NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-026-05-018

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 7/1/2025

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item 1

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Items 2 and 3 superseded by GRS 5.1 item 020 (DAA-GRS-2016-0016-0002)

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

As of 7/1/2025 N1-026-05-018

8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 1. FROM (Agency or establishment) Department of Homeland Security 2. MAJOR SUBDIVISION United States Coast Guard 3. MINOR SUBDIVISION CG-441 In accordance with the provisions of 44 U.S.C. 3303a, to disposition request, including amendments, is approved except for items that may be marked "disposition reproved" or "withdrawn" in column 10.	REQUEST FOR RECORDS DISPOSITION AUTHORITY					MI-096-05-18				
1. FROM (Agency or establishment) Department of Homeland Security 2. MAJOR SUBDIVISION United States Coast Guard 3. MINOR SUBDIVISION CG-441 4. NAME OF PERSON WITH WHOM TO CONFER Jim Christ 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of the solution needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, Signature of Agency Representative Others of this agency of the Signature of Federal Agencies, Signature of Agency Representative Others of this records office, United States Coast Guard 7. ITEM NO. 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION 9. GRS OR SUPERSEDED JOB CITATION 10. ACTION TAKEN (NARA USE ONLY) 10. ACTION TAKEN			Date re	Date received						
2. MAJOR SUBDIVISION United States Coast Guard 3. MINOR SUBDIVISION CG-441 4. NAME OF PERSON WITH WHOM TO CONFER Jim Christ 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that it records proposed for disposal on the attached law pareded after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies. DATE SIGNATURE OF AGENCY REPRESENTATIVE OLTHEA S. CROOM TITLE DATE RACHIVIST OF THE UNITED STATE ARCHIVIST OF THE UNITED STATE ARCHIVIST OF THE UNITED STATE T/1/1 Law Withdrawn' in column 10. The disposition of its records and that it records proposed for disposal on the attached law written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies. Is is not required is attached; or has been requested. TITLE BECORD TITLE OF AGENCY REPRESENTATIVE OLTHER AS CROOM TITLE Records Officer, United States Coast Guard SIGNATURE OF AGENCY REPRESENTATIVE OLTHER AS CROOM The purpose of this request is to add an item to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual. SSIC 4602, Transportation Hazardous Material 1. HAZMAT Training Records. Records which document HAZMAT training to include testing, name of individual, date of training, description, copy, or location of training materials, name of person providing training and certification statement of completion	1. FROM (Age	ablishment)		NOTIFICATION TO AGENCY						
United States Coast Guard 3. MINOR SUBDIVISION CG-441 4. NAME OF PERSON WITH WHOM TO CONFER Jim Christ 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records proposed for disposal on the attached1 page(s) are not needed now for the business for this agency or will not needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, DATE	·									
4. NAME OF PERSON WITH WHOM TO CONFER JIM Christ 4. NAME OF PERSON WITH WHOM TO CONFER JUMP Christ 5. TELEPHONE NUMBER 202-267-0640 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached1 page(s) are not needed now for the business for this agency or will not needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,	Unite	es Coast Guard	dispositio except fo	disposition request, including amendments, is approved except for items that may be marked "disposition not						
Find Christ 6. AGENCY CERTIFICATION 1 hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that it records proposed for disposal on the attached1 page(s) are not needed now for the business for this agency or will not needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, Signature of Agency Representative		DIVISION	•		approved	approved or withdrawn in column to.				
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that it records proposed for disposal on the attached1page(s) are not needed now for the business for this agency or will not needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, Signature of Agency representative of City		Im Christ					ARCHIVIST OF THE UNITED STATES			
7. ITEM NO. 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION The purpose of this request is to add an item to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual. SSIC 4600, TRAVEL AND TRANSPORTATION SSIC 4602, Transportation Hazardous Material 1. HAZMAT Training Records. Records which document HAZMAT training to include testing, name of individual, date of training, description, copy, or location of training materials, name of person providing training and certification statement of completion	I hereby c records pro needed aft provisions	ertify that oposed for the result of Title 8	t I am authorized to ac r disposal on the attache tention periods specifi- s of the GAO Manual for not required	ed1 page(s) are not ned; and that written concurred reduidance of Federal Agence is attached; or	needed now for rrence from t	or the beather Ge	ousiness for to neral Account. been request	his agency or will not be unting Office, under the		
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115-109

PREVIOUS EDITION NOT USABLE

STANDARD FORM SF 115 (REV. 3-91)

Prescribed by NARA 36 CFR 1228

REQUEST FOR RECORDS DISPOSITION AUTHORTY -JOB NUMBER PAGE CONTINUED OF 2 2

7. ITEM NO.			8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	2a.	Electronic and recording this on e	etronic Mail and Word Processing System Copies. Stronic copies of records that are created on electronic mail word processing systems and used solely to generate a rukeeping copy of the records covered by the other items in schedule. Also includes electronic copies of records created lectronic mail and word processing systems that are national for updating, revision, or dissemination. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy. Destroy/delete within 180 days after the recordkeeping copy has been produced. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy. Destroy/delete when dissemination, revision, or updating is completed.		