

**File #:**

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**Serial Scope:**

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273-10023

ENCLOSURE

62-116464-21 <del>XXXXXXXXXX</del> <del>62-116464-21</del>	3 ncl. 4 26	JJC:jmb 8/8/75
AG <span style="float: right;">HSC</span> HOUSTUDY-75 Ref is made to 7/28/75 let frm HSC to Dept. rqstng vrs budget and intel data w/rspct to FBI. Enclsd for ur apprvl and forwarding to Committee is prtl response to rqst. The addtl info will be frnshd smlrly when compiled.		

HSC

Return Copy

Request 7/28/75  
Response 8/7/75-

A. The most current and complete organizational chart of the FBI including names, titles and job descriptions.

Attached hereto is the chart requested.

FIELD OFFICES

ALBANY	CHARLOTTE	HOUSTON
ALBUQUERQUE	CHICAGO	INDIANAPOLIS
ALEXANDRIA	CINCINNATI	JACKSON
ANCHORAGE	CLEVELAND	JACKSONVILLE
ATLANTA	COLUMBIA	KANSAS CITY
BALTIMORE	DALLAS	KNOXVILLE
BIRMINGHAM	DENVER	LAS VEGAS
BOSTON	DETROIT	LITTLE ROCK
BUFFALO	EL PASO	LOS ANGELES
BUTTE	HONOLULU	LOUISVILLE

ASSISTANT TO THE DIRECTOR-  
DEPUTY ASSOCIATE DIRECTOR  
(ADMINISTRATION)  
THOMAS J. JENKINS

IDENTIFICATION  
DIVISION

ASSISTANT DIRECTOR  
RICHARD H. ASH

RECORDING SECTION:

FINGERPRINT SUBMISSIONS  
INTERNATIONAL EXCHANGE  
GENERAL CORRESPONDENCE  
LEGISLATIVE AND LEGAL MATTERS

POSTING SECTION:

FUGITIVE WANTED NOTICES  
PROBATION AND PAROLE FLASHES

GARD INDEX SECTION:

CIVIL, CRIMINAL AND DECEASED  
NAME INDICES

TECHNICAL SECTION:

CLASSIFICATION AND SEARCHING  
CRIMINAL FINGERPRINT FILE  
CIVIL FINGERPRINT FILE (ALIEN, CIVIL  
SERVICE, MILITARY AND PERSONAL  
IDENTIFICATION)  
WIRE ROOM SERVICES

ASSEMBLY SECTION:

FILING AND MAINTENANCE OF  
FINGERPRINT JACKETS  
VERIFICATION OF IDENTIFICATIONS  
MICROFILMING

FINGERPRINT CORRESPONDENCE  
SECTION:

UPDATING AND DISSEMINATION OF  
FINGERPRINT RECORDS  
CERTIFIED RECORDS  
MISSING PERSONS UNIT  
MAIL ROOM

LATENT FINGERPRINT SECTION:

DECEASED HAND AND FINGER EXAMINATIONS  
DISASTER IDENTIFICATION SQUAD  
FINGERPRINT PHOTO LABS  
FINGERPRINT TESTING  
GENERAL APPEARANCE FILE ON  
CONFIDENCE MEN  
LATENT FINGERPRINT EXAMINATIONS  
LATENT FINGERPRINT INSTRUCTION  
NATIONAL UNIDENTIFIED LATENT  
FINGERPRINT FILE  
SINGLE FINGERPRINT FILE  
TECHNICAL FIELD ASSISTANCE

AUTOMATION AND RESEARCH  
SECTION:

AUTOMATED IDENTIFICATION DIVISION  
SYSTEM (AIDS)  
CIB/CIRFO DESK  
FINGERPRINT AUTOMATION RESEARCH

TRAINING  
DIVISION

ASSISTANT DIRECTOR  
WILLIAM M. MOONEY

QUANTICO:

FBI ACADEMY - TRAINING CENTER  
FIELD FIREARMS TRAINING  
FIREARMS INSPECTION AND REPAIR  
IN-SERVICE FIREARMS TRAINING  
LAW ENFORCEMENT COMBAT ARTS RESEARCH  
PROGRAM (LECAP)  
NATIONAL ACADEMY FIREARMS TRAINING  
NEW AGENTS FIREARMS TRAINING  
SPECIALIZED POLICE FIREARMS TRAINING  
SPECIAL WEAPONS AND TACTICS (SWAT)  
TRAINING

