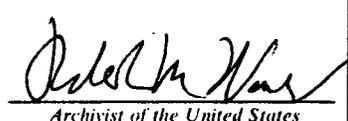


REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

LEAVE BLANK	
JOL	
NCI-338-84-2	
DATE RECEIVED	
3/23/84	
NOTIFICATION TO AGENCY	
<small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.</small>	
3-29-84 <small>Date</small>	 <small>Archivist of the United States</small>

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of the Army

2. MAJOR SUBDIVISION
 Services

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Patricia M. Rhodes

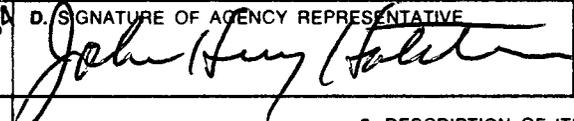
5. TEL. EXT
 07-693-7249
 08-273-7249

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 20 MAR 1984	D. SIGNATURE OF AGENCY REPRESENTATIVE 	E. TITLE JOHN HENRY HATCHER, PHD Archivist of the Army
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Located at the National Personnel Records Center (Military), St. Louis, Missouri, are Army organizational records generally dating from 1950 through the 1960's. These records are now being reviewed for the purpose of determining their ultimate disposition. The submission of this SF 115 is a part of this effort.</p> <p>This schedule covers only those records of U.S. Army Services located in NPRC. Consequently, it is not applicable to current records.</p> <p>Unless otherwise noted, the item numbers cited in Column 9 correspond to those in AR 340-18.</p>		18 items

115-107 Agency, NNM, NNB & NCW SENT 4-13-84 by DMW.
No Mass Data Change Required

Records included in this schedule were created by the following Services:

Army Map Service

Headquarters - Washington, D.C.

Field Offices - Providence, RI; San Antonio, TX; Kansas City, MO; Far East

Development and Proof Service - Aberdeen Proving Ground, MD

Ordnance Technical Intelligence Service - Aberdeen Proving Ground, MD

RYCOM Chemical Service - Ruyukus Islands

RYCOM Engineer Service - Ruyukus Islands

RYCOM Ordnance Service - Ryuykus Islands

RYCOM Quartermaster Service - Ruyukus Islands

RYCOM Signal Service - Ruyukus Islands

RYCOM Transportation Service - Ruyukus Islands

Veterinary Food Inspection Service - Chicago, IL

Armed Forces Press, Radio, and Television Service - New York, NY

Signal Service - Ft. Clayton, Panama Canal Zone

Military Personnel Procurement Service - New York, NY

Quartermaster Technical Training Service - Ft. Lee, VA

Military Traffic Management and Terminal Service - Brooklyn, NY

Psychological Warfare Service - Far East

Army Dental Service - Far East

Property Disposal Service - Europe

Memorandum Concerning Appraisal of U.S. Army Service Records at NPRC

This Standard Form 115 is one in a series relating to records of field units of the U.S. Army. Located at the National Personnel Records Center (Military Records), these records have been offered for accessioning into the National Archives.

Eighteen organizations are included in this appraisal. All share the designation "Service", but they are extremely diverse in size and mission. The volume and importance of the records are correspondingly varied. Every effort has been made, in this appraisal, to tell enough about the records and the creating organizations so that reviewing officials will have all the information they need.

The total volume of these records is 250 cubic feet. Although the date span is generally 1950-60, some records were created as early as 1923 and some as late as 1966. An overwhelming proportion of the total volume is in records created by two Services--the U.S. Army Map Service (AMS) and the Development and Proof Service (DPS). The records from these Services equal about 165 cubic feet in the Permanent and Unscheduled categories alone; a number of non-Permanent records are also from AMS and DPS.

Army Map Service records are from the headquarters in Washington, DC, and from field offices: Kansas City, MO; San Antonio, TX; Providence, RI; and the Far East. The Washington office had Army-wide responsibility, and established the policies and assigned the projects for the field offices. All shared the common mission: to accumulate geodetic and geophysical data; create maps; and perform aerial photography for use in mapping and in intelligence. The intelligence function seems to have been equal in importance with the more explicit cartographic role. About 49 cubic feet of Permanent or Unscheduled records created by the various AMS offices are located at NPRC.

