

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-82-020

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TEL. EXT.

694-3494

LEAVE BLANK

JOB NO.

NCI-AFU-82-20

DATE RECEIVED

JANUARY 21, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

1-26-82 *[Signature]*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

13 JAN 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature]

E. TITLE

MARK H. COON, Maj, USAF

Documentation Management

Directorate of Administration

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

INDIVIDUAL ACADEMIC RECORDS (Table 50-2) (Applicable Air Force-wide)

Air Force proposes changes to Table 50-2.

1 Rule 4.2. Disposition is changed to destroy file "2 years after initial program enrollment" rather than 5 years, as the student has two years to finish the course after which time student loses all acquired credit. Second sentence of current disposition is deleted since, due to change of above disposition, it is unnecessary.

NC-AFU-75-62

2 Rule 4.3. Disposition is changed to destroy files "6 months after cancellation", rather than 9 months. Six months is ample time for a student to reenroll, if desired. Also, Air War College cancellation card, which contains all previously completed student requirements, is kept for 10 years before being destroyed.

NC-AFU-75-62

No Mass Data Change Required.
Closed Out: 2-5-82: KTD
Copy to Agency: UNM

TABLE 50-2

INDIVIDUAL ACADEMIC RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
4.2	training progress	records of nonresident students including writing assignments, course completion letters, program completion letters, correspondence from student, etc	at Air Command and Staff College, ATC	*destroy file upon graduation or 2 years after initial program enrollment, whichever occurs first.
4.3			at Air War College, AU	*destroy files 3 months after graduation or 6 months after cancellation.