

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-82-059

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Wallace

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Grace T. Rowe

5. TEL. EXT.

694-3527

LEAVE BLANK

JOB NO.

NCI-AFCU-82-59

DATE RECEIVED

June 17, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

Dec 8, 82 *Mark May*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE

9 JUN 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE

James E Dagwell

E. TITLE

**JAMES E. DAGWELL
Documentation Management Branch
Information Mgmt and Resources Div**

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

**UNIT, ORGANIZATION AND MATERIEL CONTROL SUPPLY
RECORDS (Table 67-3)
(Applicable Air Force-wide)**

The purpose of this request is to establish a rule 24 for the customer complaints/inquiries maintained by the Customer Liaison Office. The files consist of correspondence used to record and resolve customer complaints, problems, or inquiries. The files should be maintained for 1 year after resolution of the case. This retention will satisfy the Air Force needs for the information.

NN-173-20

NN-170-32

No mass data change sheet required. Copy of job sent to NNM by R.A. W, 12/11/82.

*Closed out: 12-15-82:CM
Copy to Agency*

1 item

TABLE 67-3 Unit, Organization and Materiel Control Supply Records

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
24	customer complaints/ inquiries	correspondence used to record and resolve customer com- plaints, problems, or in- quiries	at the Customer Liaison Office	destroy 1 year after resolution of the case.