

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-82-051

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Wallace

NWML

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3 MINOR SUBDIVISION
Documentation Management

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Mrs. Grace T. Rowe

694-3527

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C DATE
29 APR 1982

D SIGNATURE OF AGENCY REPRESENTATIVE

E TITLE

JAMES E. DAGWELL
Documentation Management Branch
Information Mgmt and Resources Div

James E. Dagwell

7
ITEM NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO

10.
ACTION TAKEN

CHILD CARE CENTERS (Table 215-4)
(Applicable Air Force-wide)

The purpose of this submission is to modify the disposition standards for rules 1 and 2, table 215-4.

NC1-AFU-82-32

1 Since state and local governments are designated to monitor Air Force child care centers and each has its own rules and retention requirements, we must modify rule 1, column D to add "or after period specified in inter-governmental agreements with state or local agencies designated to monitor Air Force child care centers, whichever is later."

The minimum retention period for child care registers covered in rule 2, column D must remain at 3 years per job number NC1-AFU-82-32, approved 25 March 1982. We also must modify column D to rule 2 by adding "or period specified in intergovernmental agreements with state or local agencies authorized to monitor Air Force child care centers, whichever is later."

In talking with child care directors, it became known

[Mass data change sheet required] Transmitted to JCS, AFM, AFCEC, AFCEC-1, AFCEC-2, AFCEC-3, AFCEC-4, AFCEC-5, AFCEC-6, AFCEC-7, AFCEC-8, AFCEC-9, AFCEC-10, AFCEC-11, AFCEC-12, AFCEC-13, AFCEC-14, AFCEC-15, AFCEC-16, AFCEC-17, AFCEC-18, AFCEC-19, AFCEC-20, AFCEC-21, AFCEC-22, AFCEC-23, AFCEC-24, AFCEC-25, AFCEC-26, AFCEC-27, AFCEC-28, AFCEC-29, AFCEC-30, AFCEC-31, AFCEC-32, AFCEC-33, AFCEC-34, AFCEC-35, AFCEC-36, AFCEC-37, AFCEC-38, AFCEC-39, AFCEC-40, AFCEC-41, AFCEC-42, AFCEC-43, AFCEC-44, AFCEC-45, AFCEC-46, AFCEC-47, AFCEC-48, AFCEC-49, AFCEC-50, AFCEC-51, AFCEC-52, AFCEC-53, AFCEC-54, AFCEC-55, AFCEC-56, AFCEC-57, AFCEC-58, AFCEC-59, AFCEC-60, AFCEC-61, AFCEC-62, AFCEC-63, AFCEC-64, AFCEC-65, AFCEC-66, AFCEC-67, AFCEC-68, AFCEC-69, AFCEC-70, AFCEC-71, AFCEC-72, AFCEC-73, AFCEC-74, AFCEC-75, AFCEC-76, AFCEC-77, AFCEC-78, AFCEC-79, AFCEC-80, AFCEC-81, AFCEC-82, AFCEC-83, AFCEC-84, AFCEC-85, AFCEC-86, AFCEC-87, AFCEC-88, AFCEC-89, AFCEC-90, AFCEC-91, AFCEC-92, AFCEC-93, AFCEC-94, 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Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 2 of 2
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>that some centers participating in the US Department of Agriculture food program are not being audited at normal scheduled intervals. Therefore, the additions to rules 1 and 2 will ensure the records are retained a sufficient period to satisfy audit requirements. We were not aware of the sporadic audit schedule and various state requirements when we submitted job NC1-AFU-82-32. Otherwise, we would have submitted the contingency clause at that time to permit longer retention of the records. We do not need concurrence of GAO on this action since funds involved are non-appropriated funds. ✓</p>		

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*TABLE 215-4

CHILD CARE CENTERS

(note)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	child care operations	patron registration cards used as a patron registration record, authorization for medical treatment in emergency situations, identify child and sponsor, and to record immunizations, known allergies, special instructions and related documentation	retained in child care centers	*destroy upon reassignment or discharge of sponsor or after period specified in inter-governmental agreements with state or local agencies designated to monitor Air Force child care centers, whichever is later.
2		registers which provide daily record of attendance, record collection of fees, sign-in and out of patrons, and related documentation		*destroy after 3 years, or period specified in intergovernmental agreements with state or local agencies authorized to monitor Air Force child care centers, whichever is later.

Note: The records covered by this table are not authorized for retirement to a Federal records center.

[Amended by R. Wire per G. Rowe, 5/17/82]

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