Inventory for FOIA 2016-0033-F

Records on Vice President Cheney’s Meeting with Estonian President Toomas Hendrik Ilves, June 2007 and Estonian Prime Minister Mart Laar, October 2001

Extent
130 email messages and electronic files; 73 pages

Access
Collection is open to all researchers. Access to Cheney Vice Presidential records is governed by the Presidential Records Act (PRA) (44 USC 22, as amended) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore may be restricted in whole or in part in accordance with legal restrictions and exemptions.

Copyright
Records in this collection that were prepared by officials of the United States Government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance
Official records of the Richard Cheney vice presidency are in the custody of the Presidential Materials Division in Washington, DC and are administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By
Staff Archivists, December 2018. Previously restricted materials are added as they are released.
Scope and Content

The materials in this series are a selective, not necessarily all inclusive, body of records responsive to the topic of FOIA case 2016-0033-F.

This series contains email messages, electronic files, and textual records related to Vice President Cheney's meeting with the President of Estonia, Toomas Hendrik Ilves on June 25, 2007, and Vice President Cheney's meeting with Prime Minister Mart Laar on October 17, 2001. The material consists of records related to the scheduling, planning, and announcement of each meeting and includes email correspondence, schedules, memoranda, calendars, news clips, and press releases.

System of Arrangement

Records responsive to this FOIA request were found in the Cheney Vice Presidential Electronic Records collection and White House Staff Member and Office Files.

The Cheney Vice Presidential Electronic Records collection includes email messages and electronic files. These records are maintained in the Executive Office of the President instance of the Electronic Records Archive (EOP ERA) which contains electronic records created or received by the administration of President George W. Bush. These electronic records are born-digital files and are primarily .eml, .pdf, .wpd, and .doc files.

The responsive electronic records retrieved from EOP ERA are saved in search results lists (SRLs) and are arranged chronologically by creation date.

In addition, there are Cheney Vice Presidential electronic records that were maintained in a classified system during the George W. Bush Administration. The Classified Electronic Records collection includes electronic records sent or received by the Office of the Vice President. Email messages are saved in indexes and search results are arranged chronologically by creation date. Electronic records are born digital files and are primarily .eml, .pdf, .wpd, and .doc files. Access to these records is provided in paper.

Staff Member and Office Files are the textual records created and/or maintained by White House staff members within their individual offices. These files document all levels of administration activity.

Staff Member and Office Files are processed at the folder level, and the documents within are maintained in their original order. Since the files are processed at the folder level, individual documents contained within these folders may not be wholly responsive to the subject area of this FOIA request.
The following is a list of the SRLs and folders processed in response to FOIA 2016-0033-F:

**Cheney Vice Presidential Records: Electronic Records**

**Exchange Email, 2007**
This SRL contains 70 responsive email messages.

**Exchange Email, 2001**
This SRL contains eight responsive email messages.

**Office of the Vice President Shared Drives**
This SRL contains four responsive electronic files composed of .doc files.

**Cheney Vice Presidential Records: Classified Electronic Records**

**Email**
2007 Q2 – OVP (1of 2)
2007 Q2 – OVP (2 of 2)

**Hard Drives**
This set contains two responsive electronic files composed of .doc files.

**Cheney Vice Presidential Records: White House Staff Member and Office Files**

**National Security Affairs**
  **Miki Huntington**
  Meetings – Estonia [Ansip, Ilves] [OA/ID 00179]

  **Joe Wood Files**
  Estonia [OA/ID 00011]

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