Research Guide for
Headstone Records for U.S. Military Veterans
Buried in Nonfederal Cemeteries,
1879–1985

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(February 2019 edition)
Please direct inquiries to the appropriate reference unit

Overview
Significant federal involvement in permanent recognition of the final resting place of deceased U.S. military personnel began with the establishment of the first national military cemeteries in 1862. This research guide focuses on records of headstones provided for U.S. military veterans buried in nonfederal cemeteries, 1879 and later; NARA has records for 1879–1985. Some of the record series in this handout are also relevant to burials in certain federal cemeteries (those at military posts or national soldiers’ homes).

Important Definitions

Nonfederal (“private”) cemeteries Any cemetery maintained by a state, county, city, village, township, church, family, or private organization.

Post cemeteries Cemeteries at military posts (forts, etc.). Headstone applications for veterans buried at post cemeteries are often interfiled with those for private cemeteries.

National cemeteries Federally operated. Originally established for Civil War dead; burial privilege later extended to all honorably discharged veterans. Also called National Military Cemeteries. Discussion of the records related to these burials is beyond the scope of this research guide.

Records Timeline. Records in the National Archives are arranged by Record Group (RG) then in the manner in which the creating agency arranged and maintained the records.

1862–1973 Record Group 92, Records of the Office of the Quartermaster General
Records through 1970

1973–1985 Record Group 15, Records of the Department of Veterans Affairs
Records beginning 1970. The VA took over this program in 1973 but inherited records dating back to 1970.

1985–present Records remain with the Department of Veterans Affairs
Headstone Design Styles

Shield  1873–present. Since 1925, usually for Civil War and Spanish-American War.
Confederate 1929–present
Flat (stone) Feb. 1937–present. Granite or marble option added in 1940.
Flat Bronze July 1940–present, except July 1942–Nov. 1945.
Birth Date June 1944–present
Flat Veterans Admin. 1973–present. Religious symbol (or space) at bottom, brass, beveled edge.

Versions of Headstone Application Form – with significant changes noted (samples shown at the end of this research guide).

OQMG Form 623
Aug. 12, 1913 Full size sheet of paper application form adopted
Sept. 24, 1923 Half-size card form size application adopted
May 12, 1925 Option for religious symbol added (Christian, Hebrew, none)
July 15, 1929
May 18, 1931 Dates of enlistment and discharge added
Feb. 15, 1937 Pension number and option for flat headstone added
May 1, 1939 Veteran’s army serial number added
July 1, 1940 Choice of 4 marker types: upright marble, flat marble, flat granite, bronze
July 1, 1942 Choice of 4 marker types: upright marble, upright granite, flat marble, flat granite
June 1, 1944 “Date of birth” added
Sept. 2, 1944
Mar. 15, 1945
Nov. 6, 1945 Choice of 5 marker types: upright marble, upright granite, flat marble, flat granite, bronze
Apr. 15, 1947 Choice of 4 marker types: upright marble, flat marble, flat granite, bronze
July 6, 1948
Feb. 8, 1949

QMC Form 646
Oct. 13, 1952 Form number changed

DA 1815
Aug. 1, 1956 Form number changed
June 1, 1957
May 1, 1959

DD 1330
Aug. 1, 1960 Form number changed

NARA’s web site is http://www.archives.gov
Dec. 1, 1961
Nov. 1, 1962

VA 40-1330
Jan. 1974
Form number changed. SSN of decedent and phone number of applicant added.
Change to “year” of birth and “year” of death instead of “date of birth” and “date of death”

Dec. 1974
Aug. 1977
Added instruction “Give complete dates (month, day, year) if desired on inscription.”

July 1980
*Probably other versions*....

Aug. 2009
May 2013
Dec. 2017

**Headstone Records—Online Records**

These records relate to headstones requested for veterans buried in private (nonfederal) cemeteries and at national homes for disabled volunteer soldiers.

1879–1903  National Archives Microfilm Publication M1845, Card Records of Headstones Provided for Deceased Union Civil War Veterans, ca. 1879–ca. 1903. 22 rolls. Over 166,000 records. Includes some War of 1812 veterans. 3-inch by 4-inch cards arranged alphabetically by name. They include some or all of the following information about each soldier: rank, company, and regiment; place of burial, including the cemetery's name, and the city or town, county, and state in which it is located; grave number, if any; date of death; name of contractor who supplied the headstone and the date of the contract under which the stone was provided. Most burials occurred in private cemeteries, but some were at National Homes for Disabled Volunteers Soldiers.

