### Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER : 180-10060-10463

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: D9-01-2022

**December 8, 1995** 

**Status of Document:** Postponed in Part

#### Number of releases of previously postponed information: 19

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

**Number of Postponements: 15** 

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

**Board Review Completed:** 10/24/95

Date: 08/20/93

Page:1

#### JFK ASSASSINATION SYSTEM

#### IDENTIFICATION FORM

#### AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10060-10463

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

#### DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TO:

TITLE:

DATE : 10/12/76

PAGES: 29

SUBJECTS:

HSCA, ADMINISTRATION LARSON, BILLIE GAY

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U

RESTRICTIONS: 3

CURRENT STATUS : P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

#### **PAYROLL AUTHORIZATION FORM**

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on Ballpoint Pen) Washington, D.C. 20515 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

#### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Position NumberIf applicable, LevelStep  I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment elatives.		
Employing Office or Committee  Select Committee on Assassinations  Expression (At close of business on effective date)  Figure of action is an Appointment or Salary Adjustment, complete the following information.  Position Title Gross Annual Salary  Formittee Employee, complete appropriate item below.)  1. Standing Committee: Staff—Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 222 of 95th Congress.  3. Joint Committee.  Femployee of an Officer of the House, complete item below.)  Position NumberIf applicable, Level Step  Location Stakes. March 16 , 1977    Select Committee on Assassinations	Billie Gay Larson	3/6/77
Employing Office or Committee  Select Committee on Assassinations  Fitype of action is an Appointment or Salary Adjustment, complete the following information.  Position Title Gross Annual Salary  Fitomittee Employee, complete appropriate item below.)  1. Standing Committee: Staff— Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 222 of 95thCongress.  3. Joint Committee.  Fit Employee of an Officer of the House, complete item below.)  Position Number If applicable, Level Step.  certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment elatives.  ate March 16 , 1977  Cispature of Authorizing Official)  Louis Stakes, Charleman  Type or print name of Authorizing Official)  Select Committee on Assassinations	Employee Social Security Number	Type of Action
Select Committee on Assassinations  Termination (At close of business on effective date)  Position Title  Position Title  Gross Annual Salary  Committee Employee, complete appropriate item below.)  1. Standing Committee: Staff — Clerical or Professional.  2. Special or Select Committee: Authority.—H. Res. 222 of 95th Congress.  3. Joint Committee.  Employee of an Officer of the House, complete item below.)  Position Number	JFK Act 5 (g)(2)(D)	☐ Appointment
Select Committee on Assassinations    Termination (At close of business on effective date)	Employing Office or Committee	☐ Salary Adjustment
Position Title Gross Annual Salary  Committee Employee, complete appropriate item below.)  1. Standing Committee: Staff— Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 222 of 95thCongress.  3. Joint Committee.  Employee of an Officer of the House, complete item below.)  Position Number If applicable, Level Step.  Il certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment elatives.  ate Narch 16 , 1977  Louis Stokes, Chairman  Type or prim name of Authorizing Official)  Select Committee on Assassinations	Select Committee on Assassinations	Termination (At close of business on effective date)
f Committee Employee, complete appropriate item below.)  1. □ Standing Committee: Staff ─□ Clerical or □ Professional.  2. ☑ Special or Select Committee: Authority ─ H. Res 222of95th_Congress.  3. □ Joint Committee.  If Employee of an Officer of the House, complete item below.)  Position Number If applicable, Level Step  L certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment elatives.  ate March 16	f'type of action is an Appointment or Salary Adjustment, compl	ete the following information.)
1. Standing Committee: Staff— Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 222 of 95thCongress.  3. Joint Committee.  If Employee of an Officer of the House, complete item below.)  Position Number If applicable, Level Step Step elatives.  ate March 16 1977  (Signature of Authorizing Official)  Louis Stokes, Chairman  (Type or print name of Authorizing Official)  Select Committee on Assassinations	Position Title	Gross Annual Salary
1. Standing Committee: Staff— Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 222 of 95thCongress.  3. Joint Committee.  If Employee of an Officer of the House, complete item below.)  Position Number If applicable, Level Step Step elatives.  ate March 16 1977  (Signature of Authorizing Official)  Louis Stokes, Chairman  (Type or print name of Authorizing Official)  Select Committee on Assassinations		
2. Special or Select Committee: Authority.—H. Res. 222 of 95th Congress.  3. Joint Committee.  f Employee of an Officer of the House, complete item below.)  Position Number	f Committee Employee, complete appropriate item below.)	
3.  Joint Committee.  f Employee of an Officer of the House, complete item below.)  Position Number	1. Standing Committee: Staff—Clerical or Profess	sional.
3.  Joint Committee.  f Employee of an Officer of the House, complete item below.)  Position Number	2. A Special or Select Committee: Authority – H. Res.	22 of 95th Congress
Position NumberIf applicable, LevelStep	2 special of coloci Committee. Notificity, 11. Res	oicongress.
Position Number		
Position Number	3.   Joint Committee.	
certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment elatives.  Tate		
date	f Employee of an Officer of the House, complete item below.)	·
tate	f Employee of an Officer of the House, complete item below.)	·
(Signature of Authorizing Official)  Louis Stokes, Chairman  (Type or print name of Authorizing Official)  Select Committee on Assassinations	f Employee of an Officer of the House, complete item below.)  Position Number	Step
Louis Stokes, Chairman  (Type or print name of Authorizing Official)  Select Committee on Assassinations	f Employee of an Officer of the House, complete item below.)  Position Number	Step
(Type or print name of Authorizing Official)  Select Committee on Assassinations	f Employee of an Officer of the House, complete item below.)  Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of
	F Employee of an Officer of the House, complete item below.)  Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)
(Title—If Member, District and State)	F Employee of an Officer of the House, complete item below.)  Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  (Signature of Authorizing Official)  (Type or print name of Authorizing Official)
	F Employee of an Officer of the House, complete item below.)  Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations
	Position NumberIf applicable, LevelIf applicable, LevelIf applicable, Level	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)
oyees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, mus	Position NumberIf applicable, Level	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)  der the House Classification, Act and for Committee employment on the Budget, and the Joint Committees, must
oyees, except those of the Committee on Appropriations; the Committee on the Budget, and the Joint Committees, mus	Position NumberIf applicable, Level	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)  der the House Classification, Act and for Committee employment the Budget, and the Joint Committees, must
loyees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must e approved by the Committee on House Administration.	Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)  der the House Classification, Act and for Committee employment of the Budget, and the Joint Committees, must
oyees, except those of the Committee on Appropriations; the Committee on the Budget, and the Joint Committees, mus	Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)  der the House Classification, Act and for Committee employment of the Budget, and the Joint Committees, must
oyees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must e approved by the Committee on House Administration.  APPROVED:  Chairman, Committee on House Administration	Position Number	Step
oyees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must e approved by the Committee on House Administration.  APPROVED:  Chairman, Committee on House Administration	Position Number	Step
oyees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must e approved by the Committee on House Administration.  APPROVED:  Chairman, Committee on House Administration	Position Number	of 5 U.S.C. 31:10(b), prohibiting the employment of (Signature of Authorizing Official)  LIS Stokes, Chairman  (Type or print name of Authorizing Official)  Lect Committee on Assassinations  (Title-If Member, District and State)  der the House Classification, Act and for Committee employment the Budget, and the Joint Committees, must chairman, Committee on House Administration

Copy for Initiating Office or Committee

#### Select Committee on Assassinations

创.多. 狗ouse of Representatives 3342 House office building, annex 2 Washington, D.C. 20515

March 2, 1977

Richard A. Sprague Chief Counsel and Director Select Committee on Assassinations Washington, D.C.

Dear Mr. Sprague:

As we discussed today, I have accepted a position in the Office of the Speaker of the House effective Monday, March 7.

I would like to convey to you my personal admiration and feel we are very fortunate to have a person of your caliber in the service of the Congress.

Your continued leadership of the investigations is absolutely vital and I wish you every success.

Respectfully,

Billie Gay Larson

#### PAYROLL AUTHORIZATION FORM

#### (Please Use Typewriter 40.5. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

#### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	nployee Name (First-Mi	ddle-Last)		Effective Date
Billie Gay	Larson		2-1-7	77
E	mployee Social Security	Number	1, 1,15	Type of Action
JFK Act 5 (g)(2)(I	)		ПАрро	intment
	Employing Office or Cor	mmittee	Salar	y Adjustment
Select Co	mmittee on Assas	sinations	☐ Term	ination (At close of business on effective date)
(If type of action is	an Appointment or Sc	alary. Adjustment, com	plete the fol	lowing information.)
	Position T	itle		Gross Annual Salary
				\$10,000.
(If Committee Emp	loyee, complete appro	priate item below.)	and the state of	
1. 🗌 Stand	ing Committee: Staff-	☐ Clerical or ☐ Profe	essional.	en de la companya de La companya de la co
				5Congress.
3. 🗌 Joint	Committee.			
(If Employee of an	Officer of the House,.	complete item below)		en e
		·		•
rosinoiį ivo	//////////////////////////////////////	n applicable, Level_	sie	<u>P</u>
relatives.	nat this authorization	ı is not in violation	n: of 5 U.S	.C. 3110(b), prohibiting the employment of
Date	2-28-77	10		
- Daile				(Signature of Authorizing Official)
			Henry B.	Gonzalez
·	en de la companya de La companya de la co	,	Henry B.	Gonzalez (Type or print name of Authorizing Official)
			Henry B. Chairman	(Type or print name of Authorizing Official)  (Title—If Member, District and State)
ployees; except the	ose of the Committee on House	ments for employees un Appropriations, the Conditions APPROVED:	Chairman Under the Ho	(Type or print name of Authorizing Official)  (Title-If Member, District and State)  use Classification Act and for Committee em-
ployees, except the	ose of the Committee on House	ments for employees un Appropriations, the Condition Approved:	Chairman Under the Ho Committee o	(Type or print name of Authorizing Official)  (Title—If Member, District and State)  use Classification Act and for Committee em- n the Budget, and the Joint Committees, must
ployees, except the be approved by the Office of Finance	e use only:	ments for employees un Appropriations, the Conditions APPROVED:	Chairman Under the Ho Committee o	(Type or print name of Authorizing Official)  (Title—If Member, District and State)  use Classification Act and for Committee em- n the Budget, and the Joint Committees, must
Office of Finance	e use only:	ments for employees on Appropriations, the Conditions of the Conditions of the Condition of	Chairman  Under the Ho  Committee o	(Type or print name of Authorizing Official)  (Title—If Member, District and State)  use Classification Act and for Committee emnthe Budget, and the Joint Committees, must

Copy for Initiating Office or Committee

#### PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

### U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

### To the Clerk of the House of Representatives:

Lhereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Employee Social Security Number	1/3/77 Type of Action
	☐ Appointment
Employing Office or Committee	Salary Adjustment
	Termination (At close of business on effective date)
Select Committee on Assassinations	
(If type of action is an Appointment or Salary Adjustment, com	nplete the following information.)
Position Title	Gross Annual Salary
	1 \$10,400
(If Committee Employee, complete appropriate item below.)	
1.  Standing Committee: Staff— Clerical or Profe	
2 Special or Select Committee: Authority—H. Res.	Congress.
3. 🗌 Joint Committee.	
(If Employee of an Officer of the House, complete item below.)	
Position NumberIf applicable, Level_	
dpplicable, tevel	
I certify that this authorization is not in violation relatives.	on of 5 U.S.C. 3110(b), prohibiting the employment of
Date, 19 <b>77</b>	
	(Signature of Authorizing Official)
	(Type or print name of Authorizing Official)
	(Title – If Member, District and State)
	<u>이 보는 경험을 받는 것이 하고 있는 것이 되고 있다면 보다 하는 보다는 것이 없는 것이 없다는 것이 함께 되었다. 함께</u> 있는 경험으로 되지 않는 것이 되었다.
ployees, except those of the Committee on Appropriations, the	under the House Classification Act and for Committee em-
be approved by the Committee on House Administration.	
APPROVED:	
	Chairman, Committee on House Administration
Office of Finance use only:	
Office Code	
Monthly Annuity \$00	

NW 68261 Docld:32239471 Page 6

	$\Lambda$			authorizing off	iciai./	
To the Clerk of the House of Representati	ives:		e e e e e e e e e e e e e e e e e e e	~ "		
I hereby authorize the following payroll ac	ction:-			,		
Employee Name (First-Middle-L	_ast)			Effective Date	)	
Eillie Gay Larson	<b>,</b> , , , , , ,	3/1/	177			
Employee Social Security Num	ber			Type of Action	1	
JFK Act 5 (g)(2)(D)	,	ПАрроі	ntment 💀	Ti		
Employing Office or Committe	ee ·\	≨∑ Salary	Adjustment	The second secon		
Select Committee on Assassinat	ions (	☐ Termin	nation (At clos	e of business or	n effective date)	
f type of action is an Appointment or Salary	Adjustment, comp	olete the foll	owing infor	mation.)		,,,,
Position Title			•	Gross Annua	l Salary	
Secretary	1	·	. :	J6.300	· /	
f Committee Employee, complete appropriate	e item helow)					
<ol> <li>Joint Committee.</li> <li>f Employee of an Officer of the House, comp</li> </ol>						
Position NumberIf application is least the second se	pplicable, Level			prohibiting	the employm	neni
Position NumberIf application is	pplicable, Level		C. 3110(b),			nent
Position NumberIf application is lelatives.	pplicable, Level not in violation  1975	of 5 U.S.	C. 3110(b),  (Signature of the control of the contr	prohibiting  Authorizing Official  Authorizing Official  Authorizing Official  Authorizing Official  Authorizing Official	ficial) Nacions	nent
Position NumberIf application is lelatives.	pplicable, Level not in violation  19	of 5 U.S.	(Signature of Company) (Type or print nor Company) (Title—If Memory) (Signature of Company) (Title—If Memory) (Signature of Company)	Authorizing Official  Authorizing Official  ne of Authorizing Official  ASSESSIBLE  ber, District and State  ation Act and	ficial) はいいに e)	eele
Position NumberIf appointments and salary adjustments loyees, except those of the Committee on App	pplicable, Level not in violation  19	of 5 U.S.Comas N.	(Signature of Company) (Signature of Company) (Type or print nare Company) (Title-If Memory) (Title-If Memory) (The Budge	Authorizing Official  Authorizing Official  ne of Authorizing Official  ASSESSIBLE  ber, District and State  ation Act and	ficial) (3.2.10) (a) (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	eele
Position NumberIf appointments and salary adjustments loyees, except those of the Committee on App	pplicable, Level not in violation  19  for employees unoropriations, the Constration.	of 5 U.S.Comas N.	(Signature of Company) (Signature of Company) (Type or print nare Company) (Title-If Memory) (Title-If Memory) (The Budge	Authorizing Official he of Authorizing Off her, District and State ation Act and , and the Join	ficial) (3.2.10) (a) (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	eele
Position Number	pplicable, Level not in violation  19  for employees unoropriations, the Constration.	of 5 U.S.Comas N.	(Signature of Company) (Signature of Company) (Type or print nare Company) (Title-If Memory) (Title-If Memory) (The Budge	Authorizing Official he of Authorizing Off her, District and State ation Act and , and the Join	ficial) (3.2.10) (a) (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	eele
Position Number	pplicable, Level not in violation  19  for employees unoropriations, the Constration.	of 5 U.S.Comas N.	(Signature of Company) (Signature of Company) (Type or print nare Company) (Title-If Memory) (Title-If Memory) (The Budge	Authorizing Official he of Authorizing Off her, District and State ation Act and , and the Join	ficial) (3.2.10) (a) (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	eele

