

File #:

62-40-116395

Serial Scope:

EBF 1010

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FOIPA# N/A

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116295-2

The Attorney General U. S. DEPARTMENT OF JUSTICE
COMMISSIONER OF INVESTIGATION
ADULTERIES (SSC)

On 9/29/75, SSC was furnished to Dept of Jus
by let dtd 9/25/75, listing certain documents &
other info desired from FBI. In our approval &
According to certificate is orig of memo in res
to case of requests. Also enc for ur files a copy
of memo bng delivered to u w/cet of materials
which is bng delivered to SSC.

#mpe16
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HEREIN IS UNCLASSIFIED
DATE 10/18/00 BY SP-2 ALM/16

RE - HOUSTUDY 62-116464-

OR

SENSTUDY: 62-116395-1010

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#mdr16
 ALL INFORMATION CONTAINED ON THIS FORM
 IS UNCLASSIFIED
 DATE 10/18/00 BY SP-2 ALM/TTC

Senate Select Committee
Request Dated 9/29/75
Item 3

#m216
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 10/18/00 BY SP2ALM/STG

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FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 11/18/60 BY SP-2 AEM/245

Wheaton
H78 m
slayeggs

Name of Employee: ALDEN F. MILLER

Where Assigned: Atlanta
(Division) (Section, Unit)

Official Position Title: Special Agent GS-13

Rating Period: from April 1, 1959 to March 31, 1960

ADJECTIVE RATING: Excellent
Outstanding, Excellent, Satisfactory, Unsatisfactory

This document is prepared in response to your request and is not for dissemination outside your Committee. Its use is limited to official proceedings of your Committee and the content may not be disclosed to unauthorized personnel without the express approval of the FBI.

Rated by:	<u><i>Henry G. Rowse, Jr.</i></u>	Supervisor	<u>3/31/60</u>
	Signature	Title	Date
	HENRY G. ROWSE, JR.	Special Agent in Charge	
Reviewed by:	<u><i>C. E. Weeks</i></u>		<u>3/31/60</u>
	Signature	Title	Date
	C. E. WEEKS		
Rating Approved by:	<u><i>C. E. Weeks</i></u>	Assistant Director	<u>APR 22 1960</u>
	Signature	Title	Date

TYPE OF REPORT

- Official
- Administrative
- 60-Day
- 90-Day
- Transfer
- Separation from Service
- Special
- Annual

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee ALDEN F. MILLER Title Special Agent, GS-13
 Rating Period: from 4/1/59 to 3/31/60

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

- Rate items as follows:
~~+~~ Outstanding (exceeding excellent and deserving of special commendation).
~~E~~ Excellent.
~~✓~~ Satisfactory (good or very good).
~~-~~ Unsatisfactory.
~~O~~ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

- "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
- "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 - Any element rated "Unsatisfactory" must be supported by narrative comments.
 - An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- | | |
|--|---|
| <p>E (1) Personal appearance.</p> <p>E (2) Personality and effectiveness of his personal contacts.</p> <p>+ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).</p> <p>E (4) Physical fitness (including health, energy, stamina).</p> <p>+ (5) Resourcefulness and ingenuity.</p> <p>+ (6) Forcefulness and aggressiveness as required.</p> <p>+ (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.</p> <p>+ (8) Initiative and the taking of appropriate action on own responsibility.</p> <p>+ (9) Planning ability and its application to the work.</p> <p>E (10) Accuracy and attention to pertinent detail.</p> <p>E (11) Industry, including energetic, consistent application to duties.</p> <p>E (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.</p> <p>E (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.</p> <p>+ (14) Technical or mechanical skills.</p> <p>E (15) Investigative ability and results: <ul style="list-style-type: none"> + (a) Internal security cases E (b) Criminal or general investigative cases E (c) Fugitive cases E (d) Applicant cases O (e) Accounting cases </p> <p>+ (16) Physical surveillance ability.</p> | <p>✓ (17) Firearms ability.</p> <p>E (18) Development of informants and sources of information.</p> <p>+ (19) Reporting ability: <ul style="list-style-type: none"> + (a) Investigative reports + (b) Summary reports + (c) Memos, letters, wires (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.) </p> <p>✓ (20) Performance as a witness.</p> <p>O (21) Executive ability: <ul style="list-style-type: none"> + (a) Leadership + (b) Ability to handle personnel + (c) Planning + (d) Making decisions + (e) Assignment of work + (f) Training subordinates + (g) Devising procedures + (h) Emotional stability + (i) Promoting high morale + (j) Getting results </p> <p>E (22) Ability on raids and dangerous assignments: <ul style="list-style-type: none"> E (a) As leader E (b) As participant </p> <p>✓ (23) Organizational interest, such as making of suggestions for improvement.</p> <p>E (24) Ability to work under pressure.</p> <p>E (25) Miscellaneous. Specify and rate:
 Dictation ability _____</p> |
|--|---|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): _____

