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### AGENCY INFORMATION

AGENCY : CIA  
RECORD NUMBER : 104-10224-10015  
RECORDS SERIES : JFK  
AGENCY FILE NUMBER : 80T01357A

### DOCUMENT INFORMATION

ORIGINATOR : CIA  
FROM : [No From]  
TO : [No To]  
TITLE : [RESTRICTED]  
DATE : 01/01/0000  
PAGES : 56  
DOCUMENT TYPE : PAPER - TEXTUAL DOCUMENT  
SUBJECTS : NBR  
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DATE OF LAST REVIEW : 06/18/1998  
COMMENTS : JFK64-59 : F2 : 1998.06.18.12:50:10:686082 : NOT BELIEVED RELEVANT (NBR)

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MATERIAL CONTAINED AT CIA HEADQUARTERS BY  
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

SECRET

FILE TITLE/NUMBER/VOLUME: McCord, James W., Jr.

INCLUSIVE DATES: 18 April 1951 - 24 April 1974

CUSTODIAL UNIT/LOCATION: OP

ROOM: 5E13

DELETIONS, IF ANY:

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL

NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE

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TRANSMITTAL SLIP		DATE 7/18/78
TO: NOTE FOR THE FILE		
ROOM NO.	BUILDING	
REMARKS:  According to card notation in the files of C/SAS/CP the information referred to on the attached flag was transferred to the Office of the Inspector General and the office of the Director of Security on 21 January 1965.		
FROM: <i>D. J. Houdensheldt</i> D. J. Houdensheldt, C/TOIFB/GR		
ROOM NO.	BUILDING	EXTENSION

-E-T

OF FILE

tation is on file with

Staff, Office of

Quarters Eye, extension

FORM NO. 241  
1 FEB 55

REPLACES FORM 10-2  
WHICH MAY BE USED.

(4)

Hearing transcript and related papers

Other EYES ONLY material

**THIS MEMO MUST REMAIN  
ON TOP OF FILE**

McCord, James W., Jr.

S-E-C-R-E-T

70 3599

70-4562

31 AUG 1970

OF HQ SO C 35 CIA

Mr. James W. McCord, Jr.  
7 Winder Court  
Rockville, Maryland 20850

Dear Jim:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,



Richard Helms  
Director

Distribution:

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- 1 - ROB Soft File
- 1 - ROB Reader

Originator: /s/ H. B. Fisher  
Director of Personnel

Concur: AC/EAB/OS

OP/RAD/ROB/MRDameron:jat/3257 (19 August 1970)

1970

ADMINISTRATIVE  
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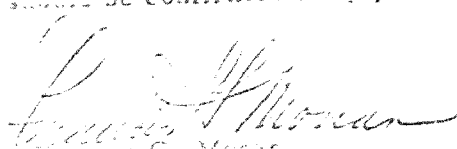
31 August 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Retirement - James W. McCord, Jr.

The retirement of Subject, effected as a result of a recommendation from the Head of his Career Service stating that he was unable to perform his duties, and that his retirement was recommended to the Director under the provisions of the Civil Retirement and Disability System pertaining to involuntary retirement, in no way implies an adverse action. Subject signed an application for retirement of his own volition and is qualified for an immediate retirement annuity. The minimum criteria for such separations was established by the Agency to parallel similar actions under the Civil Service Retirement System in accordance with FPM Letter No. 831-23, dated 15 December 1966.

Any inquiry received concerning the nature of the separation of Subject from the Agency should be confirmed simply as a retirement.

  
Francis G. Moran  
Chief, Retirement Affairs Division

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(When Filled In)

<b>REQUEST FOR PERSONNEL ACTION</b>						DATE PREPARED 2 July 1970	
1 SERIAL NUMBER 058124		2 NAME (Last-First-Middle) MC CORD, James W., Jr.					
3 NATURE OF PERSONNEL ACTION Retirement (Involuntary) Under CIA Retirement and Disability System				4 EFFECTIVE DATE REQUESTED MONTH: 08 DAY: 31 YEAR: 70		5 CATEGORY OF EMPLOYMENT Regular	
6 FUNDS XX V TO V CF TO V		V TO CF CF TO CF		7 FINANCIAL ANALYSIS NO CHARGEABLE 1271-0501		8 LEGAL AUTHORITY (Completed by Office Personnel) PL 88-643 Sec. 235(a)	
9 ORGANIZATIONAL DESIGNATIONS DBS/Office of Security DD/Physical, Technical & Overseas Security Physical Security Division Office of the Chief				10 LOCATION OF OFFICIAL STATION Washington, D. C.			
11 POSITION TITLE Physical Security Officer				12 POSITION NUMBER C070		13 CAREER SERVICE DESIGNATION SS	
14 CLASSIFICATION SCHEDULE (G.S. I.B. PR.) GS		15 OCCUPATIONAL SERIES 1810.07		16 GRADE AND STEP 15/89		17 SALARY OR RATE \$ 24,228	
18 REMARKS Subject's last working day will be 31 August 1970. See attached memos.  Retirement is submitted pursuant to a request from the Head of the Security Career Service.  <i>Include in Agency Personnel List - tel. no. with home address</i> cc/CSB - Info cc/Payroll							
18A SIGNATURE OF REQUESTING OFFICIAL <i>Edward K. O'Malley</i>				DATE SIGNED		18B SIGNATURE OF OFFICE OFFICER Edward K. O'Malley C/PIA&TS/OS	
						DATE SIGNED 2/6/70	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19 ACTION CODE 45-10		20 EMPLOY CODE		21 OFFICE EMPLOY NUMERICAL ALPHABETIC		22 STATION CODE	
23 INTEGRAL CODE 1		24 MONTHS CODE 01		25 DATE OF BIRTH 26/24		26 DATE OF GRADE MO DA YR	
27 DATE OF LEI MO DA YR		28 WTE EXPRES MO DA YR		29 SPECIAL REFERENCE		30 RETIREMENT DATA TYPE CODE	
31 SEPARATION DATA CODE		32 CORRECTION CANCELLATION DATA TYPE MO DA YR		33 SECURITY REQ. NO.		34	
35 PFT PREFERENCE CODE 0-NONE 1-5 FT 2-10 FT		36 BEST COMP DATE MO DA YR		37 LEAVE CAT DATE MO DA YR		38 LABEL CATEGORY CODE CODE 0-NONE 1-YES	
39 HEALTH INS CODE		40 SOCIAL SECURITY		41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42 LEAVE CAT CODE	
43 FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS		44 STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPT.		45 POSITION CONTROL CERTIFICATION 3-21-70 <i>MW</i>		46 OP APPROVAL <i>Edward K. O'Malley</i> C/PIA&TS/OS	
47 FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS		48 STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPT.		49 DATE APPROV 30 Aug			

FORM 3-67 1152

USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

BSJ: 14 SEPT 70

NOTIFICATION OF PERSONNEL ACTION							
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)					
058124		MCCORD JAMES W JR					
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT	
RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYS-CORR				08 31 70		REGULAR	
6. FUNDS		V TO V		V TO CF		7. Financial Analysis Tric. Chargeable	
▶		✕				8. CSC OR OTHER LEGAL AUTHORITY	
		CF TO V		CF TO CF		1271 0501 0000 PL 88-643 SEC 235A	
9. ORGANIZATIONAL DESIGNATION				10. LOCATION OF OFFICE OF ORIGIN			
11. POSITION TITLE			12. GRADE AND STEP		13. SALARY OR RATE		
PHYSICAL SEC OF			GS 15 9		SS 28989		
14. CLASSIFICATION NUMBER (GS 15 9)			15. GRADE AND STEP		16. SALARY OR RATE		
GS			1810.07		15 9 28989		
17. REMARKS							
THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 08/31/70 AS FOLLOWS: ITEM 16, GRADE AND STEP WHICH READ 15 8 TO READ 15 9; AND ITEM 17, SALARY OR RATE WHICH READ 28228 TO READ 28989.							
18. SIGNATURE OR OTHER AUTHENTICATION							

BSJ: 27 AUG 70

NOTIFICATION OF PERSONNEL ACTION

DEF

1. SERIAL NUMBER <b>058124</b>		2. NAME (LAST-FIRST-MIDDLE) <b>MCCORD JAMES W JR</b>		4. EFFECTIVE DATE MO DA YE <b>08 31 70</b>		5. CATEGORY OF EMPLOYMENT <b>REGULAR</b>	
3. NATURE OF PERSONNEL ACTION <b>RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYSTEM</b>				7. Financial Analysis No. Chargeable <b>1271 0501 0000</b>		8. CSC OR OTHER LEGAL AUTHORITY <b>PL 88-643 SEC 295A</b>	
A. FUNDS		<input checked="" type="checkbox"/> V TO V	<input type="checkbox"/> V TO CF	9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION	
		<input type="checkbox"/> CF TO V	<input type="checkbox"/> CF TO CF				
11. POSITION TITLE <b>PHYSICAL SEC OF</b>				12. POSITION NUMBER <b>0070</b>		13. SERIALIZED DESIGNATION <b>88</b>	
14. CLASSIFICATION SYMBOL (SEE IS 10-1)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE	
<b>GS</b>		<b>1810.07</b>		<b>15 8</b>		<b>28226</b>	
18. REMARKS							
SIGNATURE OF OTHER AUTHENTICATION							



ADMINISTRATIVE - INTERNAL USE ONLY

1 September 1970

MEMORANDUM FOR: Mr. James W. McCord, Jr.  
THROUGH : Deputy Director for Support  
THROUGH : Director of Security  
SUBJECT : Certificate of Distinction

1. The Honor and Merit Awards Board is pleased to notify you that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretariat, Honor and Merit Awards Board, Office of Personnel, extension 3645. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you would not be available for such a ceremony.