Docld:32239471 Page 7

#### PAYROLL AUTHORIZATION FORM

### (Please Use Typewriter or Ballpoint Pen) U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

#### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date	
Billie Gay Larson		12/1/76	
Employee Social Security Number		Type of Action	
JFK Act 5 (g) (2) (D)	App	ointment	
Employing Office or Committee		ry Adjustment	
Select Committee on Assassinations	☐ Term	ination (At close of business on	effective date)
type of action is an Appointment or Salary Adjustment, comp	lete the fo	llowing information.)	
Position Title	:	Gross Annual	Salary
Secretary		\$14,000	
Committee Employee, complete appropriate item below.)			
1. Standing Committee: Staff—Clerical or Profes	sional.		
2. Special or Select Committee: Authority—H. Res. 15	140 of 9	Congress	
3.   Joint Committee.	, ,		
Employee of an Officer of the House, complete item below.)			,
Position NumberIf applicable, Level	Ste	n	
		•	<u>-</u>
I certify that this authorization is not in violation elatives.	of 5 U.S	.C. 3110(b), prohibiting	the employment
	•	-	
ateDecember 2	<del></del>	(Signature of Authorizing Official)	
	iomas il.	Downing, Chairman	
		(Type or print name of Authorizing Off	
\$p	lect for	mmittee on Assassin	ations
<u>Se</u>	elect Co	mittee on Assassin (Title-If Member, District and State	
	-,	(Title – If Member, District and State	
- All appointments and salary adjustments for employees un	nder the Ho	(Title—If Member, District and State	for Committee en
	nder the Ho	(Title—If Member, District and State	for Committee er
All appointments and salary adjustments for employees un oyees, except those of the Committee on Appropriations, the Committee on House Administration.	nder the Ho	(Title—If Member, District and State	for Committee er
	nder the Ho	(Title—If Member, District and State	for Committee en
- All appointments and salary adjustments for employees un oyees, except those of the Committee on Appropriations, the Committee on House Administration.  APPROVED:	nder the Ho	(Title—If Member, District and State	for Committee en
- All appointments and salary adjustments for employees un oyees, except those of the Committee on Appropriations, the Committee on House Administration.  APPROVED:  Office of Finance use only:	nder the Ho	(Title—If Member, District and State	for Committee en
All appointments and salary adjustments for employees un oyees, except those of the Committee on Appropriations, the Committee on House Administration.  APPROVED:	nder the Ho	(Title—If Member, District and State	for Committee en

Copy for Initiating Office or Committee

NW 68261 Docld:32239471- Page 9

(Please Use Typewriter or Ballpoint Pen)

### U.S. HOUSE OF REPRESENTATIVES ( Washington, D.C. 20515

on this form must be initialed by the authorizing official.)

45.

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Billie Gay Larson	October 12, 1976
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	Appointment
Employing Office or Committee	☐ Salary Adjustment
Select Committee on Assassinations	☐ Termination (At close of business on effective date)
(If type of action is an Appointment or Salary Adjustment, comple	te the following information.)
Position Title 0143	Gross Annual Salary
Secretary	\$13,000
(If Committee Employee, complete appropriate item below.)  1. □ Standing Committee: Staff ─□ Clerical or □ Profession	mal 1
2. Special or Select Committee: Authority—H. Res. 1540	
3.   Joint Committee.	10 15 76 AM 3: 45 Hof R. FINANCE OFFIC
(If Employee of an Officer of the House, complete item below.)	HOFR. FINANCE OFFIC
Position NumberIf applicable, Level	Step
I certify that this authorization is not in violation of relatives.  Date October 14 19 76	of 5 U.S.C. 3110(b), prohibiting the employment of
	(Signature of Authorizing Official)  Thomas N. Downing (Type or print name of Authorizing Official)  Chairman
	(Title-If Member, District and State)
All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Corbe approved by the Committee on House Administration.  APPROVED:	
Office of Finance use only:  Office Code  Monthly Annuity \$ .00	Jo

ORIGINAL - To Finance Office (For official personnel folder)

#### $\texttt{M} \ \texttt{E} \ \texttt{M} \ \texttt{O} \ \texttt{R} \ \texttt{A} \ \texttt{N} \ \texttt{D} \ \texttt{U} \ \texttt{M}$

All Staff Employees

TO:

NW 68261 Docld:32239471 Page 10

FROM: Budget Officer		
DATE: January 3, 1977		
RE: Payroll Certificat	ion	
Starting with the to the House Finance Offi relationship, if any, of Member of Congress (those	ce requires, amon each staff employ	ee to any current
The following are the certification:	the relationships	to be included in
father mother son daughter brother sister uncle aunt first cousin  All staff employee form and return it to the  Approved Richard A. Sprague		brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister
I am not related $X$ I am related by the following	owing relationship	
Signature of Employee		January 10, 1977 Date

March 4, 1977

Ms. Billie Gay Larson 514 Sixth Street, S.W. Apt. A Washington, D.C. 20003

Dear Billie:

Although I am sorry to see you leave this staff, I fully understand the reasons and think the position that has been offered you in the office of the Speaker of the House is wonderful and on your behalf I am most happy to see you move into that position.

I do want to thank you for all of your efforts on our behalf. You have not only performed your job exceedingly well, but you have been a great help to me personally in many of your comments and suggestions. Beyond that, I have admired you as a person and have enjoyed the feeling of closeness and friendship with you.

Best of wishes to you. I memain

Sincerely yours,

Richard A. Sprague Chief Counsel and Director

RAS:elb

#### Select Committee on Assassinations

创.多. 狗ouse of Representatives 3342 House Office Building, Annex 2 Washington, D.C. 20515

March 2, 1977

Richard A. Sprague Chief Counsel and Director Select Committee on Assassinations Washington, D.C.

Dear Mr. Sprague:

As we discussed today, I have accepted a position in the Office of the Speaker of the House effective Monday, March 7.

I would like to convey to you my personal admiration and feel we are very fortunate to have a person of your caliber in the service of the Congress.

Your continued leadership of the investigations is absolutely vital and I wish you every success.

Respectfully,

Billie Gay Larson

A STATE OF THE PROPERTY OF THE			10 D' 1 1-1	. (30		1,4	Y	acceptab	la ganna	d calant
* ** - 1 manual ( )	Mr. 名 Mis	s [] Mrs.	10. Birth dat		ay, x ear)	14.	in spec	ific figure	ie annu: Š	11 51:115
Larson, Billie Gay	Court			19-44				r of d		
	<del></del>		11. Home Sta			15.	than so		ependent	Some
514 Sixth St. SE Apt				ah		-	197 1.1		<del></del>	
Washington, D. C. 20	003		12. Height	6		3	. Weigh -110			
			5 Feet						NT 1	
	ne (including)	<i>T</i> 1	13. Are you			11		<b>Security</b> 5 (g) (2		
- Company	125-29 =02 MAR	11.76	<del></del>	Yes   No			0110 1100		, (5)	
4. Kind of job you are applying for: secretarial, research,	-		18. Skills		75 <sub>wpm.</sub>				80	
	CICIN		To be	considered to	r bositions in	volving	tybing	or shore	band, c	_ wpm. pplicants
5. Term of Employment: X Full Time   Summer	y		must und	lergo tests adi	ministered eith ion. If the lat	er by ti	be Place.	ment Offi	ce or by	the U.S.
	Yes [] No		within th	e past 12 mo	nths.)	1.5			o, ia	
	Yes XNo			,	(specify)					{.
8. When will you be available? 9-20-76			Comp	outer: [] Te	rminal Opérati pecific systems	or, 🔲 Janeu	Progran	nmer, [	Systems vents.)	Analyst
9. Are you presently employed by the U.S. Senate, the tives, or other office of the Congress?   Yes	U.S. House of No	Representa-	(3,, 2,			,				
19. List eligible ratings attained on U.S. Civil Service		caminations	titles of exami	nations and d	ates of ratings.			<del></del>		
19. List eligible ratings attained on U.S. Civil Service 1964	Commission ex	carretation (15)				*				
20. Did you graduate from high school, or will you g	raduate within	the next nine	e months?	ĭ Yes _5	/62	[	□ No _			
Course emphasis: [X Academic, [] Business.	$_{ m cify}$ dek	bate,	journa	TYSM;	dra	ma +	HGHEST (		OMPLETED .	
21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, arr	ned forces; o	r trade). Give	for each the	e name and lo	cation	of schoo	l, dates	attended.	subjects
I Supervisory Develop!	III LII a L									
Foremost Insurance C	(one	e week	semin	ar,	sp.	ring	175	)		
Grand Rapids, Michic	an			· · · · · · · · · · · · · · · · · · ·			·	<u> </u>		
22. A. Name and location (City and State) of	COURSES	STUDIED.	CREDITS C	OMPLETED	Grade-Point Average on	Rank in				Year of
colleges or universities attended.	Major	Minor	Semester	Quarter	4.0 Scale	Class	From	10	Degree	Degree
University of Utah	hist.	phil.		190	2.7		62	69	BS	69
										<u> </u>
					<u> </u>	<u> </u>		<u> </u>		
	CREDITS C	OMPLETED			$\phi = \pi s \Phi$			}	<del></del> -	PLETED
B. Chief undergraduate college subjects	Semester	Quarter	C.	Chief gradu	ate college sub	ojects	1 . 1	Semes	ter	Quarter
							<del></del>			
	<u> </u>									{
				· .				<u> </u>		
D. Special achievements and awards. (Provide all sactivities, and in professional and scientific society Awarded scholarship ment and extracurricu	cholastic achie	vements and	honors and s	how particip	ation in extra	curricu	lar <b>, c</b> ivi	c, comm.	unity an	d similar
Awarded scholarship	to Univ	ersit	y of U	tah ba	sed or	ac	ade	mic	achi	Leve-
ment and extracurricu	ılar ac	CIVIT	ies.	Lurren	it memi	ers	urb	TII	O TG1	.ia
Club and Common Cause			T 2/2	- C - 1374	mice if ear	r	om:		To:	
23. Other languages. (Show proficiency in speaking read some French and S	, <i>writing, and</i> nanish	reading.)	24. Dates Branch	of military se NA	rvice, it any.  Rank:		erial No	•	10.	
		ora guartiana		· · · · · · · · · · · · · · · · · · ·			240	••	YE	s No
Answer the following questions. (If you answer "Yes					.*					
25. Have you been convicted of any offense against (Omit all traffic violations and any offense comm	the law or for nitted prior to	feited collate your 21st bi	ral or are you thday which	now under was finally a	charges for an	iy often javenil	se again le court	st the la	w!	X
Youth Offender Law.)	· · · · · · · · · · · · · · · · · · ·		• • • • • • • • • • • • • • • • • • • •				10 Mar 40 at 1			X
27. Does the U.S. Government employ in a civilian cap									X	
27. Does the U.S. Government employ in a civilian cap (If your answer is "Yes," list in Item 28 for each	th relative: [1]	full name: \(\)	[2] relationship	o; and [3] de	epartment, age	ncy, or	office.)			
28. Space for detailed answers. Indicate Item number	to which answe	rs apply.	Petroted	Do	Not Writ	e In	This	Block		
Item No. 27			9.27.7	ورع الم	TEST	RESU	LTS			
1 Nancy L. Larson	·····		TYPING:		<i></i>	_ W.P	.M. O	1 A 5 M	AINUT	E TEST
2 sister					<b>m</b> :	7		.,		
3 Office of Guam					(_12	V	V.P.M.	, _1_	ER	RORS)
Federal Building					C/ A					
San Francisco, C	A		SHORT	HAND:	00	_ W.P	.м. от	K A I	тииім	E TEST
Juli Halletoo, o			OTHER			•				<u> </u>
	·		SCOR	ES:	,	:3 A				
	·		VEDICIE	Dev. A	PW /th	17		DATE	. 9/13	176
			VERIFIED BY: APW / BY DATE: 9/3/76							

