

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC-317-75-002

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 4/29/2022

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Items 1b1 and 1b2

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1a is superseded by NC1-317-82-01, item 1b2

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Department of Labor

2. MAJOR SUBDIVISION

Labor-Management Services Administration

3. MINOR SUBDIVISION

Office of Employee Benefits Security

4. NAME OF PERSON WITH WHOM TO CONFER

Leonard I. Nichols

5. TEL. EXT.

38595

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

☐ A The records have
ceased to have suffi-
cient value to warrant
further retention.

☒ B The records will cease to have sufficient value
to warrant further retention on the expiration
of the period of time indicated or on the occur-
rence of the event specified.

6/23/75
(Date)

Alta L. Bell
(Signature of Agency Representative)

Dept'l Records Officer
(Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|----------------|---|---|---------------------|
| | <p>LMSA Records Schedule No. 7 Amendment to Schedule No. 1 (NN-165-173)</p> <p>The records listed below are covered by the Records Retention Plan for the Labor-Management Services Administration, No. NN-466-7, and are now designated for selective retention in Disposal Job No. NN-165-173. The Records Appraisal Staff, NARS, has re-evaluated these records and has concluded that they do not in fact possess archival value.</p> <p>1. Welfare and Pension Plan (WPPDA)</p> <p>a. <u>Plan Descriptions.</u> Form D-1 or equivalent; supporting documents including exhibits, insurance statements and policies, accountants' ledger sheets, trust agreements, bargaining agreements, union constitutions or by-laws, organization publications, and employee handbooks.</p> <p><u>Original Plans Canceled or Terminated.</u> Remove from active files as canceled or terminated and transfer to FRC. <u>DESTROY</u> 5 years after year canceled or terminated.</p> | | |
| | | NN-466-7, and NN- 165-173, item 1a (1)(b) | 3 items |

Copies to Agency & NAW 7/10/75

| LEAVE BLANK | |
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| DATE RECEIVED JUN 27 1975 | JOB NO. |
| DATE APPROVED | NC - 317-75-2 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. | |
| <u>7-8-75</u> Date | <u>James B. Rhoads</u> Archivist of the United States |

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|----------------|--|---|---------------------|
| | <p>b. <u>Annual Financial Reports.</u> Form D-2 or equivalent; supporting documents including exhibits, schedules, tabulations, employee publications, and other materials.</p> <p><u>Originals.</u> Files numerically by plan number with original plan description.</p> <p>(1) <u>Plans in Effect.</u> Maintain in active file for 5 years, then transfer to FRC. <u>DESTROY</u> when 15 years old.</p> <p>(2) <u>Plans Canceled or Terminated.</u> Remove from active file as canceled or terminated and transfer to FRC. <u>DESTROY</u> 5 years after year of cancellation or termination.</p> | <p>NN-466-7, and NN-165-173, item 1b(1)(a)</p> <p>NN-466-7, and NN-165-173, item 1b(1)(b)</p> | |