Sometime in the past, a paper cutter was used to cut off, en masse, the top one-eighth inch of each card. The upper parts of some names were cut off; as a result, they may be difficult to read. Sometimes the names were re-written below the original writing of the name.

Special note: Be sure to also check **Series 594** (described under textual records), since there may be an additional record.

- Available online at Ancestry.com as the “Headstones Provided for Deceased Union Civil War Veterans, 1879–1903” database.

NARA’s web site is [http://www.archives.gov](http://www.archives.gov)
1925–1941  

Arranged alphabetically by name. Most died during 1925–41, but also includes many veterans who died before 1925, including Civil War Union and Confederate veterans, and a few Revolutionary War soldiers. Indians are filed separately in a section called “Indian Scouts.” Several versions of the application, OQMG Form No. 623, were used. Quartermaster personnel annotated the front of the form with corrections to the veteran’s name and military service to ensure the information on the headstone would be consistent with information in government records. Be sure to also check Series 1942 (described under textual records), since there may be additional records.

- Available online at Ancestry.com as part of the “Headstone Applications for Military Veterans, 1925-1963” database. Most applications are online twice: Black and white images were scanned from the microfilm; color images were scanned from the original paper records.

1941–1949  
National Archives Microfilm Publication M2113, *Applications for Headstones for U.S. Military Veterans, 1941–1949*. 278 rolls. Contains over 331,000 applications. Most died during 1941–49, but there are also some for veterans who died before 1941. Most served in World War I or World War II, but there are also veterans of earlier eras, including Union and Confederate Civil War veterans. Indians are filed separately in a section called “Indian Scouts.” Applicants used various versions of the application - OQMG Form No. 623 - printed between 1931 and 1949. Quartermaster personnel annotated the front of the form with corrections to the veteran’s name and military service to ensure the information on the headstone would be consistent with information in government records.

- Available online at Ancestry.com as part of the “Headstone Applications for Military Veterans, 1925-1963” database. Most applications are online twice: Black and white images were scanned from the microfilm; color images were scanned from the original paper records.

**Headstone Records—Textual Records (paper) (Record Group 92)**

These records relate to headstones requested for veterans buried in nonfederal (“private”) cemeteries and at national homes for disabled volunteer soldiers. “NAID” refers to the “National Archives Identifier” used in the National Archives online Catalog at https://www.archives.gov/research/catalog.

NARA’s web site is http://www.archives.gov
1879–1886  **NM-81, Series 594, List of Headstones for Soldiers Buried in Private Cemeteries During 1861–1866, 1879–? [sic]**. NAID 607868. 1 box containing 4 volumes. (Archives 1). This series is poorly titled. It should be called: “Register of Headstones Ordered for Veterans Buried in Private Cemeteries, 1879–ca. 1886.” Arranged by order number (sometimes referred to as “office mark”). Multiple gravestones are sometimes listed under one order number. Information given: name, rank, company, regiment, date of death, cemetery, and state.

Vol. 1, Orders 1–3500
Vol. 2, Orders 3501–5400
Vol. 3, Orders 5401–6297
Vol. 4, Orders 6298–7732

1886  **NM-81, Series 597, List of Inscriptions for Headstones Furnished Under Contract with Gross Brothers, 1886**. NAID 607872. 1 box containing 2 volumes. (Archives 1). Two bound volumes containing typed lists of headstones provided for both private (nonfederal) and U.S. military post cemeteries. The information recorded includes each veteran’s name, rank (if above private), company, regiment, and name and address of person to whom the headstone was shipped. The date the headstone was ordered is not indicated. These lists were originally in an envelope but at some time (before coming to the National Archives) were pasted into these volumes. The fact that the lists are typed suggests the lists were compiled after 1910. Duplicate lists were pasted facing each other. Vol. 1, pp. 1–62, military posts; pp. 62–90, private cemeteries, California–Kansas. Vol. 2, pp. 1–150, private cemeteries, Kansas–Wisconsin; pp. 150–205, mix of military posts and private cemeteries in various states and territories.