JOINT COMMITTEE ON CONGRESSIONAL OPERATIONS
OFFICE OF PLACEMENT AND OFFICE MANAGEMENT
WASHINGTON, D.C. 20515

29. PART-TIME And SUMMER Employmen	t During	The Last	Three Years.	
Name of Employer	Dates	Salary	Position and	Duties
				and the second section of the second section is a second section of the second section of the second section of
		<u> </u>		
30. FULL-TIME Employment. (List Most Re	ecent Exp			
Dates of employment (month, year)		Exact title of Supe	rvisor L	nnual Salary \$ 650.
From 3/75 To PRESENT TEM	£6/75			Present \$ 810.
Name of immediate supervisor			ployer (firm, organization, etc.) and addre	
Tom Edwards		rore	most Insurance Comp Wiget Lane	
Area Code and Phone No., if known 415/934-	L400	Waln	Wiget Lane ut Creek, CA	
May inquiry be made of your present employer regarding y	our charact	A		Yes No
Reason for wanting to leave				
Description of work Directed contra	ict ai	nd lic	ensing activities l	etween Co. and
its agents in 12 western s	state	s. De		and record keep
ing systems; wrote departm		nanual	. Supervised 5.	
Dates of employment (month, year)		Exact title of	f position /	nnual Salary 600.
$  ^{2}  _{\text{From}} 5/72$ $  _{\text{To}} 2/73  $		Exec	utive Secretary	10. Leaving \$ 625.
Name of immediate supervisor			ployer (firm, organization, etc.) and address	
Harold Kramer, President	t	Cele	stial Arts Publisia	
	3 3 7 4	1 231	Adrian Road ut Creek, CA	
			raga (approx. 35 m	les from office
Reason for leaving moved from San I  Description of work Handled all corr	LEGDO.	ndence	for President/own	er. Responsible
for distribution of new p				
staff. Reviewed materia	l sub	mitted	for pub. considera	ation.
Dates of employment (month, year)		Exact title of		innual Salary 435
$  _{\text{From}}   _{\text{4/70}}   _{\text{To}}   _{\text{6/71}}$		Lega	1 Secretary	NO. Leaving \$ 500.
Name of immediate supervisor Sanford M. Stoddard		Fabi	ployer (frm, organization, etc.) and oddress an & Clendenin (lay	V firm)
(deceased)		800	Continental Bank Bu Lake City, Utah	illaing
Area Code and Phone No., if known				
Reason for leaving moved from Utal				
Description of work Prepared legal	docum	<u>ents a</u>	nd correspondence	or senior partne
Responsible for ordering	all	orrice	supplies used by	orgit of st.
Dates of amplement (month, sees)		Exact title o	f position	Annual Salary 385.
Dates of employment (month, year)  1.69		Į.	1 Secretary	mo. Starting \$ 425.
				Leaving \$
Name of immediate supervisor Attornoy Conoral Phil I	Hanc	Name of em	ployer (firm, organization, etc.) and address	(including ZIP Code, if known)
Attorney General Phil L.	панѕ	Sa Sa	fice of the Attorn It Lake City, Utah	ey generar
Arca Code and Phone No., if known		1		
Reason for leaving end of Mr. Hanse	en's	term o	f office	
Description of work Assigned prima:	rily	to cri	minal division for	preparation of
pleadings, briefs and co	rresp	ondenc	e. Also substitut	ed for reception
and on telephone desk.				
31. REFERENCES. List three persons who are NOT re	lated to yo	u and who h	have definite knowledge of your qualification	and fitness for the position for which
you are applying. Do NOT repeat names of supervis	ors listed t			
FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa			Attornov
paron no resuce, nod.	(s	ĕē 3.	Clendenin above)	Attorney
David Hinds	76	3 Sixt	h Ave.	1 1 1 1
			City, CA 94163	publishing
Robert L. Hartesty	60	1 Colo	rado Street	Asso. Deputy Chancellor. U.
	Au	stin,	TX 78701	Chancellor. U. Texas, Austin
CERTIFICATION	SIGN	ATURE (Sign	in int)	DATE SIGNED
I CERTIFY that all of the statements made in this f	1	/ n		9/13/76
and in any attachment are true, complete, and correct to		Killer	- Canon	

		Mr. 街 Mis	. F3 )(a)	10. Birth dat	e (Month. D.	av. Year)	14.	Lowest	acceptab	e annua	l salary			
ı	1. Name (Last, First, Middle) and Address (Number, Street, City, State, and ZIP		S [] 15115.	**	19-44			in spec			35.			
	Larson, Billie Gay			11. Home St.			15		er of de		other			
	514 Sixth St. SE Apt	<u>λ</u>	···		ah			than so		.ivenaem				
	~				-all			397 . 3						
-	Washington, D. C. 20			12. Height	6		16.	Weight 110						
				5 Feet										
•		ne (including)			a United Stat		A		Security					
	202-547-3049 202-2			X	Yes   No			JFK Act	5 (g)(2)	(D)				
	4 Kind of too you are applying for:	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	11.715	18. Skills		7 5				80				
	secretarial, research,	clerk				/5 wpm.				·	wpm.			
- DOCTOR	5. Term of Employment: X Full Time Summer			must und	lergo tests adi	r positions in ninistered eith	er by ti	be Place.	ment Offu	e or by	the U.S.			
9	6. Will you accept temporary employment?	Yes No	>	Civil Ser	vice Commiss. e past 12 mo.	ion. If the lati	ter is u.	ied, aita	ch Notice	of Rati	ng dated			
		Yes XNo	)		•	(specify)		· · · · · · · · · · · · · · · · · · ·						
	8. When will you be available? 9-20-76			Com	outer: 🔲 Te	rminal Operati	or, 🔲	Progran	nmer, 🔲	Systems	Analyst			
	9. Are you presently employed by the U.S. Senate, the	IIS House of	Representa-	(State ex	pertise with s	pecific systems,	langu	iges, ani	d compon	ents.)				
	tives, or other office of the Congress?   Yes   X		Teap reserve											
				titles of evami	nations and d	ates of ratings								
	19. List eligible ratings attained on U.S. Civil Service	Commission e	xaminations,	titles of examin	nations and d	accs of facings.								
					5	/62	<u> </u>							
	20. Did you graduate from high school, or will you g	raduate within	the next nin	e months?	Yes	HONTH/YEAR	[	] No _	IIGHEST C	RADE CO	MPLETED			
	Course emphasis: IX Academic, D Business,	Other (spec		Jack L	Juliu	J. J. 6.7 8.6 7	ura	ına			·			
	21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, ari	med forces, o	or trade). Give	e for each the tinent data.	name and lo	cation	of schoo	ol, dates a	ittended,	subjects			
	Supervisory Developm	ent Se	minar				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1							
Foremost Insurance Company (one week seminar, spring '75)										)				
	Grand Rapids, Michig	• • • • • • • • • • • • • • • • • • • •			*				<i>.</i>					
		COURSES	STUDIED	CREDITS C	OMPLETED	Grade-Point	Rank		ites .	Type of	Year of			
	22. A. Name and location (City and State) of colleges or universities attended.	Major	Minor	Semester	Quarter	Average on 4.0 Scale	in Class			Degree	Degree			
	University of Utah		phil.		190	2.7		62	69	BS	69			
			4.											
. [		CREDITS C	OMPLETED		<u> </u>		· ·	L	CREDIT	S COM	PLETED			
		Semester	Quarter		Chief aradu	ate college sub	iecte		Semest		)uarter			
	B. Chief undergraduate college subjects	Semester	Quarter	<u> </u>	Chief gradu	r.c Concec suc	,,		- Contest					
					·		<del></del>	<del></del>						
		<del> </del>					<del></del>							
		<u> </u>	<u> </u>	<u> </u>										
	D. Special achievements and awards. (Provide all so activities, and in professional and scientific socie.  Awarded scholarship to ment and extracurricu	holastic achie: ties.)	vements and	honors and s	how participa	tion in extra	CHFFICHI	ar, civi	c, commi	inisy and	i similar			
	Awarded scholarship t	o Univ	ersit	y of U	tah ba	sed on	ac	adei	mic	acni	.eve-			
	ment and extracurricu	ilar ac	tivit	ies.	curren	t memo	ers	urb	TII	orer	La			
,	Club and Common Cause			·						·				
	23. Other languages. (Show proficiency in speaking,	writing, and	reading.)	24. Dates	of military se	And the second second		om:		To:				
	read some French and Sp			Branch		Rank:	Se	rial No.	.:	<del></del>				
	Answer the following questions. (If you answer "Yes	" to any of th	ese questions,	, give all perti	nent details i	n Item 28:)			s de la Colonia. General	YE	S NO			
	25. Have you been convicted of any offense against	he law or for	feited collate	ral or are you	now under	charges for an	y offen	se again	st the lav	v?	X			
	25. Have you been convicted of any offense against (Omit all traffic violations and any offense comm. Youth Offender Law.)	itted prior to	your 21st bi	rthday which	was finally a	djudicated in	juvenil	e court	or under	<i>a</i>				
	26. While in the military service, were you convicted	by general co	urt-martial o	r discharged m	nder other th	an honorable (	conditio	ns?	• • • • • • •	.	X			
										X				
	27. Does the U.S. Government employ in a civilian capacity any relative of yours (by blood or marriage)?													
	27. Does the U.S. Government employ in a civilian cap.	(If your answer is "Yes," list in Item 28 for each relative: [1] full name;								~				
	(If your answer is "Yes," list in Item 28 for each	b relative: [1]		1	70.			Petroted Do Not Write In This Block						
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to	b relative: [1]		Petroted	Do .	Not Write	e In	This	Block					
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27	b relative: [1]		Petroted 9:27.7	Do		e In RESUI	This TS		IINUTE	TEST			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to 1 Nancy L. Larson	b relative: [1]		Petroted	Do	Not Write	e In RESUI . W.P.	This _TS _M. ON	1 A 5 M					
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 2/  1 Nancy L. Larson 2 sister	b relative: [1]		Petroted 9:27.7	Do	Not Write	e In RESUI . W.P.	This _TS _M. ON	1 A 5 M					
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27  1 Nancy L. Larson 2 sister 3 Office of Guam	b relative: [1]		Petroted 9:27.7	Do	Not Write	e In RESUI . W.P.	This _TS _M. ON						
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27  1 Nancy L. Larson 2 sister 3 Office of Guam Federal Building	b relative: [1] o which answe		Petroted 9:27:7 TYPING:	Do 7	Not Write TEST I	e In RESUI W.P.	This _TS .M. ON /.P.M.,	1 A 5 M	ER	RORS)			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27  1 Nancy L. Larson 2 sister 3 Office of Guam	b relative: [1] o which answe		Petroted 9:27.7	Do 7	Not Write TEST I	e In RESUI W.P.	This _TS .M. ON /.P.M.,	1 A 5 M	ER	RORS)			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27  1 Nancy L. Larson 2 sister 3 Office of Guam Federal Building	b relative: [1] o which answe		Petroted 9:27:7 TYPING: SHORTH	Do  AND: TEST	Not Write TEST I	e In RESUI W.P.	This _TS .M. ON /.P.M.,	1 A 5 M	ER	RORS)			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27  1 Nancy L. Larson 2 sister 3 Office of Guam Federal Building	b relative: [1] o which answe		Petroted 9:27:7 TYPING: SHORTH OTHER SCORI	Do  7  HAND:  TEST ES:	Not Write TEST 1 78	e In RESUI W.P. W.P.	This _TS .M. ON /.P.M.,	1 A 5 M 7 N A 3 M	ER	RORS)  E TEST  -5			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to Item No. 27  1 Nancy L. Larson 2 sister 3 Office of Guam Federal Building	b relative: [1] o which answe		Petroted 9:27:7 TYPING: SHORTH OTHER SCORI	Do  7  HAND:  TEST ES:	Not Write TEST I	e In RESUI W.P. W.P.	This _TS .M. ON /.P.M.,	1 A 5 M	ER	RORS)  E TEST  -5			

		29. PART-TIME And SUMMER Employment I	During	The Last	Three Years.		
			Dates	Salary		Position and D	Outies
		30. FULL-TIME Employment. (List Most Recei	nt Exte	erience Fir	st.)		
		Dates of employment (month, year)	~	Exact title of	position	Anr	nual Salary 650.
•		1. From 3/75 To PRESENT-THME6	. 1	Super	rvisor	mc	Starting S
		Name of immediate supervisor		Name of em	ployer (firm, organization, etc.	) and address	(including ZIP Code, if known)
		Tom Edwards		Fore	nost Insuranc		
		Area Code and Phone No., if known 415/934-14	00	Walnı	Wiget Lane ut Creek, CA		
		May inquiry be made of your present employer regarding your				? 🔀 Y	cs No
		Reason for wanting to leave	* ;				
		Description of work Directed contrac	t an	d Lice	ensing activi	ties be	etween co. and
		its agents in 12 western st					ma recora keep-
		ing systems; wrote departme Dates of employment (month, year)	nt m	anual Exact title of	<u>Supervised</u> position	J.	nual Salary 600.
		2. 5/72			utive Secreta	1	Starting 8
		Name of immediate supervisor		•	·		ncluding \$ 025.
		Harold Kramer, President		Cele	stial Arts Pu		
		Area Code and Phone No., if known 415/692-45	nn-	231	Adrian Road ut Creek, CA		
		Reason for leaving moved from San Br	1100			35 mi	les from office)
		Description of work Handled all corre	spon	dence	for Presiden	t/owner	c. Responsible
		for distribution of new pr	oduc	ts an	d product inf	o. to 1	national mktg.
		staff. Reviewed material	subm	<u> itted</u>	for pub. con	siderat	tion.
		Dates of employment (month, year)  3. (170 6/71		Exact title of			Starting \$ 435.
		$\begin{array}{c ccccccccccccccccccccccccccccccccccc$			1 Secretary	mo	Leaving \$
		Name of immediate supervisor Sanford M. Stoddard		Name of emp	oloyer (firm, organization, etc.) an & Clendeni	and address (in Law	including ZIP Code, if known)
		Sanford M. Stoddard (deceased)		800	Continental B	ank Bu:	ilding
		Area Code and Phone No., if known	+		Lake City, U	Lall	
		Reason for leaving moved from Utah  Description of work Proposed 10021 do			<del></del>	ance f	or conior partno
		Description of work Prepared legal do Responsible for ordering a	11 c	office	<u>nu correspond</u> supplies use	d by si	taff of 22.
			_~				
		Dates of employment (month, year)		Exact title of	the second secon	Anı	nual Salary 385.
		4. <sub>From.</sub> 1/65 <sub>To</sub> 1.69		Lega	1 Secretary	ľ	no Leaving \$ 425.
		Name of immediate supervisor	[a	Name of emp	ployer (firm, organization, etc.)	and address (	including ZIP Code, if known)
		Attorney General Phil L. H	ans€	si Sa	fice of the A It Lake City,	Utah	y General
		Arca Code and Phone No., if known					
		Reason for leaving end of Mr. Hansen					
		Description of work Assigned primari	Ly t	o cri	minal divisio	n ror	preparation of
		pleadings, briefs and corr and on telephone desk.	espo	muenc	e. AISO SUDS	rrured	a for receptions
		31. REFERENCES. List three persons who are NOT related	d to you	and who h	ave definite knowledge of your	qualifications a	nd fitness for the position for which
		you are applying. Do NOT repeat names of supervisors					
	•	FULL NAME			BUSINESS OR HOME ADD		BUSINESS OR OCCUPATION
		Byron L. Fisher, Esq.	For		Street, City, State, and ZIP C	vaej	
		narour ne rapher, rade	(SE	žė 3.	Clendenin above)		Attorney
		David Hinds			h Ave.		nuhlichina
					City, CA 9416	3	publishing
		Robert L. Hartesty	60 J	L Golo stin.	rado Street TX 78701		Asso. Deputy ChancellorU.
		ODDOWN ALTON	<u> </u>	TURE (Sign			Texas, Austin
		CERTIFICATION  I CERTIFY that all of the statements made in this form	<b>+</b>	2 3/8/1	1		
		and in any attachment are true, complete, and correct to the		When	1 LA	es an	9/13/76
NW 68	i .	The state of the s					
Doctd:	(32239471	l Page 16 v. s. c	OVERNM	ENT PRINTING	G OFFICE 1976 O - 70-986 💛		

