

**File #:**

62-116395

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**Serial Scope:**

267 THRU 268

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268X1

269

269X1 THRU 275

277 THRU 280

282 THRU 288

290 THRU 293

295 THRU 299

62-116395

- 1 - Mr. J. A. Mintz
- (1 - Mr. J. B. Hotis)
- 1 - Mr. W. R. Wannall
- 1 - Mr. W. O. Cregar

June 17, 1975

1 - Mr. K. A. Mendenhall

**UNITED STATES SENATE SELECT COMMITTEE  
TO STUDY GOVERNMENTAL OPERATIONS  
WITH RESPECT TO INTELLIGENCE ACTIVITIES (SSC)**

**RE: SUPERSEDED SECTIONS OF THE  
MANUAL OF INSTRUCTIONS**

Reference is made to the SSC memorandum, with attached appendices, dated April 30, 1975, requesting certain documents and other information from the FBI.

Part one of referenced memorandum requested this Bureau to make available for review various superseded sections of the Manual of Instructions (MOI). Appendix A attached to referenced memorandum set forth the sections requested for review. Mr. Mark Gitenstein, SSC Staff Member, has advised FBI Special Agent Paul V. Daly that revisions to the MOI should cover the period January 1, 1960, to the present.

These superseded sections are now ready for review at FBI Headquarters by appropriately cleared personnel of the SSC Staff. It should be noted that for the period January 1, 1960, to the present, there were no revisions of MOI Sections 95 and 97.

1 - The Attorney General

KAM:sdjs *sdjs*  
(8)

SEE NOTE PAGE TWO

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP2ALM/MLP

*MDR-16*

*waw*

*WOC*  
*FWS*  
*[Signature]*  
*[Signature]*  
*KAM*

- Assoc. Dir. \_\_\_\_\_
- Dep. AD Adm. \_\_\_\_\_
- Dep. AD Inv. \_\_\_\_\_
- Asst. Dir.:
- Admin. \_\_\_\_\_
- Comp. Syst. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Inspection \_\_\_\_\_
- Intell. \_\_\_\_\_
- Laboratory \_\_\_\_\_
- Plan. & Eval. \_\_\_\_\_
- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Legal Coun. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director Sec'y \_\_\_\_\_

62-116-95-299  
CLOSURE

MAIL ROOM  TELETYPE UNIT

2 - Mr. J. A. Mintz  
(1 - Mr. J. B. Hotis)  
1 - Mr. W. R. Wannall  
June 17, 1975

The Attorney General

Director, FBI

1 - Mr. W. O. Cregar  
1 - Mr. K. A. Mendenhall

UNITED STATES SENATE SELECT COMMITTEE  
ON INTELLIGENCE ACTIVITIES (SSC)

Reference is made to a memorandum from the SSC dated April 30, 1975, with attached appendices A thru C requesting certain documents and other information from the FBI.

Attached for your approval and forwarding to SSC is the original of a memorandum which responds to one of the requests contained in above SSC memorandum.

A copy of the memorandum is being furnished for your records.

Enclosures (2)

62-116395

1 - The Deputy Attorney General  
Attention: K. William O'Connor  
Special Counsel for  
Intelligence Coordination

KAM:sdjs *sdjs*  
(9)

REC-102

62-116395-299

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP2ACN/BJP

MAR-16

ENCLOSURE

- Assoc. Dir. \_\_\_\_\_
- Dep. AD Adm. \_\_\_\_\_
- Dep. AD Inv. \_\_\_\_\_
- Asst. Dir.:
- Admin. \_\_\_\_\_
- Comp. Syst. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
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- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Legal Coun. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director Sec'y \_\_\_\_\_

MAIL ROOM  TELETYPE UNIT

W. O. CREGAR - 4063 JCH

Re: Superseded Sections of the  
Manual of Instructions

NOTE:

Pursuant to a prior SSC request, we furnished them current MOI Sections 36, 84, 86, 87, 88, 95, 97 and 122. Due to the sensitive nature of Sections 105, 107 and 130, these were made available for review only at FBIHQ.

