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FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 10/14/1997

To: Personnel

Attn: Bruce Chase
Mitzi Lavonis

From: OPCA

Historical and Executive Review Unit (HERU), Room 11144

Contact: LuAnn Wilkins, ext. 0673

Approved By: Collingwood John *JEC*

Drafted By: LuAnn M Wilkins:lmw *lmw*

Case ID #: 62C-HQ-1029205

Title: INFRASTRUCTURE CHANGES TO ROOM 11134

Synopsis: The walls in and between room 11134 and room 11144 need to be demolished to make one large open work space.

Details: The Space Management Unit (SMU) designated rooms 11144 and 11134 to be occupied by the HERU. Room 11144 became available in July 1997, while room 11134 remained occupied by CJIS until October 1, 1997.

Now that room 11134 is vacant, it is requested that all internal walls within room 11134, as well as the walls separating room 11134 from room 11144 be taken down to make one large open work space to accommodate the HERU.

- CC:** 1 - Mr. Collingwood, Room 7240
- 1 - Mr. Brekke, Room 7230
- 1 - Bruce Chase, Room 1B869
- 1 - Mitzi Lavonis, Room WB950
- 1 - Mr. Wilkinson, Room 7240
- 1 - Mr. McCarron, Room 7262
- 1 - Mrs. Keeley, Room 11144
- 1 - Mr. Conner, Room 11144
- 1 - LuAnn Wilkins, Room 11144

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