*321 Robert M. Gaynor*

ROBERT M. GAYNOR  
Recorder  
Honor and Merit Awards Board

Distribution:

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ADMINISTRATIVE - INTERNAL USE ONLY

REPORT OF HONOR AND MERIT AWARDS BOARD

70-4504

11 August 1970

The Honor and Merit Awards Board having considered a recommendation that:

OFFICIAL USE ONLY	NAME (Last-First-Middle)	BIRTH YEAR	SEX	TYPE EMPLOYEE
	McCord, James Walter, Jr.	1924	M	
OFFICE OF ASSIGNMENT	SSN	SCHEDULE	GRADE	STATION
DD/S/OS			GS-15	

Certificate of Distinction

FOR HEROIC ACTION OR

FOR MERITORIOUS SERVICE OR ACHIEVEMENT DURING THE PERIOD **Aug 1951 - Present**

RECOMMENDS APPROVAL

RECOMMENDS REWARDING APPROVAL

RECOMMENDS AWARD OF

UNCLASSIFIED STATE IN

Mr. James W. McCord, Jr., is hereby awarded the Certificate of Distinction in recognition of his exemplary performance of duty for over nineteen years. In a variety of assignments, both domestic and abroad, Mr. McCord has displayed unusual imagination, ingenuity, and effectiveness in accomplishing his assigned tasks. His achievements in the fields of audio-countermeasure techniques and physical and technical security are particularly noteworthy and represent a marked contribution to the mission of the Agency. His professionalism in the conduct of his work upholds the best traditions of service and reflects great credit on him and the Office of Security.

(Recommendation approved by DD/S on 23 July 1970)

REMARKS

APPROVED

R. E. Cushman, Jr.

25 AUG 1970

/s/ Robert S. Wattles

ROBERT S. WATTLES

Signed Original

ROBERT M. GAYHOR

CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Initial)

McCord, James W.

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check (X) and/or

- 1. Standard Form 6 (Notice to Federal Employee about Unemployment Compensation)
- 2. Standard Form 30 (Notice of Corporation Privilege, Federal Employees' Group Life Insurance).
- 3. Standard Form 50 (Agency Certification of Insurance Status, Federal Employees Group Life Insurance Act of 1954).
- 4. Standard Form 207 (Application for Payment of Retirement Deductions).
- 5. Form 100 (Administration of Retirement Payments).
- 6. Applicable to retirees (residence and overseas assignment).  
 I have been advised of my right to have a medical examination before my separation from the Agency and the importance of such a medical check to my health and well-being.  
 Appointment arranged with the Agency Medical Services.  
 Appointment for Office of Work and Services examination declined.
- 7. I have been advised of the Agency's policy on the quality of the Agency and the importance of the Agency's policy on the quality of the Agency.
- 8. Form 100 (Administration of Retirement Payments).
- 9. Form 100 (Administration of Retirement Payments).
- 10. Instructions for the separation of employees from the Agency. Military

Signature of Employee

*James W. McCord*

Address (Home, Office, or Mailing Address)

*7 Windsor Court, Washington, D.C.*

Date

*May 31, 1954*

Secret  Confidential

**SECRET**

14 AUG 1970

**MEMORANDUM FOR : Mr. James W. McCord, Jr.**  
**THROUGH : Head of SS Career Service**  
**SUBJECT : Notification of Approval of**  
**Involuntary Retirement**

1. This is to inform you that the Director of Central Intelligence has approved the recommendation of your Career Service that you be involuntarily retired under the CIA Retirement and Disability System.

2. Your retirement will become effective 31 August 1970. Your annuity will commence as of 1 September 1970 and is payable on 1 October 1970. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative details necessary to process your retirement.

3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

Robert S. Wattles  
Director of Personnel

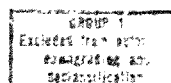
Distribution:

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OP/RAD/ROB/MRDameron:dam/3257

(10 Aug 70)

**SECRET**



SECRET

20 JUL 1970

MEMORANDUM FOR: Chief, Official Cover Branch, Central Cover Staff, DD/P

THROUGH : Chief, Administration and Training Staff, OS

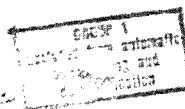
SUBJECT : Summary of Agency Employment - James W. McCord, Jr.

REFERENCE : Memorandum to Chief, Administrative Staff/ OS from C/OCB/CCS, dated 14 July 1970, Subject, James W. McCord, Jr.

Attached hereto is a summary of Agency Employment for Mr. James W. McCord, Jr., who is retiring 31 August 1970.

  
James P. O'Connell  
Deputy Director of Security (PTOS)

Att.



SECRET

## SUMMARY OF AGENCY EMPLOYMENT

JAMES W. MCCORD, JR.

Service with the Central Intelligence Agency began on 22 August 1951 and continued through 31 August 1970. During his career there was a variety of assignments involving investigations, research and report writing, technical and physical security programs and a two year tour overseas.

As an investigator during the first two years of employment, there was wide involvement in a variety of support activities requiring initiative and ingenuity.

During the seven years engaged in research and report writing, there was much independence of action and success depended on initiative, imagination and resourcefulness in pioneering new areas of interest. Beginning in May 1957, managerial responsibilities began with appointment to a Deputy Chief position of a research staff of some six professional and clerical personnel.

When serving overseas, responsibilities were managerial in nature as Chief of a regional staff of some ten professional and clerical personnel providing a full spectrum of security support.

From August 1964 to June 1965 he attended the Air War College as representative of the Agency.

Since 1965 two vital line positions were held involving the Agency's programs in the technical and physical security fields.

In heading up the technical security division, from 1965 to 1968, he had primary supervisory responsibility for some 40 professional and clerical personnel, preparing the budget and programs for the Agency's technical security program, and managing the obligating of authorized funding to assure that approved programs and goals were met. He was instrumental in guiding the development of new approaches, in establishing new training concepts and in bringing the Agency to a position of recognized leadership in this field.

SECRET

Since October 1968, as Chief of a division responsible for the Agency's physical security program he had primary responsibility for the supervision of some 70 professional and clerical personnel, together with the programming, budgeting and implementing of the total physical security program of the Agency. As a result of his technological experience, he developed and implemented physical security programs which produced for the Agency a physical security posture of pre-eminent quality within the US Government.

SECRET

(If Not Filled In: A38)

<b>REQUEST FOR PERSONNEL ACTION</b>						DATE PREPARED 18 June 1970	
1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MCCORD, JAMES W., JR.					
3. NATURE OF PERSONNEL ACTION <b>DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM</b>				4. EFFECTIVE DATE REQUESTED MONTH: 06 DAY: 28 YEAR: 70		5. CATEGORY OF EMPLOYMENT <b>REGULAR</b>	
6. FUNDS V TO V CF TO V		V TO CF CF TO CF		7. CLST CENTER NO CHARGE ABLE 0271 0501		8. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203	
9. ORGANIZATIONAL DESIGNATIONS DDS/SECURITY				10. LOCATION OF OFFICIAL STATION WASHINGTON, D. C.			
11. POSITION TITLE		12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION SS			
14. CLASSIFICATION SCHEDULE (GSA 53)		15. OCCUPATIONAL SERIES 15		16. GRADE AND STEP		17. SALARY OR RATE	
18. REMARKS							
19A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	
						DATE SIGNED	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION TO EMPLOY		20. OFFICE CODES		21. POSITION		22. INTEREST	
CODE		CODE		JOB		JOB	
23. DATE OF BIRTH		24. DATE OF GRADE		25. DATE OF LIT			
MO DA YR		MO DA YR		MO DA YR			
26. WTE EMPLOY		27. SPECIAL REFERENCE		28. RETIREMENT DATA		29. SEPARATION DATA	
MO DA YR						MO DA YR	
30. VET PREFERENCE		31. SERV COMP DATE		32. SERV COMP DATE		33. CAREER CATEGORY	
CODE		MO DA YR		MO DA YR		MO DA YR	
34. PREVIOUS GOVERNMENT SERVICE DATA		35. LEAVES TAKEN		36. FEDERAL TAX DATA		37. STATE TAX DATA	
CODE		CODE		CODE		CODE	
1-NO PREVIOUS SERVICE 2-BREAK IN SERVICE LESS THAN 3 YEARS 3-BREAK IN SERVICE MORE THAN 3 YEARS		1-YES 2-NO		1-YES 2-NO		1-YES 2-NO	
43. POSITION CONTROL PARTICIPATION				44. O.P. APPROVAL		45. DATE APPROVED	
				7-6-70 mw		22 Nov 70	





SECRET

81 JUL 1970 10-4063

MEMORANDUM FOR : Director of Central Intelligence

SUBJECT : Recommendation for Involuntary Retirement -  
Mr. James W. McCord, Jr.

REFERENCE : Memorandum for Mr. James W. McCord, Jr.  
from Director of Security dated 20 June  
1970, same subject

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

2. Mr. James W. McCord, Jr., GS-15, Physical Security Officer, Office of Security, Support Services, has been recommended for involuntary retirement under the provisions of Headquarters Regulation 20-50m. The purpose of this proposed retirement, to which Mr. McCord is agreeable, is to assist the Office of Security to reduce its personnel surplus. If such retirement is approved, Mr. McCord requests an effective date of 31 August 1970.

3. Mr. McCord has been designated a participant in the CIA Retirement and Disability System and will meet the technical requirements for involuntary retirement under the System prior to the effective date requested. He is 46 years old and will complete 25 years of Federal service on 21 August 1970. This service includes over 19 years with the Agency of which 5 years were in qualifying service. The CIA Retirement Board has recommended that his involuntary retirement be approved.

4. It is recommended that you approve the involuntary retirement of Mr. James W. McCord, Jr. under the provisions of Headquarters Regulation 20-50m.