Listed below are the Intelligence Division representatives and the MOI sections reviewed for this project:

Section 36-Espionage	James W. Johnson	CI-1
Section 84-Registration Act	Dennis R. Dickson	CI-3
Section 86-Sabotage	Louis J. Brune	IS-2
Section 87-Investigations of Subversive Organizations and Individuals	William N. Preusse Thomas J. McNiff	IS-2 IS-2
Section 88-Sedition	George J. Lex	IS-2
Section 105-Internal Security- Nationalistic Tendency	James W. Johnson Howard W. Dare, Jr. Dennis R. Dickson	CI-1 CI-2 CI-3
Section 107-Internal Security Informants and Confidential Sources; and Foreign Counter- intelligence Assets	Edward P. Grigalus James W. Johnson Howard W. Dare, Jr. Dennis R. Dickson	IS-2 CI-1 CI-2 CI-3
Section 122-Extremist Matters and Civil Unrest	Robert D. Shea	IS-1
Section 130-Extremist Informants and Sources	Robert D. Shea	IS-1

As previously noted, there were no MOI revisions during the period of interest to Section 95-Treason and Section 97-Voorhis Act.

The revisions of the MOI requested by SSC consists of approximately 2,200 pages and is approximately 9" in height. Due to the bulkiness of these revisions, they are not being attached to this memorandum.

5-140 (Rev. 1-21-74) FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON, D. C. 20535

Addressee: SENATE SELECT COMMITTEE

LTR  LHM  Memo  Report dated 6/17/75

U.S. Senate Select Committee. Re: Superseded  
Caption of Document: Sections of the Manual of Instructns.  
Part I SSC memorandum 4/30/75.

Originating Office: FBI

Delivered by: Richard T. Taylor Jr. Date: 6/20/75 3:10 PM

Received by: [Signature]

Title: Office Manager

Return this receipt to the Intelligence Division, FBI

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP2ACM/mf  
MDR-16

TO: Intelligence Community Staff  
ATTN: Central Index

FROM:  
**Federal Bureau of Investigation**

SUBJECT: Abstract of Information Provided to Select Committees

1. HOW PROVIDED (check appropriate term. If a document was made available for review but not transmitted, so note.)

2. DATE PROVIDED

DOCUMENT     BRIEFING     INTERVIEW     TESTIMONY     OTHER

6/17/75

3. TO WHOM PROVIDED (check appropriate term; add specific names if appropriate)

<input checked="" type="checkbox"/>	SSC	<b>C. Benz, Office Manager</b>
<input type="checkbox"/>	HSC	

4. IDENTIFICATION (provide descriptive data for documents; give name or identification number of briefer, interviewee, testifier and subject)

**Superseded Sections of the Manual of Instructions**

5. IN RESPONSE TO (list date and item number if in response to formal request, otherwise state verbal request of (name), initiative, subpoena, etc.)

**SSC letter dated 4/30/75, Part I.**

6. CLASSIFICATION OF INFORMATION (enter U, C, S, TS or Codeword)

**"U"**

7. KEY WORDS (enter the appropriate key words from the list provided separately; if key words not listed are used underline for emphasis)

**Operating Procedures**

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP2ALM/Amj  
MDR-16

8. SUMMARY (see reverse side before completing this item)

At the request of SSC, specified superseded sections of this Bureau's Manual of Instructions, covering the period 1/1/60 to the present, have been made available at FBIHQ for review by SSC Members.

**TREAT AS YELLOW**

*WOC*  
*End*  
*5-JM*

62-116395

TJM:1hb ORIGINAL VIA LIAISON TO CENTRAL COMMUNITY INDEX IN  
(4) CONNECTION WITH SENSTUDY 75. LFS 7-2-75

## INSTRUCTIONS

- Type or print clearly in ink.
- Indicate classification of the abstract top and bottom.
- Date the abstract and put on any internal control numbers required.
- "FROM" entry should clearly identify the organization providing the information.
- If additions (as when a copy of document sent to SSC is later sent to HSC) or changes to a previously submitted form are necessary, submit a copy of the original abstract, with the change indicated.

SPECIFIC ITEM NO. 8. SUMMARY - enter brief narrative statement describing substance of information and showing relationship to Intelligence Community matters if appropriate. Any feedback or evidence of investigatory interests should be noted. Commitments made to supply additional information should be noted. Additionally, certain administrative information may be entered here, e.g., restrictions on review of a document, if document was paraphrased, whether interviewee is current or former employee, etc. If actual document or transcript is provided, that fact should be noted and no summary is required. Additional pages may be attached if necessary.