The Development and Proof Service (DPS) was closely related to the Ordnance Technical Intelligence Service (OTIS--see below) in that both were located at Aberdeen Proving Ground and both were involved in studying, developing, and testing various kinds of ordnance and other material. The largest single series in the records of Services, Research and Development Project Files (about 99 cubic feet, dated 123-54), come from DPS and are Unscheduled. In addition to these, about another 5 cubic feet of records from DPS are Permanent or Unscheduled. Also included in DPS records are Ordnance Proof Manuals dated 1936-52.

Although there was considerable overlap in the duties of OTIS and DPS, they differed in one important regard: DPS's primary emphasis was on originating and perfecting American weaponry, while OTIS was more often involved in studying and reporting on ordnance of foreign nations. The Permanent and Unscheduled records of OTIS total only about 6 cubic feet, 5½ of which are Ordnance Technical Intelligence Reports.

The Armed Forces Press, Radio, and Television Service had offices in New York and Los Angeles. Its mission was to provide informational material to Armed Forces newspapers, provide daily shortwave programs to the Armed Forces, and to select kinescopes of commercial TV programs for U.S. troops. The total volume of its Permanent or Unscheduled records at NPRC is very small -- about 4 inches.

2.

There were six Services which were part of the Ryukyus Command: RYCOM Chemical Service, RYCOM Engineer Service, RYCOM Ordnance Service, RYCOM Quartermaster Service, RYCOM Signal Service, and RYCOM Transportation Service. The name "Service" seems to have been assigned rather arbitrarily and on a temporary basis. For example, the RYCOM Chemical Service soon became the RYCOM Chemical Supply Activity; the RYCOM Transportation Service had formerly been RYCOM Port; RYCOM Ordnance Service was discontinued; etc. Thus, these Services are in actuality the low-echelon arms of a larger organization--the Ryukyus Command--engaged in carrying out the various functions of that large organization, and their records tend to be of very minor importance. About 25 cubic feet are Permanent or Unscheduled.

The Veterinary Food Inspection Service created about 8 inches of Permanent or Unscheduled records which are located at NPRC. These records are quite mundane, reflecting the humdrum (albeit necessary) mission of the Service itself.

The remaining handful of Services are represented by a very small volume of records, and correspondingly smaller amount that are Permanent or Unscheduled. (For the U.S. Army Psychological Warfare Service, for instance, we have only $\frac{1}{4}$ inch of General Orders and $\frac{1}{4}$ inch of Bulletins.) As with the Veterinary Food Inspection Service, the titles of these organizations effectively describe their missions: the Military Personnel Procurement Service, the Dental Service, the Military Traffic Management and Terminal Service, the Canal Zone Signal Service, the Property Disposal Service, the Quartermaster Technical Training Service.

The descriptions and recommendations for most of the items in this schedule are self-explanatory. Further justification for some items is provided as follows:

Item #10, Research and Development Project Files - I recommended these records for Permanent retention. This recommendation is a reflection of caution bred of ignorance, and not of assurance based on knowledge. A brief list of some of these Projects will serve to demonstrate the types of items that were being researched at the time that these files were created:

First Partial Report on 155 m/m Gun Carriage Limber, Model 1918 (Filloux) - Size of Drawbar Eye (dated 1926)

Memorandum Report on Test of Six 3" A.A. Guns, Model 1925 - Radially Expanded (dated 1933)

First Report on Development Test of Fuze, Mechanical Time, M43A6 In Various Types of Fuze Setters (dated 1944)

Second Report on Trucks, Low Silhouette, and Fifth Report on Ordnance Project #5732 (dated 1945)

A Comparative Accuracy Test of Caliber .30 Ball, M2, and AP, MS, Ammunition, and Third Report on Project TS 1-2 (dated 1949)

It happens that my knowledge of radially expanded A.A. guns and drawbar eyes is minimal. As Jerry Nashorn pointed out in his July 12, 1983, letter to NCD, under ideal circumstances NARS would have an ordnance expert among its appraisers. I do not propose, in this memorandum, to reiterate all of the arguments about the appraisal of R and D records; suffice it to say that, until such a time as a satisfactory resolution is reached, an appraiser must base the recommendation upon an educated guess.