Robert S. Wattles  
Director of Personnel

The recommendation contained in paragraph 4 is approved:

\_\_\_\_\_  
Director of Central Intelligence

\_\_\_\_\_  
Date

SECRET

**REQUEST AND AUTHORIZATION FOR ACTIVE DUTY TRAINING/ACTIVE DUTY TOUR**

TO: HQ COMD USAF (PRP)		FROM: HQ COMD USAF (PRP-A)	
<input checked="" type="checkbox"/> BY DIRECTION OF THE PRESIDENT		<input type="checkbox"/> BY ORDER OF THE SECRETARY OF THE AIR FORCE	
2. GRADE, LAST NAME, FIRST, MIDDLE INITIAL, AFSN LT COLONEL MC CORD, JAMES W. JR.		453-22-4741	3. PAFSC 8011
4. PRESENT ADDRESS 7 Winder Court Rockville, Maryland 20850		5. ON FLYING STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	6. AERO RATING Aircraft Observer
7. IS ORDERED TO ACTIVE DUTY FOR <u>12</u> DAYS PLUS REQUIRED TRAVEL TIME			
8. PURPOSE (Type) <input checked="" type="checkbox"/> ANNUAL TOUR <input type="checkbox"/> SCHOOL TOUR <input type="checkbox"/> SPECIAL TOUR OF ACQUAINTANCE <input type="checkbox"/> SPECIAL TOUR OF AD TITLE (Indicate specific school course or special tour title)			
9. RESERVE ASSIGNMENT HQ USAF (AFESS-PP) Washington, DC		10. UNIT OF ATTACHMENT	
11. INDIVIDUAL WILL REPORT TO JOHN F. KENNEDY CENTER FOR SPECIAL WARFARE (A) Student Dormitory, Bldg D-3601, Reilly Street and Bastogne Drive, Ft Bragg, North Carolina 28308		NOON	DAY
		MLT	MONTH
		0800	YEAR
12. INDIVIDUAL WILL BE RELEASED FROM ORGANIZATION ATTACHED/ ASSIGNED FOR ACTIVE DUTY TRAINING ON			19 Jan 79
13. INDIVIDUAL <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT AUTHORIZED TO PARTICIPATE IN FLYING ACTIVITIES DURING THE PERIOD OF ACTIVE DUTY COVERED BY THIS ORDER			30 Jan 79
14. INDIVIDUAL WILL PROVIDE SUFFICIENT TIME TO COMPLY WITH REPORTING TIME AND DATE.		16. AUTHORITY - AFM 35-3	
15. MODE OF TRANSPORTATION <input checked="" type="checkbox"/> AUTHORIZED <input type="checkbox"/> DIRECTED			
<input type="checkbox"/> MILITARY AIRCRAFT		<input checked="" type="checkbox"/> AIRCRAFT	
		<input checked="" type="checkbox"/> RAIL	
		<input checked="" type="checkbox"/> BUS	
17. PCS, TRN, PAY, ALLOWANCES, AND TRAVEL CHARGEABLE TO: PAY & ALWS: 3703700 500 4261 P 723.01 (P&A) 5594700			
18. ALLOWANCES TRAVEL & PER DIEM: 5703700 500 6262 P 723.07 40861 40961 5668100 Security Clearance - TOP SECRET Training Category - D Pay Group - D For period of this active duty only, mbr and dependents authorized Commissary (Para 1a, AFR 145-15), Base Exchange (Para 3-8a(1), AFR 147-14) & Base Theater (Para 3-10, AFR 34-32) privileges.			
19. DATE 16 Dec 69	21. APPROVING OFFICIAL (Typed Name and Grade) E. E. THAYER, GS-12		22. SIGNATURE <i>E. E. Thayer</i>
20. PHONE NO. 4579/4279			
23. DESTINATION AND LOCATION OF HEADQUARTERS DEPARTMENT OF THE AIR FORCE HEADQUARTERS, HEADQUARTERS COMMAND USAF BOLLING AIR FORCE BASE, DC 20332		24. RESERVE ORDER NO. A - 2073	25. DAY 16 Dec 69
		26. FOR THE COMMANDER	
27. DISTRIBUTION 15 - Individual 1 - Indiv Pers Rec 2 - Unit of Asgmt 2 - Unit of Atch 2 - ARPC, 3800 York St, Denver, CO 80205 2 - HQ AFRES (CAFO), Dobbins AFB, GA 30060 1 - Recrds Set 35 - Reserve Personnel		28. SIGNATURE ELEMENT OF ORDERS AUTHENTICATING OFFICIAL <i>E. E. Thayer</i> E. E. THAYER Asst Director for Administration	

MC CORD. James *JK*

[69-130311]

10 March 1969

MEMORANDUM FOR: Mr. John W. Coffey

I want to express my appreciation to you personally and through you to Howard Osborn and the other of your associates who contributed so effectively to the visit of the President on Friday. The arrangements were flawless; the security first-class without being intrusive. I am well aware of the amount of work and planning which went into the successful outcome. I particularly want to commend the good sense and judgment which prevailed throughout. It is easy to push people around. It is difficult to take proper precautions and at the same time make everyone feel as though it were his or her party. Thank you very much. Well done!

*JK*  
Richard Helms  
Director

cc: Acting Executive Director

SECRET

*James McCord*

10 March 1969

MEMORANDUM FOR: DD/PTOS  
SUBJECT : Security Support During  
President Nixon's Visit

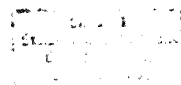
1. I have received numerous and highly complimentary comments from the Director, the Executive Director and the Acting Deputy Director for Support for the role this Office played during the visit of President Nixon to the Agency on 7 March 1969. In addition, Mr. Don Gautreau, the Secret Service Agent responsible for protective measures during the visit, told me that he had never met a more highly professional group of personnel than our Security officers. He was impressed with the comprehensive coverage inherent in our protective measures.

2. Our performance on Friday was smooth, efficient and effective and once more is a tribute to our ability to rise to any occasion. This is possible only because of the quality of the effort put forth by each Security Officer who participated. I am very proud of all of you and I would like to particularly commend Jim McCord, Bill Wilkinson and Jim Greene for the work they did in planning our role in the ceremonies. Equally impressive was the performance of Hollis Whitaker and his people in the provision of audio coverage of the event.

3. I would like to have copies of this memorandum placed in the official Personnel File of every individual who participated in making this event such a great success.

*Howard J. Osborn*  
Howard J. Osborn  
Director of Security

SECRET



**SECRET**  
(When Filled In)

<b>REQUEST FOR PERSONNEL ACTION</b>		DATE PREPARED <b>2 October 1968</b>	
1. SERIAL NUMBER <b>058124</b>	2. NAME (Last-First-Middle) <b>MC COYD, James W., Jr.</b>		
3. NATURE OF PERSONNEL ACTION <b>Reassignment</b>		4. EFFECTIVE DATE REQUESTED MONTH: <b>10</b> DAY: <b>1</b> YEAR: <b>1968</b>	5. CATEGORY OF EMPLOYMENT <b>Regular</b>
6. FUNDS <input checked="" type="checkbox"/> V TO V <input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO V <input type="checkbox"/> CF TO CF	7. FINANCIAL ANALYSIS NO. CHARGEABLE <b>9271-0501</b>	8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS <b>DES/Office of Security DD/Physical, Technical &amp; Overseas Security Physical Security Division Office of the Chief</b>		10. LOCATION OF OFFICIAL STATION <b>Washington, D. C.</b>	
11. POSITION TITLE <b>Physical Security Officer</b>	12. POSITION NUMBER <b>0070</b>	13. CAREER SERVICE DESIGNATION <b>EE</b>	
14. CLASSIFICATION SCHEDULE (GS, FS, etc.) <b>GS</b>	15. OCCUPATIONAL SERIES <b>1810.07</b>	16. GRADE AND STEP <b>15/18</b>	17. SALARY OF RATE <del>\$ 21,192</del> <b>24,393</b>
18. REMARKS <b>From: DES/Office of Security/Technical Division/Office of the Chief - #602</b>			
19A. SIGNATURE OF REQUESTING OFFICIAL <b>CC: Payroll</b>		DATE SIGNED	19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <b>Edward K. O'Malley, C/PR Director</b>
			DATE SIGNED <b>10/3/68</b>
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
19 ACTION CODE <b>37</b>	20 EMPLOY CODE <b>10</b>	21 OFFICE CODING NUMERIC: <b>16240</b> ALPHABETIC: <b>SEC</b>	22 STATION CODE <b>1513</b>
23 INTEGRAL CODE	24 HOURS CODE <b>1</b>	25 DATE OF BIRTH MO: <b>10</b> DA: <b>15</b> YR: <b>1923</b>	26 DATE OF GRADE MO: DA: YR:
27 DATE OF LEI MO: DA: YR:	28 NTE EXPIRES MO: DA: YR:	29 SPECIAL REFERENCE 1-ESC 2-ORIG 3-FICA 4-NONE	30 RETIREMENT DATA CODE
31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA TYPE: MO: DA: YR:	33 SECURITY REQ. NO.	34 SEX
35 VET PREFERENCE CODE: 0-NONE, 1-5 PT, 2-10 PT	36 SERV COMP DATE MO: DA: YR:	37 LONG COMP DATE MO: DA: YR:	38 CAREER CATEGORY CODE: (AS, LS, P, etc.)
39 FEDERAL HEALTH INSURANCE CODE: 0-WAIVER, 1-YES	40 SOCIAL SECURITY NO.	41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE: 0-NO PHYSICAL SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42 LEAVE CAT. CODE
43 FEDERAL TAX DATA FORM EXECUTED: CODE NO. TAX EXEMPTIONS	44 STATE TAX DATA FORM EXECUTED: CODE NO. TAX EXEMPTIONS	45 POSITION CONTROL CERTIFICATION <b>10-4-68</b> <b>DDC</b>	46 OP APPROVAL <b>W. Macken</b>
		DATE APPROVED <b>4 Oct 68</b>	



OFFICE OF THE DIRECTOR

TREASURY DEPARTMENT  
UNITED STATES SECRET SERVICE

WASHINGTON, D.C. 20226

September 5, 1968

Mr. Howard J. Osburn  
Director of Security  
Central Intelligence Agency  
Washington, D. C.

Dear Mr. Osburn:

This letter is in appreciation for the valuable assistance provided by your office during the Republican National Convention at Miami Beach, Florida.

I would particularly like to commend James H. McCoy and the staff members of his Division:

James H. McCoy  
Chief, Security Division

Their devotion and untiring efforts of security during the Convention were instrumental to the success of the Convention.

Sincerely,  
  
William G. Bailey  
Assistant Director



CONFIDENTIAL

NATIONAL COMMUNICATIONS SYSTEM  
OFFICE OF THE MANAGER  
WASHINGTON, D.C. 20305

IN REPLY REFER TO:  
NCS-EO

21 NOV 1967

Mr. Howard Osborn  
Director of Security  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Mr. Osborn:

On 8 November 1967, Messrs. James McCord, William Flannery, and William Marcy of your agency provided a most interesting and informative briefing on the subject, "Audio Threat by the Communist Block". Included in this presentation was the display of the latest electronic techniques and technical developments in the area of audio threat.

