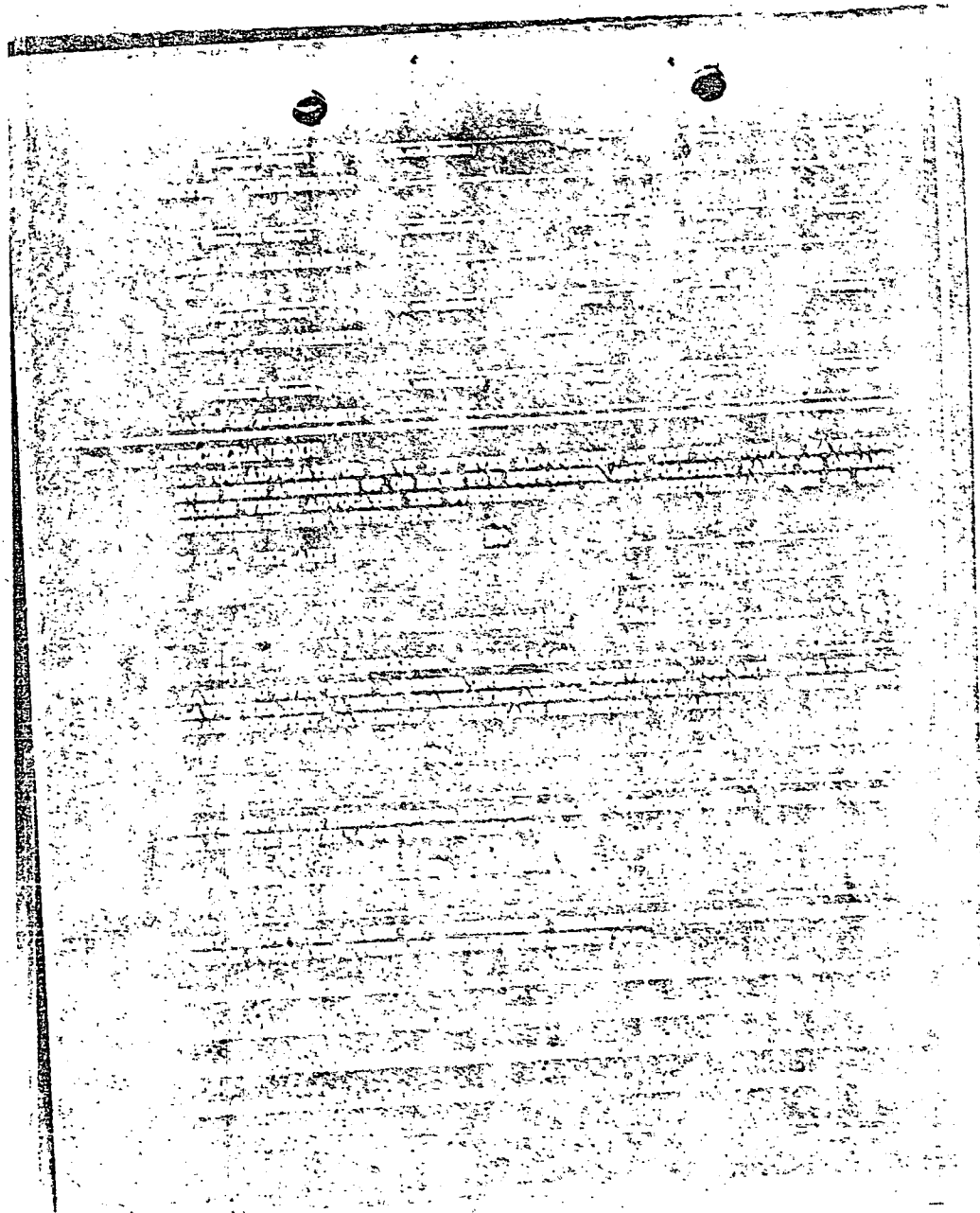


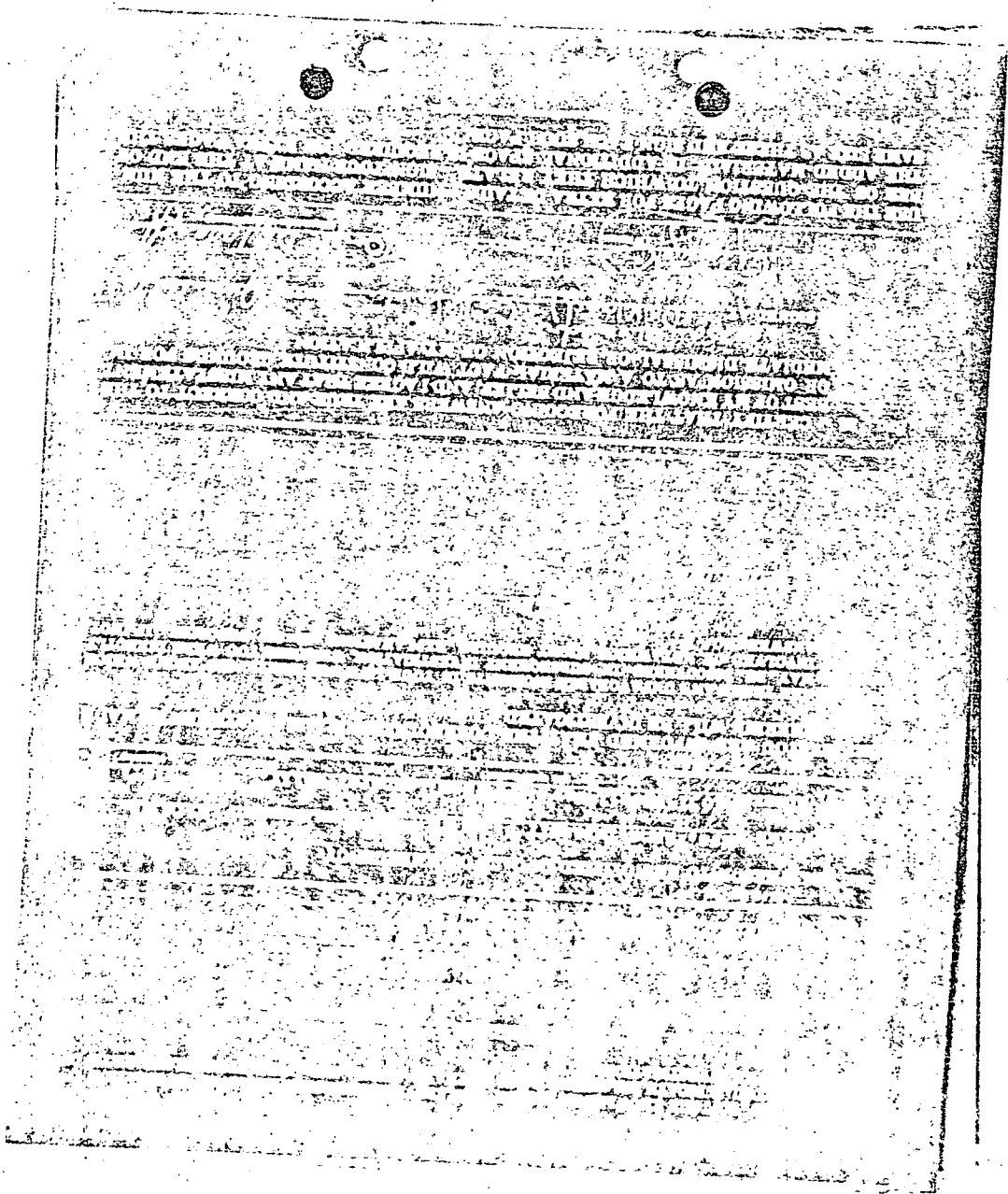


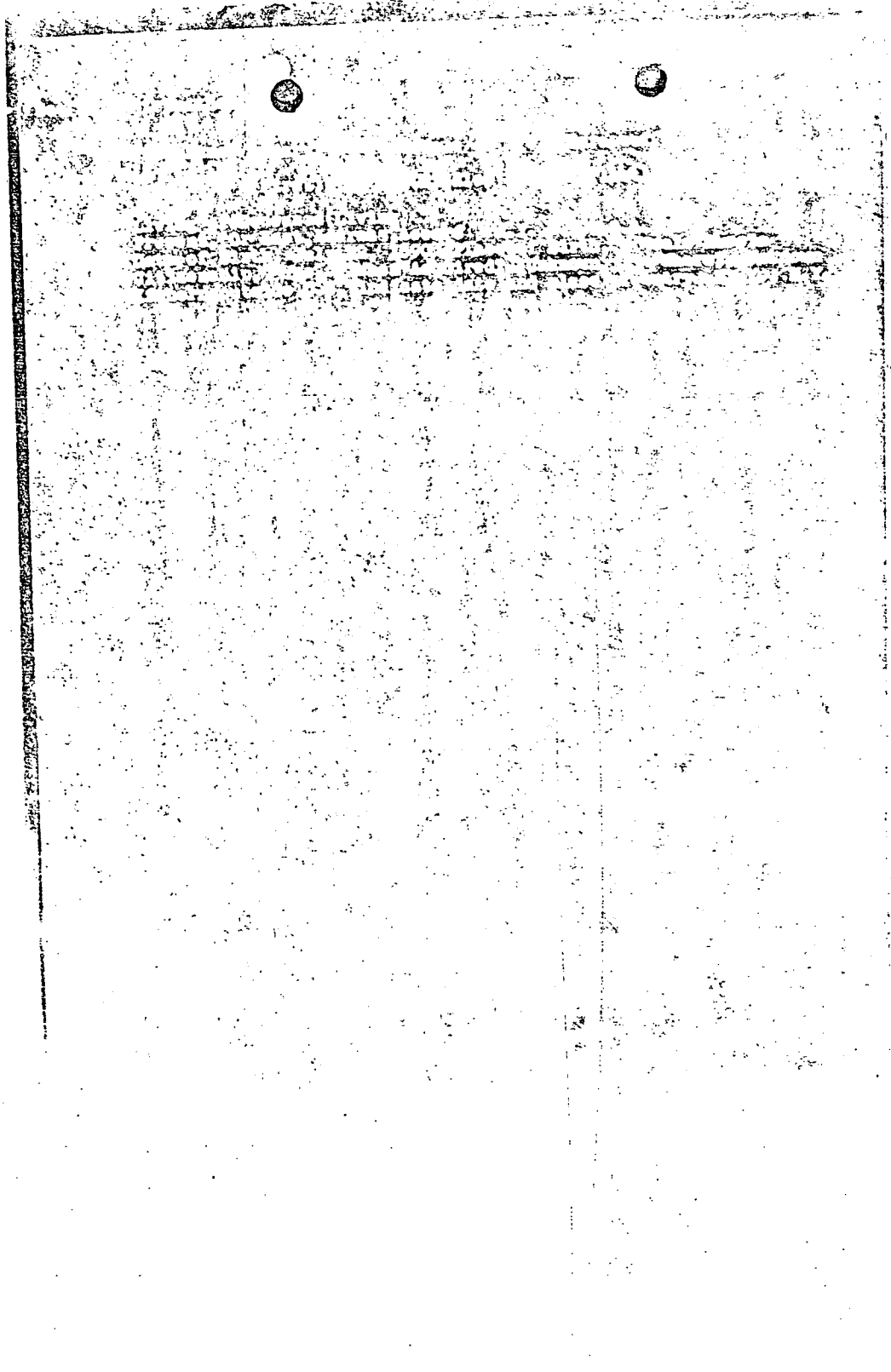


[The text in this block is extremely faint and illegible due to heavy noise and low contrast. It appears to be a multi-paragraph document with several lines of text per paragraph. Two circular punch holes are visible near the top edge of the document.]

[The text in this section is extremely faint and illegible due to heavy noise and low contrast. It appears to be a multi-paragraph document with several lines of text per paragraph. Two circular punch holes are visible at the top of the page.]







CONFIDENTIAL
SECURITY INFORMATION
SECURITY APPROVAL

Date: 14 December 1955

Your Reference: C-1235 DDP *FI*
Case Number: 104887

TO: Chief, Records & Services Division
Personnel Office
FROM: Chief / Security Division
Personnel
SUBJECT: TARASOFF, Boris Dmitri

1. This is to advise you of security action in the subject case as indicated below:
 - Security approval is granted the subject person for access to classified information.
 - Provisional clearance for full duty with CIA is granted under the provisions of Paragraph D of Regulation 10-9 which provides for a temporary appointment pending completion of full security investigation.
 - The Director of Central Intelligence has granted a provisional clearance for full duty with CIA under the provisions of paragraph H of Regulation 10-9
2. Unless the subject person enters on duty within 60 days from the above date, this approval becomes invalid.
3. Subject is to be polygraphed as part of EOD procedures.

*Ed McNamee
advised 12/14/55
will call
[unclear]
[unclear]
[unclear]*

Ermal P. Geiss
Ermal P. Geiss
MG

CONFIDENTIAL