8											
Î		Mr. 名 Mi	ss 🗌 Mrs.		te (Month, D.		14.		accepta the figur	ble annu S	al salary
	and Address (Number, Street, City, State, and ZIP Larson, Billie Gay	Code)		5- 11. Home St	19-44					dependent	other.
	514 Sixth St. SE Apt	. A	``		ah		1).	than so		aepenuem	is other
	Washington, D. C. 20			12. Height	<del> </del>		16.	Weight		<del></del>	
				5 Feet	6 <sub>Incl</sub>	bes		110	* .		
Ì	2. Home phone (including Area Code) 3. Other pho	ne (including	Area Code		a United Stat	<del></del>	17.	Social	Security	Number	
	202-547-3049 202-3	125-29	06	为	Yes 🗌 No			JFK Act	5 (g)(2)	(D)	
	4. Kind of 650 you are applying lot.	OR MAR	מראאה.	18. Skills		75				80	•
	secretarial, research,	crerk		ĭX Typir	ng	75 wpm.	Z.	Shortha	nd		wpm.
	5. Term of Employment: X Full Time   Summer	<u>,                                      </u>		must und Civil Sor	tonstaerea jo lergo tests adi	r positions in ministered eith ion. If the las	er by si	be Placei sed atta	nent Off ch Notic	ice or by	the U.S.
		Yes No		within th	be past 12 mo.	nths.)				, 0, 10,	,,,
		Yes XN	0	1	e equipment	(specity) rminal Operat	ar 🗖	Deagean	mer [	7 Sustami	Analyst
ncontrator.	8. When will you be available? 9-20-76	IIC House of	Ronteseatt-			pecific systems					Anaryse Anaryse
Athena	9. Are you presently employed by the U.S. Senate, the tives, or other office of the Congress?   Yes		Representa-								
	19. List eligible ratings attained on U.S. Civil Service 1964	Commission e	xaminations,	titles of exami	nations and d	ates of ratings.					
SHEET STOP	20. Did you graduate from high school, or will you g	raduate within	the next nin	e months?	X Yes 5	/62		] No _			
- Children	Course emphasis: X Academic,  Business,	Other (spe	<sub>cify)</sub> del	pate, <u> </u>	journa <sup>,</sup>	lism;	dra	ma "			OMPLETED
0	21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, ar	med forces, a	or trade). Give	e for each the	name and lo	cation	of schoo	l, dates	attended.	, subjects
	Supervisory Developm	ent Se	minar				100				
	Foremost Insurance C			(one	e week	semin	ar,	spi	cing	'75	<b>5)</b>
	Grand Rapids, Michig	an					T 1	r	<del></del> 1		
	22. A. Name and location (City and State) of	COURSES	STUDIED	CREDITS C		Grade-Point Average on	Rank	Da Atter	ided .	Type of Degree	Year of Degree
	colleges or universities attended.	Major h i c h	Minor phil.	Semester	Quarter 190	4.0 Scale 2.7	Class	From 62	69	BS	'69
	University of Utah	hist.	burr.	· .	170	2.1		02		DO	05
				·							
									7		· · · · · · · · · · · · · · · · · · ·
		CREDITS C	OMPLETED				tu e giri		CREDI	TS COM	PLETED
	B. Chief undergraduate college subjects	Semester	Quarter	C.	Chief gradu:	ate college sub	ojects		Semes	iter (	Quarter
					· · · · · · · · · · · · · · · · · · ·			:			
											*.
			1	honore and e	Law particip	ction in exten	curricul	lar civio	Comm	unity on	d timilar
	D. Special achievements and awards. (Provide all so activities, and in professional and scientific socie.  Awarded scholarship to ment and extracurricu	ties.)	iorei t	onors and s	tah ha	sed on	. ac	ader	ກຳຕ	achi	eve-
	ment and extracurricu	lar ac	tivit	ies. (	Curren	t memb	ers	hip	in	Sie	cra
,	Club and Common Cause										
	23. Other languages. (Show proficiency in speaking,	writing, and	reading.)	24. Dates	of military ser	rvice, if any.	Fr	om:		To:	
	read some French and Sp				, NA	Rank:	Se	rial No.	:		- 1
T. Company	Answer the following questions. (If you answer "Yes	•								YE	S NO
	25. Have you been convicted of any offense against (Omit all traffic violations and any offense comm	the law or for inted prior to	feited collate your 21st bi	ral or are you rthday which	now under owas finally a	charges for an djudicated in	y offen juvenil	se again: e court	st the la	ra	X
	Youth Offender Law.)	by general co	urt martial o	discharged u	nder other th	in honorable	conditio	ons?		[	X
	27. Does the U.S. Government employ in a civilian cap									X	<u> </u>
	(If your answer is "Yes," list in Item 28 for each	b relative: [1]	full name; [	2] relationship	b; and [3] de					· /////	
•	28. Space for detailed answers. Indicate Item number to	which answe	es apply.	Petrotod		Not Write			Block		
	Item No. 2/			9-27-7		TEST I		4.		AINHITT	TECT
	1 Nancy L. Larson			TYPING:			_ vv.P.	.ivi. UN	ADI	MINUT	_ 1E31
	2 sister	· · · · · · · · · · · · · · · · · · ·		1.5		, 78	/ v	V.P.M	7	ER	RORSI
	3 Office of Guam Federal Building		-			\ <u>\</u>	•				
	San Francisco, CA	1		SHORTH	AND:	80	_ W.P	.M. ON	1 A 3	MINUT	e test
	Dan Francisco, or			OTHER	TEST						5_
				OTHER SCORE	ES:		<u> </u>		<u> </u>	· · · · ·	
					n	ow 10	1.7		,	9/13	17/
			<del> </del>	VERIFIE	D BY:	ر) از مرین	. , .		DATE	: _///3	1

29. PART-TIME And SUMMER Employme	nt During	The Last	Three Years.	independent in entre a substance in the state of the second secon
Name of Employer	Dates	Salary	Position at	nd Duties
		· ·		
30. FULL-TIME Employment. (List Most R	Recent Exp	perience Fin	rst.)	
Dates of employment (month, year)		Exact title o	f position	Annual Salary 650.
From 3/75 To PRESENT TH	+6/75	Supe	rvisor	mo. Starting \$ 810.
				Present \$
Name of immediate supervisor  Tom Edwards		ĭ	oployer (firm, organization, etc.) and add most Insurance Com	
		100	Wiget Lane	
Area Code and Phone No., if known 415/934-	1400	Waln	ut Creek, CA	
May inquiry be made of your present employer regarding	your charact	er, qualification	ons, and record of employment?	Yes No
Reason for wanting to leave				
<b>5</b>			ensing activities	
its agents in 12 western	state	s. De	veloped new filing	and record keep-
ing systems; wrote depart	ment i	manual	. Supervised 5.	
Dates of employment (month, year)		Exact title of		Annual Salary 600.
$\frac{2}{100}$ From $\frac{5}{72}$ $\frac{2}{73}$		Exec	utive Secretary	mo. Leaving \$ 625.
Name of immediate supervisor		Name of em	ployer (firm, organization, etc.) and address	
		1	stial Arts Publisi	and the second s
Harold Kramer, Presiden	5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	231	Adrian Road ut Creek, CA	
Area Code and Phone No., if known 415/692-				
			raga (approx. 35 m	
Description of work Handled all cor	respo	<u>ndence</u>	for President/own	er. Responsible
for distribution of new				
	1 sub	mitted	for pub. consider	
Dates of employment (month, year)		Exact title of		Annual Salary \$ 435.
$_{\text{From}}$ 4/70 $_{\text{To}}$ 6/71		Lega	1 Secretary	mo. Leaving \$ 500.
Name of immediate supervisor		Name of em	ployer (firm, grganization, etc.) and oddre	<del> </del>
Sanford M. Stoddard (deceased)			ployer (frm, organization, etc.) and oddres an & Clendenin (La	
	•	Salt	Continental Bank B Lake City, Utah	urraring
Area Code and Phone No., if known Reason for leaving MOVED From Uta	15 FO			
			nd correspondence	
Responsible for ordering	all	orrree	supplies used by	Statt of 22.
Dates of employment (month, year)		Exact title of	f pariting	Annual Salary 385
4. From 1/65 To 1.69		1	1 Secretary	Starting \$
From. 1703 To 1.09		nega	I becretary	IIIO · Leaving \$ 42J ·
Name of immediate supervisor	Moma	Name of em	ployer (firm, organization, etc.) and addre	ss (including ZIP Code, if known)
Attorney General Phil L.	nans	en Sa	It Lake City. Utah	ey General
Area Code and Phone No., if known		1		
Reason for leaving end of Mr. Hans	ents	term o	foffice	
			minal division for	preparation of
pleadings, briefs and co				
and on telephone desk.	•			
31. REFERENCES. List three persons who are NOT re	elated to yo	u and who h	ave definite knowledge of your qualification	ns and fitness for the position for which
you are applying. Do NOT repeat names of supervi				
DILL MAYER		PRESENT	BUSINESS OR HOME ADDRESS	PHENICE OF OCCUPATION
FULL NAME		(Number,	Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa	bian &	Clendenin above)	Attorney
	(s	ee J.	above)	
David Hinds			h Ave.	nuhlishing
			City, CA 94163	publishing
Robert L. Hartesty	60	I Colo	rado Street	Asso. Deputy
			TX 78701	Texas, Austin
CERTIFICATION	SIGN	ATURE (Sign	in ink)	DATE SIGNED
I CERTIFY that all of the statements made in this		8.0		9/13/76
and in any attachment are true, complete, and correct to		Kille	- Somon	