This presentation was most enlightening and proved to be of keen interest to the Agency NCS Representatives, staff members of the Office of the Manager, NCS and selected key personnel of the Defense Communications Agency.

We very much appreciate the availability of the above mentioned personnel and I should like to commend them on their excellent manner of presentation and thorough knowledge of the subject matter.

Copy to:  
Mr. Georgia

*I. R. Obenchain, Jr.*  
I. R. OBENCHAIN, JR.  
Brigadier General, USA  
Assistant Deputy Manager,  
National Communications System

CONFIDENTIAL

EXCLUDED FROM AUTOMATIC  
DECLASSIFICATION  
DOD DTR 5200.10  
DOES NOT APPLY



(ADD) (ADD)

UNCLASSIFIED    
  INTERNAL USE ONLY    
  CONFIDENTIAL    
  SECRET

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)  
 Commendation for Messrs. Frank Farrell, James McCord  
 and their Assistants

FROM: Acting Director of Security  
 Room 4E60

EXTENSION NO. 6777

DATE

TO: (Officer designation, room number, and building)

DATE RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom. Draw a line across column after each comment.)

1.	DD/PTOS	20 AUG 22 1947	<i>[Signature]</i>	It is a pleasure to commend Messrs. Frank Farrell, James McCord and their Assistants for the fine support they rendered indicated in the attached letter. Such commendations reflect a high degree of professionalis
2.	<i>Ch Sec Dir</i>	8/31	<i>[Signature]</i>	
3.	<i>Ch Phy Sec Dir</i>	<i>[Signature]</i>	<i>[Signature]</i>	

4. *R S P S*

*[Signature]*  
 Harlan A. Westrell  
 Acting Director of Security  
 21 AUG 1947

*This work!*

*[Signature]*

FORM 610 (REV. 1-15-47)

SECRET    
  CONFIDENTIAL    
  INTERNAL USE ONLY    
  UNCLASSIFIED

NATIONAL SECURITY AGENCY  
Office of The Director  
Fort George G. Meade, Maryland, 20755

12 August 1967

Executive Registry  
67-38897

DD/S 67-4161

Honorable Richard M. Helms  
Director of Central Intelligence  
Washington, D. C. 20505

Dear Dick:

I want to thank you for the technical security demonstration recently presented to me by Howie Osborn and members of his staff. We are very conscious of the subject and welcome opportunities to be kept up-to-date on the state-of-the-art.

I would appreciate your also conveying my personal thanks to Messrs. Frank Patrick, James McCord, and their assistants, not only for the high degree of professionalism which they demonstrated during the session here but also for their continued advice and assistance to my security organization. I am sure you join me in encouraging continued close liaison of this type.

Sincerely yours,



MARSHALL S. CARTER  
Lieutenant General, U. S. Army  
Director

S E C R E T

8 March 1966

MEMORANDUM FOR: Mr. James W. McCord, Jr.

THROUGH : Head of ~~SS~~ Career Service


SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the system, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the system may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you do not have sufficient time prior to completing 15 years of service with the Agency in which you could complete a minimum of 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph c of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 6E-1319 Headquarters (extension 6001). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the Board. However, this request must be made within 30 days of the date of this memorandum.

  
Emmett D. Echols  
Director of Personnel

S E C R E T

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

SECRET

20 July 1965

MEMORANDUM FOR: Chief, A&TS

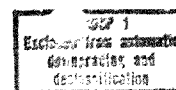
SUBJECT : (McCord, James W., Jr.)  
(Educational Matter)

Attached is a letter from George Washington University showing the completion of the requirements for the degree of Master of Science in international Affairs. I understand this would be of interest to the Training and Personnel Branches for their files.

*James W. McCord Jr.*  
James W. McCord, Jr.  
Chief, Technical Division

Attachment:  
As Stated Above

SECRET





THE GEORGE WASHINGTON UNIVERSITY  
WASHINGTON, D. C. 20006

THE COLLEGE OF GENERAL STUDIES

July 7, 1965

Mr. James W. McCord, Jr.  
Air War College  
Maxwell AFB, Ala.

Dear Mr. McCord,

I am happy to inform you that you have passed satisfactorily the Comprehensive Examination for candidates seeking the degree of Master of Science in International Affairs.

Conrratulations!

Very truly yours,

A handwritten signature in cursive script, which appears to read "Grover L. Angel".

Grover L. Angel  
Dean

cc: CGS File  
Registrar # 183595

SECRET  
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 19 July 1965	
1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MC CORD, James W., Jr.					
3. NATURE OF PERSONNEL ACTION REASSIGNMENT				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 67 7 65		5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS X V TO V CF TO V		V TO CF CF TO CF		7. COST CENTER NO. CHARGEABLE 6271-0208		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATION DDS/OFFICE OF SECURITY TECHNICAL DIVISION OFFICE OF THE CHIEF				10. LOCATION OF OFFICIAL STATION WASHINGTON, D. C.			
11. POSITION TITLE ELECT ENG - AUDIO SUPP (15)				12. POSITION NUMBER 0042		13. CAREER SERVICE DESIGNATION GS	
14. CLASSIFICATION SYMBOL (e.g. 1B, etc.) G		15. OCCUPATIONAL SERIES 0005.01		16. GRADE AND STEP 35 5		17. SALARY OR RATE 10,740	
18. REMARKS							
19A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		19B. SIGNATURE OF CAREER SERVICE OFFICER Robert E. O'Brien, A/Chief/Personnel	
DATE SIGNED				DATE SIGNED		DATE SIGNED	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
20. POSITION CODE		21. EMPLOY CODE		22. OFFICE SYMBOL		23. STATION CODE	
24. INTENSIVE CODE		25. HOURS CODE		26. DATE OF BIRTH		27. DATE OF GRADE	
28. DATE OF LEI		29. SECURITY REG NO		30. SEPARATION DATA		31. CONSECUTIVE CANCELLATION DATA	
32. NET PREFERENCE		33. SERV COMP DATE		34. LONG COMP DATE		35. MEMBER CATEGORY	
36. FEDERAL TAX DATA		37. STATE TAX DATA		38. SOCIAL SECURITY NO		39. HEALTH INSURANCE	
40. PREVIOUS GOVERNMENT DATA		41. LEAVE CAT CODE		42. FEDERAL TAX DATA		43. STATE TAX DATA	
44. POSITION CONTROL CERTIFICATION		45. O.P. APPROVAL		DATE APPROVED		DATE APPROVED	

548

ASZ

**SECRET**  
(When Filled In)

<b>REQUEST FOR PERSONNEL ACTION</b>				DATE PREPARED 20 August 1964				
1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MCCORD, James W., Jr.						
3. NATURE OF PERSONNEL ACTION <b>REASSIGNMENT AND TRANSFER FROM TO VOUCHERED FUNDS</b>			4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 8 16 64		5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS V TO V X CF TO V		7. COST CENTER NO CHARGE ABLE 5271-0100		8. LEGAL AUTHORITY (Completed by Office of Personnel)				
9. ORGANIZATIONAL DESIGNATIONS DDS/OFFICE OF SECURITY EXECUTIVE STAFF			10. LOCATION OF OFFICIAL STATION  WASHINGTON, D.C.					
11. POSITION TITLE SECURITY OFFICER		12. POSITION NUMBER 0032	13. CAREER SERVICE DESIGNATION ES					
14. CLASSIFICATION SCHEDULE (G.S. I.B. etc.) GS		15. OCCUPATIONAL SERIES 1510.01	16. GRADE AND STEP 15 4	17. SALARY OR RATE \$ 18,170				
18. REMARKS Verbal Concurrence: 20 August 1964 - George Rader, DDP/EE Personnel  Mr. McCord is being double slotted against position 0032 for approximately one (1) year while attending the Air War College.  Date: 20 AUG 1964  Security Agreement has been prepared for the use of Mr. McCord. Request cc: DDP/EE cc: Cl Br W. H. ... Ernest L. Hardt, ChPersBr, 208/06								
18A. SIGNATURE OF REQUESTING OFFICIAL		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER		DATE SIGNED				
		Ernest L. Hardt, ChPersBr, 208/06		20/8/20/64				
<b>SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL</b>								
19. ACTION CODE 16	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 1000	22. STATION CODE 2000	23. INTEGRAL CODE	24. REGIONS CODE 1	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR
28. NOTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1-CSI 3-FICA 5-NONE	31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA TYPE MO DA YR	EOD DATA →		33. SECURITY REG. NO.	34. SEX
35. VET. PREFERENCE CODE 0-NONE 1-5 PT. 2-10 PT.	36. SERV. COMP. DATE MO. DA. YR.	37. LONG COMP. DATE MO DA YR.	38. CAREER CATEGORY FAR RESV PROV TEMP	39. FEGLI: HEALTH INSURANCE CODE CODE 0-NONE 1-YES	40. SOCIAL SECURITY NO.			
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO		44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMP. STATE LOOR				
45. POSITION CONTROL CERTIFICATION From EE			46. C.P. APPROVAL		DATE APPROVED 8/20/64			

SECRET

(When Filled In)

<b>REQUEST FOR PERSONNEL ACTION</b>		DATE PREPARED <b>8 MAY 1962</b>
-------------------------------------	--	------------------------------------

1. SERIAL NUMBER <b>58124</b>	2. NAME (Last-First-Middle) <b>MCQUORD, James W. Jr.</b>	4. EFFECTIVE DATE REQUESTING MONTH   DAY   YEAR <b>05   27   62</b>	5. CATEGORY OF EMPLOYMENT <b>Regular</b>
3. NATURE OF PERSONNEL ACTION <b>Reassignment and Transfer to Confidential Funds</b>		7. POST CENTER NO. CHARGEABLE <b>2139 9300 1017</b>	8. LOCAL AUTHORITY (Completed by Office of Personnel)
6. FUND	<input checked="" type="checkbox"/> X	9. ORGANIZATIONAL DESIGNATION <b>DDP/ES German Station Deputy for Combined Services Security Branch</b>	
10. POSITION TITLE <b>Security Officer</b>		11. POSITION NUMBER <b>0363</b>	12. CAREER SERVICE DESIGNATION <b>SS</b>
14. CLASSIFICATION SYMBOL (USE OF SPECIAL SYMBOLS IN ORGANIZATIONAL SYMBOLS MAY BE INDICATED BY A PREFIX)	<b>GS</b>	<b>1810.01</b>	<b>15 2</b>