Security

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): _____

Investigator

- C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? No 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? No (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? Yes No
 If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: Excellent EMPLOYEE'S INITIALS A.F.M.
 Outstanding, Excellent, Satisfactory, Unsatisfactory

Atlanta, Georgia
March 31, 1960

ALDEN F. MILLER
SPECIAL AGENT

PART I GENERAL COMMENTS

SA MILLER is a tall, heavily-built agent. He presents a neat, conservative, mature appearance. He has a quiet, good-natured personality, and is very popular among fellow employees.

During this rating period he has been assigned primarily to matters involving the Communist Party, espionage, satellite nations and related matters. He administers his work well. His reports are thorough and reveal a thorough knowledge of his subject.

SA MILLER requires little or no supervision. He has the ability to handle any type complicated case, and I would not hesitate to use him on any dangerous assignment.

He has no known limitations on his physical condition or availability that would affect his performance as an agent.

SA MILLER is the liaison agent with all local military intelligence agencies. He does an excellent liaison job and is highly respected by the local intelligence agencies.

AFM
Initials

HGR:hs

PART II SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given

NA

2. Experience and Ability as Inspector's Aide

NA

3. Participation in Informant Programs

SA MILLER coordinates the security informant program in the Atlanta Office. He has excellent ability in handling highly confidential sources, is alert and has an excellent attitude toward this program. SA MILLER handles the security informant program in a very satisfactory manner.

4. Testifying Experience and Ability

Because of the nature of his assignments during this rating period SA MILLER has not had the opportunity to testify. He has had considerable experience in testifying in the past.

5. Disciplinary Action

NA

6. Accounting Information

NA

7. Police Instruction

SA MILLER is a qualified general police instructor. He is assigned primarily to security and sound work and for that reason has not been used as a police instructor during this rating period.

8. Sound Training

In November, 1959, SA MILLER was afforded a refresher course in the latest techniques and equipment relating to sound work and locks. He performs monthly maintenance checks on the equipment in the Atlanta Office and other ^{1/4} highly confidential assignments.

Employee's initials

9. Resident Agents

NA

10. Foreign Language Ability

NA

11. Administrative Advancement

(a) interested in: Yes ___ No X .

(b) completely available for: Yes ___ No ___ .

(c) considered completely qualified at present for administrative advancement, including experience, ability, personality and appearance: Yes ___ No ___ .

(d) his qualifications are: very good ___, excellent ___, outstanding ___ .

(e) he has potential for future administrative advancement: Yes ___ No ___ .

am

Employee's initials

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 10/8/00 BY SP-2 ALM/TW/148

S.M.P

Richard V. ...
H. G. ...
W. A. ...

Name of Employee: ALDEN F. MILLER

Where Assigned: Atlanta
(Division) (Section, Unit)

Official Position Title: Special Agent GS-13

Rating Period: from April 1, 1961 to March 31, 1962

ADJECTIVE RATING: Satisfactory
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's Initials

Adm

This document is prepared in response to your request and is not for dissemination outside your Committee. Its use is limited to official proceedings of your Committee and the content may not be disclosed to unauthorized persons without the express approval of the FBI.

Rated by:	<u>Henry G. Rowse, Jr.</u>	Supervisor	<u>3/31/62</u>
	Signature	Title	Date
HENRY G. ROWSE, JR.		Special Agent in Charge	<u>3/31/62</u>
Reviewed by:	<u>James E. McMahon</u>		
	Signature	Title	Date
JAMES E. McMAHON		Assistant Director	<u>MAY 7 1962</u>
Rating Approved by:	<u>[Signature]</u>		
	Signature	Title	Date

TYPE OF REPORT

REC-1

- Official
- Annual
- Administrative
- 60-Day
- 90-Day
- Transfer
- Separation from Service
- Special

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee ALDEN F. MILLER Title Special Agent; GS-13
 Rating Period: from 4/1/61 to 3/31/62