A STATE OF THE PARTY OF THE PAR		· · · · · · · · · · · · · · · · · · ·					···					
1. Name (Last, First, Middle) and Address (Number, Street, City, State, and ZIP	Mr. 🔁 Miss	Mrs.	10. Birth dat	e (Month, D. ·19–44	ty, Year)	14.	Lowest in spec	acceptable ific figures	annual	l salary		
Larson, Billie Gay			11. Home St			15		r of dep	endents	other		
514 Sixth St. SE Apt	- A			ah		10.	than se		circuits	ouici		
Washington, D. C. 20			12. Height	·	• 1. N.	16.	Weight					
Washington, D. C. It			5 Feet	6 Inci			110					
2. Home phone (including Area Code) 3. Other ph	one (including A	Area Codi		a United Stat		17.	Social	Security N				
	225-294	. /	<b>Y</b> Yes □ No JFK Act 5 (g)(2)(D)									
4. Kind of job you are applying for:	EOR MAR	CYP	18. Skills									
secretarial, research,	clerk		X Typing 75 wpm. Shorthand 80 wpm.									
5. Term of Employment: X Full Time [] Summer			(To be	considered fo	r positions in ninistered eith	volving er by ti	typing	or shorthe	and, ch	plicants he II.S.		
	6. Will you accept temporary employment? Yes No						sed, atta	ch Notice	of Ratin	g dated		
	7. Will you accept part-time employment?   Yes XNo								<u> </u>			
8. When will you be available? 9-20-76				rminal Operati					Analyst			
9. Are you presently employed by the U.S. Senate, the	Representa-	(State ex	pertise with s	pecific systems,	, langu	ages, and	t componen	ns.)				
tives, or other office of the Congress? Yes									327			
19. List eligible ratings attained on U.S. Civil Service	Commission ex	aminations,	titles of exami	nations and di	ates of ratings.							
1964												
20. Did you graduate from high school, or will you	graduate within	the next nine	months?	X Yes 5	/62	[	] No _					
Course emphasis: X Academic, D Business,	Other (speci	$_{ify)}$ dek	pate,	journa	lism <sup>s,r</sup>	dra	ma <sup>н</sup>	HIGHEST GR				
21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, arm	ed forces, o	r trade). Give	for each the	name and lo	cation	of schoo	l, dates att	tended.	subjects		
Supervisory Develop	nent Sei	minar	A 14					5 - 1 - 1 May 11 11 11 11 11 11 11 11 11 11 11 11 11				
Foremost Insurance			(one	e week	semin	ar,	spi	cing	175	) : 2 /		
Grand Rapids, Michig					· · · · · · · · · · · · · · · · · · ·			·				
22. A. Name and location (City and State) of	COURSES S	TUDIED	CREDITS C	OMPLETED	Grade-Point Average on	Rank in	Da Atte	nded D		Year of		
colleges or universities attended.	Major	Minor	Semester	Quarter	4.0 Scale	Class	From	10		Degree		
University of Utah	hist.	phil.		190	2.7		62	69 B	S	69		
								· ·				
						ļ	<u> </u>					
						<u> </u>						
	CREDITS CO	OMPLETED	_					CREDITS	<del></del>			
B. Chief undergraduate college subjects	Semester	Quarter	С.	Chief gradu:	ite college sub	ojects		Semester		uarter		
			·	<del></del>		· · · · · · · · · · · · · · · · · · ·						
	_					· · · · · · · · · · · · · · · · · · ·						
		amante and	honors and s	how burticity	tion in extra	curricul	ar civil	Commun	ity and	imilar .		
D. Special achievements and awards. (Provide all activities, and in professional and scientific soci Awarded scholarship ment and extracurric	eties.)	nroiti	oners and	tah ha	and on	. a c	ചർല	mic a	chi	9VP-		
Awarded scholarship	ular ac	tivit	ies. (	Curren	t memb	ers	hip	in S	ier	ra		
Club and Common Caus	e.											
23. Other languages. (Show proficiency in speaking		reading.)	24. Dates	of military ser	rvice, if any.	Fr	om:	Т	o:			
read some French and S	panish		Branch	NA	Rank:	Se	rial No.	•				
Answer the following questions. (If you answer "Ye	s' to any of the	ese questions,	give all perti	nent details in	n Item 28.).				YES	NO		
25. Have you been convicted of any offense against	the law or forf	eited collate	ra! or are you	now under o	harges for an	y offen	se again	st the law	<b>,</b>	X		
25. Have you been convicted of any offense against (Omit all traffic violations and any offense com Youth Offender Law.)	mitted prior to	your 21st bi	ethday which	was finally a	djudicated in	juvenil	e court	or under a	·			
26. While in the military service, were you convicted	d by general cou	irt-martial or	discharged u	nder other tha	n honorable	conditio	ns?		.	X		
27. Does the U.S. Government employ in a civilian ca							$\{x_i\} \to \{t_i\}$		X			
(If your answer is "Yes," list in Item 28 for ea	ch relative: [1]	full name; [	2} relationshif	o; and [3] de	partment, agei	ncy, or	ofice.)			<i>M.H.H.H.</i>		
28. Space for detailed answers. Indicate Item number			Petrotod	$\mathbf{Do}$	Not Write	e In	This !	Block				
Item No. 27		9.27.7	6 1 17	TEST I								
1 Nancy L. Larson							M. ON	IA5 MI	NUTE	TEST		
2 sister								4				
3 Office of Guam							v.P.M.,	7	ERF	RORS)		
	Federal Building											
San Francisco, C	·	SHORT	IAND:	OU	_ W.P	.M. O	MEAN	INUTE	TEST			
			OTHER TEST									
			SCOR	ES:		م ج						
			Vebicie	DEV. A	ous /6	17		DATE:	9/3/	76		
			VERGIFIE	J DI								

MAILING ADDRESS: NW 68261

	29. PART-TIME And SUMMER Employmen	nt During	The Last	Three Years.	
	Name of Employer	Dates	Salary	Position and	l Duties
	NIN CONTRACTOR OF THE CONTRACT	r	<u> </u>		
	30. FULL-TIME Employment. (List Most Re	ecent Exp	<del>,</del>		(50
	Dates of employment (month, year)  From 3/75  To PRESENT TIME	£6/75	Exact title o Supe	rvisor	Annual Salary \$ 650.  NO. Present \$ 810.
	Name of immediate supervisor		Name of em	oployer (firm, organization, etc.) and address	ss (including ZIP Code, if known)
	Tom Edwards	1-4-0-0-	100	most Insurance Comp Wiget Lane	pany
	Area Code and Phone No., if known 415/934-		Waln	ut Creek, CA	
	May inquiry be made of your present employer regarding	your charact	er, qualificatio	ons, and record of employment?	Yes No
	Reason for wanting to leave  Description of work  Directed contra	act ar	20 110	ensing activities l	netween Co. and
S) COMPANY	its agents in 12 western			veloped new filing	
	ing systems; wrote departs			<u> </u>	did record recep
thereti see	Dates of employment (month, year)	HELLE I	Exact title of		innual Salary 600.
- 10 CO.	$  \frac{2}{100}  _{\text{From}} 5/72  _{\text{To}} 2/73  _{\text{To}} $		Exec	utive Secretary r	no. Starting \$ 625.
	Name of immediate supervisor		1	ployer (firm, organization, etc.) and address	
	Harold Kramer, Presiden	t	Cele	stial Arts Publisin	<b>18</b>
	Area Code and Phone No., if known 415/692-4	4500	Waln	Adrian Road ut Creek, CA	
				raga (approx. 35 m:	
			<del></del>	for President/owner	
	for distribution of new				
			nitted Exact title of	for pub. considera	
	Dates of employment (month, year) From 4/70 To 6/71		i		No. Leaving \$ 500.
Comment and some contract	Name of immediate supervisor Sanford M. Stoddard (deceased)		Name of cm Fabi	ployer (frm, organization, etc.) and oddress an & Clendenin (lav Continental Bank Bu	(including ZIP Code, if known) V IIIM) 1ilding
	Area Code and Phone No., if known	•	Salt	Lake City, Utah	
	Reason for leaving moved from Utal	h to	Califo	rnia	
	Description of work Prepared legal	docum	ents a	nd correspondence	for senior partne
:	Responsible for ordering	all d	office	supplies used by s	staff of 22.
	Dates of employment (month, year)		Exact title of	Fraction	Annual Salary 385
	4. From 1/65 To 1.69		1	1 Secretary	mo Leaving \$ 425.
	Name of immediate supervisor	**	Name of em	ployer (firm, organization, etc.) and address	(including ZIP Code, if known)
	Attorney General Phil L.	Hans	en Ot Sa	fice of the Attorne It Lake City, Utah	ey General
	Arca Code and Phone No., if known		1. 1. T. 1.		
	Reason for leaving end of Mr. Hans	en's	term o	f office	
	I			minal division for	preparation of
	pleadings, briefs and co and on telephone desk.	rresp	ondenc	e. Also substitute	ed for receptioni
	31. REFERENCES. List three persons who are NOT re you are applying. Do NOT repeat names of supervise				and fitness for the position for which
	FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
	Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney
	David Hinds	Re	dwood	h Ave. City, CA 94163	publishing
	Robert L. Hartesty			rado Street TX 78701	Asso. Deputy Chancellor U. Texas, Austin
•	CERTIFICATION	SIGN	ATURE (Sign	in ink)	DATE SIGNED
; 	I CERTIFY that all of the statements made in this for and in any attachment are true, complete, and correct to hear of my knowledge and belief, and are made in good fa	Harry Market	Helle	12 Janon	9/13/76

						······································		······	<del></del>	•	1		
	1. Name (Last, First, Middle)		☐ Mrs.	10. Birth date		ty, Year)	14.	in spec	accepta ific figur	ble annua K	1 Salary		
	and Address (Number, Street, City, State, and ZIP Larson, Billie Gay	Cone	-		19-44		-						
		<del>-</del> -		11. Home Sta	and the second		15.	than so	16 0	dependent	s otner		
9	514 Sixth St. SE Apt			<del></del>	ah			3377 . 3		<del></del>			
	Washington, D. C. 20			12. Height   16. Weight   110									
				reet inches									
		ne (including Area	<i>r</i> 1	13. Are you a United States citizen?  17. Social Security Number  18. JFK Act 5 (g) (2) (D)									
	202-547-3049 202-3	225-2406	2	ZE Yes   No									
	I 4 Kind of 105 you are applying luc:	-OR MARIE		18. Skills 75									
200	secretarial, research,	Clerk		[X Typing 75 wpm. Shorthand 80 wpm.  (To be considered for positions involving typing or shorthand, applicants									
	5. Term of Employment: XI Full Time   Summer		must und	ergo sesis adr	ninistered eithe	er by th	be Place	ment Off	ace or by.	the U.S.			
The same	6. Will you accept temporary employment?			vice Commissi e past 12 moi	ion. If the last oths.)	er is us	sea, aira	ch Ivoii	re oj Kain	ng aarea			
Contract	7. Will you accept part-time employment?		☐ Office	equipment	(specify)								
Sapara	8. When will you be available? 9-20-76		Comp	uter: [] Tei	rminal Operate	or, 🔲	Program	nmer, [	] Systems	Analyst			
Tange Control	9. Are you presently employed by the U.S. Schate, the	presenta-	(State exp	bertise with s	pecific systems,	langu	ages, ani	i compo	nents.)				
	tives, or other office of the Congress? \( \subseteq \text{Yes} \)												
	19. List eligible ratings attained on U.S. Civil Service	Commission exam	inations, t	itles of examin	nations and di	ates of ratings.							
200	1964												
	20. Did you graduate from high school, or will you g	raduate within the	next nine	months?	X Yes 5	/62	[	] No _					
	20. Did you graduate from high school, or will you g  Course emphasis: Academic, Business,	Other (specify)	deb	ate, j	ourna'	1915m3	dra	ma H	IGHEST	GRADE CO	OMPLETED		
-	21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, armed	forces, or	r trade). Give	for each the	name and lo	cation	of school	l, dates	attended,	subjects		
	studied, number of classroom hours of instruction Supervisory Developm	per week, certific	ates, and	any other peri	tinent data.	Jan Jan San	7 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -						
				lone	week	semin	ar.	sp:	rino	75	)		
Ì	Foremost Insurance C			(0110	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		~~ <i>,</i>	~ 1.					
. }	Grand Rapids, Michic	1	IDIED	CREDITS CO	OMPLETED	Grade-Point	Rank		tes	T	V(		
	22. A. Name and location (City and State) of	COURSES STU				Average on 4.0 Scale	in Class	Atte From	nded To	Type of Degree	Degree		
	colleges or universities attended.		Minor	Semester	Quarter 190	2.7	<del></del>	62	69	BS	69		
	University of Utah	MITSC. DI	1110		100	201		2.		30			
		<u> </u>											
											<b>[</b>		
							L	L	CBED	ITS COM	DIETED		
		CREDITS COM			Ci . C				Seme		Quarter		
	B. Chief undergraduate college subjects	Semester C	Quarter	· C.	Chief gradu:	ate college sub	ojects .		Senie	S.CI	Saurer		
`								<del></del>			<b>-</b>		
_						<u> </u>	<del></del>						
. !		<u> </u>											
	D. Special achievements and awards. (Provide all sactivities, and in professional and scientific social Awarded scholarship ment and extracurricu	cholastic achievem	ents and . =	honors and s	how participa	ation in extra	CHTTICHI	ar, civi	c, comm	unisy and	2 31milar		
	Awarded scholarship	o Unive	rsity	y of U	tan ba	sea on	ac	age	mic	Sier	eve-		
	ment and extracurricu	ilar act	1010	tes. (	ourren	it memo	CIS	urb	7.11	OTEI	. La		
,	Club and Common Cause	9.				rvice, if any.		om:		To:			
	23. Other languages. (Show proficiency in speaking read some French and S	, writing, and rea	ading.)	24. Dates of Branch	NA	Rank:	, , , , ,	rial No		10.			
	· 🛊							1111 110	•	YE	s No		
	Answer the following questions. (If you answer "Yes			,		the state of the s					110		
	25. Have you been convicted of any offense against (Omit all traffic violations and any offense comm	the law or forfeite	ed collater	al or are you	now under	charges for an	y offen	se again	st the 1	aw?	X		
	(Omit all traffic violations and any offense comm Youth Offender Law.)	nitica prior to 304	ar 2151 <b>Dji</b>	inaay weite	philip a		*****		• • • • • •	• • • •	$-\mathbf{x}$		
	26. While in the military service, were you convicted	by general court-	martial or	discharged ut	nder other th	an honorable (	conditio	ons?					
	27 Does the U.S. Government employ in a civilian cap	acity any relative o	of yours (b	y blood or ma	rriage)?					X /////			
	(If your answer is "Yes," list in Item 28 for each	h relative: [1] ful	l name; [:	2] relationship	o; and [3] de	partment, agei	ncy, or	office.)			USHI USH		
	28. Space for detailed answers. Indicate Item number t	to which answers a	pply.	Retroted	$\mathbf{D}_{0}$	Not Write	e In	This	Block				
٠.	Item No. 27		9.27.7	6 4	TEST I								
	1 Nancy L. Larson		TYPING:			W.P.	.M. OI	1 A 5	MINUT	TEST			
	2 sister				7	,		,					
	3 Office of Guam				(_12	V	V.P.M.,		ER	RORS)			
	Federal Building				C/ 2								
							SHORTHAND: 60 W.P.M. ON A 3 MINUTE TEST						
	Jan Francisco, O			OTHER TEST									
				SCORE	FS:								
				1		1	1.0		# # 5 P	11-	1-		
				VERIFIE	D BY:	pw/6	*** /		DATE	: <u>9/3</u>	116		
						-	-		-				

