

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		DO NOT WRITE IN THESE SPACES (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 71-AZ-00-25	DATE RECEIVED 6/9/00
1. FROM (Agency or establishment) U.S. Army		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. Army Personnel Command		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Records Management Division			
4. NAME OF PERSON WITH WHOM TO CONFER Karen L. Hampton	5. TELEPHONE (703) 806-3720	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 2 Jun 00	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE Director, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>BIOMETRICS IDENTIFICATION SYSTEM (BIDS) FILES</p> <p>BACKGROUND. These are new file numbers under MARKS file category 190, Military Police. Governing regulation is (U.S. Forces Korea) USFK Reg 190-7, INSTALLATION ACCESS CONTROL SYSTEM.</p> <p>BIDS applies to all members of the U.S. Army, Navy, Marines, Air Force, Coast Guard (all military personnel); civilian employees, U.S. Embassy personnel, contract personnel, technical representatives, and their family members, and individuals who are assigned to, or under the judicial or administrative control of, the U.S. Combined Forces Command Korea. The main purpose of BIDS is for force protection; its use, or the extent of its use, is based on the level of threat condition (THREATCON). BIDS is used to verify authorization to enter government facilities and to control the number of guests and visitors. Items that are verified are: whether the individual requesting entrance has the correct level of access and has not been barred, whether the individual's vehicle has been registered; whether the ID offered by the individual requesting entrance is authentic by comparing the photograph, fingerprint (if required by THREATCON), physical attributes (height, weight, color of hair and eyes), and whether the entering person is authorized to carry a weapon onto the facility. The number of guests signed in by the individual is monitored by all gates and controlled, as well as the total number of visitors allowed on installations. BIDS will be fielded to all USFK installations, but will be centrally monitored by the United States Forces Korea Office of the Provost Marshal, Yongsan, Korea.</p> <p>a. Source of data for the system: Sources of information used to populate BIDS include other records systems and from individuals: DD Form 2 (Series)</p>		<p>JOB WITHDRAWN 12-10-01 <i>Agnew</i></p>

Encl

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	<p>(U.S. Military, Active, Retired, Reserve Identification Card) and other authorized IDs, DD Form 2220 (Department of Defense Registered Vehicle Decal) and other authorized vehicle access documents, USFK Form 82 (Application for Temporary/Permanent Post Pass), USFK Form 225EK (Personal Background Statement), Digitized Fingerprint Minutia Data (DFMD), roster of individuals barred from USFK installations, and other documents completed during in-processing. Source information is scheduled under file number 25-1kkk.</p> <p>b. System documentation and specifications: Database system specifications and operational documentation consisting of information adequate to identify, service and interpret the database to include record layouts, data element definitions, code translation tables for coded data, and user guides. System documentation is scheduled under file number 25-1mmm.</p> <p>c. System administrative reports. Administrative reports on use, monitoring, and maintenance of the system, etc. These reports are scheduled under file number 25-1fff.</p> <p>d. Backups. Scheduled copying of the master file for use in case the master file is damaged or is otherwise not available. Backup files are scheduled under file number 25-1nnn.</p>		
1	<p>FN: 190-7a Title: Biometrics Identification System (BIDS) Master File Authority: TBD Privacy Act: A0600-8-14DAPE Description: Information collected and processed to verify personnel identification, authorize access to government facilities, and/or monitor entry and exit of guests and visitors. Information includes status of access privileges (level of access, barred/not barred), registration of guests, vehicles and firearms, personal identification information (social security number, date of birth, fingerprint minutiae,</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

PAGE

3 OF 3

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	<p>and photograph), physical attributes (height, weight, hair color, eyes color), quarters and duty station information, and number of guests accompanying authorized personnel. Master file is updated as individuals are assigned to, or transfer out of, military installations under the judicial or administrative control of the U.S. Combined Forces Command, Korea. Office responsible for record copy: United States Forces Korea Office of the Provost Marshal, Yongsan, Korea Disposition: KE6. Event is after the BIDS program is discontinued. Keep in the CFA until event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then destroy.</p> <p>Note: Use 25-1kkk for source/input records, 25-1mmm for system documentation and specifications, 25-1lll for system administrative reports, and 25-1nnn for backups.</p>		<p>WITHDRAWN</p>
2	<p>FN: 190-7b Title: Biometrics Identification System (BIDS) Outputs and Reports Authority: GRS 18, Item 17b. Privacy Act: A0600-8-14DAPE Description: a. Low or no THREATCON (threat condition) (i.e., use of BIDS not required for installation access): installation passes (similar to a security badge), lists of persons authorized installation access and/or possessing installation passes, lists of persons barred from installations, reports related to vehicle, weapon, and/or guest registrations, lists of who issued a pass or weapon/vehicle registration, reports related to expired passes or registrations. b. High THREATCON (i.e., use of BIDS required to gain installation access): all output listed in a., plus lists of persons, vehicles, guests, and/or visitors who have entered an installation, lists of guests or visitors remaining on the installation beyond authorized hours. Disposition: Code K6. Keep in CFA until no longer needed for conducting business, but not longer than 6 years, then destroy.</p>		<p>WITHDRAWN</p>