RADIO STATIONS  
FBI NATIONAL ACADEMY  
IN-SERVICE COURSES  
DEFENSE PLANS FOR DIVISION  
LEARNING RESOURCE CENTER  
DEFENSIVE TACTICS COURSES  
NEW AGENTS TRAINING  
POLICE INSTRUCTOR COURSES  
PHYSICAL TRAINING  
SUPERVISORY AND MANAGEMENT TRAINING  
EXECUTIVE DEVELOPMENT COURSES  
ASSESSMENT CENTER - CAREER  
DEVELOPMENT PROGRAMS  
TRAINING RESEARCH

POLICE INSTRUCTOR BULLETINS  
LAW ENFORCEMENT SYMPOSIUMS  
LAW ENFORCEMENT SPECIALIZED SCHOOLS  
FACULTY DEVELOPMENT  
INSTITUTIONAL RESEARCH UNIT  
INSTRUCTIONAL TECHNOLOGY SERVICES  
FIELD CLERICAL TRAINING ASSISTANCE  
POLICE VISITORS  
LIAISON - PROFESSIONAL ACCOUNTING  
SOCIETIES  
LIAISON - UNIVERSITY OF VIRGINIA AND  
OTHER INSTITUTIONS OF HIGHER LEARNING  
LIAISON - NATIONAL ASSOCIATION STATE  
DIRECTORS OF LAW ENFORCEMENT  
(NASDLET)  
LIAISON - INTERNATIONAL ASSOCIATION OF  
CHIEFS OF POLICE  
LIAISON - INTERAGENCY POLICE GROUP

HEADQUARTERS:

BUREAU MANUALS  
FIELD POLICE SCHOOLS  
FORMS MANAGEMENT  
LANGUAGE TRAINING  
LAW ENFORCEMENT CONFERENCES  
SAC MEMORANDA  
REPORTS MANAGEMENT  
STENOGRAPHIC TRAINING  
SUGGESTION PROGRAM  
NATIONAL BOBQ DATA CENTER  
FBI NATIONAL ACADEMY ADMISSIONS  
INDOOR RANGE

ADMINISTRATIVE  
DIVISION

ASSISTANT DIRECTOR  
EUGENE W. WALSH

BUDGET AND ACCOUNTING  
SECTION:

ADMINISTRATIVE REPORT  
BUDGET AND FISCAL MATTERS  
BUREAU ACCOUNTING SYSTEM  
MBO PROGRAM

EXHIBITS SECTION:

ARTIST'S CONCEPTION DRAWINGS  
EMPLOYEE PARKING  
GRAPHIC PRESENTATION OF INVESTIGATIVE  
AND STATISTICAL DATA  
PREPARATION OF CREDENTIALS AND  
SPECIAL FIRMS  
TRAINING AIDS (DIAGRAMS,  
ILLUSTRATIONS AND DISPLAYS)  
TRIAL EXHIBITS (CHARTS AND MODELS)  
J. EDGAR HOOVER FBI BUILDING

MECHANICAL SECTION:

AUTOGATIVE POOL  
ENERGY CONSERVATION  
PHOTOGRAPHY  
PRINTING AND REPRODUCTION  
SPACE BATTERIES  
SUPPLY AND STORAGE

PERSONNEL SECTION:

APPLICANT RECRUITING AND PLACEMENT  
AUTOMOBILE ACCIDENTS  
CONNECTIONS AND AWARDS  
EMPLOYEE COMPENSATION AND INSURANCE  
EMPLOYMENT OF THE HANDICAPPED  
EQUAL EMPLOYMENT OPPORTUNITY  
HEALTH PROGRAMS  
LEAVE  
LIVING QUARTERS  
PAY ADMINISTRATION  
PERFORMANCE RATINGS  
PERSONNEL MATTERS  
PHYSICAL EXAMINATIONS  
POSITION CLASSIFICATION  
RETIREMENT MATTERS  
SAFETY PROGRAMS  
VETERANS' COUNSELING  
VOCATION AND AVOCATION RECORDS

PROCUREMENT AND ADMINIS-  
TRATIVE SERVICES SECTION:

PROCUREMENT (SUPPLIES-EQUIPMENT)  
CONTRACTING  
INVENTORY MANAGEMENT  
TYPEWRITER REPAIR SHOP  
MAINTENANCE

SPECIAL AGENT TRANSFERS  
AND MOVEMENT UNIT:

PERSONNEL LOCATION RECORDS  
SPECIAL AGENT TRANSFERS  
RESIDENT AGENCY MATTERS

FILES AND  
COMMUNICATIONS  
DIVISION

ASSISTANT DIRECTOR  
JOHN J. McDERMOTT

RECORDS SECTION:

