INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-087-00-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

10/k is superseded by DAA-0087-2021-0001-0005 Items 11/c through 11/g cover non-record material. 21A and 21B are superseded by DAA-GRS-2016-0016-0002

Date Reported: 3/21/2024

N1-087-00-003

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

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 11. <u>Contraband Property</u> Records relating to the custody, transmittal, receipt of contraband property that has been seized or released to Secret Service Agents. c. <u>Not-la-Evidence Contraband</u> Not-In-Evidence Contraband is maintained for two years for investigations may determine that notes from six months ago would prove beneficial to their case. Those notes would then be pulled and returned to the requesting office. This happens two to three times a week from different offices. d. In Evidence Contraband In Evidence Contraband is evidence which has been used in a judiciary investigation. Offen this evidence may have to be returned to the controlling field office for further trial anxivor sentencing purposes during its two year period. c. <u>Counterfeit U.S. Treasury Checks</u> These checks are retained at Counterfeit Division since they are considered contraband and thesis of custody must be maintained for evidentiary purposes. These checks are often custody must be maintained for evidentiary purposes. 	Item No	Description of Item and Proposed Disposition	GRS Or Supersed Job Citation
U.S. Currency, Coins, Securities, Slugs, Tokens, and Trade Coins. N1-87-89-2 #10 k. Run-Out Log. Disposition: Temporary. Destroy 5 years after last entry. (To be reviewed again after office computerization). N1-87-89-2 #10 11. Contraband Property Records relating to the custody, transmittal, receipt of contraband property that has been seized or released to Secret Service Agents. Non-record materia c. Not-in-Evidence Contraband Non-record materia Not-in-Evidence Contraband Schowlagain and the notes from six flowship ago would prove beneficial to their case. Those notes would then be pulled and removed to the requesting office. This happens two to three times a week from different of these sects are often examined is evidence may have to be returned to the controlling field office for further trial ant/or sentencing purposes during its two year period. New d. In Evidence Contraband New With Argewin by N - Determine et N - Det		Records of the Field Offices	
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^{3/13/2019}

Item No	Description of Item and Proposed Disposition	GRS Or Supersed Job Citation
	watermarks and other defects. They are often used fo trial testimony, training <u>ami demonstration</u> purposes. Disposition: Temporary. Maintain in Counterfeit Division until the agency determines the records are no longer needed fo <u>administrative. legal</u> , audit, o	
g	other operational purposes. T ansfer to an FRC is not authorized <u>Raised Notes and Pieced Notes</u> Raised and Pieced notescare maintained by the Secret Service fo two years because of the possibility of fiecoming evidence. A note o notes may have to be pulled and returned to the investigative office. At the end of the two year retention period, notes are tallied and forwarded to BEP fo edemption.	New Withdrawn by MARA -D ermined to be non-record. Jerenny Schmicht, 3/13/2019
	Disposition: Temporary. Maintain in Counterfeit Division fo two years, then transfer to BEP fo redemption. Electronic Mail and Word Processing System Copies	3/13/12/079 New
	Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained fo updating, revision, o dissemination.	
	Copies that have no further administrative after the recordkeeping copy is <u>made_Included</u> copies maintained by individuals in personal files, personal electronic mail di ectories, o other personal directories on hard disk o network d ives, and copies on shared network drives that are used only to produce the record keeping copy.	New Superseded by: DAA-6RS-2016-0016-0001 DATE (MM/DD/YYYY): 07/20/20
	Disposition: Temporary: Destroy/delete with 180 days after the ecord keeping copy has been produced.	
	Copies used fo dissemination, revision, o updating that are maintained in addition to the record keeping opy.	New Superseded by: