



You Asked For It! **A Records Management Potpourri Webinar**

December 2, 2008 11:00 AM -12:00 Noon (Pacific Time)

YOU ASKED ...

During the past year, many of you have suggested topics for future webinars. Some topics were even suggested more than once, while others clearly held wide appeal.

WE LISTENED...

With the calendar year winding down, we have put together just a few of the topics you suggested and created a webinar that addresses them. It's a veritable **RECORDS MANAGEMENT POTPOURRI**.

DON'T MISS THIS FREE WEB-BASED BRIEFING!

In just 60 short minutes, you can learn the answers to the following questions:

1. How do I incorporate electronic records into disaster recovery planning?
2. What are the records management implications of the virtual Federal workforce?
3. What are NARA's transfer format standards for permanent electronic records?
4. How can I evaluate my office's records management program?

Put our knowledge to work for you with records management guidance provided right at your desktop.

To Register: Send an e-mail with your name, telephone number, and agency/office to seattle.workshops@nara.gov and let us know you want to participate. We'll reply with easy log-in instructions.