18. REMARKS  
 One copy has been forwarded to the Office of Security.  
 W-4 and D-4 forms have been forwarded to Payroll.  
 Medical Ct, JANUARY 1962 per the Office of Security.  
 From: SIS/Office of Security  
 Security Research Staff  
 Office of the Chief  
 Washington, D.C.  
 #305

*no studies for file*

19. NAME OF APPROVING OFFICER (Typed Name)  
**Margaret E. McEnaney, (SIS/Sec)**

20. DATE OF APPROVAL (Typed Date)  
**30 May 62**

21. COMMENTS (Typed Comments)  
**20 May 62 9402 25 10015**

22. DATE OF APPROVAL (Typed Date)  
**30 May 62**

23. NAME OF APPROVING OFFICER (Typed Name)  
**M. J. [Signature]**

24. NAME OF APPROVING OFFICER (Typed Name)  
**[Signature]**



**CIA INTERNAL USE ONLY**  
**REQUEST FOR PERSONNEL ACTION**

25 June 1959

1. Serial No. <b>158124</b>		2. Name (Last-First-Middle) <b>MCCORD JAMES W JR</b>			3. Date Of Birth Mo. Da. Yr. <b>01 26 24</b>			4. Vet. Pref. None-0 5 Pt-1 10 Pt-2 <b>1</b>		5. Sex <b>M 1</b>		6. CS - EOD Mo. Da. Yr. <b>08 22 51</b>			
7. SCD		8. CSC Retmt.			9. CSC Or Other Legal Authority <b>50 USCA 403 J</b>			10. Appt. Affidav.		11. FEGLI		12. LCD		13. Mil. Serv. Exp. Mo. Da. Yr. Yes-1 Code <b>08 22 51 No-2 2</b>	

**PREVIOUS ASSIGNMENT**

14. Organizational Designations <b>DDS OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF</b>				Code <b>3112</b>		15. Location Of Official Station <b>WASH., D.C.</b>				Station Code <b>75013</b>		
16. Dept. - Field Dept - Code USMld - Fygn - <b>2</b>		17. Position Title <b>SECURITY OFFICER</b>				18. Position No. <b>036E</b>		19. Serv. <b>GS</b>		20. Occup. Series <b>1810.01</b>		
21. Grade & Step <b>13 2 3</b>		22. Salary Or Rate <b>\$ 11,835</b>		23. SD <b>SS</b>		24. Date Of Grade Mo. Da. Yr. <b>07 01 56</b>		25. PSI Due Mo. Da. Yr. <b>06 28 59</b>		26. Appropriation Number <b>9 7100 20 001</b>		

**ACTION**

27. Nature Of Action <b>PROMOTION</b>		Code <b>30</b>		28. Eff. Date Mo. Da. Yr. <b>6 28 59</b>		29. Type Of Employee <b>Regular</b>		Code		30. Separation Data	
--	--	-------------------	--	--	--	--	--	------	--	---------------------	--

**PRESENT ASSIGNMENT**

31. Organizational Designations <b>DDS Office of Security Security Research Staff Office of the Chief</b>				Code <b>3112</b>		32. Location Of Official Station <b>Washington, D. C.</b>				Station Code		
33. Dept. - Field Dept - Code USMld - Fygn - <b>D 2</b>		34. Position Title <b>Security Officer</b>				35. Position No. <b>365</b>		36. Serv. <b>GS</b>		37. Occup. Series <b>1810.01</b>		
38. Grade & Step <b>15-1</b>		39. Salary Or Rate <b>\$ 12,770.00</b>		40. SD <b>SS</b>		41. Date Of Grade Mo. Da. Yr. <b>11 17 57</b>		42. PSI Due Mo. Da. Yr. <b>12 23 56</b>		43. Appropriation Number <b>9-7100-20-001</b>		

**SOURCE OF REQUEST**

A. Requested By (Name And Title) <b>Sheffield Edwards, Director of Security</b>		C. Request Approved By (Signature And Title) <i>Sheffield Edwards</i> <b>Director of Security</b>	
B. For Additional Information Call (Name & Telephone Etc.) <b>H. E. Steele, Ch. Pers. Br., A&amp;TS/OS</b>			

**CLEARANCES**

A. Career Board		D. Placement	
B. Pos. Control		E.	
C. Classification		F. Approved By <i>Sheffield Edwards</i>	
Remarks			

## REQUEST FOR PERSONNEL ACTION 21 January 1959

1. Serial No. 150124		2. Name (Last-First-Middle) MCCORD JAMES W JR			3. Date Of Birth Mo. 01 Da. 26 Yr. 24			4. Vet. Pref. Non-0 5 Pt-1 10 Pt-2		5. Sex Code 1 M 1		6. CS - EOD Mo. 00 Da. 22 Yr. 51			
7. SCD		8. CSC Retmt.			9. CSC Or Other Legal Authority 50 U CA 403 d			10. Apmt. Affidav. Mo. Da. Yr.		11. FEGLI Yes-1 Code No-2		12. LCD Mo. 08 Da. 22 Yr. 51		13. Mil. Serv. Credit Lcd Yes-1 Code No-2 2	

### PREVIOUS ASSIGNMENT

14. Organizational Designations DDS OFFICE OF SECURITY INSPECTION STAFF				15. Location Of Official Station 5110 WASH., D.C.		Station Code 75013					
16. Dept. - Field Dept. USHid - Frgn - D		17. Position Title INVESTIGATOR		18. Position No. 0333		19. Serv. 2		20. Occup Series 1710.22			
21. Grade & Step 14-2		22. Salary Or Rate \$ 11,500		23. SD		24. Date Of Grade Mo. Da. Yr.		25. PSI Due Mo. Da. Yr.		26. Appropriation Number 1101 20	

### ACTION

27. Nature Of Action REASSIGNMENT		28. Eff. Date Mo. Da. Yr.		29. Type Of Employee Regular		30. Separation Basis	
--------------------------------------	--	------------------------------	--	---------------------------------	--	----------------------	--

### PRESENT ASSIGNMENT

31. Organizational Designations DDS/Office of Security Security Research Staff Office of the Chief				32. Location Of Official Station Washington, D. C.		Union Code					
33. Dept. - Field Dept. - USHid - Frgn - D		34. Position Title Security Officer		35. Position No. 500		36. Serv. 37. Occup Series GS 1420.01					
38. Grade & Step 14-2		39. Salary Or Rate \$ 11,500.00 pa		40. SD		41. Date Of Grade Mo. Da. Yr.		42. PSI Due Mo. Da. Yr.		43. Appropriation Number 1101-20-400	

### SOURCE OF REQUEST

A. Requested By (Name And Title)  
H. B. Steele, Ch. Pers. Br., A&TS OS

B. For Additional Information Call (Name & Telephone Ext.)  
Marcia Shepherd Ext. 206

Request Approved By (Signature And Title)  
*H. B. Steele*  
Chief, Personnel Branch, A&TS OS

### CLEARANCES

Clearance	Signature	Date	Clearance Placement	Signature	Date
A. Career Board				<i>[Signature]</i>	1/28/59
B. Post Control				<i>[Signature]</i>	1/28/59
C. Classification				<i>[Signature]</i>	

Remarks

**SECRET**  
(When Filled In)

DATE PREPARED			REQUEST FOR PERSONNEL ACTION						X		V to V		V to UV			
Mo	Da	Yr							UV to V		UV to UV					
7	10	58	1. Serial No.			2. Name (Last-First-Middle)			3. Date of Birth		4. Vet. Pref.		5. Sex		6. CS - EOD	
			McCORD, James Walter, Jr.			Mo	Da	Yr	None-0 S Pr-1 10 Pr-2	Code	M		Mo	Da	Yr	
7. JCD			8. CSC Reim.		9. CSC Or Other Legal Authority		10. Apmt. Affidav.		11. FEGLI		12. LCD		13. MIL. SERV. CREDIT L.C.D.			
Mo	Da	Yr	Yes - 1	Code			Mo	Da	Yr	Yes-1 No -2	Code	Mo	Da	Yr	Yes - 1	Code
			No - 2												No - 2	

**PREVIOUS ASSIGNMENT**

14. Organizational Designations			Code		15. Location Of Official Station			Station Code	
DDS/Office of Security Security Research Staff Office of the Chief					Washington, D. C.				
16. Dept.-Field		17. Position Title			18. Position No.		19. Serv.		20. Occup. Series
Dept. Valid Prgr. - D	Code	Security Officer			365		GS		1810.01
21. Grade & Step		22. Salary Or Rate		23. SD	24. Date Of Grade		25. PSI Due		26. Appropriation Number
14-2		\$ 11,575		SS	Mo Da Yr		Mo Da Yr		0-7101-20

**ACTION**

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Date	
REASSIGNMENT				Mo Da Yr		Regular					

**PRESENT ASSIGNMENT**

31. Organizational Designations			Code		32. Location Of Official Station			Station Code	
DDS/Office of Security Inspection Staff			5/10		Washington, D. C.				
33. Dept.-Field		34. Position Title			35. Position No.		36. Serv.		37. Occup. Series
Dept. Valid Prgr. - D	Code	Investigator			23		GS		1810.22
38. Grade & Step		39. Salary Or Rate		40. SD	41. Date Of Grade		42. PSI Due		43. Appropriation Number
14-2		\$ 11,575		SS	07/10/56		06/28/59		0-7102-20

**SOURCE OF REQUEST**

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
H. E. Steele, Ch. Pers. Sr. A&TS/OS		H. E. Steele	
B. For Additional Information Call (Name & Telephone Ext.)		Chief, Personnel Branch, A&TS/OS	
Relda White, Ext 2033			

**CLEARANCES**

Clearance		Signature		Date	
A. Career Board				7/16/58	
B. Pos. Control		R			
C. Classification		F. Approved By		7/16/58	
Remarks				M. M. Kearney	

SECRET

STANDARD FORM 52  
FORMULATED BY THE  
U. S. CIVIL SERVICE COMMISSION  
JANUARY 1949—FEDERAL PERSONNEL  
MANUAL CHAPTER 81

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
MR. JAMES W. McCORD, Jr.	26 Jan 1924		4 Jun 57
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
REASSIGNMENT			
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	

FROM— Investigator (CI) GS-1610.22-14	T367 \$10,320.00 pa	9. POSITION TITLE AND NUMBER	TO— Security Officer US-1610.01-14	T365-14 \$10,320.00 pa
DDS/Office of Security Security Research Staff Internal Branch Washington, D. C.		10. ORGANIZATION, ALL DESIGNATIONS 311201	DDS/Office of Security Security Research Staff Office of the Chief Washington, D. C.	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		11. HEADQUARTERS 2	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)  
No Fitness Report required - no change in supervision.