My opinion is that the age alone of the records - some dating from 1923 - mitigates against their destruction prior to examination by ordnance experts. The genesis of much of the weaponry of World War II is documented here. However, if someone more knowledgeable about ordnance should deem these records of negligible value, I can easily be persuaded that they are immediately disposable. The same is true, of course, if the Project results are duplicated or summarized elsewhere, as with the Picatinny Arsenal files which Nashorn examined at WNRC.

Items 9,10,11,12, OTIO's, Ordnance Technical Intelligence Summaries, Technical Report Record Files, and Acceptance Test Procedures (a careful perusal of OTIO's failed to reveal what the letters stand for) -- As with Research and Development Files, these are highly technical records concerning ordnance, ballistics, defense material, etc. Again, I have not the necessary expertise to weigh these records critically. Thus, I have again been extremely cautious and have recommended Permanent retention. However, as in the case of R and D files, I would willingly defer to the opinion of better qualified experts.

Items 17 and 18, Bulletins and Memorandums-- Heretofore the usual procedure in appraisals has been to provide alternate possibilities for disposition of these publications, generally an "A" Category (Permanent retention, for records issuing important, long-term policies and procedures) and a "B" Category (immediate Destruction, for insignificant, short-term publications). However, a comprehensive sampling of publications, from the various Services, revealed none of significance. Therefore all have been recommended for immediate destruction. Nevertheless, if the screening process should unearth publications of any value whatsoever, we would still exercise the option of assigning them to the category of Permanent records.

Item #17, General Correspondence Files--These are often useful documents which substantiate the daily operations of an organization, and thus provide unequalled evidential value. However, in low-echelon organizations, the day-to-day routine frequently is so insignificant that the correspondence and other administrative records are most inconsequential.

The General Correspondence Files from Services are a case in point. The records reveal a great deal about housekeeping functions but very little about organizational missions and accomplishments. Thus one can learn, in the files from the Army Map Service, about pieces of equipment that had been loaned out, who stood duty on what dates, and similar information which was vital to operations but is archivally valueless. Evidential and historical values for the Map Service are better illustrated in other series, including Permanent series such as Military Historians Files, and those which I am recommending for Permanent retention, such as Field Office Chiefs' Conference Files and Project Vanguard Files.

4.

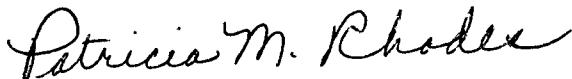
One might expect that certain decimal classifications would be valuable when created by particular organizations--that the 061 (Maps) classification would be important among the files of the Army Map Service, perhaps, or the 000.7 (Press) records from the Press, Radio, and Television Service. And logically the classifications 470 through 474 (Ammunition, Armaments, Guns, Small Arms, and the like) should be significant when created by the Development and Proof Service or the Ordnance Technical Intelligence Service. Such is not the case, however. These files are as mundane as all the others in the General Correspondence series.

Records from Army field commands usually are retired to Record Group 338, Records of United States Army Commands. However, Services are an example of what seems to be a common situation among the heterogeneous organizations latterly under appraisal; the organizations share little besides the designation "Services". Therefore the records may more appropriately be retired into several different Record Groups. Examples are as follows:

Army Map Service	RG 77 Office of the Chief of Engineers
Ordnance Technical Intelligence Service	RG 156, Office of the Chief of Ordnance
Development and Proof Service	RG 156, Office of the Chief of Ordnance
Quartermaster Technical Training Services	RG 92, Office of the Quartermaster General

Records from the Ordnance, Engineering, and Quartermaster Services of the Ryukyus Command should be retired into RG 338 with other RYCOM records (rather than into RG's 77, 92, and 56) because the Services are such minor organizations within RYCOM. All other records, not mentioned here, should also be assigned to RG 338.

Finally, it should be noted that any questions about date spans, volume etc., which still remain will be answered when the records are screened at NPRC. At that time they will be arranged by creator and series, and each box will be accompanied by a complete box listing. NPRC archivists will also prepare 6710A's for all series to be transferred to NARS.



