

**All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules**

(P) Permanent

(T) Temporary

ITEM	STATUS	WHY INACTIVE
1	P (Inactive)	superseded by n1-241-09-001, a1.1
2	T (Inactive)	superseded by n1-241-09-001, a1.1
3	T (Inactive)	superseded by n1-241-05-001, 7a and 8a

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK

TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO

N1-241-89-2

1 FROM (Agency or establishment)

DATE RECEIVED

8/29/89

DEPARTMENT OF COMMERCE

2 MAJOR SUBDIVISION

NOTIFICATION TO AGENCY

PATENT AND TRADEMARK OFFICE

3 MINOR SUBDIVISION

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required

OFFICE OF LEGISLATION

4 NAME OF PERSON WITH WHOM TO CONFER

MS. JANICE PICKERING

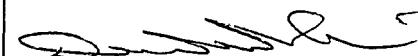
5 TELEPHONE EXT

557-0410

DATE

10/22/89

ARCHIVIST OF THE UNITED STATES



6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE	
8/31/89	<i>Janice Hall Pickering</i>	Records Officer	
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		
	RECORDS OF THE OFFICE OF LEGISLATION & INTERNATIONAL AFFAIRS (OLIA).		
1.	<p><u>General Subject File</u>. Consists of project case files and other records concerning proposed legislation, multilateral, and bilateral agreements, international intellectual property negotiations, and other activities of OLIA. Files include memoranda, drafts, reports, comments on proposals, and related materials. <i>ANNUAL ACCUMULATION: 4 FT</i></p> <p>Disposition: PERMANENT. Transfer to WNRC 5 years after termination of project. Transfer to the National Archives 25 years after termination of project.</p>		
2.	<p><u>Project Files Maintained by OLIA Staff</u>. Project case files and related records created and maintained by individual OLIA staff during the life of a project.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION		JOB NO	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>DISPOSITION: At conclusion of project remove duplicates and nonrecord materials from file. Place completed file in OLIA General Subject File.</p> <p>3. <u>Congressional File</u>. Arranged by congressional session. Copies of bills, statements, testimony, and related records referred to OLIA by the General Counsel's Office for comment. Copies of OLIA comments, if any, are attached.</p> <p>Disposition: DESTROY when six years old. Records may be transferred to the WNRC when three years old.</p>		