1909–1923  **NM-81, Series 591, Applications for Headstones, Soldiers’ Homes, 1909–1923**. NAID 607865. 4 boxes. (Archives 1). Arranged by state, then by soldiers’ home. Applications with related correspondence for one or more veterans made by Soldiers’ Home officials. (Now most (or all) are “National Cemeteries”). For earlier and later records, see M1845, M1916, M2113, Series 1942, and so forth.

1909–1924  **NM-81, Series 592, Applications for Headstones in Private Cemeteries, 1909–1924**. NAID 607866. 316 boxes. (Archives 1). Arranged by state, then by county. Applications with related correspondence for one or more veterans made by family members or by veterans’ organizations. In the last box, after Wyoming, is a folder containing lists of deceased Navy personnel buried in various states whose service the Navy was requested to verify in 1919.

1909–1911

NM-81, Series 598, Lists of Headstones Under Contract…for Unmarked Graves of U.S. Soldiers, Sailors, & Marines, 1909–11. NAID 607874. 3 boxes. (Archives 1). Boxes 1 and 2 contain printed lists giving name, rank, and unit of veteran, and name and address of person to whom the headstone was shipped. Arranged by time period in which the application for headstone was completed, then by state of burial, then alphabetically by name.

Box 1
- FY 1908, List 1: Completed Oct. 1, 1907–Mar. 1, 1908
- FY 1909, List 2, Completed Mar.–June 1908
- FY 1909, List 3, Completed July–Oct. 1908
- FY 1910 & 1909, List 1, Completed Nov. 1908–Feb. 1909
- FY 1910, List 2, Completed Mar.–May 31, 1909
- FY 1910, List 3, Completed June–Aug. 1909
- FY 1910, List 4, Completed Sept.–Oct. 1909
- FY 1910, List 5, Completed Nov.–Dec. 1909
- FY 1910, List 6, Completed Jan. 1910
- FY 1910, List 7, Completed Feb. 1910

Box 2
- FY 1911, List 1, Completed Mar.–Apr. 1910
- FY 1911, List 2, Completed May 1910
- FY 1911, List 3, Completed June 1910
- FY 1911, List 4, Completed July–Sept. 1910
- FY 1911, List 5, Completed Oct. 1910
- FY 1911, List 6, Completed Nov.–Dec. 1910
- FY 1911, List 7, Completed Jan. 1911
- FY 1911, List 8, Completed Feb. 1911
- FY 1911, List 9, Completed Mar. 1911
- FY 1911, List 10, Completed Apr. 1911
- FY 1911, List 11, Completed May 1911
- FY 1910, Post Cemeteries
- FY 1911, Post Cemeteries

Box 3
- June–August 1911, individual folders arranged alphabetically by state. Contains full-size or half-size sheets of paper. State of burial and date ordered in upper right corner. Veteran’s name, company, regiment. Name and address of person to whom the headstone was shipped. Some full-size sheets contain information about multiple veterans.

1911–1912

NM-81, Series 600, List of Inscriptions for Headstones for Private Cemeteries, Furnished Under the Contract with Gross and Deely of Lee, Mass., 1911–1912. NAID 607895. 1 box. (Archives 1). Records for Fiscal Year 1912. Contains 8 inch by 5.25 inch carbon copies. State of burial and date ordered [shipped?], in upper right corner. Veteran’s name, rank (if above private), company, regiment, war (if not Civil War). Name and address of person to whom the headstone was shipped. Arranged by location: Alabama, Arizona, Arkansas, California, Canada, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Guam, Idaho, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, and New York. See Series 184 for FY 1912 records for other states. Records in series 600, 184, and 596 should be in one record series, but National Archives staff in the 1960s (or earlier) misidentified them as separate record series.

1911–1912

NM-81, Series 184, List of Inscriptions for Headstones for Private Cemeteries, Furnished Under the Contract with Gross and Deely of Lee, Mass., 1911–1912. NAID 4529735. 1 box (Archives 1). Records for Fiscal Year 1912. Contains 8 inch by 5.25 inch
carbon copies. State of burial and date ordered [shipped?], in upper right corner. Veteran’s name, rank (if above private), company, regiment, war (if not Civil War). Name and address of person to whom the headstone was shipped. Arranged by location: Illinois, Indiana, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, **Philippine Islands**, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming. **See Series 600 for FY 1912 records for other states.** Records in series 600, 184, and 596 should be in one record series, but National Archives staff in the 1960s (or earlier) misidentified them as separate record series.