B. REQUESTED BY (Name and title) H. E. Steele, Ch, Pers. Br., APTS, OS	D. REQUEST APPROVED BY Signature: <i>H. E. Steele</i> Title: Ch, Personnel Branch, APTS, OS
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Jane Glesing, Ext. 2043	

13. VETERAN PREFERENCE NONE <input type="checkbox"/> WW1 <input type="checkbox"/> OTHER <input type="checkbox"/> SPT <input type="checkbox"/> 10 POINT <input type="checkbox"/> CIVILIAN <input type="checkbox"/> OTHER <input type="checkbox"/>	14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> E.A. <input type="checkbox"/> REAL <input type="checkbox"/> SD-66
15. SEX M <input checked="" type="checkbox"/> W <input type="checkbox"/>	16. DATE OF APPOINTMENT AFFIDAVIT (ACCESSORS ONLY) <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE
16. APPROPRIATION FROM 7-T101-20 TO Same	17. SUBJECT TO C. S. RETIREMENT ACT (YES—NO) 165

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL	<i>JS</i>	5 JUN 57	
C. CLASSIFICATION	<i>JS</i>	4/5/57	
D. PLACEMENT OR EMPL.	<i>JS</i>	4/11/57	
E.			

F. APPROVED BY

*R W [Signature]* SECRET

~~SECRET~~

STANDARD FORM 52 PREPARED BY THE U. S. CIVIL SERVICE COMMISSION JANUARY 1950—FEDERAL PERFORMANCE MANUAL CHAPTER VI			
<b>REQUEST FOR PERSONNEL ACTION</b>			
<b>REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.</b>			
1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.
MR. JAMES W. McCORD, Jr.		26 Jan '24	
4. DATE OF REQUEST		5. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
6/19/56		ASAP	
8. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		B. APPROVED:	
PROMOTION			
9. POSITION (Specify whether establish, change grade or title, etc.)			
FROM— Security Res Spec T405 GS-1810.24-13 \$9205.00 pa	A. POSITION TITLE AND NUMBER	TO— Investigator (CI) T367 GS-1610.22-14 \$10,320.00 pa	B. SERVICE GRADE AND SALARY
DDS/Office of Security Security Research Staff External Branch	10. ORGANIZATIONAL DESIGNATIONS	DDS/Office of Security Security Research Staff Internal Branch	11. HEADQUARTERS
Washington, D. C.	12. FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>	Washington, D. C.	13. FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>
14. REMARKS (Use reverse if necessary)			
No Fitness Report required - no change in supervision.			
15. REQUESTED BY (Name and title)		16. REQUEST APPROVED BY	
H.E. Steele, Ch, Pers. Br., A&TS, OS		Signature: <i>E. Schmidt</i>	
17. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)		Title: Ch, Admin & Training Staff, OS	
Jane Giesing, Ext. 2063			
18. VETERAN PREFERENCE		19. POSITION CLASSIFICATION ACTION	
NONE <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input checked="" type="checkbox"/> 5-PT. <input type="checkbox"/> 10 POINT <input type="checkbox"/> DISAB <input type="checkbox"/> OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>	
		SD-SS	
20. SEX M	21. APPROPRIATION FROM 4-7101-20 TO 6-7101-20	22. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) YES	23. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)
			24. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: TEXAS
25. STANDARD FORM 50 REMARKS			
26. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	<i>gjk</i>		
C. CLASSIFICATION	<i>832</i>	6/12/56	
D. PLACEMENT OR EMP.	<i>Max E. Schmidt</i>		
E.			
F. APPROVED BY	<i>Robert</i>		

~~SECRET~~

E.V.D.

23 September 1954

R.W. White

Joseph S. Reff

Military Permit for Germany - James Walter McCord, Jr.

- file*
1. It is requested that a Military Permit for Germany be affixed to the Special Passport issued to the above subject.
  2. Travel for the above subject is sponsored by the CENTRAL INTELLIGENCE AGENCY. Housing accommodations are available.
  3. It is further requested that any reference to the CENTRAL INTELLIGENCE AGENCY be excluded from the permit issued.

Special Passport # 39738  
Date of issue: 15 September 1954  
Place of issue: Washington, D.C.  
Valid Until: 14 September 1956  
Occupation: Government Employee  
Destination: Frankfurt  
Duration in Germany: 2yrs.  
Date of entry: 30 September 1954

**SECRET**

STANDARD FORM 52  
PREPARED BY THE  
U. S. CIVIL SERVICE COMMISSION  
JANUARY 1949—FEDERAL PERSONNEL  
MANUAL, CHAPTER XI

### REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) <b>MR. JAMES W. [unclear]</b>	2. DATE OF BIRTH <b>3/20/24</b>	3. REQUEST NO. <b>1924</b>	4. DATE OF REQUEST <b>6/1/54</b>
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) <b>PROMOTION</b>		6. EFFECTIVE DATE A. PROPOSED: <b>ASAP</b>	7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED: <b>6 June 1954</b>	

FROM— 1. Position <b>1-110.27-1</b>	2. POSITION TITLE AND NUMBER	10. Security Officer
3. SERVICE GRADE AND SALARY	11. ORGANIZATIONAL DESIGNATIONS	11-110.27-1-10
4. ORGANIZATIONAL DESIGNATIONS	12. HEADQUARTERS	11. Security Office
5. HEADQUARTERS	13. FIELD OR DEPARTMENTAL	12. Office of the [unclear]
6. FIELD OR DEPARTMENTAL	7. FIELD	8. DEPARTMENTAL

A. REMARKS (Use reverse if necessary)  
**PSI eff 6 June 54 - not in folder**  
**approved by SE/PSB 8 June 54**

9. REQUESTED BY (Name and title) <b>Ervin A. [unclear]</b>	10. REQUEST APPROVED BY <b>[Signature]</b>
11. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) <b>[unclear]</b>	12. Title <b>[unclear]</b>

13. VETERAN PREFERENCE	14. POSITION CLASSIFICATION ACTION																							
<table border="1"> <tr> <th>NONE</th> <th>WWV</th> <th>OTHER</th> <th>5 PT.</th> <th>10-POINT</th> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>DESAB.</td> <td>OTHER</td> </tr> </table>	NONE	WWV	OTHER	5 PT.	10-POINT		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>					DESAB.	OTHER	<table border="1"> <tr> <th>NEW</th> <th>VICE</th> <th>I. A.</th> <th>REAL</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	NEW	VICE	I. A.	REAL				
NONE	WWV	OTHER	5 PT.	10-POINT																				
	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>																					
			DESAB.	OTHER																				
NEW	VICE	I. A.	REAL																					

15. SEX	16. RACE	17. APPROPRIATION FROM: [unclear] TO: [unclear]	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
---------	----------	---	--	---	---

21. STANDARD FORM 50 REMARKS  
**\* Partner Street, 50 - 7/6/54**

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	<b>JM</b>	<b>9 June 54</b>	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	<b>[Signature]</b>	<b>9/9/54</b>	
E.			

F. APPROVED BY  
**Ralph A. [unclear]**  
**19 June 54**

**SECRET**

**SECRET**

STANDARD FORM 52  
 PROMULGATED BY THE  
 U. S. CIVIL SERVICE COMMISSION  
 JANUARY 1950—FEDERAL PERSONNEL  
 MANUAL CHAPTER III

### REQUEST FOR PERSONNEL ACTION

**REQUESTING OFFICE:** Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) <i>MR. JAMES C. ...</i>		2. DATE OF BIRTH <i>1/27/06</i>	3. REQUEST NO.	4. DATE OF REQUEST <i>1/11/54</i>
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) <i>REASSIGNMENT</i>		6. EFFECTIVE DATE A. PROPOSED:		7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:		

FROM— <i>ADJUTANT GENERAL ...</i>  <i>DLA/Security Officer</i> <i>Special Security Division</i> <i>Operations Branch</i> <i>Office of the Chief</i> <i>Washington, D. C.</i>	9. POSITION TITLE AND NUMBER 10. SERVICE, GRADE, AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS 13. FIELD OR DEPARTMENTAL	TO— <i>Investigator ...</i>  <i>DLA/Security Officer</i> <i>Special Security Division</i> <i>Operations Branch</i> <i>Office of the Chief</i> <i>Washington, D. C.</i>
---	--	---

14. REMARKS (Use reverse if necessary)

15. REQUESTED BY (Name and title) <i>David W. Schmidt, ...</i>	D. REQUEST APPROVED BY <i>[Signature]</i>
16. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) <i>...</i>	Signature: Title: <i>...</i>

17. VETERAN PREFERENCE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>NAME</td> <td>WAR</td> <td>OTHER</td> <td>SPT</td> <td>10 POINT</td> </tr> <tr> <td></td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>DISAB.</td> <td>OTHER</td> </tr> </table>	NAME	WAR	OTHER	SPT	10 POINT				<input checked="" type="checkbox"/>					DISAB.	OTHER	18. POSITION CLASSIFICATION ACTION <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>NEW</td> <td>VICE</td> <td>L.A.</td> <td>REAL</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	NEW	VICE	L.A.	REAL				
NAME	WAR	OTHER	SPT	10 POINT																				
			<input checked="" type="checkbox"/>																					
			DISAB.	OTHER																				
NEW	VICE	L.A.	REAL																					

19. SEX <i>M</i>	20. RACE <i>W</i>	21. APPROPRIATION FROM: <i>...</i> TO: <i>...</i>	22. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)
23. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		24. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: <i>TEXAS</i>	

25. STANDARD FORM 50 REMARKS

26. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL OR POS. CONTROL	<i>JH</i>	<i>4/21</i>	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL	<i>be</i>	<i>4/21</i>	
E.			