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

- Rate items as follows:
- + Outstanding (exceeding excellent and deserving of special commendation).
 - E Excellent.
 - ✓ Satisfactory (good or very good).
 - Unsatisfactory.
 - O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 - A. Any element rated "Unsatisfactory" must be supported by narrative comments.
 - B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- | | |
|---|---|
| <ul style="list-style-type: none"> <u>E</u> (1) Personal appearance. <u>E</u> (2) Personality and effectiveness of his personal contacts. <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). <u>E</u> (4) Physical fitness (including health, energy, stamina). <u>+</u> (5) Resourcefulness and ingenuity. <u>+</u> (6) Forcefulness and aggressiveness as required. <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives. <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility. <u>+</u> (9) Planning ability and its application to the work. <u>+</u> (10) Accuracy and attention to pertinent detail. <u>+</u> (11) Industry, including energetic, consistent application to duties. <u>E</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. <u>E</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application. <u>+</u> (14) Technical or mechanical skills. <u>E</u> (15) Investigative ability and results: <ul style="list-style-type: none"> <u>+</u> (a) Internal security cases <u>E</u> (b) Criminal or general investigative cases <u>E</u> (c) Fugitive cases <u>E</u> (d) Applicant cases <u>+</u> (e) Accounting cases <u>+</u> (16) Physical surveillance ability. | <ul style="list-style-type: none"> <u>+</u> (17) Firearms ability. <u>+</u> (18) Development of informants and sources of information. <u>+</u> (19) Reporting ability: <ul style="list-style-type: none"> <u>+</u> (a) Investigative reports <u>+</u> (b) Summary reports <u>+</u> (c) Memos, letters, wires
(Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization; <u>+</u> thoroughness; <u>+</u> accuracy; <u>+</u> adequacy and pertinency of leads; <u>+</u> administrative detail.) <u>+</u> (20) Performance as a witness. <u>+</u> (21) Executive ability: <ul style="list-style-type: none"> <u>+</u> (a) Leadership <u>+</u> (b) Ability to handle personnel <u>+</u> (c) Planning <u>+</u> (d) Making decisions <u>+</u> (e) Assignment of work <u>+</u> (f) Training subordinates <u>+</u> (g) Devising procedures <u>+</u> (h) Emotional stability <u>+</u> (i) Promoting high morale <u>+</u> (j) Getting results <u>E</u> (22) Ability on raids and dangerous assignments: <ul style="list-style-type: none"> <u>E</u> (a) As leader <u>E</u> (b) As participant <u>+</u> (23) Organizational interest, such as making of suggestions for improvement. <u>E</u> (24) Ability to work under pressure. <u>E</u> (25) Miscellaneous. Specify and rate: <ul style="list-style-type: none"> <u>+</u> Dictation ability _____ |
|---|---|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): Security

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Investigator

- C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? No 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? No (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? Yes No
 If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: Satisfactory EMPLOYEE'S INITIALS AFM
 Outstanding, Excellent, Satisfactory, Unsatisfactory

4. Testifying Experience and Ability

SA MILLER is a security Agent and his assignments do not lend themselves to testifying. He has had considerable testifying experience in the past.

5. Disciplinary Action

On February 27, 1962, the Director censured SA MILLER and placed him on probation, as he shared in the responsibility for the failure to furnish the Birmingham Division complete information and clear instructions in a teletype sent to that office.

Consideration has been given to the above in the overall rating and also Items #7, 8 and 10 on the rating guide and checkoff list are affected by this action.

6. Accounting Information

NA

7. Police Instruction

SA MILLER is a qualified general police instructor. Inasmuch as he is assigned primarily to security and sound work, he has not been used as a police instructor during this rating period.

8. Sound Training

SA MILLER is competent and proficient to handle any sound matters and techniques that are necessary to perform with Bureau equipment assigned to this office. He has not been called upon to make any actual installation of Mic-Tel or Tesurs during this rating period. He discusses some technical equipment at firearms and all equipment at annual Agent technical conferences, and makes a very good presentation.

SA MILLER makes regular telephone and microphone surveys in Headquarters Office as well as Resident Agencies, and has excellent contacts with the Telephone Company.

AM

Employee's Initials

Atlanta, Georgia
March 31, 1962

ALDEN F. MILLER
Special Agent

PART I GENERAL COMMENTS

SA MILLER is a tall, well built Agent. He has a good natured personality and is popular among his fellow employees. He continues to be assigned to Headquarters City and handles a considerable volume of work and clearly manifests a thorough and detailed knowledge of security work. He is forceful, aggressive, conscientious, hardworking and thoroughly dependable. He is capable of handling complicated investigative matters and fully qualified to participate in raids and dangerous assignments. During this rating period he has handled primarily security-type cases involving the Communist Party, espionage, satellite nations and related matters. He has no known limitations on his physical condition and is completely available. He continues to be liaison Agent with all local military intelligence agencies and is very popular.