- 2 - Mr. A. Mintz  
(1 - Mr. J. B. Hotis)
- 1 - Mr. W. R. Wannall
- 1 - Mr. W. O. Cregar
- 1 - Mr. R. D. Shea

The Attorney General

June 17, 1975

Director, FBI

UNITED STATES SENATE SELECT COMMITTEE  
ON INTELLIGENCE ACTIVITIES (SSC)

Reference is made to a letter, and appendices thereto, from the SSC, dated May 14, 1975, requesting certain documents and other information from the FBI.

Enclosed for your approval and forwarding to the Committee is an original of a memorandum which is responsive to their request.

A copy of the memorandum is being furnished for your records.

Enclosures (2)

62-116395

1 - The Deputy Attorney General  
Attention: K. William O'Connor  
Special Counsel for  
Intelligence Coordination

RDS:jmn  
(9) jmn

REC-102

62-116395-298

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-2-2000 BY SP2ACH/...

JUL 2 1975

- Assoc. Dir. \_\_\_\_\_
- Dep. AD Adm. \_\_\_\_\_
- Dep. AD Inv. \_\_\_\_\_
- Asst. Dir.:
- Admin. \_\_\_\_\_
- Comp. Syst. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Inspection \_\_\_\_\_
- Intell. \_\_\_\_\_
- Laboratory \_\_\_\_\_
- Plan. & Eval. \_\_\_\_\_
- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Legal Coun. \_\_\_\_\_

ENCLOSURE

MDP-16

waw

pin

John

gd

5-TJH

Forwarded to O'Connor by 6/18/75  
 Received by C. Boney 6/18/75



2 - Mr. J. A. Mintz  
(1 - Mr. J. B. Hotis)  
1 - Mr. W. R. Wannall  
1 - Mr. W. O. Cregar  
1 - Mr. R. D. Shea

62-116395

June 17, 1975

UNITED STATES SENATE SELECT COMMITTEE  
TO STUDY GOVERNMENTAL OPERATIONS  
WITH RESPECT TO INTELLIGENCE ACTIVITIES

RE: REQUEST PERTAINING TO ELECTRONIC  
SURVEILLANCE

Reference is made to SSC letter to the Attorney General, with attached appendices, dated May 14, 1975, requesting certain documents and other information from the FBI.

In Appendix D, captioned "Request Pertaining to Electronic Surveillance," the SSC desired a response to the following request:

Item 15. "All July and August memoranda from former Special Agent (SA) Leo T. Clark to the Assistant Special Agent in Charge (ASAC) or the Special Agent in Charge (SAC) of the Newark, New Jersey, Office of the Federal Bureau of Investigation (FBI), captioned 'Protection of the President - White House Inquiry.'"

In regard to the aforementioned, a thorough review of the files of the Newark Office of the FBI did not reveal the existence of a file bearing the caption, "Protection of the President - White House Inquiry." However, this review did disclose the existence of a file bearing the caption, "Protection of the President." A thorough review of this file failed to uncover any memoranda emanating from former SA Leo T. Clark at any time.

In addition, a thorough review of other files maintained at the Newark Office believed relevant to the subject matter of this inquiry, did not reveal any memoranda, letters or other type communications prepared by former SA Clark.

A thorough review of pertinent FBIHQ files discloses no memoranda emanating from former SA Clark regarding this matter.

- Assoc. Dir. \_\_\_\_\_
- Dep. AD Adm. \_\_\_\_\_
- Dep. AD Inv. \_\_\_\_\_
- Asst. Dir.: \_\_\_\_\_
- Admin. \_\_\_\_\_
- Comp. Syst. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
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- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Legal Coun. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director Sec'y \_\_\_\_\_

1 - The Attorney General

RDS:jmn jmn  
(8)

MAIL ROOM  TELETYPE UNIT

*Handwritten notes and signatures:*  
JMN  
RDS  
JMN  
TJM  
62-116395-798  
SEE NOTE PAGE 2

ENCLOSURE

Request Pertaining to Electronic Surveillance

NOTE:

Telephonic instructions were issued to the Newark Office to respond to Item 15, in SSC letter 5/14/75. By airtel dated 5/30/75 and teletype dated 6/5/75, Newark advised that their review regarding Item 15 was negative. Material reviewed at FBIHQ included, the "Disruption of Democratic National Convention; Information Concerning" file; records of the Inspection Division regarding the "Special Squad, Atlantic City, New Jersey, National Convention, August 22-28, 1964," personnel files of former Assistant to the Director DeLoach, Assistant Director W. C. Sullivan, former SA's Leo T. Clark and Frederick Baumgardner. Above material did not make reference to or contain any memoranda prepared by SA Clark regarding the Democratic National Convention held at Atlantic City, New Jersey, from 8/22-28/64. File review conducted by SA Robert D. Shea.

