ANNOUNCING

New Executive for Research Services

On May 7, 2012, the Archivist of the United States announced the appointment of William A. "Bill" Mayer as our new Executive for Research.

As the Executive for Research Services, Mayer leads a nationwide team in delivering world-class services to customers wanting access to the National Archives vast holdings of accessioned Federal records. He directs a program that acquires, preserves, and makes historical records accessible at fifteen facility locations across the country and on the archives.gov website. One of Mayer’s top priorities is to build a systematic, ongoing program to identify and meet researcher customer needs through on-site and online services.

Mayer brings over 20 years of experience working in dynamic research environments, most recently having served as the University Librarian at American University in Washington, DC. In this role, Mayer connected the University Library fully to the work of the university through strong leadership, innovative visions for today’s technology-driven research environments, and a passionate focus on the customer.

Prior to his work at American University, Mayer served from 2001 to 2007 as the Associate University Librarian for Information Technology and Technical Services at George Washington University. He was directly responsible for the development, implementation, and integration of information technology services across the entire library system operation. He also served as an adjunct faculty member for the School of Library and Information Science at Catholic University.

Mayer’s library career began in 1990 at the Massachusetts Institute of Technology Libraries, and later moved to the Harvard Business School Library as access services manager. He came to DC in 1999 to serve as the systems librarian for public services for the Washington Research Library Consortium. Mayer is an international speaker and leader on the changing face of services in research organizations, management of organizational change, and innovative applications of technology in information systems. He was George Washington University’s first Frye Leadership Institute Scholar in 2005. He earned a BA in English Literature from the University of Washington and a MLS from Simmons College in Boston.

Prior to working in academic libraries, Mayer worked in a variety of occupations, including vineyard management, cattle ranching, and residential construction. His interests include ocean ecology, music, and next-generation learning systems. A native Californian who grew up on the campus of Cal-Tech, he currently lives on Capitol Hill in Washington, DC, with his family and an assortment of pets.

Coming Next Issue: Interview with our new Research Executive Bill Mayer!

Research Rooms in the Washington, DC, area (Archives I and II) will open at 1 p.m. to allow staff to attend a much anticipated meeting.
New Microfilm Research Room Open

By Rick Blondo

A new Microfilm Research Room opened on Monday, May 21, in the Robert M. Warner Research Center in the National Archives Building, Washington, DC. It includes 27 researcher carrels, five public use computers (and a printer), bookcases, and a staff control desk at the entrance to the room. Items that moved from the old room include microfilm and microfiche cabinets, map cases, DVD spinners, and more than 150,000 microfilm reels. The new room has dimmable ceiling lights, and wall washer lights are situated where microfilm cabinets line the walls.

The look of the room continues the enhanced appearance becoming visible throughout the Research Center, with its oak millwork and cork floor. That design is in keeping with the original design of the historic National Archives Building as seen in the Central Research Room elsewhere in the building.
The Help Us Protect the Records – Orientation for Researchers at the National Archives and Records Administration (NARA) presentation is now available on the Archives.gov website.

This online presentation is identical to the presentation that new and renewing Research Card applicants view as part of the Research Card application process at NARA facilities.

We have provided this presentation online to give researchers information in advance of these requirements for using original Federal records and Presidential materials:

- NARA security procedures
- Research Room rules and procedures
- Safe ways to handle records

You can view the slideshow online in the Research Room Getting Started section [www.archives.gov/research/start/researcher-card.html]

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**URL Change on Public Access Computers**

By Robert Coren

As of April, the content on the computers in the National Archives Research Rooms throughout the National Archives changed to match Archives.gov.

- This means the URL changed from http://www.nara.gov/research_rooms to http://www.archives.gov/research
- Names of NARA’s offices are being standardized, and similar changes are being made site-wide to reflect the concept of One NARA [www.archives.gov/press/press-releases/2011/nr11-87.html]

**THE BENEFITS OF THIS CHANGE ARE:**

- Gives researchers access to the same content at any computer
- Ensures consistent layout, content, and global messages
- Provides single access to the Researcher Orientation slideshow
- Meets the OMB.gov reform initiative to limit domains [www.usa.gov/WebReform.shtml]
The **Genealogy Tool Kit**
New Published Resource for Family History

By John Deeben

A new research publication for both the novice and experienced genealogist is now available from the Foundation for the National Archives.