29. PART-TIME And SUMMER Employment L	During The Last T	hree Years.	
Name of Employer D	Dates Salary	Position ar	d Duties
30. FULL-TIME Employment. (List Most Recen	<del></del>		Association (TO
Dates of employment (month, year)	Exact title of Super	visor	Annual Salary \$ 650.
From 3/75 To PRESENT-THATE 6	//5		mo. Present \$ 810.
Name of immediate supervisor		loyer (firm, organization, etc.) and add	
Tom Edwards	100 W	ost Insurance Com iget Lane	parry
Area Code and Phone No., if known 415/934-14	00 Walnu	iget Lane t Creek, CA	
May inquiry be made of your present employer regarding your	character, qualification	s, and record of employment?	Yes No
Reason for wanting to leave			
		nsing activities	
its agents in 12 western st	<del></del>	eloped new filing	and record keep-
ing systems; wrote departme			Appual Sala-i 600
Dates of employment (month, year)  5/72  2/73	Exact title of p		Annual Salary 600.  MO. 625
$\frac{2}{\text{From}}$ 5/72 $\frac{2}{\text{To}}$ 2/73			Leaving \$ UZJ.
Name of immediate supervisor		oyer (firm, organization, etc.) and addres	·
Harold Kramer, President	l Celes	tial Arts Publisi drian Road	ng
Area Code and Phone No., if known 415/692-45	00   Walnu	drian Road t Creek, CA	
Reason for leaving moved from San Br	uno to Mor	aga (approx. 35 m	iles from office)
Description of work Handled all corre	spondence	for President/own	er. Responsible
for distribution of new pr	oducts and	product info. to	national mktg.
staff. Reviewed material			
Dates of employment (month, year)  3. (170)	Exact title of I		Annual Salary \$ 435.
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$			mo. Leaving \$ 500.
Name of immediate supervisor	Name of empl	oyer (frm, organization, etc.) and address n & Clendenin (La	w (including ZIP Code, if known)
Sanford M. Stoddard (deceased)	800 C	ontinental Bank B	uilding
Area Code and Phone No., if known	<b>L</b> <u>-</u>	Lake City, Utah	
Reason for leaving moved from Utah	to Califor	nia	
Description of work Prepared legal do			
Responsible for ordering a	Il office	supplies used by	statt of 22.
	Exact title of	socition T	Annual Salary 385
Dates of employment (month, year)  From 1/65  To 1.69		Secretary	Annual Salary \$ 385.  mo. 425.
			Leaving \$
Name of immediate supervisor Attorney General Phil L. H	ansen Off	over (firm, organization, etc.) and addre	ss (including ZIP Code, if known)
Trecorney ocherar there is the	Sat	ice of the Attorn t Lake City, Utah	
Area Code and Phone No., if known			
Reason for leaving end of Mr. Hansen			and the second s
Description of work Assigned primari			
pleadings, briefs and corr	espondence	. Also substitut	ed for receptioni
and on telephone desk.		ra definite translation of the state of	
31. REFERENCES. List three persons who are NOT related you are applying. Do NOT repeat names of supervisors			us and niness for the position for which
		SUSINESS OR HOME ADDRESS	
FULL NAME		reet, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fabian &	Clendenin	Attorney
	(see 3. a	**************************************	
David Hinds	763 Sixth	Ave.	publishing
Dobout I Hantagt	Leawood C	City, CA 94163	
Robert L. Hartesty	Austin,		Asso. Deputy Chancellor.:U.
ANNANA	SIGNATURE (Sign i		Texas, Austin
I CERTIFY that all of the statements made in this form		1	
and in any attachment are true, complete, and correct to the	11/1/1/1	12 Lawr	9/13/76

	Mr. 图 Mis	е П Мее	10. Birth date	e (Month, Da	(y, Year)	14.	Lowest	acceptable	e annua	l salary		
1. Name (Last, First, Middle) and Address (Number, Street, City, State, and ZIP		22 [] mil2.		19-44			in spec	i <sup>fic</sup> 670'6				
Larson, Billie Gay			11. Home Sta	·		15.		er of de	<del></del>	s other		
514 Sixth St. SE Apt	Α			ah			than so					
Washington, D. C. 20			12. Height	·		16	Weigh					
Washington, D. C. 20				6.		10.	110					
			5 Feet 6 Inches 110  13. Are you a United States citizen? 17 Social Security Number									
	ne (including	/	13. Are you a United States citizen?  Yes No No JFK Act 5 (g) (2) (D)									
202-547-3049 202-3	125-24 -02 11114	7777		Yes   No		جك	<del></del>					
		1-//-	18. Skills		75				80			
secretarial, research,	CIEIK		Typing 75 wpm. Shorthand 80 wpm.  (To be considered for positions involving typing or shorthand, applicant									
5. Term of Employment: X Full Time  Summer			(To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S. Civil Service Commission. If the latter is used, attach Notice of Rating dated									
6. Will you accept temporary employment?	Yes No	<b>o</b>	within th	vice Commissi e past 12 moi	on, if the lass oths.)	er is u.	sea, alla	ch Notice	oj Kain	ng aasea		
7. Will you accept part-time employment?	)	Office	equipment	(specify)								
8. When will you be available? 9-20-76	·			minal Operati					Analyst			
9. Are you presently employed by the U.S. Senate, the	Representa-	(State ex	pertise with s	becific systems,	, langu.	ages, and	a compone	onts.)				
tives, or other office of the Congress?	No											
19 Tist eligible ratings attained on U.S. Civil Service	19. List eligible ratings attained on U.S. Civil Service Commission examination											
1964												
20. Did you graduate from high school, or will you g	ستطينه منافلات	the next nin	c months?	X Yes _ 5,	/62		J No −					
20. Did you graduate from high school, or will you g  Course emphasis: X Academic, Business,	naduate within	cify) del	oate.	ourna'	1°1°5m°5	dra	ma i	HIGHEST C	RADE CO	MPLETED		
Course emphasis:  \(\overline{\text{L}}\) Academic, \(\overline{\text{L}}\) Dusiness,	rocational, ar	med forces, o	r trade). Give	for each the	name and lo	cation	of school	ol, dates a	ttended,	subjects		
21. Training schools attended (for example, business, studied, number of classroom hours of instruction	per week, cer	tificates, and	any other per	tinent data.								
Supervisory Developm			lone	week	semin	ar.	Sn.	rina	175	, )		
Foremost Insurance C		age and	(0110	, wccn.	DCIMILIA		Up.					
Grand Rapids, Michic	1	compress	CREDITS C	OMBLETED	Grade-Point	Rank	D:	ites	. ,			
22. A. Name and location (City and State) of	COURSES		<u> </u>		Average on 4.0 Scale	in Class	Atte From		ype of Degree	Year of Degree		
colleges or universities attended.	Major hist.	Minor phil.	Semester	Quarter 190	2.7		62		3S	'69		
University of Utah	HIDL.	DIIIT -		170			-	<del>                                     </del>				
	<u></u>							<del> </del> -				
								-				
	Chebyre C	CO (DI PEPO				L	L	CREDIT	S COM	PLETED		
	CREDITS C	T		Chief and	ite college sub	incto		Semeste	<del></del>	Quarter		
B. Chief undergraduate college subjects	Semester	Quarter	<u> </u>	Chief gradu.	re tonege sin	rjects		Semeste		5031161		
	ļ.											
	<u> </u>							<del> </del>				
	<u> </u>	<u> </u>					lan eini					
D. Special achievements and awards. (Provide all sactivities, and in professional and scientific society Awarded scholarship to ment and extracurricu	cholastic achie ties.)	vements and	honors and s	now participa	illor in extra	eurricui	ar, civi	c, commu		2 SIMILAR		
Awarded scholarship	o Univ	rersit	y of U	tah ba	sed on	l ac	age	mic a	inos raiz	.eve-		
ment and extracurricu	ııar ac	LIVIU	TC2.	ourren	i iiiciiio		urb	4-L1 1		. <b></b> u		
Club and Common Cause			26 Dates	of military se	rvice if any	F.	om:		To:			
read some French and S	, wnung, and Danish	reaaing.	Dates	NA	Rank:		rial No	Salar Salar				
_		ara aunati							YE	s No		
Answer the following questions. (If you answer "Yes					· ·							
25. Have you been convicted of any offense against (Omit all traffic violations and any offense comm	the law or for	recited collate	ral or are you	now under o	charges for an diudicated in	y offen	se again <i>e court</i>	ist the law or under	1? a	X		
Youth Offender Law.)		· · • • · · • • · · · • •	•••••	• • • • • • • • • • • • • • • • • • • •			1.0	• • • • • • •		$- _{X}$		
26. While in the military service, were you convicted	by general co	ourt-martial o	discharged u	nder other th	an honorable	condition	ons?		··   X			
27. Does the U.S. Government employ in a civilian cap	acity any relati	ive of yours (1	by blood or ma	rriage)?	\$44 ×3.0				1/1/1/			
(If your answer is "Yes," list in Item 28 for eac	h relative: [1]	full name; [	2] relationshi;	o; and [3] de	partment, age	ncy, or	office.)	~.	VIIII			
28. Space for detailed answers. Indicate Item number t	o which answe	ers apply.	Refrosted	Do	Not Writ	e In	This	Block				
Item No. 27							LTS			<b>.</b>		
1 Nancy L. Larson		TYPING:			_ W.P	.M. OI	4 A 5 M	INUT	L TEST			
2 sister				<b>ካ</b> (	<b>7</b>		<b>:</b> 7					
3 Office of Guam				(_12	V	V.P.M.	, 7	ER	RORS)			
Federal Building												
San Francisco, C	A		SHORTHAND: 80 W.P.M. ON A 3 MINUTE TEST							E TEST		
			OTHER TEST									
			SCORES:									
	· · · · · · · · · · · · · · · · · · ·			n	pw/6	1.1	Agree to	DATE:	al.	17,		
			VERIFIE	D BY:	- 10	<u> </u>		DATE:	1//3	1/5		

29. PART-TIME And SUMMER Employ	ment During	g The Last	Three Years.	1
Name of Employer	Dates	Salary	Position a	nd Duties
30. FULL-TIME Employment. (List Mo.	st Recent Exp	perience Fi	rst.)	
Dates of employment (month, year)		Exact title o	f position	Annual Salary 650.
From 3/75 To PRESENT	-THAME6/75	Supe	rvisor	mo. Present \$ 810.
Name of immediate supervisor Tom Edwards		Fore	nployer (firm, organization, etc.) and add most Insurance Con	
Area Code and Phone No., if known 415/93	4-1400	100   Waln	Wiget Lane ut Creek, CA	
May inquiry be made of your present employer regard	·			Yes No
Reason for wanting to leave			•	
			ensing activities	
its agents in 12 wester			veloped new filing	s and record keep
ing systems; wrote deparates of employment (month, year)	rtment i	manual Exact title of		Annual Salary 600.
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	73	i	utive Secretary	mo. Starting \$ 625.
Name of immediate supervisor		I	ployer (firm, organization, etc.) and addre	
Harold Kramer, Presid  Area Code and Phone No., if known 415/69			stial Arts Publisi Adrian Road ut Creek, CA	ing
	··	<del></del>	raga (approx. 35 m	niles from office
			for President/own	
for distribution of ne				
	ial sub		for pub. consider	
Dates of employment (month, year)  From 4/70  To 6/	71	Exact title o		Annual Salary \$ 435.
171011	/ L		1 Secretary	mo. Leaving \$ 500.
Sanford M. Stoddard (deceased)		800	ployer ( <i>firm, erganization, etc.</i> ) and addre an & Clendenin (la Continental Bank E Lake City, Utah	ss (including ZIP Code, if known) iw firm) Building
Area Code and Phone No., if known Reason for leaving MOVED from U	tah to			
Description of work Prepared lega				for senior partn
Responsible for orderi				
Dates of employment (month, year)  From 1/65  To 1.	69	Lega	f position  1 Secretary	Annual Salary 385.  MO Leaving \$ 425.
Name of immediate supervisor Attorney General Phil	L. Hans	Name of em	ployer (firm, organization, etc.) and addre fice of the Attorr It Lake City, Utah	ess (including ZIP Code, if known) ney General
A. C. N. I. Disease Market		j sa	it take bity, utar	
Arca Code and Phone No., if known  Reason for leaving end of Mr. Ha	nsen's	term o	foffice	
			minal division for	preparation of
pleadings, briefs and and on telephone desk.				
31. REFERENCES' List three persons who are NO you are applying. Do NOT repeat names of su				ns and fitness for the position for which
FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney
David Hinds	Re	dwood	h Ave. City, CA 94163	publishing
Robert L. Hartesty			rado Street TX 78701	Asso. Deputy Chancellor Texas, Austin
CERTIFICATION	SIGN	ATURE (Sign	in ink)	DATE SIGNED
I CERTIFY that all of the statements made in the and in any attachment are true, complete, and correspect of my knowledge and belief, and are made in go	ct to the	Jelle .	12 Largon	9/13/76