AUTOMATION AND RESEARCH  
CHIEF CLERK MATTERS  
CLASSIFYING  
CONSOLIDATION  
CORRELATION  
FILE REVIEW  
FILING  
GENERAL INDEX  
MAIL ROOM  
MESSAGERS  
NAME SEARCHING  
NUMBERING  
PERSONNEL RECORDS  
RECORDING  
RECORDS MANAGEMENT  
ROUTING  
SERVICE  
TRAINING

COMMUNICATIONS SECTION:

RADIO COMMUNICATIONS (INTRA-BUREAU)  
TELEGRAPH, TELETYPE, AND MESSAGE  
ENCODING/DECODING SERVICES  
TELEPHONE SERVICE

FREEDOM OF INFORMATION  
ACT SECTION:

PROCESSING REQUESTS AND  
APPEALS UNDER FOIA:

LABORATORY  
DIVISION

ASSISTANT DIRECTOR  
JAY COCHRAN, JR.

FRONT OFFICE:

PUBLICATIONS, PLANNING AND  
EVALUATION UNIT  
FORENSIC SCIENCE TRAINING UNIT

CRYPTANALYSIS-GAMBLING-  
TRANSLATION SECTION:

CRYPTANALYSIS  
GAMBLING EXAMINATIONS  
POLYGRAPHS  
SECURITY OF FBI COMMUNICATIONS  
TRANSLATIONS

DOCUMENT SECTION:

CHARRED PAPER EXAMINATIONS  
HANDWRITING AND HANDPRINTING  
HOLOGED WRITING  
INK AND PENCIL EXAMINATIONS  
OBLITERATED WRITINGS  
PAPER EXAMINATIONS  
PHOTOGRAPHIC EXAMINATIONS  
PORTRAIT PARLE EXAMINATIONS  
PRINTING  
RUBBER STAMP, CHECKWRITER, AND  
OTHER MECHANICAL DEVICES  
SHOEPRINT EXAMINATIONS  
TIRE TREAD EXAMINATIONS  
TYPEWRITING  
MISCELLANEOUS

RADIO ENGINEERING  
SECTION:

FM AND CW RADIO SYSTEMS ENGINEERING  
EQUIPMENT DEVELOPMENT  
TESTING AND EVALUATION  
MOBILE AND PORTABLE RADIO SYSTEMS  
COMMUNICATIONS AND INVESTIGATIVE  
SUPPORT  
RADIO FREQUENCY LIAISON COMMITTEES  
EVIDENCE EXAMINATIONS  
ACOUSTIC ANALYSIS

PHYSICS AND  
CHEMISTRY SECTION:

BIOCHEMICAL  
BIOLOGICAL  
EXPLOSIVES  
FIBERS AND HAIRS  
GENERAL CHEMICAL  
GLASS FRACTURES  
GUNPOWDER TESTS  
GUNS AND AMMUNITION  
INSTRUMENTAL ANALYSIS  
METALLURGICAL  
MINERALOGICAL  
NEUTRON ACTIVATION ANALYSIS  
NUMBER RESTORATION  
PHARMACOLOGICAL  
RESEARCH  
TOOLMARKS  
TOXICOLOGICAL  
WOOD  
X-RAY

EXTERNAL AFFAIRS  
DIVISION

ASSISTANT DIRECTOR  
DONALD W. MOORE, JR.

PRESS SERVICES OFFICE

FUGITIVE PUBLICITY PROGRAMS  
NEWS RELEASES  
TOP TEN FUGITIVE PROGRAM

CORRESPONDENCE AND  
TOURS:

CORRESPONDENCE - CITIZEN INQUIRIES  
CORRESPONDENCE REVIEW  
BALLING LISTS  
DISTRIBUTION OF REPRINTS  
TOURS OF FBIHQ  
SPEECH MATTERS

RESEARCH SECTION:

FBI LAW ENFORCEMENT BULLETIN  
INVESTIGATOR  
SPECIAL PRODUCTS  
LIBRARY  
BUREAU-WIDE INFORMATION PROGRAM  
YOUTHFUL CRIMINALITY  
RADIO-TV NEWS MEDIA CONTACTS



JULY 21 1975

# FUNCTIONAL ORGANIZATION CHART

**DIRECTOR**  
GLARENCE M. KELLEY

**ASSOCIATE DIRECTOR**  
NICHOLAS P. CALLAHAN

**ASSISTANT TO THE DIRECTOR-  
DEPUTY ASSOCIATE DIRECTOR  
(INVESTIGATION)**  
JAMES B. ADAMS

## FIELD OFFICES

MEMPHIS	OKLAHOMA CITY	SAN ANTONIO
MIAMI	OMAHA	SAN DIEGO
MILWAUKEE	PHILADELPHIA	SAN FRANCISCO
MINNEAPOLIS	PHOENIX	SAN JUAN
MOBILE	PITTSBURGH	SAVANNAH
NEWARK	PORTLAND	SEATTLE
NEW HAVEN	RICHMOND	SPRINGFIELD
NEW ORLEANS	SACRAMENTO	TAMPA
NEW YORK	ST. LOUIS	WASHINGTON, D.C.
NORFOLK	SALT LAKE CITY	<b>TOTAL 59</b>

## COMPUTER SYSTEMS DIVISION

ASSISTANT DIRECTOR  
ANDREW J. DECKER, JR.