The **Genealogy Tool Kit: Getting Started on Your Family History at the National Archives** is a comprehensive, step-by-step guide to genealogy research, using records from the National Archives. The **Tool Kit** also highlights non-Federal sources available in state and local archives; resources from the Library of Congress and the DAR Library; and online resources and indexes. The **Tool Kit** includes a series of related worksheets that guide users through the major topics of genealogy research, beginning with the basics of starting your family history (i.e., how to get organized, what questions to ask, and who to contact).

A general worksheet on Using Federal Records introduces users to other major research topics, including Census, Immigration/Naturalization, Military Service, and Land records. Each topic is then further explored in separate worksheets, with each worksheet posing questions that help identify and understand specific records to search and additional sources for research, including published, microfilmed, or online indexes. The Military Service worksheet, for example, asks whether or not your ancestor served in a particular war. A "yes" answer guides the user to additional worksheets that explain how to locate military service information for every major war or conflict in American history from the Revolutionary War to Vietnam. Other worksheets cover general or "peacetime" service in the Regular Army, Navy, and Marine Corps. Each worksheet concludes by explaining how to locate or obtain copies of original records, offering suggestions for further reading, and then routing the user back to the next research topic.

With checklists to track your progress, family trees to fill in, and room for taking notes, the **Genealogy Tool Kit** also serves as a personal record of your own family history project. Genealogy certainly has become a national pastime, and with thousands of family researchers coming to the National Archives each year, and to NARA research facilities around the country, to locate information about their ancestors, the need for an easy methodology to navigate the minutiae of Federal records has become paramount. The **Genealogy Tool Kit** attempts to address that need in a simple way.

The **Genealogy Tool Kit** is available through the Archives Shop at Constitution Avenue between 7th and 9th Streets NW, Washington, DC, or by calling 202-357-5271. The book retails for $19.95.
During his second term in office, President Franklin D. Roosevelt surveyed the vast quantities of papers and other materials he and his staff had accumulated. In the past, many Presidential papers and records had been lost, destroyed, sold for profit, or ruined by poor storage conditions. On the advice of historians and scholars, he established a public repository to preserve the evidence of the Presidency for future generations. Beginning a tradition that continues to this day, he raised private funds for the new facility and then turned it over to the United States Government for operation through the National Archives. Now, Presidential libraries exist for every administration since Herbert Hoover.

**But what about the papers of Presidents before Hoover?** Their papers are located in archives all across the United States and around the world. Fortunately, the National Historical Publications and Records Commission has assisted 16 projects to gather originals and copies of historical documents so that researchers and the general public can access the records of the Presidents.

- The Papers of George Washington [http://gwpapers.virginia.edu](http://gwpapers.virginia.edu) at the University of Virginia.
- The Papers of James Madison [www.virginia.edu/pjm](http://www.virginia.edu/pjm) at the University of Virginia.
- The Papers of Andrew Jackson [http://thepapersofandrewjackson.utk.edu/](http://thepapersofandrewjackson.utk.edu/) at the University of Tennessee-Knoxville.
- The Papers of Martin Van Buren on microfilm by Chadwyck-Healy, Inc.
- The Correspondence of James K. Polk at the University of Tennessee-Knoxville.
- The Millard Fillmore Papers microfilm edition by the Buffalo and Erie County Historical Society.
- The James Buchanan Papers microfilm edition by University Microfilms International.
- The Papers of Andrew Johnson [www.lib.utk.edu/archives/AR457.html](http://www.lib.utk.edu/archives/AR457.html) at the University of Tennessee-Knoxville.
- The Papers of Ulysses S. Grant [http://library.msstate.edu/usgran/the_papers.asp](http://library.msstate.edu/usgran/the_papers.asp) by the Ulysses S. Grant Association and Mississippi State University.
- The Papers of Rutherford B. Hayes microfilm edition by Scholarly Resources, Inc.

**Adams Papers**
The records from the card catalogs for the Adams Papers at the Massachusetts Historical Society have been digitized and are available online at [www.masshist.org/adams/catalog/catalog.php](http://www.masshist.org/adams/catalog/catalog.php).