ì	1. Name (Last, First, Middle)	ır. 街 Mis	s 🖂 Mrs.	10. Birth dat	e (Month, D	ay, Year)	14.		acceptab		il salary	
	and Address (Number, Street, City, State, and ZIP Coa			5-	19-44		}	in spec		Š		
	Larson, Billie Gay			11. Home St	ate		15.	Numbe	r of d	ependent	s other	
	514 Sixth St. SE Apt.	A		Ut	ah			than so	0			
	Washington, D. C. 2000	*************	7	12. Height			16	. Weight		<del></del>		
				5 Feet 6 Inches 110								
	2. Home phone (including Area Code) 3. Other phone	(including )	Area Codi		a United State		17	Social	Security	Number		
200	202-547-3049 202-22	_			Yes   No			JFK Act	5 (g)(2)	(D)		
	4. Kind of job you are applying for:	7. VY P.	TEYP	18. Skills								
	secretarial, research, c	lerk			12	75 wpm.	DSG.	Shortha	nd	80	wom.	
	5. Term of Employment: X Full Time Summer			Typing wpm. Shorthand wpm.  (To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S.								
Carrier and Carrie	The state of the s	Yes [] No		Civil Ser	vice Commissi	ion. If the lat	er by i. ter is u	sed, atta	ch Notice	of Rati	ng dated	
APPEAR AND		Yes XNo		Civil Service Commission. If the latter is used, attach Notice of Rating dated within the past 12 months.)  [ Office equipment (specify)								
300	7. Will you accept part-time employment?   8. When will you be available? 9-20-76	162 (32)40	<u></u>	-		rminal Operati	or 🗀	Program	mer 🗖	Systems	Analyst	
		Paprasanta-			pecific systems							
	9. Are you presently employed by the U.S. Senate, the U. tives, or other office of the Congress?   Yes X N	recpresenta-										
			titles of exami	nations and di	ates of ratings	<del> </del>						
	19. List eligible ratings attained on U.S. Civil Service Co 1964	cammations,	ducs of exami	iaciona anti G	mes or rainis).	· · · · · ·						
The second second					<u> </u>	/62			<del></del>			
	20. Did you graduate from high school, or will you grad	luate within	the next nine	e months?	M Yes	TONTELLY EAR	dra	⊐ №  – ma <sup>н</sup>	IGHEST C	GRADE CO	OMPLETED	
	Course emphasis: X Academic, Business,	Other (spec	ify) der	Jace,	journa	TTOM)		of sale-				
	21. Training schools attended (for example, business, vo. studied number of classroom hours of instruction pe	cational, arr er week, cer	ned forces, o tificates, and	any other per	tinent data.	e name and 10	cation	or schoo	i, eates 2	ittended,	subjects	
	sinervisory Developme	nt se	IIILIIAL	and the second second		1		4.55	300	* * * * * * * *	1	
	Foremost Insurance Co	mpany		(one	e week	semin	ar,	spi	cing	• 75	1	
	Grand Rapids, Michiga	n			<del></del>		Γ					
	22. A. Name and location (City and State) of	COURSES	STUDIED	CREDITS C	OMPLETED	Grade-Point Average on	Rank in		nded	Type of		
	colleges or universities attended.	Major	Minor	Semester	Quarter	4.0 Scale	Class	1	10	Degree	Degree	
	University of Utah h	ist.	phil.		190	2.7	·	62	69	BS :	'69	
		CREDITS CO	OMPLETED							_ <del></del>	PLETED	
	B. Chief undergraduate college subjects	Semester	Quarter	C.	Chief gradu:	ite college sub	jects		Semest	er (	Quarter	
•												
									*			
						\\					<del></del>	
	D. Special achievements and awards. (Provide all scho activities, and in professional and scientific societies Awarded scholarship to ment and extracurricul	lastic achies	vements and	honors, and s	how participa	ction in extra	curricu	lar, civid	, comme	inity and	d similar	
	Awarded scholarship to	Univ	ersit	y of U	tah ba	sed on	ac	ader	nic a	achi	eve-	
	ment and extracurricul	ar ac	tivit	ies.	Curren	t memb	ers	hip	ın	Sier	ra	
PERU:	Club and Common Cause.									<u> </u>	·	
	23. Other languages. (Show proficiency in speaking, u	vriting, and	reading.)	24. Dates	of military ser			om:		To:		
	read some French and Spa				. NA	Rank:	Se	rial No.	:			
	Answer the following questions. (If you answer "Yes"	to any of th	ese questions,	give all perti	nent details i	n Item 28.)				YE	S NO	
	25. Have you been convicted of any offense against the (Omit all traffic violations and any offense committed)	law or for	feited collate	ral or are you	now under o	charges for an	y offen	se again	st the lay	v?	X	
	(Omit all traffic violations and any offense committed Youth Offender Law.)	ed prior to	your 21st bi	rthaay which	was finally de	ajuaicated in	juvenil	e cours	or unacr			
	26. While in the military service, were you convicted by	y general con	irt-martial or	discharged u	nder other the	an honorable	conditio	: :: • • • • • • • • • • • • • • • • • •			$\frac{X}{X}$	
	27. Does the U.S. Government employ in a civilian capacit									X	manner.	
	(If your answer is "Yes," list in Item 28 for each r	elative: [1]	full name; [	2] relationshi;	o; and [3] de	partment, agei	ncy, or	office.)				
	28. Space for detailed answers. Indicate Item number to v			Petroted	Do	Not Write	e In	This !	Block			
	Item No. 27		9.27.7	6	TEST I	RESU	LTS					
	1 Nancy L. Larson	1 Nancy L. Larson							I A 5/N	IINUTE	TEST	
	2 sister								المرسد المراسد		en e	
	3 Office of Guam				( <u>18</u>	V	V.P.M.,	7	ER	RORS)		
	Federal Building								48. SE			
	San Francisco, CA		SHORTHAND: 60 W.P.M. ON A 3 MINUTE TEST						E TEST			
	Dan Francisco, on	· · · · · · · · · · · · · · · · · · ·								<u>'5</u>		
				OTHER TEST SCORES:						مستوندوندوندوندوندوندوندوندوندوندوندوندوندو		
						11.	ÿ.S.		12 - 15	al_	1-	
				VERIFIE	D BY:	pw/6	- / :		DATE:	7/13	116	
	n t											

JOINT COMMITTEE ON CONGRESSIONAL OPERATIONS OFFICE OF PLACEMENT AND OFFICE MANAGEMENT WASHINGTON, D.C. 20515

. &

29. PART-TIME And SUMMER Em	oloyment Durin	g The Last	Three Years.	
Name of Employer	Dates	Salary	Position a	nd Duties
30. FULL-TIME Employment. (List	Most Recent Exp	· · · · · · · · · · · · · · · · · · ·		
Dates of employment (month, year)		Exact title of Supe	position CVISOT	Annual Salary \$ 650.
From 3/75 To PRESI	2017 тиме 6 / 7.5			mo. Present \$ 810.
Name of immediate supervisor Tom Edwards	934-1400	Fore	ployer (firm, organization, etc.) and add most Insurance Con Wiget Lane ut Creek, CA	
May inquiry be made of your present employer re				Yes No
Reason for wanting to leave	garding your charact	ter, quanneand	is, and record of employment.	<u> </u>
	ontract a	nd lic	ensing activities	between Co. and
its agents in 12 west			veloped new filing	
ing systems; wrote dep				
Dates of employment (month, year)		Exact title of		Annual Salary 600.
$\frac{2}{\text{From}}$ 5/72	2/73	Exec	utive Secretary	mo. Leaving \$ 625.
Name of immediate supervisor		Name of em	ployer (firm, organization, etc.) and addre	
Harold Kramer, Pres:  Area Code and Phone No., if known 415/0		231	stial Arts Publisi Adrian Road ut Creek, CA	ng
			raga (approx. 35 n	viles from office
			for President/own	
for distribution of				
			for pub. consider	
Dates of employment (month, year)	And the State of t	Exact title of		Annual Salary \$ 435.
$_{\text{From}}$ 4/70 $_{\text{To}}$	6/71	Lega	l Secretary	mo. Leaving \$ 500.
Name of immediate supervisor Sanford M. Stoddard (deceased)		800	oloyer (frm., greanization, etc.) and oddre an & Clendenin (12 Continental Bank F Lake City, Utah	ss (including ZIP Code, if known) W IIIM)
Area Code and Phone No., if known  Reason for leaving MOVED From	Titab to	Califo		
Description of work Prepared less Responsible for order				
Responsible for orde.	IIIS all	OLLICE	supplies used by	Starr Or 22.
Dates of employment (month, year)		Exact title of	position	Annual Salary 385.
4. From 1/65 To	1.69		1 Secretary	mo Leaving \$ 425.
Name of immediate supervisor Attorney General Phi	L L. Hans	Name of em en of Sa	ployer (firm, organization, etc.) and addre fice of the Attory It Lake City, Utal	ss (including ZIP Code, if knoun) ney General
Area Code and Phone No., if known				
Reason for leaving end of Mr.				
Description of work Assigned properties and properties and and on telephone designed.	d corresp			
31. REFERENCES. List three persons who are you are applying. Do NOT repeat names o	NOT related to yo			ns and fitness for the position for which
FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq	Fa (s	bian & ee 3.	Clendenin above)	Attorney
David Hinds	Re	مت سند د مساد	City, CA 94163	publishing
Robert L. Hartesty			rado Street TX 78701	Asso. Deputy Chancellor Texas, Austin
CERTIFICATION		IATURE (Sign	in ink)	DATE SIGNED
I CERTIFY that all of the statements made and in any attachment are true, complete, and of		8.11.	1/2 /2000	9/13/76
best of my knowledge and belief, and are made i		KALIO	- Canan	

Î	1. Name (Last, First, Middle)	☐ Mrs.	10. Birth date	(Month, Do	ty, Year)	1.5.	Lowest in spec	acceptal ific figur	ole annua	al salary		
	Larson, Billie Gay		11. Home Sta			15.			lependent	s other		
-	514 Sixth St. SE Apt. A			ah		·	than so			<i>i.</i> ,		
-	Washington, D. C. 20003		12. Height		• • • • • • • • • • • • • • • • • • •	16.	Weigh	t ;				
.  -			5 Feet	6 Incl	nes		110	)				
	2. Home phone (including Area Code) 3. Other phone (including Area 202-547-3049 202-225-2900	/	13. Are you			- #		<b>Security</b> 5 (g) (2	Number			
I	and the state of t		18. Skills	165 [] 100				,				
	4. Kind of job you are applying for: secretarial, research, clerk	7	X Typin		75 wpm.					wpm.		
	5. Term of Employment: X Full Time   Summer		(To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S.  Civil Service Commission. If the latter is used, attach Notice of Rating dated									
ž	6. Will you accept temporary employment? Yes No		Civil Service Commission. If the latter is used, attach Notice of Rating dated within the past 12 months.)									
	7. Will you accept part-time employment?   Yes No			cquipment	(specify) rminal Operato	· []	Program	mer [	7 Suctorio	Analyst		
F -	8. When will you be available? 9-20-76				pecific systems,					711121351		
	9. Are you presently employed by the U.S. Senate, the U.S. House of Re tives, or other office of the Congress?   Yes X No	epresenta-										
-	19. List eligible ratings attained on U.S. Civil Service Commission exam 1964	ninations, t										
	20. Did you graduate from high school, or will you graduate within the	ie next nine	months?	X Yes _5	/ OZ	[	J No _	UGHEST	GRADE CO	OMPLETED		
	20. Did you graduate from high school, or will you graduate within the Course emphasis: X Academic, Business, Other (specify	<sub>y)</sub> deb	ate, ]	ourna.	TISM;	ura	ıua *					
	studied, number of classroom hours of instruction per week, certific Supervisory Development Sem	inar	any other pert	inent data.	i nai,ie and io	Cation	or serioe	ir, dates	attended.	subjects		
1	Foremost Insurance Company		(one	week	semin	ar,	sp.	стид	75			
-	Grand Rapids, Michigan courses sr	TIDIED	CREDITS CO	MPLETED	Grade-Point	Rank	D	tes		· · ·		
ı	22. A. Name and location (City and State) of	Minor	Semester	Quarter	Average on 4.0 Scale	in Class	Atte From	nded To	Degree	Year of Degree		
Ī		hil.		190	2.7		62	69	BS	'69		
					. `							
-												
-				·			<u> </u>			l[		
	CREDITS COM	IPLETED						}	TS COM			
	B. Chief undergraduate college subjects Semester	Quarter	C.	Chief gradus	ite college sub	jects		Semes	ster (	Quarter		
							·····					
1												
-	D. Special achievements and awards. (Provide all scholastic achievem	nents and i	honors and s	how participa	ction in extra	curricul	ar, civi	c, comm	unity and	d similar		
	D. Special achievements and awards. (Provide all scholastic achievem activities, and in professional and scientific societies.)  Awarded scholarship to Univement and extracurricular act	rsity	of U	tah ba	sed on	ac	ade	mic	achi	eve-		
	ment and extracurricular act	iviti	les. (	Curren	t memb	ers	hip	in	Sier	ra 🏻		
	Club and Common Cause.				· · · · · · · · · · · · · · · · · · ·							
	23. Other languages. (Show proficiency in speaking, writing, and recread some French and Spanish	eading.)	24. Dates of Branch	of military ser NA	rvice, if any.  Rank:		om: rial No		To:			
	Answer the following questions. (If you answer "Yes" to any of these	questions,				30	Hat INO		YE	s No		
	25. Have you been convicted of any offense against the law or forfeit (Omit all traffic violations and any offense committed prior to you		1.0	the second of th	•	y often	se again	st the Is	w?	X		
	(Omit all traffic violations and any offense committed prior to you Youth Offender Law.)	our 21st bir	thday which	was finally a	djudicated in	juvenn	e cours	or unae		$- _{X}$		
	26. While in the military service, were you convicted by general court-	martial or	discharged ur	ider other tha	an honorable e	conditio	ons?	• • • • • •	$ _{X}$			
	27. Does the U.S. Govenment employ in a civilian capacity any relative of	of yours (b	y blood or ma	rriage)?		ode tud waa esa	afica \		7////			
	(If your answer is "Yes," list in Item 28 for each relative: [1] ful 28. Space for detailed answers. Indicate Item number to which answers a		٠.	; ana (3) ae Do	Not Write	e In	This	Block	1/////			
	Item No. 27		Persta	ر الم	TEST I	RESUI	LTS					
	1 Nancy L. Larson	· · · · · · · · · · · · · · · · · · ·	TYPING:		<i></i>	. W.P.	M. ON	I A 5 I	MINUTE	ETEST		
	2 sister											
SCHOOLS.	3 Office of Guam				(	V	V.P.M.,		ER	RORS)		
	Federal Building	· · · · · · · · · · · · · · · · · · ·	SHORTHAND: 80 W.P.M. ON A 3 MINUTE TEST									
	San Francisco, CA		SHORTHAND: <u>0 0</u> W.P.M. ON A 3 MINUTE TEST							5		
			OTHER TEST SCORES:									
WCCHINGC AVEC			VERIFIE	) ву:	pw/0	1/		DATE	9/13	176		
- ∰	1		· <del></del>				-					

