



NATIONAL ARCHIVES

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Inventory for FOIA 2016-0103-F

Records on the Establishment of Vice President Gore's West Wing Office

Extent

1 folder, approximately 84 pages

Access

Collection is open to all researchers. Access to Gore Vice Presidential records is governed by the Presidential Records Act (PRA) (44 USC 22, as amended) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Records in this collection that were prepared by officials of the United States Government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of the Albert Gore, Jr. vice presidency are in the custody of the Presidential Materials Division in Washington, DC and are administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By

Staff Archivists, November 2018. Previously restricted materials are added as they are released.

Scope and Content

The materials in this series are a selective, not necessarily all-inclusive, body of documents responsive to the topic of FOIA request 2016-0103-F.

This series consists of memoranda, fact sheets, and a photocopied publication that pertain to routine administrative matters regarding the establishment of various office spaces for Vice President Gore and his staff within the West Wing and the Old Executive Office Building at the beginning of the Clinton administration. Included are memoranda related to staff access lists, requests for additional office spaces and recommended preservation actions for the ceremonial office of the Vice President within the Old Executive Office Building. Additionally, more than half of the documents processed for this FOIA are diagrams of the White House which are closed for law enforcement means and methods.

The date range for this series of records is 1991 to 1994.

System of Arrangement

Records responsive to this FOIA request were found in Gore Vice Presidential Records: White House Staff Member and Office Files.

Staff Member and Office Files are the textual records created and/or maintained by White House staff members within their individual offices. These files document all levels of administration activity.

Staff Member and Office Files are processed at the folder level, and the documents within are maintained in their original order. Since the files are processed at the folder level, individual documents contained within these folders may not be wholly responsive to the subject area of this FOIA request.

The following is a list of folders processed in response to FOIA 2016-0103-F:

Gore Vice Presidential Records: White House Staff Member and Office Files

Chief of Staff and Administration

 General Files

 Office Space [OA/ID 01559]

Last modified: 04/19/2019