**Jackson Papers**
Dan Feller (left), editor of the Andrew Jackson Papers, is interviewed by Tufuku Zuberi for PBS’s “History Detective” program at the University of Tennessee-Knoxville. Courtesy UTK Press.

**Grant Papers**
Histories such as Charles Bracelen Flood’s *Grant’s Final Victory* (DaCapo Press, 2012) rely upon the work done by documentary editors to make available the collections of Presidential papers.
Presidential Records and the NHPRC
(Continued from page 4)

In addition to these collections, the NHPRC has also supported the Papers of Dwight David Eisenhower at Johns Hopkins University (now online at www.eisenhowermemorial.org/presidential-papers/index.htm) and the Presidential Recordings program, which is transcribing the White House tapes of six 20th-century Presidents at the Miller Center at the University of Virginia [http://millercenter.org/academic/presidentialrecordings]. Two First Ladies are represented in NHPRC-sponsored documentary editions: the Dolley Madison Digital Edition [http://rotunda.upress.virginia.edu/dmde/] at the University of Virginia and the Eleanor Roosevelt Papers [www.gwu.edu/~erpapers/] at George Washington University.

Roof Work at the National Archives Building (Archives I) This Summer

By James Garvin

The replacement of the tier 20 upper roof at the National Archives Building (Archives I) began in mid-July. This project is scheduled for completion in mid-October 2012.

Each day, part of the old roof will be removed and the exposed area prepared for the installation of the new roof. Some noise will be generated when removing the old roof so work is scheduled to minimize disruption. Construction activities will be scheduled in the early morning hours and will end by 9 a.m. each day.

The installation of the new roof may generate odors typical of roofing applications—the smell of hot tar. The contractor will make every effort to mitigate these smells from entering the building.

Throughout the project, a large crane will be required for material lifts. We will work to minimize impact on building operation and use while the crane is in place.

We apologize in advance for any inconvenience, and thank you for your patience during this critical building repair. We do not anticipate any impact to public or employee entrances during the project.
Interesting

Facts and Tips About the National Archives

Did You Know?

National Archives Sells Thumb Drives

By Peter Judson Staub

The National Archives Trust Fund (NATF) is selling USB drives at cashier operations in Washington, DC, and College Park, MD. The USB drives are also for sale at the National Archives eStore [http://estore.archives.gov/ProductInfo/N-09-USB.aspx]. The drives hold 4 GB of information and bear the National Archives and Records Administration's (NARA) logo on one side and the NATF seal on the other.

The USB drives are being introduced in conjunction with the new, self-service scanners/copiers for use by the public in its Washington, DC, and College Park, MD, research rooms. These new machines allow customers to make high-quality photocopies and to scan NARA holdings. The scanning option offers the ability to save scanned images to USB drives. Further, customers can preview their images and then save their scans as multiple file types (PDF, TIFF, and more).

The drives retail for $16.

About The Text Message

As employees of the National Archives, we are stewards for billions of pages of records that contain historical and evidentiary information about the Federal Government. A dedicated staff of archivists, specialists, technicians, and volunteers in the Textual Archives Services Division work hard every day to ensure that these records are preserved and made accessible to the public. And every day, we are making discoveries while we work, from the mundane to the extraordinary. The Text Message is an opportunity for staff members, interns, student employees, and volunteers to share their discoveries with the public. We hope you enjoy reading about our finds as much as we enjoy sharing them with you.

Recent blog articles include

- Select Confederate Records Digitization Project by DeAnne Blanton
- Vietnam and the Ironies of History by David Langbart
- Identification in World War II China: Friend or Foe? by David Langbart
- The Blue Arrow Head by Judy Luis-Watson
- A Shameless Plug by Adam Minakowski
- Know Your Records: USAID, RG 286, Part I by Alfie Paul
- Know Your Records: USAID, RG 286, Part II by Alfie Paul

For more articles, see The Text Message blog at http://blogs.archives.gov/TextMessage/about/
New Microfilm Publications
by Claire Prechtel-Kluskens and Rebecca Crawford

The National Archives continues to process accessioned microfilm that provides information about arrivals into the United States and to make available new microfilm publications. Staff recently completed the following National Archives microfilm publications.

- **A3666**, *Passenger Lists of Vessels Arriving at Pensacola, Florida, May 1900–July 1945* (3 rolls, 35mm). RG 85. ARC Identifier 2897168.


- **To determine which NARA facilities have these publications**, check the Microfilm Catalog at [https://eservices.archives.gov/orderonline](https://eservices.archives.gov/orderonline). Each publication description indicates all NARA units that have copies of a microfilm publication in part or in full.

- **Microfilm publications are available for sale.** See How to Order Microfilm for ordering procedure at [www.archives.gov/research/order/microfilm-pubs.html](http://www.archives.gov/research/order/microfilm-pubs.html).

**PRICES**

**FOR MICROFILM:** Microfilm copies of rolls of microfilm publications may be purchased at $125 per roll (including shipping) for U.S. orders ($135 for international orders).

**EXCEPTION:** The color microfilm publication **M1930**, *Enumeration District Maps for the Fifteenth Census of the United States (1930)* (including shipping) is $135 for U.S. orders ($145 for international orders).

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New Publications by Staff

Periodically, staff publishes articles in order to expand research community awareness of the National Archives’ holdings. By targeting state and local historical and genealogical societies with articles about the agency’s holdings, we hope to reach people who otherwise would not think of the National Archives as a resource for their research. During the past few months, the staff has published the following:

**John Deeben:**


(Continued on page 8)
New Publications by Staff

(Continued from page 7)

John Deeben:
- Genealogy Tool Kit: Getting Started on Your Family History at the National Archives. Washington, DC: Foundation for the National Archives, 2012. (See article on page 3.)

Alison Gavin and Christopher Zarr:

Diane Petro:

Claire Prechtel-Kluskens:

Archives Library Information Center’s (ALIC)

National Archives Assembly 30th Anniversary Gift

By Jeffery Hartley

Earlier this year, the National Archives Assembly and its members gave its 30th-anniversary gift to the National Archives in the form of money for ALIC to purchase books. We are very grateful to the Assembly for providing these funds. The following is a partial list of the items purchased:


(Continued on page 9)
National Archives Assembly 30th Anniversary Gift

(Continued from page 8)

National Archives at College Park, MD (Archives II)


Thank You!

National Archives Assembly

Supporting the development of NARA as the leading archival institution in the world. The National Archives Assembly is a voluntary organization for former and current NARA staff.

The National Archives Assembly is an organization of present and former NARA employees. The Assembly provides a forum for employee communication on professional and program issues and by communicating its members’ views to the Archivist of the United States.

**NOW AVAILABLE:**

**Help Index the 1940 Census**

By Meredith Stewart

On April 2, 2012, the National Archives and Records Administration (NARA) released more than 3.8 million pages of digital images from the 1940 Census online. On the same day, volunteers began to index (or transcribe) the individual names contained within the 3.8 million pages as part of a community indexing project available at [the1940census.com](http://the1940census.com).

*i* More than 70 million names have already been indexed!

To get started:

- Visit [the1940Census.com](http://the1940Census.com)
- Download and install the indexing software,
- Register as an indexing volunteer, and
- Download "batches" of images from the 1940 Census to transcribe

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**Welcome Back: Wikipedian in Residence!**

Dominic McDevitt-Parks, NARA’s first Wikipedian in Residence, will continue his work this summer to further NARA’s collaboration with the Wikipedian Community. Dominic will continue the work he began last summer—fostering collaboration around NARA records, including scan-a-thons, workshops, and trainings.

This summer, the International Wikimedia Conference, Wikimania 2012, was held at The George Washington University on July 12–15. To learn about this event, visit [wikimania2012.wikimedia.org](http://wikimania2012.wikimedia.org).

Reference Reports for genealogical research are brief (one- to four-page) descriptions of research strategies for frequently used records of genealogical interest held at the National Archives Building in Washington, DC. The Reference Reports currently available online include African Americans, Military, Native American, and now Immigration, recently added.