1912–1916 **NM-81, Series 596, Lists of Headstones, 1912–1916.** NAID 607870. 7 boxes. (Archives 1). Date span is actually January 1911–June 1917. Contains 8 inch by 5.25 inch carbon copies. State of burial and date ordered [shipped?], in upper right corner. Veteran’s name, rank (if above private), company, regiment, war (if not Civil War). Name and address of person to whom the headstone was shipped. Fiscal years began in July, such that FY 1917 ran from July 1916–June 1917. Records in series 600, 184, and 596 should be in one record series, but National Archives staff in the 1960s (or earlier) misidentified them as separate record series.

**BOX 1** National Cemeteries: Calendar Year 1912, Calendar Year 1913, Calendar Year 1914, Calendar Year 1915, Calendar Year 1916.

Post Cemeteries: Calendar Years 1911 and 1912 under contract with Gross & Deely, Lee, Mass.; Calendar Year 1912; Calendar Year 1913; Calendar Year 1914; Calendar Year 1915, Calendar Year 1916.


**BOX 2** Private Cemeteries: FY 1913: Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, **Philippine Islands**, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming.


**BOX 5** Private Cemeteries: FY 1916: Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland,
Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina.


**BOX 7** Private Cemeteries: FY 1917: Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Philippine Islands, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming.

1911–1924 **NM-81, Series 593, Applications for Headstones for Sailors, Marines, and Soldiers Buried Outside the United States, 1911–1924**. NAI D 607867. 1 box. (Archives 1). Applications made by military commanders for headstones for men who died while in service who were buried overseas at these locations: Alaska, China, Cuba, Guam, Hawaii, India, Ireland, Newfoundland, Nova Scotia, Panama Canal, Philippines, Puerto Rico, and Spain (Gibraltar).

1915–1939 **NM-81, Series 1942, Correspondence, Reports, Telegrams, Applications, and Other Papers Relating to Burials of Service Personnel (“Burial Case Files”), 1915–1939**. (St. Louis). NAI D 595318. Arranged alphabetically by name. **However:** For some common names, there is one or more “group” files before individual files begin. Thus, there is a Williamson, A-K file; Williamson, L-Z file; and then individual Williamson who have their own files. Must check group files as well as individual files. “Individual” files may have one or more people with the same name (i.e., several William Williamson). Applications plus related correspondence.

1925–1970 **Applications for Headstones, 1925–1970** (A1, Series 1942A and 2100C). NAI D 596118 (St. Louis). Arranged by time period, then alphabetically by name. **Note:** 1954 and later fiscal years each have a section or box at the end (after the letter Z) that says “Applications Prior to F.Y. [current year],” so these are additional places to check if an application cannot be found in the main alphabetical sequence of the expected year.

1925–1941. NARA Microfilm Publication M1916. See page 3 (above) for details and online availability.

1941–1949. NARA Microfilm Publication M2113. See page 4 (above) for details and online availability.

*The following time periods are available online at Ancestry.com as part of the “Headstone Applications for Military Veterans, 1925-1963” database:*


**NARA’s web site is http://www.archives.gov**

Request copies of records from the following time periods from St. Louis:
FY 1964 (July 1963–June 1964)
FY 1965 (July 1964–June 1965)
FY 1966 (July 1965–June 1966)
FY 1968 (July 1967–June 1968)

Headstone Records—Textual Records (paper) (Record Group 15)
These records relate to headstones requested for veterans buried in private (nonfederal) cemeteries. “NAID” refers to the “National Archives Identifier” used in the National Archives online Catalog at https://www.archives.gov/research/catalog.


By Federal Fiscal Year (July 1 to June 30)
•  July 1970–June 1972 (Boxes 1–165; Box 166 has applications from 1965–72).
•  July 1972–June 1974

By Federal Fiscal Year (extended)
•  July 1974–Sept. 1976

By Federal Fiscal Year (October 1 to September 30)
•  Oct. 1978–Sept. 1979

NARA’s web site is http://www.archives.gov

- NOTE: Post-1981 records must be screened for personal privacy information under 5 U.S.C. 552 (b) (6) prior to public release.