PATRICIA M. RHODES
Archivist
Military Operations Branch

The following series are included among U.S. Army Service records at NPRC, but are not included in this schedule because they have been previously appraised as Permanent:

Field Command Mobilization Program Planning Files, 1960, 1 in., Army Map Service (AMS)

General Orders, ca. 1951-62, 1 cu.ft.: AMS, Veterinary Food Inspection Service, Signal Service, Ordnance Service, Transportation Service, Chemical Service, Military Personnel Procurement Service, Engineering Service, Quartermaster Service, Psychological Warfare Service, and Press, Radio and Television Service (PRTS)

Intelligence Reports, ca. 1949-62, 4 cu.ft.: AMS, Ordnance Technical Intelligence Service (OTIS)

Investigative Project Files, ca. 1960-61, 1 in.: AMS

Military Historians Files, ca. 1952-55, 1 in.: AMS, Quartermaster Service

Operating Program Progress Reports, ca. 1951-64, 19 ins.: AMS, Military Traffic Management and Terminal Service, Transportation Service, Quartermaster Technical Training Service.

Operations Planning Files, ca. 1951-57, 10 ins.: AMS, Transportation Service, Quartermaster Technical Training Service, (PRTS)

Organization Planning Files, ca. 1949-62, 10 cu.ft.: AMS, Quartermaster Service, Transportation Service, Signal Service, Military Personnel Procurement Service, (PRTS)

Regulations, ca. 1951-66, 17 ins.: AMS, Développement and Proof Service (DPS), Transportation Service

Standard Operating Procedures, ca. 1950-64, 10 ins.: AMS, DPS, PRTS, Ordnance Service, Signal Service, Chemical Service, Property Disposal Service

Unit History Files, ca. 1953-56, 6 ins., AMS, Engineering Service, Signal Service, Transportation Service

List of items in this Schedule, arranged on the basis of creating Organization(s):

Records created only by Army Map Service (AMS):

Recommended for Permanent retention:

1. Project Vanguard Files, ca. 1957-60, 3 cu.ft.
2. Field Office Chiefs' Conference, 1961, 2 ins.

Recommended for immediate Destruction:

3. Circulars, ca. 1963-65, 1/4 in.
4. Contractor Reliability Case Files, ca. 1951-53, 1 in.
5. Facilities Control Files, ca. 1951-60, 1 cu.ft.
6. Management Survey Files, ca. 1958-62, 2 cu.ft.
7. Work Simplification Proposal Files, ca. 1955-60, 3 ins.

Records created by Development and Proof Service (DPS) and/or Ordnance Technical Intelligence Service (OTIS):

Recommended for Permanent retention:

8. Research and Development Project Files, ca. 1923-54, 99 cu.ft. (DPS)
9. OTIO's ca. 1954-67, 6 cu.ft., (DPS & OTIS)
10. Ordnance Technical Intelligence Summaries, 1958, 5 ins. (OTIS)
11. Technical Report Record Files, 1961, 4 1/2 ins. (DPS)
12. Acceptance Test Procedures, 1958, 1/4 ins. (DPS)

Recommended for immediate Destruction:

13. Staff Letters, ca. 1955-56, 1 in. (DPS)

Records created by various Services:

Recommended for Permanent retention:

14. Manuals, ca. 1936-66, 5 ins. (AMS,DPS,RYCOM Ordnance Service, RYCOM Transportation Service)

Recommended for immediate Destruction:

15. Bulletins, ca. 1954-66, 2 cu.ft., (AMS; RYCOM Quartermaster Service, RYCOM Transportation Service, RYCOM Ordnance Service, RYCOM Signal Service, Property Disposal Service, Military Personnel Procurement Service, Canal Zone Signal Service, USAFFE Psychological Warfare Service)
16. Memorandums, ca. 1948-63, 2 cu.ft., (AMS, DPS, Press, Radio and Television Service, Quartermaster Technical Training Service, Canal Zone Signal Service, Property Disposal Service; and RYCOM Engineering; Ordnance, Quartermaster, Transportation, and Signal Services)

2.