Immigration records document the arrival of aliens and return of U.S. citizens to the United States from foreign ports from 1820 to the early 1980s. Before then, individual ports compiled their own records, which are not available at the National Archives.

The U.S. Customs Service maintained inbound passenger and crew lists from 1820 to 1890. In 1891, the Immigration and Naturalization Service (INS) controlled entry into the United States. Starting in 1895, immigration officials tracked border crossings from Canada as well, and from Mexico around 1903. Immigration Reference Reports describe research strategies for some of the more frequent topics and records relating to immigration, including the arrival of specific ethnic groups such as the Irish and Chinese, New York passenger arrivals, and accessioned records for later 20th-century immigration.

Available reports include the following:

- Immigrants Arriving at the Port of New York: Records of the U.S. Customs Service, 1820–1897
- Immigrants Arriving at the Port of New York: Records of the Immigration and Naturalization Service (INS), 1897–1957
- Chinese Immigration into the Port of San Francisco, 1882–1957
- Irish Ship Arrivals at the Port of New York During the Potato Famine, 1846–1851
- Immigration into the District of Columbia: The Ports of Alexandria (1820–1865) and Georgetown (1820–1821)
- Immigration and Naturalization Service (INS) Accessioned Microfilm

Future releases will include reports about Asian Americans, Census, Citizenship, Civil Service, District of Columbia, Hispanic Americans, and Land Records. For more information, please visit the Reference Reports main page at www.archives.gov/research/genealogy/reference-reports.html
Launch of New Web Pages on Foreign Affairs Records

By David Langbart

To assist researchers interested in records of the Department of State and other foreign affairs agencies, the most heavily used records in the National Archives, the Textual Archives Services Division has launched a newly revamped set of pages on the Archives’ website for providing an introduction to foreign affairs records [www.archives.gov/research/foreign-policy/index.html].

The conduct of foreign affairs is a key issue in United States history. The Department of State is designated to lead in the overall direction, coordination, and supervision of American foreign policy and foreign relations. During both World War I and World War II, temporary agencies came into existence to deal with special foreign affairs problems relating to those conflicts. During the Cold War, a community of agencies evolved to deal specifically with foreign policy issues. In addition, many other agencies have important roles in American national security affairs.

The new pages focus on the records of the Department of State but also include information on the temporary special foreign affairs agencies that came into existence during World War I and World War II, as well as the more permanent agencies that fought the Cold War. Also included is information about records that is valuable for genealogical purposes and about Department of State publications, including online resources.

In addition to the information on the site itself, there are links to more information and finding aids.

We invite you to take a look!
The National Archives Customer Services Division presents the Know Your Records (KYR) program. The program consists of free events about our holdings in Washington, DC, and College Park, MD. The Know Your Records program offers opportunities for staff, volunteers, and researchers to learn about the National Archives’ records through weekly lectures, ongoing genealogy programs, workshops, symposia, the annual genealogy fair, an online genealogy tutorial, and editions of Researcher News.

ABOUT THE PROGRAM

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PROGRAM LOCATIONS

- National Archives Building (Archives I)
  700 Pennsylvania Avenue, NW, Washington, DC  20408

- National Archives at College Park (Archives II)
  8601 Adelphi Road, College Park, MD  20740

CONTACT KNOW YOUR RECORDS STAFF

KYR@nara.gov
202.357.5333

National Archives and Records Administration
Customer Services Division
700 Pennsylvania Avenue, NW
Washington, DC  20408-0001

Monthly Genealogy Programs

Free

Free programs held on the first Wednesday, third Wednesday, and third Saturday every month.

Room G-24, Research Center (Enter on Pennsylvania Avenue)

Genealogy programs include monthly workshops and lectures from our staff with extensive experience in genealogy. We provide lectures on basic genealogical research and techniques and one-on-one assistance.

- **Introduction to Genealogy**
  Staff archivists and genealogy specialists present basic genealogical research strategies and techniques on the first Wednesday of the month. Topics include military service, immigration, and census records available at the National Archives.

- **Beyond the Basics Genealogy**
  Archives staff teach “beyond the basic” archival research skills on the third Wednesday and third Saturday of the month. Topics provide research tools for digging deeper into the records in the National Archives’ custody. All skill levels are welcome!

