INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-060-10-023

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1 is superseded by DAA-0060-2014-0004-0001 and -0002

Date Reported: 3/13/2025 N1-060-10-023

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY					JOB NUMBER			
					Date received 5/24/10			
	NATIONAL ARCHIVES & RECORDS ADMINISTRATION				Date received			
1	8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001				5/24/10			
FROM (Agency or establishment) Department of Justice					NOTIFICATION TO AGENCY			
2. MAJOR SUBDIVISION					In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not			
3. MINOR SUBDIVISION					approved" or "withdrawn" in column 10.			
CONFER		VITH WHOM TO	5. TELEPHONE NUMBER	DATE			ST OF THE UNITED STATES	
Curt Francisco			202-514-6283	07-1	4-2010	Tand	m. Werf	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,								
DATE SIGNATURE OF AGENCY REPRESENTATIVE					TITLE			
5/25-/2010 Jeanette Plante Scrutter 128					Ultredor Office of Records Management Policy			
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION			s	9. GRS UPERSEI CITAT	DED JOB	10. ACTION TAKEN (NARA USE ONLY)	
	USDOJ Citizen Mail							
	SEE ATTACHED							
							-	
	•	inactive - AL	L ITEMS SUPERSEDED					



1. Routine Requests

Original letter and copy of response for routine inquiries for information such as photographs, publications, those which relate primarily to subjects or issues that are part of write-in campaigns, express personal opinions on current events, legal processes, informational or reference literature, etc. The records lack substantive historical or evidential value and require no research, policy decisions or administrative actions.

TEMPORARY. Cut off at the end of the calendar year. Destroy/delete 3 years after cutoff. (Supersedes GRS 14, item 1)

DAM-0060-204-0004-0001+-0002

2. Specific Requests

Original letter and copy of response for requests relating to specific matters, such as court cases and requests for investigations or legal processes (e.g., summonses and complaints, court affidavits, or civil action cases).

TEMPORARY. File with applicable case file, or under NI-60-88-10, item 195c, whichever is Filing instruction

applicable.

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