5-140 (Rev. 1-21-74) FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON, D. C. 20535

Addressee: Senate Select Committee

LTR  LHM  Memo  Report dated 6/17/75

U.S. SSC to Study Govt Operations with Respect  
Caption of Document: to Intelligence Activities. Re:  
Request Pertaining to Electronic Surveillance

Originating Office: FBI

Delivered by: Richard S. Taylor, Jr. Date: 6/20/75 <sup>3:10</sup> PM

Received by: [Signature]

Title: Office Manager

Return this receipt to the Intelligence Division, FBI.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP1/ML/SPJ  
PDR-14

TO: Intelligence Community Staff  
ATTN: Central Index

FROM:  
**Federal Bureau of Investigation**

SUBJECT: Abstract of Information Provided to Select Committees

1. HOW PROVIDED (check appropriate term. If a document was made available for review but not transmitted, so note.)

2. DATE PROVIDED

6/17/75

DOCUMENT	BRIEFING	INTERVIEW	TESTIMONY	<input checked="" type="checkbox"/>	OTHER
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3. TO WHOM PROVIDED (check appropriate term; add specific names if appropriate)

<input checked="" type="checkbox"/>	SSC
<input type="checkbox"/>	HSC

**C. BENZ, Office Manager**

4. IDENTIFICATION (provide descriptive data for documents; give name or identification number of briefer, interviewee, testifier and subject)

**Request Pertaining to Electronic Surveillance**

5. IN RESPONSE TO (list date and item number if in response to formal request, otherwise state verbal request of (name), initiative, subpoena, etc.)

**SSC letter 5/14/75; Appendix D, Item 15.**

6. CLASSIFICATION OF INFORMATION (enter U, C, S, TS or Codeword)

**"U"**

7. KEY WORDS (enter the appropriate key words from the list provided separately; if key words not listed are used underline for emphasis)

**Surveillance**

8. SUMMARY (see reverse side before completing this item)

SSC requested all July and August, 1964, memoranda captioned "Protection of the President - White House Inquiry," prepared by a former Special Agent of our Philadelphia Office. Search of Bureau records failed to uncover the existence of any such documents.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2001 BY SP7ACM/bwp  
TMR-tp

**TREAT AS YELLOW**

WOC  
EWS  
5-7/74

62-116395

TJM:lhb  
(4)

ORIGINAL VIA LIAISON TO CENTRAL COMMUNITY INDEX IN CONNECTION WITH SENSTUDY 75. LFS 7-2-75

## INSTRUCTIONS

- Type or print clearly in ink.
- Indicate classification of the abstract top and bottom.
- Date the abstract and put on any internal control numbers required.
- "FROM" entry should clearly identify the organization providing the information.
- If additions (as when a copy of document sent to SSC is later sent to HSC) or changes to a previously submitted form are necessary, submit a copy of the original abstract, with the change indicated.

SPECIFIC ITEM NO. 8. SUMMARY - enter brief narrative statement describing substance of information and showing relationship to Intelligence Community matters if appropriate. Any feedback or evidence of investigatory interests should be noted. Commitments made to supply additional information should be noted. Additionally, certain administrative information may be entered here, e.g., restrictions on review of a document, if document was paraphrased, whether interviewee is current or former employee, etc. If actual document or transcript is provided; that fact should be noted and no summary is required. Additional pages may be attached if necessary.

- 1 - Mr. D. W. Moore
- 2 - Mr. J. A. Mintz  
(Mr. J. B. Hotis)

The Attorney General

June 17, 1975

Director, FBI

- 1 - Mr. W. R. Wannall
- 1 - Mr. W. O. Cregar
- 1 - Mr. R. L. Moore

UNITED STATES SENATE SELECT COMMITTEE  
ON INTELLIGENCE ACTIVITIES (SSC)

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP2ACM/BJP  
MDR-16

By letter dated May 14, 1975, with attached appendices, the SSC requested certain information and documents from the FBI.