MAILING ADDRESS:

29. PART-TIME And SUMMER Employment	<del></del>	·		
Name of Employer	Dates	Salary	Position an	1 Duties
30. FULL-TIME Employment. (List Most I	Recent Exi	perience Fire	(( )	
Dates of employment (month, year)		Exact title of		Annual Salary 650.
From 3/75 To PRESENTITE	NEG 175	Super	visor	no. Starting \$ 810.
	THOUS TO SEE			Present \$
Name of immediate supervisor Tom Edwards  Area Code and Phone No., if known 415/934-	1400	Foren	oloyer (firm, organization, etc.) and addr nost Insurance Com Viget Lane It Creek, CA	
May inquiry be made of your present employer regarding		L		Yes No
Reason for wanting to leave				
	act a	nd lice	ensing activities	between Co. and
ts agents in 12 western	state	s. Dev	veloped new filing	and record keep-
ing systems; wrote depart				
Dates of employment (month, year)		Exact title of	position	Annual Salary 600.
$\frac{2}{\text{From}}  \frac{5}{72} \qquad \frac{2}{73}$	}			no. Leaving \$ 625.
Name of immediate supervisor		1	loyer (firm, organization, etc.) and address	
Harold Kramer, Presider		231 <i> </i>	stial Arts Publisi Adrian Road,	
Area Code and Phone No., if known 415/692-		<u> </u>	it Creek, CA	
			caga (approx. 35 m for President/own	
for distribution of new				
	al sub	<del></del>	for pub. consider	
Dates of employment (month, year)	5 1 (45)	Exact title of	<u>.</u>	Annual Salary \$ 435.
From 4//0 To 0//1				no. Leaving \$ 500.
Name of immediate supervisor Sanford M. Stoddard (deceased)	•	800 (	loyer (frm, greanization, etc.) and address in & Clendenin (la Continental Bank B Lake City, Utah	
Area Code and Phone No., if known  Reason for leaving MOVED from Uta	ila Fo	t		
				For gonion nontro
Description of work Prepared legal Responsible for ordering				
Responsible for ordering	5 GIL	OLLICC	Supplies used by	JUALL OL 22.
Dates of employment (month, year)		Exact title of	position	Annual Salary 385.
4. $ _{\text{From}} 1/65$ To $1.69$		Legal	L Secretary	mo Leaving \$ 425.
Name of immediate supervisor Attorney General Phil L.	. Hans	Name of emp en Ofi Sa	loyer (firm, organization, etc.) and addres Fice of the Attorn It Lake City, Utah	(including ZIP Code, if known) ey General
Arca Code and Phone No., if known				
Reason for leaving end of Mr. Hans				
			ninal division for	
pleadings, briefs and co and on telephone desk.	orresp	ondence	Also substitut	ed for reception
31. REFERENCES. List three persons who are NOT a you are applying. Do NOT repeat names of superv				s and fitness for the position for which
FULL NAME		and the second s	BUSINESS OR HOME ADDRESS freet, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa (s	bian & ee 3. a	Clendenin above)	Attorney
David Hinds	76	3 Sixtl		publishing
Robert L. Hartesty	60	1 Colo	rado Street IX 78701	Asso. Deputy Chancellor.iu.
CERTIFICATION	SIGN	ATURE (Sign .	in ink)	DATE SIGNED
I CERTIFY that all of the statements made in this	fum	2	19-1	9/13/76
and in any attachment are true, complete, and correct the host of my knowledge and belief, and are made in good		Jelle -	1 Lanon	7/13/10

	1. Name (Last, First, Middle)   and Address (Number, Street, City, State, and ZIP Code)	fiss [ Mrs.	l en	te (Month, D	lay, Year)	14	Lowes in spe	t accept cific figu 3 , 00	able annu 158	al salary		
	Larson, Billie Gay			-19-44				<del></del>	<del></del>			
	514 Sixth St. SE Apt. A		11. Home S	ah		15	than s		dependen 1	ts other		
	Washington, D. C. 20003		12. Height	-all			. 107 . 1		<u> </u>			
	Washington, D. C. 20003		12. Height 5 Feet 6 Inches 16. Weight 110									
	2. Home phone (including Area Code) 3. Other phone (including	a Arva Cod	100	a United Sta	<del></del>				v Number			
	202-547-3049 202-225-2	~ /		Yes No			JFK Act					
	4. Kind of job you are applying for:	PILYP	18. Skills									
	secretarial, research, clerk		X Typing 75 wpm. Shorthand 80 wpm.									
	5. Term of Employment: X Full Time Summer		(To be	considered for	or positions in ministered eith	rvolvin	g typing	or sho	orthand, a	pplicants		
	6. Will you accept temporary employment? Yes \[ \] Y	Йo	Civil Sei	vice Commiss be past 12 mo	ion. If the las	ter is a	ised, atta	ch Noti	ce of Rati	ing dated		
	7. Will you accept part-time employment?   Yes X	Vo		-	(specify)							
	8. When will you be available? 9-20-76				rminal Operat							
THE STATE OF THE S	9. Are you presently employed by the U.S. Senate, the U.S. House of tives, or other office of the Congress?   Yes X No	of Representa-	(State ex	pertise with s	pecific systems	, langa	iages, an	d compo	onents.)			
	19. List eligible ratings attained on U.S. Civil Service Commission	examinations.	titles of exami	nations and d	ates of ratings							
A COLUMN TO A COLU	1964											
DISPERSION	20. Did you graduate from high school, or will you graduate within Course emphasis: Academic, Business, Other (sp	n the next nin	e months?	N Yes _5	/ UZ Mon 受分 EAR	dra	□ No . ma ¹	HIGHEST	GRADE C	OMPLETED.		
	Course emphasis:  Academic,  Business,  Other (sp. 21. Training schools attended (for example, business, vocational, a	rmed forces. a	or trade). Giv	e for each the	e name and le	cation	of school	ol, dates	attended	subjects		
	21. Training schools attended (for example, business, vocational, a studied, number of classroom hours of instruction per week, consupervisory Development Se	eminar						The service of the se				
gestage	Foremost Insurance Company	<b>Y</b> and the property	(one	e week	semin	ar,	sp	ring	j '75	)		
9	Grand Rapids, Michigan				Grade-Point	Rank	Г <u>р</u>	ites	<u> </u>			
	22. A. Name and location (City and State) of	STUDIED	CREDITS C	,	Average on 4.0 Scale	in Class	Atte	nded .	Type of Degree			
-	University of Utah hist.	Minor phil.	Semester	Quarter 190	2.7	Class	62	69	BS	69		
	oniversity of other mist.	PALL		130	fine 🔻		-		100			
			<u> </u>				<del> </del>			I		
A STATE OF							<u>                                     </u>			<b></b>		
	CREDITS (	COMPLETED		<u> </u>		·	1	CRED	ITS COM	PLETED		
	B. Chief undergraduate college subjects Semester	Quarter	c.	Chief gradus	ite college sub	jects		Seme	ster (	Quarter		
						· · · · · ·						
		<u> </u>		· · ·		· · · · · · · · · · · · · · · · · · ·						
	D. Special achievements and awards. (Provide all scholastic achiectivities, and in professional and scientific societies.)  Awarded scholarship to Uniment and extracurricular achievement	evements and	honors and s	how participa	tion <b>in</b> extra	curricu	lar, civi	c, comm	unity and	l sîmilar		
	Awarded scholarship to Univ	versit	y of U	tah ba	sed on	ac	ade	nic	achi	eve-		
I		CLIVIC	res. '	Jurren	t memo	ers	urb	ln.	Sier	ra		
_}	Club and Common Cause.  23. Other languages. (Show proficiency in speaking, writing, and	d randing \	21 Dates	of military ser	rice if any	F,	om:	····	To:			
	read some French and Spanish	i teauing.j	Branch		Rank:		rial No.		10.			
	Answer the following questions. (If you answer "Yes" to any of the	hese questions,	<del></del>	<del></del>	: Item 28.)				YE	s No		
	25. Have you been convicted of any offense against the law or fo [Omit all traffic violations and any offense committed prior to	rfeited collater	ral or are you thday which	now under c	harges for an ljudicated in	y often <i>juvenil</i>	se again e court	st the Is	iw?	X		
THE PERSON NAMED IN	Youth Offender Law.)		••••••		• • • • • • • • • •	•••••				-X		
· Marie	26. While in the military service, were you convicted by general co				in nonorable (	onditio.	ons:		X			
	27. Does the U.S. Govenment employ in a civilian capacity any relat (If your answer is "Yes," list in Item 28 for each relative: [1]		and the second second	the state of the s	partment, aver	icy, or	office.		1////			
	28. Space for detailed answers. Indicate Item number to which answer		Petroted		Not Write			Block				
2000	Item No. 27		9-27-7	ر برسه	, TEST F	RESUI	TS					
	1 Nancy L. Larson		TYPING:			W.P.	M. ON	A 5 1	MINUTE	TEST		
Contract of	2 sister				<b>n</b> c			وسد				
STORE IN	3 Office of Guam		(							RORS)		
12.00.27	Federal Building											
TO COLUMN	San Francisco, CA		SHORTHAND: <u>0</u> W.P.M. ON A 3 MINUTE TEST									
			OTHER TEST									
X			SCORE	.ა:	/ :	3 7						
			VERIFIED	BY:	ow/6	47		DATE	9/13/	76		
	· · · · · · · · · · · · · · · · · · ·		1.									

MAILING ADDRESS:

JOINT COMMITTEE ON CONGRESSIONAL OPERATIONS OFFICE OF PLACEMENT AND OFFICE MANAGEMENT WASHINGTON, D.C. 20515

	29. PART-TIME And SUMMER Employment During The Last Three Years.					
	Name of Employer	Dates	Salary	Position and	l Duties	
		. 72	<u> </u>		<del>ya kamang amana da kamana da ka</del>	
	30. FULL-TIME Employment. (List Most Recent Experience First.)					
	Dates of employment (month, year)		Exact title of Super	rvisor	Annual Salary 650.  NO. 810.	
	From 3/75 To PRESENT TEN	#26//5	<b>^</b>		NO. Present \$ 810.	
	lame of immediate supervisor		1	Name of employer (firm, organization, etc.) and address (including ZIP Code, if known)  Foremost Insurance Company  100 Wiget Lane		
	Tom Edwards	100 t				
	Area Code and Phone No., if known 415/934-1400			100 Wiget Lane Walnut Creek, CA		
	May inquiry be made of your present employer regarding your character, qualifications, and record of employment? Yes No					
	Reason for wanting to leave					
September 1	Description of work Directed contract and licensing activities between Co. and					
, H.	ts agents in 12 western states. Developed new filing and record keep-					
	ing systems; wrote department manual. Supervised 5.  Dates of employment (month, year)  Exact title of position  Annual Salary 600.					
			1		Annual Salary 600. Starting \$ 625	
	From J//Z To Z//J		LXec	dilve secletary	Leaving \$ 625.	
	Name of immediate supervisor		1	ployer (firm, organization, etc.) and address		
Harold Kramer, President   Celestial Arts Publisia						
	Area Code and Phone No., if known 415/692-4500 Walnut Creek, CA					
	Reason for leaving moved from San Bruno to Moraga (approx. 35 miles from office)					
The state of the s	Description of work Handled all correspondence for President/owner. Responsible					
	for distribution of new products and product info. to national mktg.					
	staff. Reviewed material submitted for pub. consideration.  Dates of employment (month, year) Exact title of position Annual Salary 435					
Chamber	Dates of employment (month, year) $\begin{array}{c ccccccccccccccccccccccccccccccccccc$		I	1 0	Annual Salary \$ 435.	
ACCOUNT.	10				no. Leaving \$ 500.	
- Harrison	Name of immediate supervisor Sanford M. Stoddard  Name of employer (frm, greanization, etc.) and address (including ZIP Code, if kn Fabian & Clendenin (law firm)					
(deceased) 800 Continental Bank Building				uilding		
	Salt Lake City, Utah					
	Reason for leaving moved from Utah to California					
and Charles	Description of work Prepared legal documents and correspondence for senior partner Rosponsible for ordering all office supplies used by staff of 22					
2	Responsible for ordering all office supplies used by staff of 22.					
	Dates of employment (month, year)		Exact title of	position	Annual Salary . 385.	
¥	4. $ _{\text{From}}$ 1/65 $ _{\text{To}}$ 1.69		Lega	1 Secretary	mo Starting \$	
	Name of immediate supervisor	· · · · · · · · · · · · · · · · · · ·	Name of emi	player (from a granity size ) and address	Leaving \$ [Including 71P Code if brown)	
	Name of immediate supervisor Attorney General Phil L. Hansen Office of the Attorney General Salt Lake City, Utah					
	Area Code and Phone No., if known					
	Reason for leaving end of Mr. Hansen's term of office  Description of work Assigned primarily to criminal division for preparation of					
	pleadings, briefs and correspondence. Also substituted for receptioni					
	and on telephone desk.					
	31. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which					
	you are applying. Do NOT repeat names of supervisors listed under Items 29 and 30.					
	FULL, NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION	
	Byron L. Fisher, Esq.	Fa			A 4-4-	
	Sylvin as result, node	(s	ee 3.	Clendenin above)	Attorney	
	David Hinds	763 Sixth Ave				
		dwood	City, CA 94163	publishing		
	Robert L. Hartesty	60	1 Colo	rado Street	Asso. Deputy,	
			· · · · · · · · · · · · · · · · · · ·	TX 78701	Texas, Austin	
	CERTIFICATION		ATURE (Sign	in ink)	DATE SIGNED	
Į	I CERTIFY that all of the statements made in this for and in any attachment are true, complete, and correct to		Jul.	/ / - / sama	9/13/76	
4	best of my knowledge and belief and are made in pood fa		MARIE D.	- Common h	○ 1 こうり しゅうしょ しょか かびみかんむ	