Bibliography


Online Resources for Locating Veterans Buried in Military Cemeteries

National Park Service (14 sites)
  Search names online at https://gravelocator.cem.va.gov/ (”Nationwide Gravesite Locator”)
  Individual NPS park websites may also have more detailed lists (such as Vicksburg)
National Cemetery Administration (131 cemeteries & 33 soldiers’ lots)
  Search names online at https://gravelocator.cem.va.gov/ (”Nationwide Gravesite Locator”)
Department of the Army (Arlington National Cemetery; Soldiers’ and Airmen’s Home)
  Search names online at https://gravelocator.cem.va.gov/ (”Nationwide Gravesite Locator”)
American Battle Monuments Commission (24 cemeteries & other memorials overseas)
  Search names online by war at http://www.abmc.gov/
State Veterans Cemeteries
  Some have information online; some do not.

NARA’s web site is http://www.archives.gov
Versions of the Headstone Application Form (Samples)

**OQMG Form 623 (Edition of Aug. 12, 1913)**

Full size sheet of paper application form adopted. Both sides shown.

![Application Form](image-url)
OQMG Form 623 (Edition of Sept. 24, 1923)  

**APPLICATION FOR HEADSTONE**

**NAME**  
Alonzo J. Mitchell  
Co. I  

**RANK**  
Pvt. I

**COMPANY**  

**DATE OF DEATH**  
Sept. 21, 1924

**NAME OF CEMETERY**  
Riverside

**CITY**  
Kalamazoo

**STATE**  
Michigan

**DATE**  
July 1, 1925

**PERSISTENT ADDRESS**  
Kalamazoo, Michigan

**ADDRESS**  
1209 March St., Kalamazoo, Mich.

**APPLICANT**  
S. H. Carlton

**TESTIMONY**  
I hereby agree to accept the headstone at above designation, freight prepaid, and properly place name of decedent's grave.  
S. H. Carlton

**DO NOT WRITE HERE**

**NOTICE TO APPLICANT**

Fill out blank on typewriter, if possible.  
If not, print name of decedent in ROMAN CAPITAL letters.  
Be careful to spell correctly the name of soldier or other person for whose headstone is desired; if he served under an assumed name, both the true name and the alias must be given.  
Write the first or given name in full if known, as Charles T. Jones instead of C. T. Jones.  
Where soldier served with State troops, the State and arm of service (whether infantry, cavalry, or artillery) should be given; and in the case of a sailor or marine, the name of one or more vessels on which he served, and the approximate date of enlistment is required.  
The approximate date of enlistment and discharge should also be given where the soldier served in the Regular Army.  
By carefully observing these directions and giving the information called for, each column delay will be avoided.  
OFFICERS OR COMMITTEES OF G. A. R. POSTS, AMERICAN LEGION POSTS, AND OTHER PERSONS having charge of securing headstones for soldiers buried in their vicinity should ascertain before ordering headstones whether or not the relatives or friends of the soldier desire them, or whether they intend to erect private monuments.  
Applications for headstones, the receipt of which has been once acknowledged by this office, should not be duplicated; the headstones will be furnished as soon as practicable.  
If practicable, mail without folding.  
Upon application to the Quartermaster General, U. S. Army, Washington, D. C., headstones will be furnished for unmarked graves of soldiers, sailors, marines and Army nurses who served in the Army or Navy of the United States during any war or insurrection (including the Revolution), whether regular or volunteer, and whether they died in the service or since their muster out or discharge therefrom.  
Civil and Spanish War headstones are of American white marble, 38 inches long, 12 inches wide, and 4 inches thick.  
Top is slightly rounded, with inscription cut within a squared field.  
World War headstones are of American white marble, 42 inches long, 4 inches thick, and 13 inches wide throughout.  
Each stone has a circle 24 inches in diameter, on the front face, and a cross on the top, in which will be cut an emblem of religious faith— 
emblem to be either a Latin cross or the Star of David (six-pointed star indicating Hebrew faith), as desired.  
The inscription will consist of the full name of the deceased, rank in the service, and date of death.  
No deviation can be made from these specifications.  
This does not provide for any expenditures for fences or for any other purpose except for the headstone, nor does any allowance in lieu of furnishing headstones.  
Headstones will be shipped, freight prepaid by the Government, only to the nearest railroad station or steamboat landing; they will not be delivered to street addresses or to the cemetery.  
No fee should be paid in connection with this application.

