

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-468-95-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Records presumed destroyed by agency

Date Reported: 7/26/2023

N1-468-95-003

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-468-95-3</i>	DATE RECEIVED <i>7-26-95</i>
1. FROM (Agency or establishment) <i>Department of Health and Human Services</i>		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Assistant Secretary of Office Of the Secretary/ Personnel Services			
3. MINOR SUBDIVISION Management Dept. of Committee Executive Resources Division / Management Office			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Mr. Thomas A. Trudeau</i> <i>[Signature]</i>	5. TELEPHONE <i>(202) 205-8780</i>	DATE <i>10-17-95</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>one</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>JUL 24 1995</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> A Prentice Barnes, Sr.	TITLE DHHS Records Management Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<i>See attached sheet</i>		

OCT 24 1995 *MHV*

copy to Agency

Item 1. Availability Cards, 1980-1995: Index cards (3X6) containing the name of individuals selected for DHHS Committees. Also included on the average card is the name of the committee an individual served on; whether they were a principle or alternate member; their term of office; their title and address; date and place of birth; and information on current and previous committees. The cards are arranged alphabetically by last name of each member. Volume: 8 c.f.

Office of Record: Committee Management Office

Disposition: **Temporary.** Destroy upon approval of this schedule.