Enclosed for your approval and forwarding to the Committee is the original of a memorandum and enclosures which serve as a response to one of the SSC requests.

There does not appear to be any relation between the elimination of the FBI Crime Records Division and the mandate of the Committee contained in Senate Resolution 21. You may wish to give specific consideration to this observation before approving the forwarding of the enclosed documents to the Committee.

A copy of the memorandum with enclosures is being furnished for your records.

Enclosures (20)

62-116395

REC-102

62-116395-297

- 1 - The Deputy Attorney General  
Attention: K. William O'Connor  
Special Counsel for  
Intelligence Coordination

3 JUL 2 1975

- Dir. \_\_\_\_\_
- AD Adm. \_\_\_\_\_
- AD Inv. \_\_\_\_\_
- Dir.: \_\_\_\_\_
- Asst. Dir.: \_\_\_\_\_
- Adm. Serv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Insp. \_\_\_\_\_
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- Plan. & Eval. \_\_\_\_\_
- Rec. Mgmt. \_\_\_\_\_
- Tech. Serv. \_\_\_\_\_
- Training \_\_\_\_\_
- Off. of Cong. & Public Affairs \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director's Sec'y \_\_\_\_\_

RLM:mam  
(10)

ENCLOSURE

*[Handwritten signatures and initials: Jm, WOC, Pm, WOC, Jm]*

- 1 - Mr. D. W. Moore
- 2 - Mr. J. A. Mintz  
(Mr. J. B. Hotis)
- 1 - Mr. W. R. Wannall

62-116395

June 17, 1975

- 1 - Mr. W. O. Cregar
- 1 - Mr. R. L. Moore

UNITED STATES SENATE SELECT COMMITTEE (SSC)  
TO STUDY GOVERNMENTAL OPERATIONS  
WITH RESPECT TO INTELLIGENCE ACTIVITIES

RE: FURTHER DOCUMENTS PERTAINING TO THE  
FBI AND DEPARTMENT OF JUSTICE

ORGANIZATION, STRUCTURE, AND JURISDICTION

Reference is made to SSC letter dated May 14, 1975, with attached appendices, requesting certain documents and other information from the FBI.

Pursuant to your request in Appendix B, Part II, Item number 15, for all memoranda and other materials relating to the elimination of the FBI Crime Records Division in late 1972 or early 1973, enclosed are copies of nine FBI communications.

Inclosures (9)

1 - The Attorney General

RLM:mam  
(9) *RLM*

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2006 BY SP4/MLP  
*MDR-16*

NOTE:

*cd* The material furnished contains available information with reference to the change in name and later elimination of the Crime Records Division during the period 10/16/72 to 1/3/73. This matter has been coordinated with Mr. David Divan of the External Affairs Division. An extensive search by the Files and Communications Division has failed to locate the 10/4/72 memorandum referenced in M. A. Jones to Mr. Bishop memorandum, 10/16/72, and the L. M. Walters memorandum to Mr. Felt, 12/14/72. The letter to Mr. Fletcher Thompson mentioned in the second recommendation, page 3, of the 10/16/72 Jones to Bishop memorandum is a letter of appreciation for the suggestion with reference to the change in name of the Crime Records Division.

- Assoc. Dir. \_\_\_\_\_
- Dep. AD Adm. \_\_\_\_\_
- Dep. AD Inv. \_\_\_\_\_
- Asst. Dir.:
- Admin. \_\_\_\_\_
- Comp. Syst. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Inspection \_\_\_\_\_
- Intell. \_\_\_\_\_ *RLM*
- Laboratory \_\_\_\_\_
- Plan. & Eval. \_\_\_\_\_
- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Legal Coun. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director Sec'y \_\_\_\_\_

*This document is prepared in response to your request and is not for dissemination outside your Committee. Its use is limited to official proceedings by your Committee and the content may not be disclosed to unauthorized personnel without the express approval of the FBI.*

MAIL ROOM  TELETYPE UNIT

ENCLOSURE

5-140 (Rev. 1-21-74) FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON, D. C. 20535