NARA’s web site is http://www.archives.gov
OQMG Form 623 (Edition of May 12, 1925)  
Option for religious symbol added  
Both sides shown.

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>U.S. Reg'd.</th>
<th>Date of Death</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ives, James O</td>
<td>67 Ill. Vol. Inf.</td>
<td>2-16-1929</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Cemetery</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elwood</td>
<td></td>
<td></td>
</tr>
<tr>
<td>River Grove</td>
<td>Ill.</td>
<td></td>
</tr>
</tbody>
</table>

To be shipped to Charles O. Brown, River Grove, Ill. Elwood Cemetery, River Grove, Cook County, Illinois.

February 28, 1925

<table>
<thead>
<tr>
<th>Application for Headstone</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Permanent Address</th>
<th>Feb. 21, 1925</th>
</tr>
</thead>
<tbody>
<tr>
<td>2303 Grove Ave., Oak Park, Ill.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DO NOT WRITE HERE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Miscellaneous</th>
</tr>
</thead>
</table>

1. By carefully observing these directions and giving the information called for in each column delay will be avoided.
2. Fill out blank on typewriter, if possible. If not, print name of decedent in ROMAN CAPITAL letters.
3. Be careful to spell correctly the name of soldier or other person from whose grave headstone is desired; if he served under assumed name, both the true name and the alias must be given.
4. Write the last name first and the first or given name in full. If known, "Jones, Charles T." instead of "C. T. Jones."
5. Where soldier served with State troops, the State and arm of service (whether infantry, cavalry, or artillery) should be given; and in case of a sailor or mariner, the name of one or more vessels on which he served, and the approximate date of enlistment is requested. The approximate dates of enlistment and discharge should also be given where the soldier served in the Regular Army.
6. Other than a committee of patriotic or welfare organizations, and other persons having charge of securing headstones for soldiers buried in their property should ascertain before ordering headstones whether the relatives or friends of the soldiers desire them, or if desired, to cover monuments.
7. Applications for headstones, the receipt of which has been once acknowledged by this office, should not be repeated; the headstones will be furnished as soon as practicable.
8. Upon application for the Quartermaster General, U.S. Army, Washington, D.C., headstones will be furnished for unmarked graves of soldiers, including marines and Army nurses who served in the Army or Navy of the United States (including the Regular Army), in uniform, or volunteer, and whether they died in the service or after muster out or honorable discharge.
9. Civil and military headstones are of American white marble, 30 inches long, 12 inches wide, and 7 inches thick. Taps are slightly curved, with bases cut within a sunken ablation.
10. World War headstones are of American white marble, 42 inches long, 4 inches thick, and 13 inches wide. Within a small circle above the inscription cut either a Latin cross for Christians or star of David for Hebrews or no emblem, as desired. Under "Headstone" strike out all but the one chosen. The inscription will consist of the full name of the soldier, the State from which he came, his rank, regiment, division, and date of death.
11. No deduction can be made from these specifications. The law does not provide for any expenditure for fences or any other purpose except for the headstones, nor money allowance in lieu of furnishing headstones.
12. Headstones will not ship, freight prepaid by the Government, only to the nearest railroad station or steamboat landing; they will not be delivered to street addresses or to the cemetery.
13. No fee should be paid in connection with this application.

NARA’s web site is http://www.archives.gov
OQMG Form 623 (Edition of July 15, 1929)

Both sides shown.

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<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Company</th>
<th>State Organization</th>
<th>State</th>
<th>Date of Death</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ives. Chas. E.</td>
<td>Pvt.</td>
<td>146 Reg. Ill. Inft.</td>
<td>Apr 28, 1932</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Prairie Repose**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Division</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amboy</td>
<td>Ill.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TO BE SHIPPED TO:**

<table>
<thead>
<tr>
<th>Address</th>
<th>Date Sent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amboy, Illinois.</td>
<td>Oct 1932</td>
</tr>
</tbody>
</table>

**NOTICE TO APPLICANT**

1. By carefully observing these directions and giving the information called for in each column, the form can be filled out correctly and avoided.

2. Fill in black or typewriter ink, if possible. If not, print name of decedent in Roman Capital letters.

3. Be careful to spell correctly the name of soldier or other person for whose grave headstone is desired. If he served under an assumed name, both the true name and the alias must be given.

4. Write the last name first and the first or given name in full if known, as "Jones, Charles T," instead of "C. T. Jones."