SA MILLER has been interested in the Bureau's applicant program and has been responsible for recruiting applicants who have entered on duty at the SOG.

On February 5, 1962, the Bureau commented SA MILLER did an excellent job of reporting information which will be of significant value to CIA and State Department representatives, stating his memorandum was well written and indicated a proper grasp of intelligence needs in a case which did not involve espionage or subversive aspects.

PART II SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given
NA
2. Experience and Ability as Inspector's Aide
NA
3. Participation in Informant Programs

SA MILLER for several years has coordinated the security informant program in the Atlanta Office, and is rated as very satisfactory.


Employee's Initials

9. Resident Agents

NA

10. Foreign Language Ability

NA

11. Administrative Advancement

(a) Interested in: No.

Atm

Employee's Initials

5

FEDERAL BUREAU OF INVESTIGATION
 UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Com

ALL INFORMATION CONTAINED
 HEREIN IS UNCLASSIFIED
 DATE 10/18/00 BY SP2 ALM/ATG

Name of Employee: ALDEN F. MILLER

Where Assigned: Atlanta
 (Division) (Section, Unit)

Official Position Title: Special Agent GS-13

Rating Period: from February 27, 1962 to May 28, 1962

ADJECTIVE RATING: Excellent
 Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee Initials
AM

Rated by: Henry G. Rowse, Jr. Supervisor 5/28/62
 Signature Title Date

Reviewed by: James E. McMahon Special Agent in Charge 5/28/62
 Signature Title Date

Rating Approved by: J.P. Callahan Assistant Director JUN 5 1962
 Signature Title Date

This document is prepared in response to your request and is not for dissemination outside your Committee. Its use is limited to official proceedings by your Committee and the content may not be disclosed to unauthorized personnel without the express approval of the FBI.

REC-133
 TYPE OF REPORT

- () Official
- () Annual

- (X) Administrative
- () 60-Day
- (X) 90-Day
- () Transfer
- () Separation from Service
- (X) Special

67-
 Sent by _____ Numbered _____
 JUN 1 1962
 THREE

JUN 13 1962

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee ALDEN F. MILLER Title Special Agent, GS-13

Rating Period: from 2/27/62 to 5/28/62

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

- Rate items as follows:
- + Outstanding (exceeding excellent and deserving of special commendation).
 - E Excellent.
 - ✓ Satisfactory (good or very good).
 - Unsatisfactory.
 - O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 - A. Any element rated "Unsatisfactory" must be supported by narrative comments.
 - B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- | | |
|---|---|
| <ul style="list-style-type: none"> <u>E</u> (1) Personal appearance. <u>E</u> (2) Personality and effectiveness of his personal contacts. <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). <u>E</u> (4) Physical fitness (including health, energy, stamina). <u>+</u> (5) Resourcefulness and ingenuity. <u>+</u> (6) Forcefulness and aggressiveness as required. <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives. <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility. <u>+</u> (9) Planning ability and its application to the work. <u>+</u> (10) Accuracy and attention to pertinent detail. <u>E</u> (11) Industry, including energetic, consistent application to duties. <u>E</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. <u>E</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application. <u>+</u> (14) Technical or mechanical skills. <u>+</u> (15) Investigative ability and results: <ul style="list-style-type: none"> <u>+</u> (a) Internal security cases <u>E</u> (b) Criminal or general investigative cases <u>E</u> (c) Fugitive cases <u>E</u> (d) Applicant cases <u>O</u> (e) Accounting cases <u>+</u> (16) Physical surveillance ability. | <ul style="list-style-type: none"> <u>✓</u> (17) Firearms ability. <u>+</u> (18) Development of informants and sources of information. <u>+</u> (19) Reporting ability: <ul style="list-style-type: none"> <u>+</u> (a) Investigative reports <u>+</u> (b) Summary reports <u>+</u> (c) Memos, letters, wires
(Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization; <u>+</u> thoroughness; <u>+</u> accuracy; <u>+</u> adequacy and pertinency of leads; <u>+</u> administrative detail.) <u>✓</u> (20) Performance as a witness. <u>✓</u> (21) Executive ability: <ul style="list-style-type: none"> <u>✓</u> (a) Leadership <u>✓</u> (b) Ability to handle personnel <u>✓</u> (c) Planning <u>✓</u> (d) Making decisions <u>✓</u> (e) Assignment of work <u>✓</u> (f) Training subordinates <u>✓</u> (g) Devising procedures <u>✓</u> (h) Emotional stability <u>✓</u> (i) Promoting high morale <u>✓</u> (j) Getting results <u>E</u> (22) Ability on raids and dangerous assignments: <ul style="list-style-type: none"> <u>E</u> (a) As leader <u>E</u> (b) As participant <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement. <u>E</u> (24) Ability to work under pressure. <u>E</u> (25) Miscellaneous. Specify and rate: <ul style="list-style-type: none"> <u>E</u> Dictation ability _____ |
|---|---|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): Security

