

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

7 items

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Energy Research and Development Administration

2. MAJOR SUBDIVISION
ERDA Offices

3. MINOR SUBDIVISION

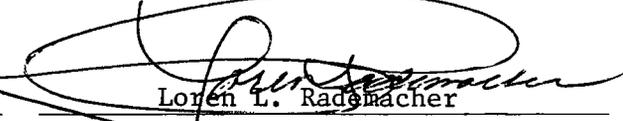
4. NAME OF PERSON WITH WHOM TO CONFER
Robert K. Carpenter

5. TEL EXT
353-4152

6. CERTIFICATE OF AGENCY REPRESENTATIVE

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DATE RECEIVED OCT 28 1976	JOB NO NC 1-430-77-1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

10/24/76
Date

Loren L. Rademacher
(Signature of Agency Representative)

Chief, Records Management Br., OC
(Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
1.	Procurement files (as described in item 4., below) involving transactions of \$25,000 or more and documenting the initiation and development of transactions that are highly unusual, highly significant, and substantially deviating from established precedents with respect to general agency, procurement or major procurement programs. Offer to National Archives after 25 years.	GRS 3,1	
2.	Title papers documenting the acquisition of real property (by purchase, condemnation, donation, exchange, or otherwise). a. Papers for property acquired prior to January 1, 1921. Permanent. b. Papers for property acquired since January 1, 1921, other than abstract or certificate of title. 10 years after unconditional sale or release by the Government of conditions, restrictions, mortgages, or other liens.	GRS 3,2	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>c. Abstract or certificate of titles.</p> <p style="text-align: center;">Transfer to purchaser after unconditional sale or release by the Government of conditions, restrictions, mortgages, or other liens.</p>		
3.	<p>Case files on sales of surplus personal property involving transactions of \$25,000 or more, and documenting the initiation and development of transactions that are highly unusual, highly significant, and substantially deviating from established precedents with respect to general agency disposal or major disposal programs.</p> <p style="text-align: center;">Offer to National Archives 25 years after case is closed.</p>	GRS 4,1	
4.	<p>Reports of excess real property.</p> <p style="text-align: center;">Permanent.</p>	GRS 4,3	
5.	<p>Case files on disposal of surplus real, and related personal property.</p> <p style="text-align: center;">Permanent.</p>	GRS 4,2	