

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-065-06-4</i>	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>3.3.2006</i>	
1. FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3. MINOR SUBDIVISION OFFICE OF THE GENERAL COUNSEL			
4. NAME OF PERSON WITH WHOM TO CONFER Teresa C. Sharkey, CRM	5. TELEPHONE NUMBER 202-324-1613	DATE <i>2/28/06</i>	ARCHIVIST OF THE UNITED STATES <i>Alma Wender</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>2/28/06</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>William L. Hooton</i>		TITLE ASSISTANT DIRECTOR
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>White House Investigation/Name Check Consent Forms</p> <p>From 1996-2001, the Office of General Counsel's Administrative Law Unit (OGC/ALU) reviewed and approved approximately 30,000 background consent forms for individuals subject to FBI background investigations or name checks. These checks were part of the corrective process initiated after "Filegate." White House requests for name checks and background investigations were accompanied by a consent form signed by the subject and by the White House requesting official. Each form was reviewed by OGC/ALU and forwarded to the unit responsible for conducting the name check or background investigation. OGC/ALU retained a copy of the consent form for reference purposes.</p> <p>The unit tasked with performing the name check or background investigation filed the original consent form and related records in a Classification 161 file. OGC/ALU was removed from the review process in 2001. White House requests are now sent directly to the unit responsible for performing the name check or background investigation.</p> <p><i>cc Agency NR NWARD NUNMU</i></p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>a. Original consent forms:</p> <p style="margin-left: 40px;">RETAIN/DESTROY commensurate with the instructions for Classification 161 files approved in NARA Job No. N1-65-04-4.</p> <p>b. Copies of consent forms:</p> <p style="margin-left: 40px;">Temporary. DESTROY immediately.</p> <p>c. Electronic Records: Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a record keeping copy.</p> <p style="margin-left: 40px;">Temporary. DELETE/DESTROY within 60 days after production of the record keeping copy.</p>		