

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-271-00-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by NC1-271-02-001.

Date Reported: 8/27/2020

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
<b>TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)</b> WASHINGTON, DC 20408		<b>JOB NUMBER</b> <i>11-271-00-1</i>	
<b>1. FROM (Agency or establishment)</b> U. S. Department of Labor		<b>DATE RECEIVED</b> <i>2/29/00</i>	
<b>2. MAJOR SUBDIVISION</b> Office of Workers' Compensation Programs		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
<b>3. MINOR SUBDIVISION</b> Division of Federal Employees' Compensation			
<b>4. NAME OF PERSON WITH WHOM TO CONFER</b> Dottie Chester			
<b>5. TELEPHONE</b> 202-693-0296		<b>DATE</b> <i>7-6-00</i>	
<b>6. AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span><input checked="" type="checkbox"/> is not required;</span> <span><input type="checkbox"/> is attached; or</span> <span><input type="checkbox"/> has been requested.</span> </div>		<b>ARCHIVIST OF THE UNITED STATES</b> <i>[Signature]</i>	
<b>DATE</b> <i>2/24/00</i>	<b>SIGNATURE OF AGENCY REPRESENTATIVE</b> <i>Maureen White</i>	<b>TITLE</b> <i>Departmental Records Officer</i>	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	The Office of Workers' Compensation Programs, Division of Federal Employees' Compensation administers the Federal Employees' Compensation Act, which provides for benefits to employees of the Federal Government, and certain other individuals deemed to be federal employees, who sustain personal injuries or contract job-related illness, as a result of their employment. The files contain reports and other records, including claims, payment records, and any results of administrative determinations or court rulings, relating to injuries of civil employees of the U. S. Government sustained while in the performance of their duties and resulting in lost time and/or death.		

*SA 7/13/00*  
*Agency: URB, NWMWA*

\* **1. Compensation Case Files Reporting Lost Time and/or Death**

Files include reports, claims, payment records, and any results of administrative determinations or court rulings relating to injuries of civil employees of the U.S. Government and others who file claims under the FECA sustained while in the performance of their duties and resulting in lost time and/or death.

A. Case Files not scanned into OASIS.

TEMPORARY. Cut off when case becomes inactive. Transfer to offsite storage 2 years after cutoff. Destroy 15 years after cutoff.

\* Supercedes Job No. NC1-271-80-1, item 114

B. Case Files scanned into OASIS.

TEMPORARY. Destroy after scanning and verification.

C. Electronic copies produced using electronic mail and word processing applications:  
Delete when record keeping copy has been produced and when no longer needed for updating, reference, or distribution.

**2. OWCP Automated System for Imaging Services (OASIS)**

A. Inputs: Reports, claims, payment records, and any results of administrative determinations or court rulings relating to injuries of civil employees of the U.S. Government and others filing claims under the FECA sustained while in the performance of their duties and resulting in lost time and/or death.

TEMPORARY. Disposition is covered by item 1B.

B. Electronic Data

*case becomes inactive. \*\**  
TEMPORARY. Delete 15 years after the final disallowance/termination date.

C. Outputs. Copies of records in OASIS used for reference by staff.

TEMPORARY. Destroy when no longer needed for reference.

D. Documentation. Manuals, training materials, and other materials describing the technical operations of the optical imaging system.

TEMPORARY. Destroy when updated, superceded, or no longer needed.

\* Schedule approved by RLO via e-mail 3/6/00 rog  
\*\* approved by RLO via telephone conversation 4/5/00. rog