5. Where soldier served with State troops, the State and arm of service (whether infantry, cavalry, or artillery), should be given, and in the case of a sailor or marine, the name of one or more vessels on which he served, and the approximate date of enlistment is required. The approximate date of enlistment and discharge should also be given where the soldier served in the Regular Army.

6. The approval of the headstone of a soldier by the Quartermaster General is required before it can be furnished and shipped. Application for headstones must be submitted to the Quartermaster General, Washington, D. C. In case of death in service, the application must be made to the nearest officer of the Quartermaster General, Washington, D. C.

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*Notice does not apply to any grave at which a private state, national, or other prominent marker is already apparent or is to be erected.

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NARA’s web site is http://www.archives.gov

**OQMG Form 623 (Edition of May 18, 1931)**  
Dates of enlistment and discharge added  
Both sides shown.
OQMG Form 623 (Edition of Feb. 15, 1937)  

Pension number and option for flat headstone added.  
Both sides shown.
OQMG Form 623 (Edition of May 1, 1939)    Veteran’s army serial number added
Both sides shown.

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Company</th>
<th>U.S. Department</th>
<th>State</th>
<th>Division</th>
<th>Serial number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Malnerich, Joseph</td>
<td>Corp 10th</td>
<td>U.S. Marines</td>
<td>Nov. 21, 1944</td>
<td>Wash</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To be shipped to Mr. John Malnerich, at Centralia, Lewis C. Wash.

This application is for the UNMARKED grave of a veteran. It is understood
the stone will be furnished and delivered at the railroad station or steamboat landing
above indicated, at Government expense, freight prepaid. I hereby agree to accept
promptly the headstone at destination, remove it, and properly place same
at decedent’s grave at my expense. NO FEE SHOULD BE PAID IN
CONNECTION WITH THIS APPLICATION.

Olympia, Wash
Dec. 15, 1944

NARA’s web site is http://www.archives.gov
OQMG Form 623 (Edition of July 1, 1940) Choice of four marker types: upright marble, flat marble, flat granite, bronze. Both sides shown. (Reverse side is blank).

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>U.S. Regiment, State Organization, or Vessel</th>
<th>Date of Death</th>
</tr>
</thead>
<tbody>
<tr>
<td>Malo, William</td>
<td>Private</td>
<td>13 TR. MORTAR BATTERY</td>
<td>July 15, 1941</td>
</tr>
</tbody>
</table>

**APPLICATION FOR HEADSTONE OR MARKER**

<table>
<thead>
<tr>
<th>Check Type Required (see instructions attached)</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Upright Marble Headstone</td>
</tr>
<tr>
<td>[ ] Flat Marble Marker</td>
</tr>
<tr>
<td>[ ] Flat Granite Marker</td>
</tr>
<tr>
<td>[ ] Bronze Marker</td>
</tr>
</tbody>
</table>

**Location of Burial**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Division</th>
<th>Date of Burial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gervais</td>
<td>Oregon</td>
<td>13th DIV.</td>
<td>Oregon</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To be shipped to</th>
<th>Location</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Milton Coy</td>
<td>Woodburn, Marion County, Oregon</td>
<td></td>
</tr>
</tbody>
</table>

This application is for a headstone or marker for the UNMARKED grave of a veteran. It is understood the Government STONE will be furnished and shipped freight prepaid at Government expense to you direct, where "Delivery Service" by the railroad is in effect; otherwise to the nearest railroad station or steamboat landing above indicated. The BRONZE marker will be shipped at Government expense by parcel post to consignee direct. I hereby agree to accept promptly the headstone or marker at destination, remove it, and properly place it at deceased's grave at my expense.

Applicant: Milton Coy

**NARA's web site is http://www.archives.gov**
OQMG Form 623 (Edition of July 1, 1942)  

Choice of four marker types: upright marble, upright granite, flat marble, flat granite. Both sides shown.

This application is for a headstone or marker for the UNMARKED grave of a veteran. The Government STONE will be furnished and shipped freight prepaid at Government expense to you direct, where "Delivery Service" by the railroad is in effect; otherwise to the nearest railroad station or steamboat landing above indicated. I hereby agree to accept promptly the headstone or marker at destination, remove it, and properly place it at decedent's grave at my expense.

[Signature]

Applicant.

