

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-82-013

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION

Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

Mrs. Grace T. Rowe

694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A. Request for immediate disposal.

☒ B. Request for disposal after a specified period of time or request for permanent retention.

C. DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE

MARK H. COON, Maj, USAF
Documentation Mgmt Br
Directorate of Administration

30 Nov 81

Mark H. Coon

7.
ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO.

10.
ACTION TAKEN

EMPLOYEE-MANAGEMENT RELATIONS (Table 40-4 Applicable Air Force-wide)

The purpose of this submission is to amend rule 5 to add rule 7. We have consolidated columns B and C of rule 5. Rule 7 has been added to cover the performance appraisals of Senior Executive Service Personnel. We needed to add this as a separate rule because of the reference in column D. The performance appraisals are required for 5 years for trend analysis and for reference purposes.

NCI-AFU-81-45

Mass Data Change Sheet Not Required

2 items

Closed Out: 12-22-81 O.R.T.1
Copy to Agency

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JOB NO.

NCI-AFU-82-13

DATE RECEIVED

December 9, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-18-81
Date

Mark H. Coon
Archivist of the United States

TABLE 40-4

Employee - Management Relations

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
5	performance appraisals	*forms documenting ratings of superior, excellent, fully successful, minimally acceptable, or unacceptable not accompanied by demotion or removal recommen- dation		destroy 5 years after date of rating (See AFR 40-452).
7*		forms documenting ratings of members of the Senior Executive Service		destroy 5 years after date of rating (See AFR 40-2).

GRS1/
23b
(deviation)GRS1/
23b
(deviation)