# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

### Schedule Number: NC1-AU-81-025

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 2/3/2023

#### **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items except the ones listed below are active.

### SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1a was superseded by DAA-AU-2013-0014-0001

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

As of 2/3/2023 NC1-AU-81-025

1. INDIVIDUAL DECEASED PERSONNEL FILES (FN 611-01, AR 340-18-6). Documents pertaining to the death, recovery or nonrecovery, identification or nonidentification, preparation and disposition, funeral arrangements, burial locations, military honors, contacts with next-of-kin, and similar matters pertaining to the care of the remains of decedents. Although predominantly related to military personnel, this description includes similar documents created as a result of the Army's handling of any phase of the disposition of remains of dependents, civilian employees, or other personnel. Disposition: a. Office performing Army-wide responsibility: Destroy after 75 years. Cut off on completion of burial arrangements, or upon determination that remains are non-recoverable. Temporary oversea cemeteries: Retain at in CFA at installation until discontinuance; then transfer to over upon discontinuance of sea command records holding area forward to HQDA (DAAG-PED + Casualty and Memorial installation. Affairs Directorate) who will destroy Other offices: Destroy 5 years after final disposition of remains, or 5 years after determination when no longer that remains are non-recoverable. needed for current Note. For records disposition purposes, operations.

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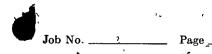
Mass Data Change Sheet Attached (Record Groups, 338, & 410 are affected).

oversea commands and intermediary channels will consider final disposition of remains as occuring when the remains

STANDARD FORM 115 Revised April, 1975 Prescribed by General Services Administration FPMR (41 CFR) 101-11.4

7 items





## REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS-Continuation Sheet

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Background: Records at temporary oversea cemeteries must be retained on-site in order to document disinterments, to provide continuity of record, and to support verification to next of kin, substantiation of identification of remains, etc., as required. (There is no essential change to dispositions "a" and "c" above).		
2.	CEMETERY INTERMENT FILES (FN 611-02, AR 340-18-6). Documents relating to the permanent interment of a decedent. Included are cemetery-retained copies of DA Form 2122, transit permit, headstone data, agreement for burial, if applicable, and documents containing pertinent data concerning each decedent.		
	Disposition:  Permanent: A Retain in CFA. Destroy when no longer needed for current operations.  Background: This new file title and description allow documents to be filed by date rather than alphabetically. This revised description is more realistic, and will provide for a more functional system. The permanent retention is requested as these files are needed to provide continuity of record to support actions and answer questions/inquiries from next of kin, Veterans Administration, Members of Congress, White House, other military departments and government agencies, and members of the public. No "end date" can be established wherein these records could be disposed of.		
3.	INTERMENT CONTROL FILES (FN 611-03, AR 340-18-6). Documents providing a central interment record of decedents in Army national cemeteries, post cemeteries, and soldiers lots. Included are DA Forms 2122, and similar documents.  Permanent.  Permanent.  Permanent.  Permanent.  Permanent.  Permanent.  Permanent.  Permanent of the permanent retention is already approved under Job #  ACC 1-AU-78-79). The Army now has only two national cemeteries.	nt)  nger In coöi  with DAA  offer to  Archives  longer r	the National

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4.	INDIVIDUAL GRAVESITE RESERVATION FILES (FN 611-05, AR 340-18-6). Documents reflecting reservation of gravesites for individuals. Included are gravesite reservation forms, letters of cancellation, and similar documents.  On cancellation or Disposition: a. Office performing Army-wide responsibility: Destroy on receipt of report of interment indicating utilization of gravesite.  b. Cemeteries: Destroy on cancellation; forward with interment report to office performing Army-wide supervision on utilization of gravesite.  Background: This is a minor change in disposition	ation of gra	vesīte,
	only, providing for destruction upon cancellation of the gravesite reservation, rather than having it filed in the Individual Deceased Personnel File.  Ed Lesko (AGO/RMD) has agreed to all changes made in this schedule, 7 May 8 19 June 1981.  (R. W. Storm, Jr. NARS/NCD 19 June 81)		
	Further changes made in accordance with letter of  30 November 1981 from Guy B. Oldaker (DAAG-AMR-P)  and with T/C 10 December 1981 between Ed Lesko  and Robb Storm (NCD).  (Robb Storm  NARS/NCD  10 Dec. '81)		
	Further change made in accordance with T/C between E. Lesko and J. Wallace (NCD).  By 12/10/81		