### UNIFORM CRIME REPORTING SECTION:

UNIFORM CRIME REPORTS  
LAW ENFORCEMENT OFFICERS KILLED OR  
ASSAULTED STATISTICS  
NATIONAL BOMB DATA STATISTICS

### NATIONAL CRIME INFORMATION CENTER SECTION:

NATIONAL CRIME INFORMATION CENTER  
COMPILED CRIMINAL HISTORIES  
SYSTEMS DEVELOPMENT  
NCIC/CCH OPERATIONS  
NCIC/CCH CRIMINAL HISTORY CONVERSION

### DATA PROCESSING SECTION:

ACCOUNTING REPORTS  
COMPUTER SYSTEMS  
DATA PROCESSING  
TELEPROCESSING  
OPERATIONS RESEARCH  
SYSTEMS ANALYSIS  
PAYROLL  
RETIREMENT RECORDS  
STATISTICAL TABULATIONS  
VOUCHERS

## OFFICE OF PLANNING AND EVALUATION

ACTING ASSISTANT DIRECTOR  
HERBERT E. HOXIE

### STUDIES AND RECOMMENDATIONS:

OPERATIONS  
PLANNING  
POLICIES  
PROGRAMS

## INSPECTION DIVISION

ASSISTANT DIRECTOR  
HAROLD N. BASSETT

INSPECTIONS - FIELD AND HQ  
SPECIAL PROJECTS  
SURVEYS  
INTERNAL AUDITS  
SECURITY COORDINATOR  
DOCUMENT CLASSIFICATION

## INTELLIGENCE DIVISION

ASSISTANT DIRECTOR  
W. RAYMOND WANNALL

### COUNTERINTELLIGENCE BRANCH:

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## LEGAL COUNSEL DIVISION

ASSISTANT DIRECTOR-  
LEGAL COUNSEL  
JOHN A. MINTZ

LEGAL INSTRUCTION  
LEGAL LIAISON  
LEGAL RESEARCH  
FOIA LITIGATION UNIT  
OFFICE OF CONGRESSIONAL AFFAIRS

## GENERAL INVESTIGATIVE DIVISION

ASSISTANT DIRECTOR  
RICHARD J. GALLAGHER

### CRIMINAL SECTION:

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## SPECIAL INVESTIGATIVE DIVISION

ASSISTANT DIRECTOR  
WILLIAM V. CLEVELAND

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C. Listing by accounting categories of actual expenditures for fiscal years 1974, 1975 and 1976 to date.

Attached hereto are copies of the most up-to-date voucher register summaries for fiscal years ending June 30, 1974 and 1975 which show the FBI's total actual expenditures for those periods. Fiscal year 1976 has not sufficiently progressed that a similar summary could be provided to show year-to-date totals.











D. Manual on accounting procedures and account codes.

There is no overall manual on accounting procedures as such. Due to the overwhelming increase in demands for financial data regarding FBI operations and to meet requirements of the General Accounting Office, an intensive effort to modernize the accounting system has been initiated. As a result, the FBI's accounting manual is being formulated, however, this manual has not progressed to that point where it can be disseminated.

There are now a General Ledger Instruction Manual and a Payroll Manual which because of their volume and questionable assistance to the Committee have not been duplicated for the Committee. We believe a logical approach would be to have these items reviewed by staff members of the Committee to ascertain their value to the Committee and whether they should be duplicated.

There is attached a copy of the FBI Code Book.

E. Chart of accounts.

There is no chart of accounts other than those contained in the General Ledger Instruction Manual, the Payroll Manual and the Code Book which are discussed in item D above.

F.3. Total dollar listing of payments.

The following schedule represents the total payments to informants and sources for the fiscal years indicated and the first eleven months of fiscal year 1975.

<u>Fiscal Year</u>	<u>Amount</u>
1975 (11 months)	\$3,497,609.26
1974	\$3,700,325.73
1973	\$3,553,401.33
1972	\$3,320,922.66
1971	\$3,259,525.62
1970	\$2,804,398.63
1969	\$2,901,613.66
1968	\$2,659,042.46
1967	\$2,457,096.03
1966	\$2,152,057.71