[Date]

Address

IMPORTANT—COMPLETE REVERSE SIDE

This application for a Government headstone or marker must be certified by the Superintendent, Sexton, or Caretaker of the cemetery as to whether the Veteran's grave is unmarked or if marked, that the stone is broken or the marking is illegible, and that the type of headstone requested on this application is permitted in this cemetery.

[Signature]

Date
OQMG Form 623 (Edition of June 1, 1944). Date of birth added.
Both sides shown.
OQMG Form 623 (Edition of Sept. 2, 1944)

Both sides shown.


NARA’s web site is http://www.archives.gov
OQMG Form 623 (Edition of Mar. 15, 1945)

Both sides shown.

I HEREBY CERTIFY that the type headstone or marker requested by the applicant will be permitted at the grave.

(Be sure you have noted what type is indicated by applicant on form)

NARA’s web site is http://www.archives.gov
OQMG Form 623 (Edition of Nov. 6, 1945) Choice of five marker types: upright marble, upright granite, flat marble, flat granite, bronze. Both sides shown.
OQMG Form 623 (Edition of July 6, 1948)

Both sides shown.

I HEREBY CERTIFY that the type headstone or marker requested by the applicant will be permitted at the grave.

(Be sure you have noted what type is indicated by applicant on form)

(Date) April 25, 1949

Return to: OFFICE OF THE QUARTERMASTER GENERAL,
MEMORIAL DIVISION,
WASHINGTON 25, D. C.
OQMG Form 623 (Edition of Feb. 8, 1949)

Both sides shown.

QMC Form 646 (Edition of Oct. 13, 1952)  
Form number changed.
Both sides shown.


NARA’s web site is http://www.archives.gov

**DA 1815 (Edition of Aug. 1, 1956)**
Form number changed  
Both sides shown.
DA 1815 (Edition of June 1, 1957)

NARA’s web site is http://www.archives.gov
**DD 1330 (Edition of Aug. 1, 1960)**

Form number changed.

Both sides shown.

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**APPLICATION FOR HEADSTONE OR MARKER**

<table>
<thead>
<tr>
<th>Item</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. NAME OF DECEASED</td>
<td>Last Name: Rash, First Name: Roy E.</td>
</tr>
<tr>
<td>2. SERVICE NUMBER</td>
<td>6355720</td>
</tr>
<tr>
<td>3. PENSION OR VA CLAIM NUMBER</td>
<td></td>
</tr>
<tr>
<td>4. ENLISTMENT DATE (Month, Year)</td>
<td>May 21, 1926</td>
</tr>
<tr>
<td>5. DISCHARGE DATE (Month, Year)</td>
<td>May 30, 1929</td>
</tr>
<tr>
<td>6. STATE</td>
<td>South Carolina</td>
</tr>
<tr>
<td>7. GRADE OR RANK</td>
<td>Enlisted Rank: Infantry 8th Infantry &amp; 2nd Company F.</td>
</tr>
<tr>
<td>8. DATE OF DEATH (Month, Year)</td>
<td>Apr 29, 1963</td>
</tr>
<tr>
<td>9. ADDRESS OF CONSIGNEE (Street address, City and State)</td>
<td>308 Arapahoe Thermopolis, Wyo.</td>
</tr>
<tr>
<td>10. SIGNATURE OF CONSIGNEE (Printed name)</td>
<td>R. T. Nash</td>
</tr>
<tr>
<td>11. ORDERED</td>
<td>MAY 16, 1963</td>
</tr>
<tr>
<td>12. CONTRACTOR</td>
<td>COLUMBUS MARBLE WORKS</td>
</tr>
<tr>
<td>13. FLAT BRONZE MARKER</td>
<td></td>
</tr>
</tbody>
</table>

---

**For Additional Service**

The grave or memorial plot is unmarked and if a Flat Marker (insert type of stone or marker shown in Item 13) is furnished by the Government, it will be permitted at the grave or memorial plot and all necessary arrangements for its placement have been made.

**DO NOT WRITE HERE**

**MAIL COMPLETED FORMS TO:**

DEPARTMENT OF THE ARMY
OFFICE OF THE QUARTERMASTER GENERAL
MEMORIAL DIVISION
WASHINGTON, D C

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*NARA’s web site is http://www.archives.gov*
DD 1330 (Edition of Dec. 1, 1961)

Both sides shown