

DATE: 11-14-2017

JFK Assassination System
Identification Form

Date: 3/31/201

Agency InformationAGENCY : FBI
RECORD NUMBER : 124-10368-10472

RECORD SERIES : HQ

AGENCY FILE NUMBER : 62C-HQ-1029205-150

Document Information

ORIGINATOR : FBI
FROM : BAUGH
TO : PASENELLI

TITLE :

DATE : 11/15/1993
PAGES : 3

SUBJECTS :

JFKARCA OF 1992

DOCUMENT TYPE : PAPER, TEXTUAL DOCUMENT
CLASSIFICATION : Unclassified
RESTRICTIONS : 3
CURRENT STATUS : Redact
DATE OF LAST REVIEW : 03/01/1999

OPENING CRITERIA : INDEFINITE

COMMENTS : INC FLOOR PLAN

DATE: 11-14-2017

310

Memorandum



Dep. Dir. _____
 ADD Adm. _____
 ADD Inv. _____
 Asst. Dir.:

- Adm. Servs. PL
- Crim. Inv. _____
- Ident. _____
- Info. Mgnt. _____
- Insp. _____
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- Cong. Affs. Off. _____
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- Off. of Public Affs. _____
- Telephone Rm. _____
- Director's Office _____

To : Ms. Pasenelli
 (Attention: Gary Mobley SM/PL)

From : William E. Baugh WJB

Subject : TELEPHONE OUTLET MODIFICATIONS
 JFK TASK FORCE
 INFORMATION MANAGEMENT DIVISION (IMD)

Date 11/15/93

JFK ARCA of 1992

PURPOSE: That adequate telephone outlets be installed to accommodate twenty-four telephones to be installed in Room 6712.

DETAILS: Due to an addition of personnel to the JFK Task Force, telephone outlets to accommodate 24 telephones need to be installed in Room 6712 at the locations indicated on the attached designs as soon as possible. Also, the telephone outlet indicated with an asterisk on the attached floor plan needs to be removed.

Costs for the above modifications may be applied to cost code 1581.

Any inquiries regarding these modifications may be directed to Carrie Ellen Perry, Extension 9238, Room 6712.

RECOMMENDATION: That this memorandum be forwarded to the Facilities Management and Security Section, FD, for appropriate action.

APPROVED: _____

Director _____	Adm. Servs. <u>TC/PL</u>	Inspection _____	Off. of EEO Affs. _____
Dep. Dir. _____	Crim. Inv. _____	Intell. _____	Off. of Liaison & Int. Affs. _____
ADD-Adm. _____	Crim. Jus. Info. _____	Laboratory _____	Off. of Public & Cong. Affs. _____
ADD-Inv. _____	Servs. _____	Legal Coun. _____	Training _____
	Ident. _____	Tech. Servs. _____	
	Info. Mgnt. <u>WJB</u>	Training _____	

2-ENCLOSURE

62A-HQ-1029205

62A-HQ-1029205-150
3/PL

- 1 - Mr. O'Hanlon (Attention: Gary Mobely, Room 1B303)
- 1 - Mrs. McCrum, Room 4859
- 1 - JFK Task Force, Room 6712

CEP (4)

ALL INFORMATION CONTAINED
 HEREIN IS UNCLASSIFIED
 DATE 7/16/98 BY 5668510/ude
JFC

All work that was requested in this memo has been completed by the Facilities Management Unit. If there are any questions or comments concerning the disposition of the work please contact the Maintenance Control Office at extension 3038. Please cite the following number.

EM 12/6

94-095-IA-1581