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JFK Assassination System
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Memorandum



- Dep. Dir. _____
- ADD Adm. _____
- ADD Inv. _____
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- Adm. Servs. _____
- Crim. Inv. _____
- Ident. _____
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- Telephone Rm. _____
- Director's Office _____

To : Mr. Coyle *ELC* Date 5/2/95

From : *WES/FR* William E. Baugh, Jr.

Subject : REQUEST FOR SECURITY ACCESS TO ROOM 6712 (6:00am-6:00pm)
FOR LAURA DENK
RE: JFK TASK FORCE SPACE
INFORMATION RESOURCES DIVISION (IRD)

PURPOSE: To request security access to Room 6712 (6:00 am - 6:00 pm) for Laura Denk.

DETAILS: Laura Denk is an analytical person with the Assassination Records Review Board working with the JFK TASK FORCE reviewing documents. Ms. Denk has an unescorted official visitors badge and needs daily access from 6:00 am to 6:00 pm to Room 6712 to complete her job. Her SS# is 509-82-4982.

RECOMMENDATION: That the Security Unit, Facilities Management and Security Section, Personnel Division, grant security access to Laura Denk for Room 6712, Monday through Friday for the hours of 6:00 am to 6:00 pm.

62C-HQ-1029205-234

APPROVED:

Crim. Inv. _____	Info. Res. <i>WES/FR</i>	Training _____
Crim. Jus. Info. _____	Inspection _____	Office of EEO _____
Servs. _____	Laboratory _____	Affairs _____
Director _____	Finance _____	Office of Public & _____
Deputy Director _____	Gen. Counsel _____	Personnel <i>ELC</i>
		Cong. Affairs _____

62A-HQ-1029205

- 1 - Mr. Coyle (Attn: Mr. Thomas, Room 1127) *ET/AL*
- 1 - Mr. O'Connor, Room 6712
- 1 - Mrs. Keeley, Room 6712
- 1 - Ms. Hyatt, Room 5881

CLK/clk

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