F. APPROVED BY: *[Signature]*

**SECRET**



SECRET

STANDARD FORM 52  
PREPUBLISHED BY THE  
U. S. CIVIL SERVICE COMMISSION  
JANUARY 1950—FEDERAL PERSONNEL  
MANUAL, CHAPTER II

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) MR. JAMES W. McCORD, JR.	2. DATE OF BIRTH 1/26/24	3. REQUEST NO.	4. DATE OF REQUEST 12/17/53
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) REASSIGNMENT		6. EFFECTIVE DATE A. PROPOSED:  B. APPROVED: <i>Bob</i> 3 JAN 1954	7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)			

FROM— Investigator(Gen) T211.01 GS-1810-12 \$7040.00 per annum	9. POSITION TITLE AND NUMBER	TO— Investigator(Gen) T297.01 GS-1810-12 \$7040.00 per annum
DDA/Security Office Special Security Division SSD Pool  Washington, D. C.	10. SERVICE GRADE AND SALARY  11. ORGANIZATIONAL DESIGNATIONS  12. HEADQUARTERS	DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C.
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

8. REMARKS (Use reverse if necessary)  
  
Transfer TO Vouchered Funds FROM Unvouchered Funds.

9. REQUESTED BY (Name and title) Ervin W. Schmidt, Chief, AATS	10. REQUEST APPROVED BY <i>E. Schmidt</i> Signature: Title: <i>Chief, Admin. &amp; Insp. Staff</i>
11. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) H.E. Steele, Ext. 2063	12. TITLE: 60

13. VETERAN PREFERENCE NONE <input type="checkbox"/> WITH <input checked="" type="checkbox"/> OTHER <input checked="" type="checkbox"/> S-PT <input type="checkbox"/> 15 POINT <input type="checkbox"/> DISAB. OTHER	14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> USE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> <del>CD-SE</del> <del>CD-SE</del> CD-SE	15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> W	16. RACE <input checked="" type="checkbox"/> W <input type="checkbox"/> O	17. APPROPRIATION FROM 4-7130-30 TO 4-7103-20	18. SUBJECT TO C. S. RETIREMENT ACT (1950-52)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
--	---	--	---	---	---	--	---

21. STANDARD FORM 50 REMARKS  
  
*Security Clearance  
12/22/53*

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR PCS. CONTROL	<i>JER</i>	<i>2/1/54</i>	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY  
*James W. ...*  
*James W. ... Today - 12/22/53*

SECRET

Director of Personnel  
Department of Justice-F.B.I.  
Washington, D. C.

17 September 1951

TO:

DATE:

In accordance with the requirements of the Federal Personnel Manual  
it is requested that the Official Personnel Folder and Leave Record  
of:

NAME: **MCCOBB, James Walter, Jr.**  
DOB: **26 Jan. 1924**  
PREVIOUSLY EMPLOYED BY: **Department of Justice-F.B.I.**  
BRANCH OR DIVISION:   
LOCATION: **Washington, D. C.**  
DATES OF EMPLOYMENT: **October 1948 to February 1951**

Be forwarded to:

Mr. R. B. J. Hopkins  
Chief, Personnel Division  
Central Intelligence Agency  
2430 E Street, S.W.  
Washington 25, D.C.

*Home record  
sent to Payroll  
9-27-51*

CONFIDENTIAL

22 August 1951  
(Date)

I, James Walter McGard, Jr., hereby certify that the information appearing on my Personal History Statement dated 18 May 1951 is true, accurate and correct, except as follows: No corrections

1. However an addition may be made to the education section inasmuch as one summer semester in evening Law School, Lincoln University, Oakland, Calif., was completed since the date of the application. This semester began 4 June 1951 and ended 12 August 1951.
2. In the certificate regarding Reserve Status filed with the original application it was reflected that I was in the Volunteer Air Reserve, USAF. On August 14 a letter Reserve Order from Hamilton, Pa., Calif., was sent to me advising that I was being transferred from the Volunteer Air Reserve to

James Walter McGard, Jr.  
(Signature)

the Organized Reserve with a mobilization assignment with the 19th District OSI, Travis AFB, California. (See Military Status Section Here)

NR  
320 Pacific Avenue  
Alameda, California  
July 20, 1951

Mr. Joseph B. Ragan  
Chief, Personnel Procurement  
Central Intelligence Agency  
2430 E Street, N. W.  
Washington, D. C.

Dear Mr. Ragan:

Reference is made to your letter dated June 4, 1951.

At the present time I am in the position of finding it necessary in the very near future to make several decisions of considerable financial importance to me. Should your organization be in a position to indicate whether favorable consideration has been given my application, or to indicate by what date you may be in a position to make a decision in that regard, such information would be of very great help to me at this time. As you have been advised earlier, I am interested in the CIA as a career, am willing to accept an assignment either overseas or in this country at your discretion, and at the starting salary you believe commensurate with my past experience.

Any assistance you can furnish concerning the above request will be indeed appreciated.

Very truly yours

*James Walter McCord Jr*  
James Walter McCord, Jr.

REQUEST FOR SECURITY CLEARANCE

Request No. 1-2311  
Date: 6-7-51

1. Full Name James Lester 2. Year of birth 1924  
Last, First Middle

3. Position Title SPECIAL AGENT Grade GS-11 Code \_\_\_\_\_

4. Location: Office YAS Division SA Branch \_\_\_\_\_  
Code \_\_\_\_\_ Code \_\_\_\_\_ Code \_\_\_\_\_

5. Geographic destination SAN FRANCISCO, CALIF.  
City and state or country, as appropriate

6. Type of Employee:  1. Regular  2. Contract  3. Consultant  
 4. Military  5. Other: \_\_\_\_\_

7. Funds:  1. Vouchered  2. Unvouchered

8. Type(s) of security clearance requested:

Provisional for \_\_\_\_\_  
Specify name of school or group

Secret

Full

Waiver

9. Availability date: \_\_\_\_\_ 10. Estimated clearance date \_\_\_\_\_  
Day-Month-Year Month-Year

11. Recruitment Source: \_\_\_\_\_ Code \_\_\_\_\_

12. Sex and Veteran status:  1. M-W  2. M-N  3. F-W  4. F-N

13. Remarks:

2 COPIES RETAINED BY IAS

Attachments:  
 PHS  
 Appendix I  
 Photographs

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Division

4 June 1951

Mr. James V. McCord, Jr.  
820 Pacific Avenue  
Alameda, California

Dear Mr. McCord:

This is to acknowledge receipt of your application for employment with the Central Intelligence Agency.

Your application is being given consideration for current employment possibilities. This process is somewhat time consuming; however, we shall advise you as soon as a definite decision has been reached.

Any requests for further information should be addressed to the undersigned.

Very truly yours,

JOSEPH B. FAGAN  
Chief, Personnel Procurement

10 May 1951

Mr. James Walter McCord, Jr.  
625 Pacific Avenue  
Alameda, California

Dear Mr. McCord:

Thank you for your recent application for employment in our organization.

Enclosed you will find the forms which we require all prospective applicants to fill out in order that we may become more thoroughly acquainted with their background and experience. If you will be good enough to fill them out and return them with three passport size photographs of yourself, we will be in a better position to review your qualifications and will then advise you further. You may retain the fourth copy of the Personal History Statement for your own records.

We sincerely appreciate your interest in our organization and look forward to hearing from you in the near future.

Very truly yours,

GEORGE B. RAGAN  
Chief, Personnel Procurement

Enclosures (3)

RESTRICTED

SECURITY AGREEMENT

I, James Walter M. Geraghty, understand that by virtue of my duties in the Central Intelligence Agency, I may be the recipient of information and intelligence which concerns the present and future security of the United States and belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to the standards set by the Central Intelligence Agency. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), and I am familiar with the penalties provided for violation thereof.

I agree that I do not now, nor shall I ever possess any right, interest, or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by reason of my connection with the Central Intelligence Agency, but shall always acknowledge the property right of the United States of America in and to such information and intelligence.

I do solemnly swear that I will never divulge, publish nor reveal by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties in accordance with the laws of the United States, unless specifically authorized in writing in each case by the Director of Central Intelligence.

I understand that no change in my assignment or employment will terminate my obligation under this oath and that the provisions of this oath shall remain binding upon me even after the termination of my services in the United States.

I understand that my employment by the Central Intelligence Agency is conditioned upon my understanding of and strict compliance with "Security Regulations CIA", and the appendices thereto.

I take this obligation freely, without any mental reservation or intention of evasion.

In witness whereof I have set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

James Walter M. Geraghty (Seal)  
before me this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.



820 Pacific Avenue  
Alameda, California  
April 18, 1951

Director  
Central Intelligence Agency  
Washington, D. C.

Dear Sir:

I am interested in securing an interview with your local Agent-In-Charge regarding the position of Special Agent with your organization. My prior investigative experience includes four years with the Federal Bureau of Investigation, two years as a Special Agent and two years as a Radio Technician. I hold a commission in the U. S. Air Force Reserve, and have held an assignment as Intelligence Officer in a reserve unit. My last annual two-week tour of duty in the Air Force Reserve was an Intelligence Officer Refresher Course at Lowry Air Force Base, Colorado in March, 1950. My age is twenty-seven, and I am married, no children.

Should it be clear that an interview may be arranged, I shall be glad to talk with your representative at his convenience.

Very truly yours

*James Walter McCord, Jr.*

James Walter McCord, Jr.

SECRET

REPRODUCTION MASTERS

SECRET  
CONFIDENTIAL

BIOGRAPHIC

BIOGRAPHIC PROFILE

H a n d l e   W i t h   C a r e

WATERGATE FILE REVIEW FLAG

SUBJECT: McCord, James

FILE NO: 58124

DATE FLAGGED: 24 April 1974

All information contained in this file through the above date was reviewed for possible significance to "Watergate" or other related matters. This review was conducted by Office of Security personnel. Additionally, this file was in the custody of the Office of the Inspector General from 26 February 1974 until released to the Office of Security on 15 April 1974.

No action is required through date cited above for further "Watergate" related file review reporting.

File Cross Reference - 625000

  
Officer Reviewing File

DO NOT REMOVE OR DESTROY THIS FLAG WITHOUT THE CONCURRENCE  
OF THE DEPUTY DIRECTOR OF SECURITY.

