

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-81-41

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

4/6/81
LEAVE BLANK

JOB NO

NCI-AFU-81-41

DATE RECEIVED

April 6, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

July 8 81 Date: *RMLH War*
Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION

Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TEL EXT

694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

1 APR 1981

D. SIGNATURE OF AGENCY REPRESENTATIVE

Herbert G. Geiger

E. TITLE

HERBERT G. GEIGER, Chief
Information Mgt and Resource Div

7.
ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods): . . .

9.
SAMPLE OR
JOB NO

10.
ACTION TAKEN

1

ADMINISTRATIVE DOCUMENTS (Table 11-2)
(Applicable Air Force-wide)

Air Force proposes to consolidate table 11-2, rules 3.2 and 3.3, Congressional travel documentation, into one rule. Their disposition is changed from 1 year to 6 months or sooner if no longer needed. The exception, which applied previously only to rule 3.3 documents at other activities, will now apply to all Air Force, per note 2. These documents serve no useful purpose after travel is completed and have no historical value.

NC-AFU-76-8

1 item

Closed Out: 7-13-81: K.T.J.
Copy to All FCCs, Admin & NARA

TABLE 11-2

ADMINISTRATIVE DOCUMENTS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
3.2	congressional travel	letters, requests for travel orders, messages, trip reports, and related data and attachments pertaining to congressional travel sponsored by the Department of the Air Force		*destroy after 6 months, or when no longer needed, which- ever is sooner (note 2).
3.3	RESERVED			
Note 2. When congressional travel documents are used as background for case files, their disposition will be same as the files they support.				