- **“Help! I'm Stuck” Genealogy Clinic**
  Not sure where to begin your research? Is there a genealogical or historical problem that has stumped you? Would you like to explore new directions in your research? One Saturday a month, an archivist with extensive experience in genealogy and the records of the National Archives will be available from noon to 4 p.m. to answer questions. Look for the sign at the Microfilm Reading Room desk reading, “Help! I'm Stuck” and sign up for a 20-minute appointment that Saturday for one-on-one assistance.
## SCHEDULE, August–December 2012

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<tr>
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<th>Archives II</th>
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<td>Beyond the Basics Genealogy: Canadian Border Crossings</td>
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<td>Tues., Sept 4</td>
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<td>Gallantry Undistinguished: A 30-Year Struggle Documented</td>
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<td>Tues., Sept 11</td>
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<td>Sat., Sept 15</td>
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<td>&quot;Help! I'm Stuck&quot; Genealogy Clinic</td>
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<td>Tues., Sept 25</td>
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<td>Everything You Wanted to Know About Fold3 (formerly Footnote.com)</td>
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<td>Tues., Oct 2</td>
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<td>Searching Online Public Access (OPA)</td>
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<td>Tues., Oct 16</td>
<td>Thurs., Oct 18</td>
<td>The Real Widows of the Pension Office</td>
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<td>Wed., Oct 17</td>
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<td>Beyond the Basics Genealogy: War of 1812</td>
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<td>Sat., Oct 20</td>
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<td>Beyond the Basics Genealogy: Census Search Strategies</td>
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<td>Beyond the Basics Genealogy: Immigration Records</td>
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Press Releases

National Archives press releases announce many news items. This is a select list regarding plans, online tools, records, and films that could assist your research.

JULY 2012

● Pascal Massinon Named 2012 National Archives Legislative Archives Fellow 7/31/12
● National Archives Puts More Popular Records Workshops Online 7/30/12
● Archivist of the United States Appoints New Federal Register Director 7/23/12
● National Declassification Center Issues Fifth Report 7/19/12

JUNE 2012

● National Archives E-Store Offers Poster Sale and Free Shipping Through August 31 6/13/12

MAY 2012

● Information Security Oversight Office Releases 32nd Annual Report to the President 5/29/12
● Archivist of the United States Names William Mayer as Executive for Research Services 5/7/12

APRIL 2012

● New National Archives Video Gives an Inside Look at the Volunteer-Supported Civil War Widows' Pension Digitization Project 4/27/12
● National Archives and Its Foundation Announce Launch of DocsTeach App for iPad 4/11/12
● National Archives Shares Rarely Seen Slave Petitions from DC Emancipation Act 4/11/12
● National Archives Launches New Video Short "Titanic at the National Archives – 100 Years" 4/10/12
● National Archives Releases 1940 Census 4/2/12

MARCH 2012

● National Archives Announces Discovery of "Hitler Albums" Documenting Looted Art 3/27/12
● National Archives Launches 1940 Census April 2 Online at 1940census.archives.gov 3/26/12
● New National Archives Video Short Peeks Inside Archives State-of-the-Art Preservation Lab 3/21/12

FEBRUARY 2012

● Archivist of the United States Appoints New Director of Presidential Libraries 2/29/12
● National Archives Announces Website for Free 1940 Census Release Online on April 2, 2012: 1940census.archives.gov 3/26/12
● President Seeks $386.8 M for National Archives FY 13 Budget 2/14/12
NATIONAL ARCHIVES RESEARCH CENTERS
IN THE WASHINGTON, DC, AREA

700 Pennsylvania Avenue, NW, Washington, DC, and 8601 Adelphi Road, College Park, MD.

Research Hours for both locations:
Monday, Tuesday, and Saturday, 9 a.m.–5 p.m.
Wednesday, Thursday, and Friday, 9 a.m.–9 p.m.

Check the Washington, DC, and College Park, MD, location information for records pull times and other important details.

Research Rooms Holiday Closings:
• Labor Day (First Monday in September)
• Columbus Day (Second Monday in October)
• Veterans Day (November 11)
• Thanksgiving Day (Fourth Thursday in November)
• Christmas Day (December 25)

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