Addressee: Senate Select Committee

LTR  LHM  Memo  Report dated 6/17/75

Caption of Document: **U.S. SSC to Study Govt Operations with Respect  
to Intelligence Activities. Re;  
Further Documents Pertaining to the FBI and Dept.  
of Justice; Organization, Structure, and  
Jurisdiction.**

FBI Appendix B, Part II, Item 15  
Delivered by: Richard J. Taylor Date: 6/23/75 <sup>200</sup> <sub>FBI</sub>

Received by: MBerry

Title: Office Manager

Return this receipt to the Intelligence Division, FBI

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-25-2000 BY SP2ALM/Rep

MDR-6



UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Bishop

DATE: 10-16-72

FROM : M. A. Jones

SUBJECT: SUGGESTED NAME CHANGE  
CRIME RECORDS DIVISION

By memorandum dated 10-4-72, attached, it was indicated that \_\_\_\_\_ has suggested a name change for the Crime Records Division to Office of Public Information or some other more meaningful designation.

It was pointed out that \_\_\_\_\_ suggestion was in line with informal discussions you (Mr. Bishop) have had with members of your staff concerning a possible name change for the Division.

In this connection, Mr. Gray has noted that he "can think of many reasons for changing the name. What have been the nature of the reasons for change discussed?"

With the formation of the Computer Systems Division and the resultant reassignment of the personnel and the work of the Uniform Crime Reporting Section, including the National Crime Information Center/Computerized Criminal Histories file from Crime Records to Computer Systems, the title "Crime Records," as \_\_\_\_\_ has indicated, is no longer meaningful insofar as the work of this Division is concerned.

"Office of Public Information," which was suggested by \_\_\_\_\_ would inaccurately reflect the activities and responsibilities of this Division and could result in confusion with the Office of Public Information in the Department of Justice. This, of course, would be undesirable.

Enclosures

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10-26-2000 BY SP2ALM/kyj  
MDR-16

*This document is prepared in response to your request and is not for dissemination outside your Committee. Its use is limited to official proceedings by your Committee and the content may not be disclosed to unauthorized personnel without the express approval of the FBI.*

M. A. Jones to Mr. Bishop Memo  
RE: SUGGESTED NAME CHANGE, CRIME RECORDS DIVISION

It is noted that this Division, which is presently comprised of the Crime Research Section, and the Correspondence and Tours Section, is primarily responsible for conducting extensive research pertaining to crime, crime prevention, and other related matters in the law enforcement field. This Division is involved in the review and preparation of replies to correspondence regarding FBI Jurisdiction and operations received from law enforcement, other Government agencies, and the general public in those instances where the Bureau has a responsibility to disseminate such information.

"The FBI Law Enforcement Bulletin," which is the official publication of the FBI, is prepared and distributed by Crime Records, as well as numerous pamphlets for the instruction and information of Bureau employees, the law enforcement profession and the general public. This Division is responsible for supervision of tours of Bureau facilities for Government officials, law enforcement authorities, and the general public; directs the program of distributing informative and illustrative material on Bureau fugitives to various media for the purpose of effecting the location and apprehension of these criminals with the help of citizen cooperation; and coordinates and supervises the Bureau's interests in the utilization of radio, television, and publication outlets to enhance the discharge of our responsibilities in the law enforcement field by acquainting the public with the FBI's operations and activities.

In addition, this Division has the custody of a number of research and reference files which are maintained in a current status and which are essential to the Division in the fulfillment of its responsibilities to the Bureau.

Further, this Division supervises the "Ten-Most-Wanted Fugitives" Program, as well as "The FBI" television series, both of which involve research for their sustenance and success.

While it is recognized, based on the foregoing, that this Division is not completely absorbed in research to the exclusion of other activities, "Crime Research"

CONTINUED - OVER

M. A. Jones to Mr. Bishop Memo

RE: SUGGESTED NAME CHANGE, CRIME RECORDS DIVISION

more accurately describes our responsibilities, it is felt, than any other title suggested. It is noted the more likely alternatives discussed were "Research and Information Division" and "Research and Correspondence Division."

RECOMMENDATIONS:

1. That Mr. Gray approve the renaming of the Crime Records Division to Crime Research Division.

*Approved. J. 10/22*

*11:22A*

2. That in line with the foregoing, the attached letter to \* be approved and sent.

*J. 10/22*  
*11:02A*

