### Records Schedule: DAA-0095-2018-0073

# **Request for Records Disposition Authority**

Records Schedule Number DAA-0095-2018-0073

Schedule Status Approved

Agency or Establishment Forest Service

Record Group / Scheduling Group Records of the Forest Service

Records Schedule applies to Agency-wide

Schedule Subject Office of Inspector General Audits

Internal agency concurrences will

be provided

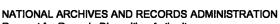
No

**Background Information** 

### **Item Count**

Number of Total Disposition Items	Number of Permanent Disposition Items	· · · · · · · · · · · · · · · · · · ·	Number of Withdrawn Disposition Items
1	0	1	

### **GAO Approval**



## Outline of Records Schedule Items for DAA-0095-2018-0073

Sequence Number	
1	Internal and OIG Audits
	Disposition Authority Number: DAA-0095-2018-0073-0001

PDF Created on: 02/21/2019 Electronic Records Archives Page 2 of 5

### Records Schedule Items

1

Internal and OIG Audits

**Disposition Authority Number** 

DAA-0095-2018-0073-0001

Includes audit reports maintained by case file, corrective action correspondence related to the audit and general correspondence.

**Final Disposition** 

Temporary

Item Status

**Active** 

Is this item media neutral?

Yes No

Do any of the records covered by this item currently exist in electronic format(s) other thanæmail and word processing?

Manual Citation	Manual Title
, , , , , , , , , , , , , , , , , , ,	Forest Service Records Management Handbook

GRS or Superseded Authority

N1-95-10-2 / 19

Citation

N1-95-10-4 / 21

Disposition Instruction

Cutoff Instruction

End of fiscal year in which case is closed.

**Retention Period** 

Destroy 5 year(s) after cutoff

**Additional Information** 

**GAO Approval** 

Not Required

# **Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	Ву	Title	Organization
04/18/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
12/19/2018	Submit for Concur rence	Jessica Blessman	Appraisal Archivist	National Archives and Records Administration - ACRA
02/08/2019	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
02/12/2019	Concur	Laurence Brewer	Chief Records Office r	National Records and Archives Administration - National Records and Archives Administration
02/13/2019	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist

Electronic Records Archives Page 4 of 5 PDF Created on: 02/21/2019