17. General Correspondence Files, ca. 1942-63, 43 cu.ft. (AMS, Military Personnel Procurement Service, Defense Traffic Management Service, RYCOM Chemical Engineering, Ordnance, Quartermaster, Signal, and Transportation Services, and Technical Training Services)
18. Management Improvement Project Files, ca. 1951-62, 3 1/2 cu.ft., (AMS, Military Personnel Procurement Service, RYCOM Engineering and Ordnance Service)

1. Project Vanguard Files, ca. 1957-60, 3 cu.ft.

These are the records from six "picket fence" stations operated by the U.S. Army as an activity of the International Geophysical Year. The mission was two-fold: 1.) to determine the passage of a Vanguard satellite, and 2.) to receive the scientific information transmitted by radio from each satellite. The stations, were located at Havana, Cuba; Quito, Equador; Santiago, Chile; Antofagasta, Chile; Ft. Stewart, Georgia; and Lima, Peru. Originally the Army Map Service, creator of this series, participated in the Navy's Project Vanguard, which failed in its attempt at the first U.S. satellite. Later, the Vanguard stations successfully tracked all U.S. satellites placed in orbit between January 31, 1958 and February 28, 1959, at which time the project was turned over to the National Aeronautics and Space Administration. In addition, they tracked Russia's Sputnik I in 1957. These files include history, correspondence, messages, regulations, progress reports, strength reports, and copies of orders.

Permanent. Offer to NARS immediately upon approval of this schedule.

Publications of the

2. Field Office Chiefs' Conference Files, 1961, 2 ins.

A set of manuals and pamphlets regarding the mission, policies, procedures, etc., of the San Antonio Field Office of the Army Map Service, in particular, and to a lesser extent for all other offices of the AMS in general. These are the record copies created and maintained by the San Antonio Office and painstakingly detail the workings of the Army Map Service.

Permanent. Offer to NARS immediately upon approval of this schedule.

3. Circulars, ca. 1963-65, 1/4 in. 227-01

Issuances describing The Army Functional File System (TAFFS). Created by and for the San Antonio Field Office of the Army Map Service.

Destroy immediately upon approval of this schedule.

4. Contractor Reliability Case Files, ca. 1951-63, 1 in. 505-13

Correspondence relating to obtaining security clearances for employees contracted by Department of Defense. Created by Army Map Service.

Destroy immediately upon approval of this schedule.

5. Facilities Control Files, ca. 1951-60, 1 cu.ft. 201-01A

Letters, reports, memorandums, and other correspondence relating to the acquisition, construction, condition, repairs, transfer, utilization, or closing of specific facilities. Created by Army Map Service, Washington

Destroy immediately upon approval of this schedule.

2.

6. Management Survey Files, ca. 1958-62, 2 cu ft. 217-01

Case files and other documents from the Comptroller and Mail Management Branches of the Washington Headquarters of the Army Map Service. These records are concerned primarily with efficiency and cost reduction efforts, and have virtually no archival value.

Destroy immediately upon approval of this schedule.

7. Work Simplification Proposal Files, ca. 1953-61, 4 ins. 216-03

Documents relating to simplification of specific work procedures. Subject matter is routine and mundane: proposals for transferring responsibility for periodic reports within the U.S. Army Map Service from one office to another, revised procedures for procurement of supplies, use of office equipment, etc. Also includes Procedural Standardization Files.

Destroy immediately upon approval of this schedule.

8. Research and Development Project Files, ca. 1923-54, 99 cu.ft.

These records are from Aberdeen Proving Ground's Development and Proof Service, and are composed of final reports and interim progress reports tracing the development of various types of military equipment, and refinements in existing equipment. Series may include reports, narratives, drawings, photographs, charts, graphs, lists, test results, scientific and raw data files, and laboratory notes.

Permanent. Offer to NARS immediately upon approval of this schedule.

9. OTIO's, ca. 1954-57, 6 cu.ft.

Record copies of reports prepared by the Ordnance, Technical Intelligence Service, Aberdeen Proving Ground. These are a series of reports, prepared by the Army Chief of Ordnance, regarding analysis of arms and other types of military material produced by foreign nations. These analyses were done either by acquiring and studying the actual objects, or by translating treatises about the subjects into English from the original language. Although the majority of reports concern Soviet Union products, there are also some from many other countries, including NATO nations and Iron Curtain satellites.

Permanent. Offer to NARS immediately upon approval of this schedule.

10. Ordnance Technical Intelligence Summaries, 1958, 5 ins.

Monthly editions of a publication created by the Ordnance Technical Intelligence Service of Aberdeen Proving Ground. This publication was a digest of articles based on intelligence documents concerning foreign and domestic ordnance items. The purpose of these Summaries was to keep Aberdeen personnel apprised of current trends and of predicted future developments in their technical fields. These are record copies.

Permanent. Offer to NARS immediately upon approval of this schedule.