SECRET

NOTIFICATION OF ASSIGNMENT OR CANCELLATION OF OFFICIAL COVER BACKSTOP		31 August 1970
TO: (Check)	<input checked="" type="checkbox"/> CHIEF, RECORDS AND CONTROL	FILE NUMBER 13507
	<input type="checkbox"/> CHIEF, CONTRACT PERSONNEL DIVISION	EMPLOYEE NUMBER 058124
	<input checked="" type="checkbox"/> CHIEF, OPERATING COMPONENT (For action) OS	ID CARD NUMBER
ATTN:	OS/Chief Admin Staff	OFFICIAL COVER
REF:	Resignation Reinstating	BACKSTOP ESTABLISHED
SUBJECT	McCord, James W. Jr.	DISCONTINUED
		UNIT

**KEEP ON TOP OF FILE WHILE COVER IN EFFECT**

ESTABLISHMENT OF OFFICIAL COVER BLOCK RECORDS (OPM 20-800-11)	CANCELLATION OF OFFICIAL COVER UNBLOCK RECORDS (OPM 20-800-11)
A. TEMPORARILY FOR _____ DAYS EFFECTIVE DATE COB _____	<input checked="" type="checkbox"/> DATE (YY-MM-DD) _____
B. CONTINUING AS OF COB _____	August 1 51
SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY (NRR 20-7)	SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (NRR 20-7)
ASCERTAIN THAT CIA _____ IS BEING ISSUED (NRR 20-11)	RETURN ALL PERSONAL DOCUMENTATION TO CCS
<input checked="" type="checkbox"/> SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER (NR 240-24)	DO NOT WRITE IN THIS BLOCK - FOR CCS INTERNAL USE ONLY
SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY (NR 240-24)	
SUBMIT FORM 2688 _____	

REMARKS AND OR COVER HISTORY

Aug 51-Jun 53 OCONUS DCL  
 Jun 53-May 52  
 May 52-May 54 Germany RAC  
 Jun 54 OCONUS

FORWARDING ADDRESS: # 7 5th St, Corp. 1  
 Rockville, Maryland 20850

EMPLOYMENT ADDRESS: UNK

Subject is to indicate CIA as place of employment for entire period.

DEL/et  
 DISTRIBUTION: COPY 1 - RCD  
 COPY 2 - OPERATING COMPONENT  
 COPY 3 - O/O  
 COPY 4 - CL/TELEVC  
 COPY 5 - CCS - CHRONO  
 COPY 6 - CCS - FILE

*James H. Franklin*  
 CHIEF, OFFICIAL COVER, CENTRAL COVER STAFF

SECRET

NOTIFICATION OF CANCELLATION OF MILITARY COVER BACKSTOP		DATE 20 Jul 64
TO: <input checked="" type="checkbox"/> CHIEF, PERSONNEL OPERATIONS DIVISION (Check)	SUBJECT McCORD, JAMES W, Jr	
<input type="checkbox"/> CHIEF, OPERATING COMPONENT (For Action) OS		
ATTN: OS/AATS		
REF:	FILE NO.	K3930
MILITARY COVER DISCONTINUED	IC PART NO.	
Department of the Army/ overseas		
<input checked="" type="checkbox"/> Unblock Records. (OP Memo 20-820-11)		
Effective 21 Jun 64		
<input checked="" type="checkbox"/> Submit Form 642 To Change Limitation Category. (HB 20-800-2 to be redacted graded HB 20-7)		
<input checked="" type="checkbox"/> Return All Military Documentation To CCS. Overseas military documentation for subject and dependents should be returned to CFB.		
<input checked="" type="checkbox"/> Remarks: Subject should be acknowledged as a current employee as he is to attend the Air War College as an overt employee.		
<p><b>THIS MEMO MUST REMAIN ON TOP OF FILE</b></p> <p><i>James A. Franklin</i> EDF/pp CHIEF, MILITARY COVER CCS</p>		



Mr. James W. McCord, Jr.  
7 Winder Court  
Rockville, Maryland 20850

Dear Mr. McCord:

It is the practice of the Organization to follow up with former employees six months after their retirement. We hope by such inquiry to obtain information on what our retirees are doing and where they are located, invite suggestions for improving the retirement program and to learn if the Organization might be of some assistance on any post-retirement matters.

We should like very much to hear from you on the above points and on any other topics you think would be useful to us.

For your convenience in replying, we have enclosed a sheet somewhat akin to a form on which we have listed those standard items of information we'd like to have on every retiree. The remainder of the sheet, including the reverse side, is for your comments and suggestions. We shall be most appreciative of your fullest response to this inquiry.

Thank you very much for your cooperation.

Sincerely yours,

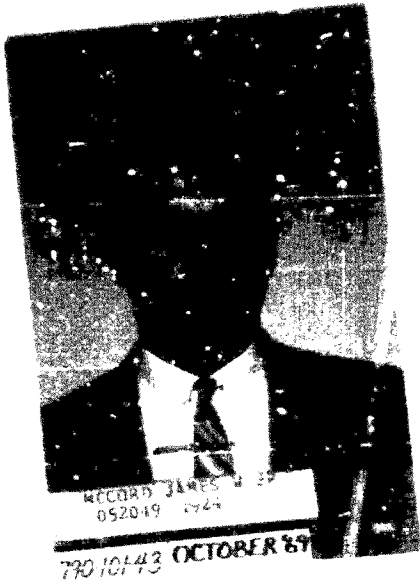
Carlisle A. Dudley  
Personnel Officer

Enclosures:  
Questionnaire  
Return Envelope

Distribution:  
Original - Addressee  
1 - OPF  
1 - RAD Subject's file

OP/RAD/FFAS/ILShobe:mib (20 April 1971)

Actions





1. LAST NAME <b>MC CORD, JAMES W JR</b>		FIRST NAME <b>JAMES W JR</b>		INITIAL(S) <b>JW</b>		2. APPOINTMENT DATA Entered on duty <b>08/22/51</b> F <input checked="" type="checkbox"/> T <input type="checkbox"/> P <input type="checkbox"/>			3. TOTAL SERVICE FOR LEAVE (as of date of separation) Years <b>25</b> Months <b>05</b> Days <b>04</b> <input checked="" type="checkbox"/> More than 15 years			
4. DATE AND NATURE OF SEPARATION <b>RETIREMENT*INV*UNDER CIA RETIREMENT AND DISABILITY SYSTEM 08/31/70</b>						Subject to Sec. 203(d), 1951 Leave Act Yes <input type="checkbox"/> No <input type="checkbox"/>			Ceased to be subject to Sec. 203(d) on _____ Annual Leave Bal. _____			
SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)						SUMMARY OF HOME LEAVE (DAYS)						REMARKS  <b>SCD 03/27/45</b>  <b>25/6 TRANS TO STATUS 5 USC 04 63</b>
5. Balance from prior leave year ended <b>1/10</b> <b>1970</b>		ANNUAL <b>328</b>	SICK <b>1729</b>	14. Date arrival abroad for HR purposes _____		15. Current balance as of _____		16. 12 month accrual rate _____		17. Dates leave used prior 24 months _____		
6. Current leave year accrual through <b>8/22</b> <b>1970</b>		<b>128</b>	<b>64</b>	18. Monthly accrual date _____		19. Calendar days credit for next accrual date _____		20. Date last service period completed _____				
7. Total		<b>456</b>	<b>1793</b>	MILITARY LEAVE								
8. Reduction in credits, if any (current year)				21. Dates during current calendar yr _____ to _____		22. Dates during preceding calendar yr _____ to _____		ABSENCE WITHOUT PAY				
9. Total leave taken		<b>367</b>	<b>4</b>									
10. Balance		<b>89</b>	<b>1789</b>									
11. Total hours paid in lump sum <b>89 hrs &amp; 1 hol</b>												
12. Salary rate(s) <b>\$28,989.00</b>												
13. Lump sum leave dates From <b>0830 09/01/70 09/17/70 0930</b> (Hours)												
28. Examined correct by <b>[Signature]</b> for Chief Payroll (Title)		<b>3/0/77</b> (Date) <b>143-2585</b> (Telephone)		23. During leave year in which separate _____		24. During step-increase waiting period which began on <b>06/24/70</b>		25. During 12 month HR accrual period (dates) _____		26. WOP or AWP or Furlough Suspension (Hours)		

Standard Form 1150  
November 1965  
1150-106

**RECORD OF LEAVE DATA TRANSFERRED**

U.S. CIVIL SERVICE COMMISSION  
FPM SUPPLEMENTS 296-31 AND 990-2

SECRET  
(When Filled In)

### NOTIFICATION OF PERSONNEL ACTION

FIRST-MIDDLE

D JAMES W JR

UNLANTARY-UNDER CIA  
DISABILITY SYS-CBR

4 EFFECTIVE DATE  
MO DA YR  
09 01 70

5 CATEGORY OF EMPLOYMENT  
MEDICAL

TO V

FROM V

7 Financial Analysis Req. Changeable  
8 CSC OR OTHER LEGAL AUTHORITY  
1077 0001 0001 00 00 - 000 SEC 200A

10 LOCATION OF OFFICIAL STATION

SECURITY  
CRITICAL AND PERSONAL SECURITY  
TY DIVISION  
CHIEF

11 POSITION NUMBER

CAL SEC 07

12 OCCUPATIONAL SERIES  
13 TRADE AND STEP  
14 GRADE RATE

NOTES FROM THE EFFECTIVE DATE OF THIS ACTION FOLLOWS:  
AND STEP 1 TO BE ADJUSTED TO STEP 10; AND WEST 17,  
WILL BE ADJUSTED TO WEST 18.

#### SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

20 CODING	21 STATION CODE	22 ALPHABETIC	23 RETIREMENT DATA	24 OCCUPATIONAL DATA CODE	25 FEDERAL TAX DATA	26 STATE TAX DATA	27 DATE OF BIRTH	28 DATE OF GRADE	29 DATE OF LEI	30 SECURITY REC NO	31 SER
32 EMP DATE	33 LONG COMP DATE	34 CAREER CATEGORY	35 SOCIAL SECURITY NO								
36 INT SERVICE	37 LEAVE CAT CODE	38 FEDERAL TAX DATA	39 STATE TAX DATA								

FOOD DATA

SIGNATURE OR OTHER AUTHENTICATION

POSTED  
9-16-70 Jm