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Investigator

C. (1) Is employee available for general assignment wherever needs of service require? YES (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? NO 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? NO (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? Yes No
 If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: Excellent EMPLOYEE'S INITIALS AM
Outstanding, Excellent, Satisfactory, Unsatisfactory

Atlanta, Georgia
May 28, 1962

ALDEN F. MILLER
Special Agent

PART I GENERAL COMMENTS

SA MILLER is tall and well built. He presents an excellent appearance and has a friendly, good-natured personality. During this rating period, SA MILLER has spent considerable time working on bank robbery, Special Inquiry and Security of Government Employees cases, as well as handling several controversial Election Law cases in rural Georgia counties. He is a very capable Agent and consistently handles the more complicated investigative matters in the security field. He has also participated in the applicant program, all of which has been handled in a very satisfactory manner. He has an excellent attitude toward his assignments. His paper work is well prepared and requires little supervision. He has no known physical limitations or limitations on his availability which would affect his performance as an Agent. He is fully qualified to participate in raids and dangerous assignments and certainly capable of handling the more complicated Bureau investigative matters.

On May 14, 1962, the Director, through the Special Agent in Charge, commended SA MILLER in carrying out his individual responsibilities with a great deal of diligence and enthusiasm in achieving a zero delinquency for the month of April, 1962.

PART II SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given

NA

atm
Employee's Initials

HGR:hs

2. Experience and Ability as Inspector's Aide

NA

3. Participation in Informant Programs

SA MILLER for several years has coordinated the security informant program in the Atlanta Office, and is rated as very satisfactory.

4. Testifying Experience and Ability

SA MILLER is a security agent and his assignments do not lend themselves to testifying. He has had considerable testifying experience in the past.

5. Disciplinary Action

NA

6. Accounting Information

NA

7. Police Instruction

SA MILLER is a qualified general police instructor. He has not been used as a police instructor during this rating period.

8. Sound Training

SA MILLER has demonstrated all the technical equipment recently during the Annual Agents Technical Conference. He is competent and proficient to handle any sound matters and techniques that are necessary to perform with Bureau equipment assigned to this office. He makes regular telephone and microphone surveys in Headquarters City, as well as in Resident Agencies and maintains excellent contacts with the Telephone Company.

He has not been called upon to make any actual installation of Mic-Tel or Tesurs during this rating period.

Blm
Employee's Initials

4

He discusses technical equipment at regularly scheduled firearms and makes a very good presentation.

9. Resident Agents

NA

10. Foreign Language Ability

NA

11. Administrative Advancement

(a) Interested in: No.

AW

Employee's Initials

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

mde16
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 10/18/00 BY SP7AM/KAG

[Handwritten signature]

Name of Employee: ALDEN F. MILLER

Where Assigned: Atlanta
(Division) (Section, Unit)

Official Position Title: Special Agent GS-13

Rating Period: from May 23, 1962 to August 14, 1962

ADJECTIVE RATING: Excellent
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee Initials
AM

Rated by:	<u>Henry G. Rowse Jr.</u> Signature	<u>Supervisor</u> Title	<u>8/14/62</u> Date
Reviewed by:	<u>James E. McMahon</u> Signature	<u>Special Agent in Charge</u> Title	<u>8/14/62</u> Date
Rating Approved by:	<u>[Signature]</u> Signature	<u>Assistant Director</u> Title	<u>AUG 29 1962</u> Date

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TYPE OF REPORT

- () Official
- () Annual
- (X) Administrative
 - () 60-Day
 - () 90-Day
 - () Transfer
 - () Separation from Service
 - (X) Special

REC-146

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