3.

11. Technical Report Record Files, 1961, 4 cu.ft. 1304-14

Near-print volumes containing technical reports on the development and performance of various items. Topics include ordnance, ballistics, and the like; the reports may be preliminary, quarterly, interim, or final. Many of these pertain to performance tests of previously developed items; others to tests on newer items.

Permanent. Offer to NARS immediately upon approval of this schedule.

12. Acceptance Test Procedures, 1958, 1/4 ins.

Outline of routine procedures to be used for testing performance of various shells, cartridges, and other munitions. Created by Development and Proof Service, Aberdeen Proving Ground.

Permanent. Offer to NARS immediately upon approval of this schedule.

13. Staff Letters, ca. 1955-56, 1 in. 227-01

Official statements which are not of a policy or procedural nature but rather of a general informational nature, dealing with such topics as cut-off dates for submission of purchase requests, automobile registration, refuse disposal, and maintenance of office reading files. From Development and Proof Service.

Destroy immediately upon approval of this schedule.

14. Manuals, ca. 1936-66, 5 ins. 227-01

Record copies of printed manuals giving final reports on items produced through various Research and Development facilities at Aberdeen Proving Ground; created by Development and Proof Service. Also, record copy of policy manual regarding both military and civilian personnel, created by Army Map Service, Washington.

Permanent. Offer to NARS immediately upon approval of this schedule.

15. Bulletins, ca. 1954-66, 2 cu.ft. 227-01

Issuances used to convey official and unofficial information of an advisory, informative, or directive nature. Although bulletins often provide important instructional matter, those examined in this appraisal were all quite routine. Examples: notices about recent hirings, promotions, and retirements; reminder to vote in National elections; safety hints; good wishes for holidays. Created by following types of Services: Engineering, Map, Military Personnel Procurement, Ordnance, Property Disposal, Psychological Warfare, Quartermaster, Signal, and Transportation.

Destroy immediately upon approval of this schedule.

4.

16. Memorandums, ca. 1948-63; 2 cu.ft.

227-01

Issuances used for a variety of purposes, which may range from dissemination of significant, world-wide policies, to publication of short-term administrative procedures. However, all of the Memorandums from Services seem to be of the latter type. Examples: an index of forms, schedule of holidays, and lists of visitors, from the San Antonio field office of the Army Map Service; schedules for Officer of the Day, from Development and Proof Service; assignment of civilian personnel to employee advisory committees at Press, Radio and Television Service. Records are also from other office of Army Map Service; the Engineering Ordnance, Quartermaster, Transportation, and Signal Services of RYCOM; Property Disposal Service; Canal Zone Signal Service; and Quartermaster Technical Training Service.

Destroy immediately upon approval of this schedule.

17. General Correspondence Files, ca. 1942-63, 43 cu.ft.

EAR-345-220-18D

Letters, memorandums, reports, messages, and other forms of correspondence relating to a wide variety of functions and subjects. These files are concerned with extremely mundane, routine operations and procedures, such as procurement of supplies, designation of security officers, transmittals for changes to manuals, travel plans for personnel, briefings, debriefings, and the like-matters generally temporary in nature rather than being established, long-term procedures.

This item is applicable not only to those records labelled "General Correspondence/Administrative Files" but also to: Civilian Personnel Administrative Files, Management Improvement Administrative Files, Procurement Administrative Files, Training Administrative Files, Installation and Facility Security Administrative Files, Intelligence Correspondence Files, and any other records listed on NPRC finding aids as "Correspondence" or "Administrative" Files, except those specifically described elsewhere in this schedule.

The various Correspondence Files were created by the following types of Services: Chemical, Defense Traffic Management, Engineering, Map, Military Personnel Procurement, Ordnance, Quartermaster, Signal, Technical Training, and Transportation.

Destroy immediately upon approval of this schedule.

18. Management Improvement Project Files, ca. 1951-62, 3 1/2 cu.ft.

216-01

Documents relating to proposed changes in work methods, management, and cost reduction. Includes correspondence, studies, statistical data, recommendations, and the like. Generally created by Forms, Comptroller, or Management Offices and possessing no archival value. Created by Army Map Service, Military Personnel Procurement Service, and the Engineering and Ordnance Services of RYCOM.

Destroy immediately upon approval of this schedule.